

**Representative Policy Board
South Central Connecticut Regional Water District**
90 Sargent Drive, New Haven

or

***Dial in by phone**

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Phone conference ID: 812 302 258#

AGENDA

Regular Meeting of Thursday, June 25, 2026 at 6:30 p.m.

- I Safety Moment
- II Public Comment: The time limit granted to each speaker shall be three (3) minutes. Residents and customers may address the Board.
- III Approval of Minutes - May 28, 2026 meeting
- IV Communications
 - A. Fiscal Year 2027 Weighted Vote Computation
 - B. Committee Preferences 2026-2027
 - C. Status of RPB member term expirations – June 30, 2026
 - D. RWA Rules and Regulations – Proposed Changes
- V Items for Consideration and Action
 - A. RPB Nominating Committee's recommendation for RPB officers beginning July 1, 2026, and ending on June 30, 2027
- VI Reports
 - A. Finance Committee
 - B. Land Use Committee
 - C. Consumer Affairs Committee
 - D. Nominating Committee (RPB Officers)
 - E. Authority/Management
- VII Adjourn

*Members of the public may attend the meeting in person or by conference call. To view meeting documents please visit <https://tinyurl.com/5b4v562e>. For questions, contact the board office at 203-401-2515 or by email at jslubowski@rwater.com.

SAFETY MOMENT

Fire It Up Safely: Grilling Safety

Summer has officially kicked off and millions of Americans have started grilling. The U.S. Consumer Product Safety Commission (CPSC) urges consumers to check their grills and “fire it up safely” to prevent fires and carbon monoxide poisoning.

Before lighting the grill, do a safety check:

Has your grill been recalled? If the grill has been recalled, contact the manufacturer and stop using it until you get a repair or replacement.

Visually inspect the hoses on a gas grill for cracking, brittleness, holes and leaks. Make sure there are no sharp bends in the hose or tubing and that all connections are secure. Replace if necessary.

Check for propane gas leaks. Open the gas supply valve fully and apply a soapy solution with a brush at the connection point. If bubbles appear, there is a leak. Try tightening the tank connection. If that does not stop the leak, close the gas valve and have the grill repaired by a qualified professional.

Is the grill clean? Regularly cleaning the grill, as described in the owner’s manual, and also cleaning the grease trap, will reduce the risk of flare-ups and grease fires.

Once the safety check is complete, make sure to operate the grill as safely as possible using these three steps:

1. Use grills outside only
2. Never leave your grill unattended
3. Keep children away from the grilling area

Tap Into
Safety



Regional Water Authority



Service – Teamwork – Accountability – Respect – Safety

 Regional Water Authority

Representative Policy Board

South Central Connecticut Regional Water District

May 28, 2026

Minutes

The regular meeting of the Representative Policy Board (“RPB”) of the South Central Connecticut Regional Water District took place on Thursday, May 28, 2026, at 90 Sargent Drive, New Haven, Connecticut and via remote access. Chair Harvey presided.

PRESENT

RPB

Ansonia	Thomas P. Clifford, III
Beacon Falls	Peter Betkoski(R)
Bethany	Brian Eitzer(R)
Branford	Carolyn Mancini
Cheshire	Deena Allard
Derby	Stephen Iacuone(R)
East Haven	Michelle Verderame(R)
Guilford	Charles Havrda
Hamden	Stephen Mongillo
Killingworth	Jamie Mowat Young
New Haven	Naomi Campbell
North Branford	Peter DeSantis(R)
North Haven	James X. DiCarlo
Prospect	Robert E. Harvey, Jr.
Seymour	Beth Nesteriak
West Haven	T. Gregory Malloy
Woodbridge	Mark Levine(R)
Governor’s Rep	Vincent M. Marino

Absent

Madison	Vacant
Milford	Richard Smith
Orange	Jasper J. Jaser

Regional Water Authority

David Borowy
Todd Cort
Kevin Curseaden(R)
Catherine LaMarr(R)
Mario Ricozzi
Suzanne Sack(R)

Management

Sunny Lakshminarayanan
Rochelle Kowalski
Elizabeth Calo(R)
Jim Hill
Premjith Lakshman Singh
Charles DelVecchio
Andrew Marotti(R)

Counsel

Bruce McDermott

Office of Consumer Affairs

Jeffrey Donofrio

Staff

Jennifer Slubowski

Call to Order

Chair Harvey called the meeting to order at 6:32 p.m.

