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**Municipal and Commercial Hazardous Waste
(CESQG) Disposal Information Sheets
(Three Pages)**

Municipal and commercial hazardous waste is now being collected by Clean Harbors Environmental Services, Inc. at HazWaste Central, the household hazardous waste collection center located at the Regional Water Authority on 90 Sargent Drive, New Haven, Connecticut. This packet includes all delivery information; please read it thoroughly for all details pertaining to the municipal and commercial hazardous waste program. Delivery of Municipal and Commercial (CESQG) waste requires an appointment. The waste will only be accepted at the appointed date and time, which will be on Saturday mornings only. A completed Material Description and Certification Form is required for delivery of waste.

Clean Harbors will accept typical hazardous wastes such as paints, solvents, acids, pesticides, and gasoline. There are some wastes that will be prohibited from the collections. To determine if a particular type of waste can be accepted, complete the Material Description and Certification Form and fax it to Clean Harbors Environmental Services Inc., **(860) 583-6612**, (David Skoczylas). Clean Harbors will reply. If the waste can be accepted, information about an appointment and fee will be established.

Part I. Qualifications for Participation

- In order to participate in this program, your business or municipality must be located in one of the following towns: Bethany, Branford, Cheshire, East Haven, Fairfield, Guilford, Hamden, Madison, Milford, New Haven, North Branford, North Haven, Orange, Wallingford, West Haven, or Woodbridge.
- This program is for conditionally exempt small quantity generators (CESQG) of hazardous waste **only**. In order to use this facility, you must not be shown on state or federal records as a large- or small-quantity generator and must meet the requirements of the following description:

“A CESQG is any business, governmental entity, or non-profit that during any of the previous three (3) months have not generated more than two hundred twenty (220) pounds total of hazardous waste; not currently storing more than two thousand two hundred and twenty (2220) pounds of hazardous waste; and meet the definition of a Conditionally Exempt Small Quantity Generator (CESQG).¹”

¹For a complete list of CESQG requirements, please refer to the DEP booklet, "Conditionally Exempt Small Quantity Generator Handbook".

- To determine which of your wastes are hazardous, read the label, consult with the manufacturer, obtain a Material Safety Data Sheet or call Clean Harbors.

Part II. Requirements for Delivery

1. Contact the HazWaste Central office at 203-401-2712 and request a Conditionally Exempt Small Quantity Generator Material Description and Certification Form.
2. Complete the Material Description and Certification Form and mail or fax it to Clean Harbors Environmental Services at (860) 583-6612 for processing.
3. Clean Harbors will review the form and make a determination of whether your waste can be accepted by Clean Harbors.
4. **The form will be returned to you via fax. It will include your appointment date, time and the disposal fee.**
5. If you are a small business, you must give the Material Description and Certification Form and a check payable to "Clean Harbors Inc." for the total amount of the disposal fee to the Clean Harbors Representative when the waste is delivered to the New Haven facility.
6. If you are a municipality, an invoice will be sent to the proper authority.

Part III. Preparation of Waste for Transportation

As the generator of the waste, you are responsible for ensuring that your hazardous wastes are properly packaged and transported safely to the collection site. The U.S. Department of Transportation has established regulations for the transportation of hazardous waste. These regulations apply to CESQGs transporting their hazardous wastes to the collection. If you have questions, the hazardous waste vendor, Clean Harbors Environmental Services, will provide specific information based on the type of wastes you have which will help you ensure that the wastes are transported safely.

Listed below are applicable Department of Transportation (DOT) requirements for packing and transporting hazardous wastes:

- **Shipping papers** – Clean Harbors will provide you with shipping papers based on your list of hazardous wastes. Shipping papers are simply a list of the hazardous wastes that you are transporting to the collection site. The shipping papers may also contain information on the quantity of the wastes, a description of the wastes, and the number and type of packages. The shipping papers will be kept in the vehicle while transporting. You should consider holding onto a copy of the shipping papers for three years as proof of proper management of the hazardous wastes.
- **Packaging** – You are responsible for ensuring that your hazardous wastes are properly packaged for transportation and meet regulatory standards. Call Clean Harbors at, (800) 637-2666 ext. 339 or ext. 351; (860) 583-8917 ext. 339 or ext. 351 if you have any questions concerning proper packaging. Packages used for transporting the hazardous waste need to be structurally sound, not cracked or leaking, and compatible with the contents. For example, a plastic container would be suitable for oil-based paint, but not a strong acid. You should consider using the original containers instead of repackaging the wastes. This will decrease the risk of spills and exposures. Original containers are usually acceptable for transporting wastes as long as they are in good condition. Avoid mixing of wastes. Generally, Dot packaging requirements may be found at 49 CFR Parts 173, 178 and 179.

- **Labeling** – You are responsible for ensuring that all packages meet DOT labeling requirements (49 CFR Part 172). The Clean Harbors’ representative may be able to assist you with any questions pertaining to labeling. There are exemptions for labeling requirements for wastes up to a certain quantity limit. Generally speaking, containers purchased at retail outlets are exempt from labeling requirements. However be sure that the labels on the original containers are legible.
- **Transportation** – You are responsible for following all DOT transportation requirements. CESQG's are not required to placard vehicles because they are below the 1000-pound threshold. Make sure that the wastes are secured before transporting. Keep incompatible wastes separate. Keep the shipping papers in the vehicle within arm's reach. Once you arrive at the collection site, follow the directions of the program administrator and hazardous waste vendor.
- **Payment** – If you are a small business, you need to bring a check made out to Clean Harbors Inc. for the amount shown on your shipping papers. **Do not** bring any waste not shown on your shipping papers. Municipalities will be asked to provide the proper billing authority and Clean Harbors will invoice them.