

Representative Policy Board
RPB Bylaws and Rules Review Committee
South Central Connecticut Regional Water District
90 Sargent Drive, New Haven, Connecticut 06511

*** Join teams:**

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Phone conference ID: 122 860 207#

AGENDA

Special Meeting of Thursday, March 19, 2026 at 4:00 p.m.

1. Safety Moment
2. Approve minutes – January 27, 2026 special meeting
3. Discuss RPB member comments related to proposed revisions to the RPB Bylaws and Rules of Practice
4. Discuss possible further changes to the RPB Bylaws and/or Rules of Practice
5. Consider and act on proposed changes to RPB Bylaws and Rules of Practice for recommendation to the RPB
6. Schedule next meeting, if required, or inform members of last meeting and circulation of committee minutes for approval and draft resolution
7. Adjourn

* Members of the public may attend the meeting in person or by teams. To view meeting documents please visit <https://tinyurl.com/mrxfvwx>. For questions, contact the board office at 203-401-2515 or by email at jslubowski@rwater.com.

SAFETY MOMENT

MARCH THAW – FLUCTUATING TEMPS

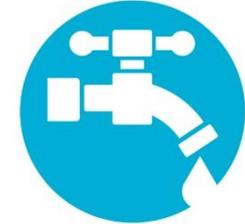
With spring around the corner, temperatures can fluctuate between above and below freezing temperatures, this can result in freezing rain, black ice, and icy roads and sidewalks. It is important to keep these hazardous travel conditions in mind and to check local television or radio stations for weather advisories and warnings.

When possible, avoid driving and walking outside during icy conditions. When travel is absolutely necessary:

- Drive slowly
- Stick to major routes
- Keep a safe distance between vehicles
- If on foot, use salt or sanded paths

Service – Teamwork – Accountability – Respect – Safety

Tap Into
Safety



Regional Water Authority



Safety is a core company value at the Regional Water Authority .
It is our goal to reduce workplace injuries to zero.

 Regional Water Authority

Representative Policy Board
Bylaws and Rules Review Committee
South Central Connecticut Regional Water District
90 Sargent Drive, New Haven, Connecticut
and
via Remote Access
Special Meeting Tuesday, January 27, 2026

MINUTES

Committee Present: C. Mancini, P. Betkoski(R), J. DiCarlo(R), V. Marino(R), and J. Mowat Young(R)

RWA: S. Lakshminarayanan and R. Kowalski

Office of Consumer Affairs (OCA): J. Donofrio, Esq.(R)

Staff: J. Slubowski

Chair Mancini called the meeting to order at 4:00 p.m. She reviewed the Safety Moment distributed to members.

On motion made by Ms. Young and seconded by Mr. DiCarlo, the committee voted to approve the minutes of its November 24, 2025 special meeting.

The Committee reviewed the proposed changes to the RPB Bylaws (“Bylaws”) and the Description of Organization, Rules of Practice, and Procedures for Consumer Complaints (“Rules of Practice”) made by Mr. Lakshminarayanan, the RWA’s Interim President & Chief Executive Officer, and Ms. Kowalski, the RWA’s Senior Vice President, Chief Financial Officer, and Head of Corporate Development, as discussed with the Committee at its last meeting on November 24, 2025.

The Bylaws were updated further to clarify processes and references as related to RWA’s enabling legislation and Bylaws.

The Rules of Practice updates included word consistency corrections within the document.

On motion made by Mr. Marino and seconded by Ms. Young, the Committee voted unanimously to recommend the changes to the RPB for approval at its next meeting.

After discussion, it was the consensus of the Committee that Ms. Slubowski, Executive Board Administrator, send redlined Bylaws and Rules of Practice to counsel for final review, comparison, and summary of all changes to submit to the RPB prior to its next meeting.

At 4:56 p.m., on motion made by Mr. Marino and seconded by Ms. Young, the Committee voted to adjourn the meeting.

Carolyn Mancini, Chair

Representative Policy Board
Bylaws and Rules Review Committee
November 24, 2025

(R) = Attended remotely.