Safety Moment

He reviewed the Safety Moment handout distributed to members.

Public Comment

Chair Harvey offered the opportunity for members of the public to comment. There were no members of the public present at the meeting.

Minutes

On motion made by Mr. Malloy and seconded by Ms. Campbell, the RPB approved the minutes of its April 23, 2026 meeting, with 82 total weighted votes cast in the affirmative.

Ansonia (3) Aye Guilford (4) Aye No. Haven (5) Aye

Beacon Falls (0)	Aye	Hamden (10)	Aye	Orange (3)	Absent
Bethany (5)	Aye	Killingworth (2)	Aye	Prospect (1)	Aye
Branford (6)	Aye	Madison (6)	Vacant	Seymour (1)	Aye
Cheshire (4)	Aye	Milford (10)	Absent	West Haven (8)	Aye
Derby (2)	Aye	New Haven (13)	Aye	Woodbridge (3)	Aye
East Haven (6)	Aye	No. Branford (8)	Aye	Gov. Rep. (1)	Aye

Communications

Chair Harvey stated that certain RPB member terms expire on June 30, 2026. He noted that towns have been notified.

Chair Harvey stated that the first meeting of the RPB Nominating Committee for RPB officers is scheduled for Thursday, June 4, 2026.

Items for Consideration and Action

Mr. Malloy moved for approval of the following resolution:

RESOLVED, that the proposed Findings of Fact, Conclusions of Law and Final Decision of the Representative Policy Board, with respect to the South Central Connecticut Regional Water Authority’s Application for approval of the 2026 Land Use Plan Amendment, in its entirety, dated February 27, 2026, which is attached hereto, be and hereby is, approved in the form submitted to the meeting.

RPB members commented on the positive updates to the Land Use Plan.

Ms. Young seconded the motion. The Chair called for the vote and the RPB adopted the motion with 82 total weighted votes cast in the affirmative.

Ansonia (3)	Aye	Guilford (4)	Aye	No. Haven (5)	Aye
Beacon Falls (0)	Aye	Hamden (10)	Aye	Orange (3)	Absent
Bethany (5)	Aye	Killingworth (2)	Aye	Prospect (1)	Aye
Branford (6)	Aye	Madison (6)	Vacant	Seymour (1)	Aye
Cheshire (4)	Aye	Milford (10)	Absent	West Haven (8)	Aye
Derby (2)	Aye	New Haven (13)	Aye	Woodbridge (3)	Aye
East Haven (6)	Aye	No. Branford (8)	Aye	Gov. Rep. (1)	Aye

Mr. Marino stated that the Finance Committee met earlier in the month and recommended the following resolution to the RPB:

WHEREAS, the South Central Connecticut Regional Water Authority (the “Authority”) proposes to issue its Bonds (the “Bonds”) which may be on a parity with or subordinate to bonds in accordance with Special Act 77-98, as amended, of the General Assembly of the State of Connecticut (the “Act”) and the Water System Revenue Bond Resolution, General Bond Resolution, adopted by the Authority and approved by the Representative Policy Board of the South Central Connecticut Regional Water District (the “RPB”) on July 31, 1980, as amended and supplemented (the “General Bond Resolution”); and

WHEREAS, the Act authorizes the Authority to issue its bonds from time to time but subject to the approval of the RPB.

NOW THEREFORE BE IT RESOLVED THAT:

1. The RPB hereby approves the issuance of the Authority’s Bonds in an aggregate principal amount not to exceed Five Million Dollars (\$5,000,000).
2. The Bonds may be issued as obligations in one or more series pursuant to the General Bond Resolution and a supplemental resolution to be adopted by the Authority for each series of Bonds, each of which shall specify the amount of the Bonds, the purposes for which the Bonds are to be issued, the date or dates, maturities, sinking fund installments if any, interest rates, series, denominations, form, redemption prices, security provisions, whether taxable or tax-exempt, and such other details of the Bonds as the Authority shall determine in accordance with the limits established by the General Bond Resolution and hereby.
3. The purposes of the Bonds shall be to finance or refinance the cost of certain capital improvements to the water system of the Authority as set forth in the Authority’s capital improvement plan (the “Projects”), to fund operating expenses and to provide funds for deposit to the Capital Contingency Fund, Debt Reserve Fund, and Operating Reserve Fund, as necessary pursuant to the General Bond Resolution and as permitted by the Internal Revenue Code of 1986, as amended, if applicable, and to pay costs of issuance.
4. The Bonds may be sold by negotiation as serial or term bonds with stated maturities and may be sold in a private or direct placement to a bank or the State of Connecticut.

Ms. Young seconded the motion. The Chair called for the vote and the RPB adopted the motion with 82 total weighted votes cast in the affirmative.

Ansonia (3)	Aye	Guilford (4)	Aye	No. Haven (5)	Aye
Beacon Falls (0)	Aye	Hamden (10)	Aye	Orange (3)	Absent
Bethany (5)	Aye	Killingworth (2)	Aye	Prospect (1)	Aye
Branford (6)	Aye	Madison (6)	Vacant	Seymour (1)	Aye
Cheshire (4)	Aye	Milford (10)	Absent	West Haven (8)	Aye
Derby (2)	Aye	New Haven (13)	Aye	Woodbridge (3)	Aye
East Haven (6)	Aye	No. Branford (8)	Aye	Gov. Rep. (1)	Aye

Mr. Marino stated that the Finance Committee met earlier in the month and recommended the following resolutions to the RPB:

WHEREAS the South Central Connecticut Regional Water Authority (“Authority”) requested the Representative Policy Board (“RPB”) review the Authority's FY 2027 proposed Capital, Operating and Commercial Budgets (“Budget”); and

WHEREAS the RPB held workshops on April 13, 2026, and April 16, 2026, at which time management and the Authority presented the proposed Budget and responded to questions from RPB members; and

WHEREAS the RPB Finance Committee met on May 11, 2026 to discuss management’s presentation of the Budget and commented that the Budget was well presented, well-fortified, and reasonable, and voted unanimously in favor of recommending the Budget to the RPB for its support; and

WHEREAS, the RPB has a duty to review the Budget and to comment, but no other statutory obligations or authority.

NOW THEREFORE BE IT RESOLVED, that the RPB wishes to express its appreciation to

management and the Authority for the professionalism of their presentation and express its overall support of the Budget; and

FURTHER RESOLVED, that the RPB also agrees with the recommendations contained in the OCA's Budget review letter dated April 22, 2026; and

FURTHER RESOLVED, that the RPB consensus regarding the proposed Budget is that it is reasonable and supported; and

FURTHER RESOLVED, that the RPB believes that the Authority's overall financial plan and execution of its long-term plan provide for financial health required to achieve its overall mission of providing high quality water, products, and services to consumers at reasonable prices.

Ms. Young seconded the motion. The Chair noted that RWA management provided RPB members with multiple opportunities to review and discuss the FY 2027 Budget. As no formal vote is required, the RPB agreed that the Budget is supported and thanked management and the Authority for the opportunity to review.

Reports

Finance Committee – Mr. Marino, Chair of the RPB Finance Committee reported on the meeting held earlier in the month. The Committee met to review the two resolutions approved by the RPB this evening.

The next meeting is on June 8, 2026, at 5:00 pm, via hybrid. Committee members should be prepared to discuss Authority compensation; for informational purposes, the last Authority increase was in 2025.

Land Use Committee – Mr. Levine, Chair of the Land Use Committee, reported on the meeting earlier in the month. The Committee met with management to receive an update of two grants received by the RWA, which will be used to maintain habitat and wildlife, and invasive species control. The grant funds will also be used to improve overall forest and timber growth. The Committee also received an update of RWA owned properties.

The next meeting is on June 10, 2026, at 5:30 pm.

Consumer Affairs Committee – Ms. Campbell, Chair of the Consumer Affairs Committee, reported that the Committee met last week and received an update from management of proposed changes to the RWA's Rules and Regulations. Management also provided a workforce update, and the Office of Consumer Affairs reported one customer escalation in East Haven.