UNAPPROVED

MEMORANDUM

February 17, 2026

TO: The South Central Connecticut Regional Water Authority (“RWA”)
FROM: Harris Beach Murtha Cullina PLLC
RE: Summary of the Proposed Amendments to the RWA Representative Policy Board Bylaws and Rules of Practice

In 2024, the Connecticut legislature approved two amendments to the South Central Connecticut Regional Water Authority’s (“RWA”) Enabling Legislation (the “Enabling Legislation”) - Special Act 24-7 and June Special Session Public Act 24-1. In light of these recent amendments and in accordance with Article X of the RPB Bylaws, which directs the Representative Policy Board (the “RPB”) Bylaws and Rules Review Committee (the “Committee”) to conduct a review of the RPB Bylaws and RPB Rules of Practice every five years, the Committee has undertaken the task of reviewing and amending these documents to be consistent with the latest version of the Enabling Legislation and to incorporate other relevant recent regulatory and statutory changes.

Below is a summary of the Committee’s proposed amendments.

RPB Bylaws

1. To distinguish between the RWA (previously referred to as the “Authority”), the RWA Authority Board (the “Authority Board”) and the RWA RPB (also referred to as the “Board”), these terms have been explicitly defined and the corresponding abbreviations used throughout the document. [*Throughout the document*]
2. Consistent with the latest Connecticut Freedom of Information Act (“FOIA”) requirements (e.g., the ability to use electronic equipment for notification purposes) and the RWA’s internal procedures, the requirements for the notification of meetings (e.g., regular, special) including the adjournment of the same, as well as the publication of the schedule of meetings of the Board and meeting minutes (including voting records) have been amended accordingly. [*Sections 1.1 through 1.8, 1.11, 9.5 and Article II*]
3. For consistency and clarification purposes, where applicable, the responsibilities of the “Secretary of the Board” have been clearly outlined. [*Throughout the document*]
4. The requirements for calling a special meeting of the Board have been amended to clarify the other set of circumstances under which a special meeting may be called upon. [*Section 1.3*]

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5. The voting and quorum requirements have been revised to be consistent with the Enabling Legislation. [*Sections 1.9, 3.1, 3.3, 3.8, 4.1, 6.2 and 9.4*]
6. Consistent with the current RWA operating practices, the competitive bids requirements have been deleted. Further, because the RPB has neither custody nor control of funds of the Board, the Board is not subject to the fidelity bonds requirements previously listed in the Bylaws. As such, these requirements have also been deleted. [*Sections 6.1 and 6.3*]
7. The Conflicts of Interest provisions have been revised to clarify what constitutes a “conflict” and related terms, and to reflect the RWA’s current practices. [*Section 6.4*]
8. The Limitations of Liability and Indemnification provisions, specifically subpart (c), have been revised to incorporate the latest statutory changes. [*Section 6.5(c)*]
9. Consistent with the Connecticut Commission on Human Rights and Opportunities’ latest guidelines, the Nondiscrimination provisions have been amended accordingly. [*Article VII*]
10. The election process and term requirements for the appointment of members of the Authority Board have been simplified to only reference the Enabling Legislation. [*Sections 9.1 and 9.6*]
11. The Nominating Committee appointment process has been modified to provide more flexibility and accommodate off-cycle Member appointments. [*Sections 9.2 and 9.3*]

RPB Rules of Practice

1. The Board’s powers, specifically the cost thresholds for projects/noncore business acquisitions that the Board has power to approve have been revised to be consistent with the Enabling Legislation. [*Description of Organization - Section 2; Article II, Part 3, Sections 32, 33-B, 33-D*]
2. Certain definitions, including but not limited to those of the “Act” and “Authorized Expenditures” have been revised to be consistent with the Enabling Legislation. Additionally, definitions of new terms referenced in the document, such as “electronic equipment” have been added. [*Article I, Part 1, Section 2*]
3. Consistent with the latest FOIA requirements, including the ability to use electronic equipment to conduct meetings, and the RWA’s internal procedures, the notice, public hearing and filing requirements have been amended accordingly. [*Article I, Part 1, Sections 8 through 11; Article I, Part 3, Sections 13 and 19; Article II, Part 1, Sections 24 and 27*]

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4. Other minor edits, including those for consistency purposes (e.g., the replacement of “waste water” with “wastewater”) have been made. [*Throughout the document*]