The next meeting is on June 15, 2026, at 5:30 pm, via hybrid.

Mr. Borowy, Chair of the Authority, thanked the RPB for its approval of the RWA's Land Use Plan Amendment, issuance of bonds, and support for the FY 2027 Budget.

Ms. Sack, Chair of the Authority's Strategic Planning Committee, reported that the Board met outside of Committee earlier in the day with its Strategic Planning Consultant to review a draft of the Board's strategic plan. The discussion was held in executive session; therefore, details were not available. Additional information will be shared with the RPB in July or August.

Mr. Borowy stated that Authority met earlier in the day as the Audit-Risk Committee and the Environmental, Health & Safety Committee.

Mr. Cort, Chair of the RWA's Audit-Risk Committee, reported on the meeting earlier in the day. He stated that the Committee reviewed the RWA's Risk Management update and reviewed its FY 2027 Work Plan.

Mr. Ricozzi, Chair of the RWA's Environmental, Health & Safety Committee, reported on the meeting earlier in the day. He stated that the Committee reviewed information received regarding the recent legislative session, water quality issues update, and reviewed its FY 2027 Work Plan.

Mr. Borowy acknowledged Mr. Lakshminarayanan, the RWA's Interim President & Chief Executive Officer, who thanked RPB members for approval of the recent resolutions, and observations and questions related to the FY 2027 Budget.

Mr. Lakshminarayanan also highlighted last month's Arbor Day tree planting event with RWA employees in Orange and Woodbridge. He stated that the event marked RWA's third annual Arbor Day festivities.

Mr. Lakshminarayanan, the RWA's Interim President and Chief Executive Officer reviewed revenues, operating and maintenance expenses for the month ended April 30, 2026, and stated the projected maintenance test for FY 2026 is 137%, with no shortfall.

He also reported that raw water storage levels were at 89%, compared to the long-term average of 94%. As of May 18, 2026, rainfall was at 27.81 inches, or 16.89 inches lower than the long-term average.

Mr. Borowy also reported that earlier in the day, the Authority met in executive session to receive an Aquarion Water Authority update. He reported that there are still few hurdles to clear between now and the closing date in June 2026. Management is requesting that the RWA RPB, acting on behalf of the AWA RPB, schedule a special meeting to act on certain bond issuance prior to the closing date.

RPB members discussed a tentative special meeting date of June 8, 2026, immediately following the regular meeting of the RPB Finance Committee. Members should contact the board office with availability.

Chair Harvey acknowledged Atty. Donofrio, OCA, who had nothing to report.

The next regular meeting of the RPB is on Thursday, June 25, 2026.

Chair Harvey commented that members interested in an RPB officer position should contact the board office before the Nominating Committee meeting on June 4, 2026.

He reminded members that services for Mr. Oslander, prior RPB Madison representative, will be held on June 12th at 1 pm.

At 7:05 p.m., on motion made by Mr. Levine and seconded by Mr. Marino, the RPB voted to adjourn the meeting. The Chair called for the vote, and the RPB adopted the motion with 82 total weighted votes cast in the affirmative.

Ansonia (3)	Aye	Guilford (4)	Aye	No. Haven (5)	Aye
Beacon Falls (0)	Aye	Hamden (10)	Aye	Orange (3)	Absent
Bethany (5)	Aye	Killingworth (2)	Aye	Prospect (1)	Aye
Branford (6)	Aye	Madison (6)	Vacant	Seymour (1)	Aye
Cheshire (4)	Aye	Milford (10)	Absent	West Haven (8)	Aye
Derby (2)	Aye	New Haven (13)	Aye	Woodbridge (3)	Aye
East Haven (6)	Aye	No. Branford (8)	Aye	Gov. Rep. (1)	Aye

Jamie Mowat Young, Secretary

(R) = Attended Remotely.

UNAPPROVED

MEMORANDUM

TO: Six Member Management Authority Board
FROM: Victor Benni, Director of Engineering
CC: Sunny Lakshminarayanan, Interim CEO
SUBJECT: FY 2027 Representative Policy Board Weighted Vote Count
DATE: June 25, 2026

Attached please find the calculations for the Representative Policy Board (RPB) weighted vote count for Fiscal Year (FY) 2027, covering the period from June 1, 2026 through May 31, 2027. This calculation was performed according to the method prescribed in the enabling legislation of the South Central Connecticut Regional Water Authority (Authority). The FY 2027 vote calculations reflect the best available information.

The enabling legislation does not define the total number of votes, therefore, based on the particular spread of population and land, the total number of votes may vary from year to year. The FY 2027 total number of votes has been calculated to be 101.

Included with this memo is the following documentation associated with the vote calculation:

- Summary table of weighted votes per member Town, entitled "Computation of FY 2027 Weighted Votes for the Representative Policy Board", dated June 25, 2026.
- The Real Estate Department's report, entitled "Summary of Land by Town", dated May 31, 2026.
- Summary table of customers per member town, entitled "UMAX - Number of Customers Supplied", dated June 1, 2026¹.

The individual town votes in FY 2027 compared to FY 2026 will remain the same. Therefore, the total weighted vote count remains at 101. Votes are rounded to the nearest whole number, and the Authority's enabling legislation does not require that each town have a minimum number of votes. Therefore, similar to FY 2026, Beacon Falls will have a weighted vote of zero in FY 2027. In a November 28, 2007 legal opinion, our attorneys, Murtha Cullina LLP, determined that a weighted vote of zero is a possible and allowable outcome of the weighted vote procedure outlined in the enabling legislation.

¹ The number of customers for this vote calculation was obtained by a report from PowerBI from the UMAX system for all customers, titled "ENG- Active Water Accounts". This continues to represent a change in reporting systems from FY 2025 due to the Customer Information System upgrade.

COMPUTATION OF FY 2027 WEIGHTED VOTES FOR THE REPRESENTATIVE POLICY BOARD

June 25, 2026

TOWN	(1) VOTES FY 2026	(2) CUSTOMERS AS OF 5/31/2026	(3) QUOTIENT	(4) 2X QUOTIENT	(5) ACRES AS OF 5/31/2026	(6) QUOTIENT	(7) COLUMN 4+6	(8) COLUMN (4+6)/3	(9) COLUMN (4+6)/3 X 100	(10) VOTES FY 2027
ANSONIA	3	5,478	0.04588	0.09176	96	0.00349	0.09526	0.03175	3.17519	3
BEACON FALLS	0	0	0.00000	0.00000	22	0.00080	0.00080	0.00027	0.02666	0
BETHANY	5	6	0.00005	0.00010	3,941	0.14330	0.14340	0.04780	4.77997	5
BRANFORD	6	8,836	0.07401	0.14802	1,178	0.04283	0.19085	0.06362	6.36166	6
CHESHIRE	4	7,284	0.06101	0.12202	227	0.00825	0.13027	0.04342	4.34241	4
DERBY	2	3,284	0.02751	0.05501	2	0.00007	0.05508	0.01836	1.83616	2
EAST HAVEN	6	8,655	0.07249	0.14498	860	0.03127	0.17626	0.05875	5.87517	6
GUILFORD	4	1	0.00001	0.00002	3,295	0.11981	0.11983	0.03994	3.99421	4
HAMDEN	10	15,307	0.12821	0.25642	1,329	0.04832	0.30474	0.10158	10.15799	10
KILLINGWORTH	2	0	0.00000	0.00000	1,381	0.05021	0.05021	0.01674	1.67382	2
MADISON	6	0	0.00000	0.00000	4,740	0.17235	0.17235	0.05745	5.74504	6
MILFORD	10	18,633	0.15607	0.31213	4	0.00015	0.31228	0.10409	10.40923	10
NEW HAVEN	13	23,318	0.19531	0.39061	24	0.00087	0.39149	0.13050	13.04950	13
NO. BRANFORD	8	1,590	0.01332	0.02663	6,032	0.21933	0.24596	0.08199	8.19882	8
NO. HAVEN	5	8,229	0.06892	0.13785	54	0.00196	0.13981	0.04660	4.66040	5
ORANGE	3	4,169	0.03492	0.06984	580	0.02109	0.09093	0.03031	3.03089	3
PROSPECT	1	0	0.00000	0.00000	866	0.03149	0.03149	0.01050	1.04962	1
SEYMOUR	1	335	0.00281	0.00561	701	0.02549	0.03110	0.01037	1.03669	1
WEST HAVEN	8	13,665	0.11445	0.22891	275	0.01000	0.23891	0.07964	7.96364	8
WOODBIDGE	3	602	0.00504	0.01008	1,895	0.06890	0.07899	0.02633	2.63295	3
GOV. REP.	1	-	-	-	-	-	-	-	-	1
TOTALS	101	119,392	1	2	27,502	1	3	1	100	101

**RPB Weighted Vote Calculation
SUMMARY OF LAND BY TOWN
May 31, 2026**

Town	FY2023	FY2024	FY2025	FY2026	FY2027
ANSONIA	96	96	96	96	96
BEACON FALLS	22	22	22	22	22
BETHANY	3,947	3,947	3,947	3,941	3,941
BRANFORD	1,175	1,174	1,178	1,178	1,178
CHESHIRE	149	149	149	227	227
DERBY	2	2	2	2	2
EAST HAVEN	860	860	860	860	860
GUILFORD	3,294	3,295	3,295	3,295	3,295
HAMDEN	1,321	1,321	1,333	1,329	1,329
KILLINGWORTH	1,381	1,381	1,381	1,381	1,381
MADISON	4,716	4,716	4,716	4,715	4,740
MILFORD	4	4	4	4	4
NEW HAVEN	24	24	24	24	24
NO. BRANFORD	6,069	6,069	6,069	6,032	6,032
NO. HAVEN	54	54	54	54	54
ORANGE	587	584	580	580	580
PROSPECT	822	866	866	866	866
SEYMOUR	706	706	706	706	701
WEST HAVEN	275	275	275	275	275
WOODBIDGE	1,896	1,896	1,895	1,895	1,895
Total	27,400	27,441	27,452	27,482	27,502

(1) All values in acres. Beginning with the FY17 calculation, land values are based on GIS data. This data continues to be updated as newer and better information is collected on boundaries; therefore the reported total land by town may change although no acquisitions or dispositions have necessarily been made. This data is for informational purposes only.

(2) There was one acquisition of land in FY26, in Madison. There was one disposition, in Seymour.

RPB Weighted Vote Calculation
UMAX - NUMBER OF CUSTOMERS SUPPLIED⁽¹⁾
June 1, 2026

Town	FY2023 Customers	FY2024 Customers	FY2025 Customers	FY2026 Customers	FY2027 Customers
ANSONIA	5,427	5,439	5,459	5,404	5,478
BEACON FALLS					
BETHANY	6	6	6	6	6
BRANFORD	8,648	8,669	8,701	8,635	8,836
CHESHIRE	6,830	6,870	6,974	7,058	7,284
DERBY	3,240	3,249	3,259	2,904	3,284
EAST HAVEN	8,565	8,569	8,573	8,513	8,655
GUILFORD	1	1	1	1	1
HAMDEN	15,072	15,078	15,111	15,058	15,307
KILLINGWORTH					
MADISON					
MILFORD	18,340	18,363	18,387	18,279	18,633
NEW HAVEN	22,733	22,716	22,825	22,798	23,318
NORTH BRANFORD	1,568	1,564	1,569	1,551	1,590
NORTH HAVEN	7,928	7,981	8,017	8,042	8,229
ORANGE	4,064	4,072	4,083	4,054	4,169
PROSPECT					
SEYMOUR	334	333	334	319	335
WEST HAVEN	13,424	13,429	13,460	13,451	13,665
WOODBIDGE	478	479	504	525	602
Overall Result	116,658	116,818	117,263	116,598	119,392

(1) Beginning in FY26, this calculation uses the PowerBI Report from UMAX "ENG- Active Water Accounts" for accounts active prior to June 1. This report change was necessary to utilize the current CIS reporting system.

Representative**Policy**Board

South Central Connecticut Regional Water District

90 Sargent Drive, New Haven, Connecticut 06511-5966 / 203-401-2515

<http://www.rwater.com>

To: RPB Members

From: Robert E. Harvey, Jr., Chairman

Date: June 25, 2026

Re: *Statutory Committee Membership Preference*

Next month the RPB chair will assign RPB members to the three statutory committees for the 2026-2027 administrative year (Finance, Land Use, and Consumer Affairs). Please email your first and second choices to Jennifer Slubowski at jslubowski@rwater.com. It would also be helpful to include suggestions for topics or other matters of interest that the RPB, or its standing committees, might consider in the upcoming months.

The newly formed standing committees will elect their chairs at the regular July meetings.

Thank you.

Rules and Regulations for Water Service



July 2026



Our STARS Values

Service | Teamwork | Accountability | Respect | Safety

SOUTH CENTRAL CONNECTICUT REGIONAL WATER AUTHORITY

90 SARGENT DRIVE
NEW HAVEN, CONNECTICUT 06511
(203) 562-4020
www.rwater.com

ADOPTED AUGUST 20, 1980
REVISED AUGUST 26, 1980
REVISED NOVEMBER 13, 1980
REVISED AUGUST 25, 1981
REVISED JULY 28, 1983
REVISED JULY 12, 1984
REVISED FEBRUARY 11, 1987
REVISED JULY 14, 1988
REVISED FEBRUARY 14, 1991
REVISED SEPTEMBER 26, 1991
REVISED APRIL 9, 1992
REVISED FEBRUARY 18, 1998
REVISED MAY 7, 2013
REVISED FEBRUARY 18, 2016
REVISED SEPTEMBER 28, 2017
REVISED JANUARY 5, 2022
REVISED December 5, 2022
REVISED January 3, 2025
REVISED May ~~18-22~~, 2026

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RULES and REGULATIONS

for WATER SERVICE

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INTRODUCTION

The South Central Connecticut Regional Water Authority (RWA) has adopted the following Rules and Regulations to ensure uniformity and fair practice ~~to for~~ all customers, consistent with the protection of the health and safety of the communities ~~we it serves~~. These ~~Rules and R~~egulations are intended to inform the public ~~as to of~~ the administrative procedures, technical requirements, and rates and charges ~~for applicable~~ to obtaining connection to and maintaining ~~water~~ service from the RWA's water supply ~~system~~.

These Rules and Regulations, including ~~any~~ amendments or additions, ~~thereto,~~ ~~are constitute~~ an integral part of the rates, terms and conditions governing water service provided by RWA pursuant to its statutory authority. The terms, conditions and policies set forth ~~in these herein Rules and Regulations~~ have been approved by the Regional Water Authority and its Representative Policy Board pursuant to Section 14 of ~~S~~pecial Act No. 77-98, as amended, and are binding on ~~every all~~ RWA customers, (including applicants for service and former ~~customers~~).

~~Customers are responsible for complying with these Rules & Regulations as a condition of receiving and maintaining water service.~~

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GENERAL PRINCIPLES

1. The RWA may modify these Rules and Regulations at any time.
2. The RWA's regulations regarding the extension of water mains are available as a separate document.
3. Services performed after hours or on weekends or holidays are subject to special charges.
4. During drought conditions, or when it is in the best interest of the public, the RWA may curtail or suspend entirely the use of water for non-essential purposes. The RWA ~~will~~shall not be liable for any losses incurred ~~because as a result~~ of the curtailment or suspension of service.
5. ~~Without special written permission from the RWA, no owner or tenant may supply water, whether metered or otherwise, to other persons. Individuals, moreover, may not permit any connection to be made on their premises for the supply of water to other premises. This prohibition applies whether or not the other premises are owned by the same individual or another party. Without prior written permission from the RWA, no owner, tenant, or other party may supply water, whether metered or unmetered, to any other person or permit any connection for the purpose of supplying water to other premises. This prohibition applies regardless of whether the premises are owned by the same individual or by another party.~~
6. Customers must allow employees or duly authorized representatives of the RWA, when identified by proper badges, uniforms or written authority, to have access to their premises at all reasonable hours for the purpose of reading, testing, installing, changing and removing meters, inspecting all plumbing connections, fixtures and mains, collecting water samples for testing, and other purposes as are necessary under these Rules or when it appears that there is a violation of these Rules and Regulations.
7. All owners, lessees, agents, tenants, and users of water service must keep their pipes and fixtures in good working order and protected from frost, and make their water meters accessible.
8. Customers ~~should~~shall avoid all unnecessary waste of water. Under emergency conditions, and with the consent of the RWA, water may be left running to prevent freezing of the customer's pipes. The customer must pay for the water used for these purposes, and take corrective action to protect the pipes before the next winter season. ~~Customers shall be responsible for all water used for this purpose and must take corrective action to protect pipes before the next winter season.~~
9. Air conditioning or refrigeration installations totaling over a three-ton capacity must have water conserving equipment to reuse the water.

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10. ~~The RWA offers free water consumption monitoring and usage alert tools to customers. However, the customer has the sole responsibility to monitor their water consumption at the customer's location. The RWA provides this alert system as a courtesy only, and providing this courtesy service to its customers in no way creates legal liability on the part of RWA.~~

The RWA may offer water consumption monitoring and usage alert tools to customers at no cost. Customers retain sole responsibility for monitoring water usage at their location. These tools are provided as a courtesy only and do not create any legal duty or liability on the part of the RWA.

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(A) **DEFINITIONS**

"Abandonment" - the condition in which water service to a building has been discontinued at the Owner's request for a period of at least one year and the Owner has made no commitment as to possible future use.

"ANSI" - American National Standards Institute.

"Applicant" - any person or entity, such as a developer, municipality, or business, requesting water service from the RWA.

"ASSE" - American Society of Sanitary Engineers.

"Automatic Fire Sprinkler System" - a plumbing system designed to spray water to extinguish fires.

"AWWA" - The American Water Works Association.

"Backflow" - the reversal of the normal flow of water or other liquids caused by back pressure or back siphonage.

"Backflow Preventer (BFP)" - a device installed on a service pipe that protects the public water supply from backflow.

"CBYD" - Call Before You Dig.

"Combination Service Line" - a single service connection which is separated at the curb line to provide an individual curb valve and/or valve for both domestic usage and fire protection. Separate service pipes for fire and domestic usage are required from the curb valve to the place of use.

"Combined Service" - an existing service –which provides both fire and domestic service through a single service pipe. New installations of Combined Services are not permitted.

"Common Enclosure" - property under common ownership which is bounded by one or more of the following: property lines, public streets, public high-ways or RWA mains installed in easements on private or public property.

"Corporation Stop" - the device used by the RWA to connect the service pipe to the main.

"Cross Connection" - as defined in the State of Connecticut Cross Connection Control Manual "means any actual or potential connection between a public water system and any other source or system through which it is possible to introduce into the water system any contaminating, polluting agent."

"CTDPH" - Connecticut Department of Public Health.

“Curb Box” - a vertical pipe or casting with a cover placed over the curb valve and extending to the ground surface to allow access to the valve

“Curb Valve” - the valve located on the service pipe between the main and customer’s place of use located in the vicinity of the curb and public right-of-way line.

“Customer” - the party (owner or lessee) contracting for water service to or for a premises.

“Domestic Service” - all service or use other than fire service.

“Drought” - a prolonged period of abnormally low precipitation resulting in water shortages.

“Facilities Charge” - a charge made for the purpose of collecting a fair contribution from the Applicant toward the capital cost of the utility system which has been paid by existing customers.

“Fire Flow Test” - the measurement of flow from a hydrant performed by the RWA in accordance with generally accepted engineering practices.

“Fire Hydrant” - a device, connected to a hydrant lateral and provided with the necessary valves and outlets, to which a fire hose(s) may be connected for the purpose of extinguishing fires.

“Fire Service” - a water connection used to extinguish fires as well as test fire equipment.

“Frontage” - the length of a building lot’s perimeter boundary that abuts or is adjacent to the right-of-way of either existing or proposed public or private streets.

“Hydrant Lateral” - the pipe and fittings that run between the main and the fire hydrant.

“Hydrant Permit” - a written permit granted by the RWA for the temporary use of a hydrant.

“Inch Foot Rate” - the rate used to compute the annual fire service charge billed to municipalities within the RWA’s water district, as further defined in Section E, Public Fire Service.

“Jobbing Bill” - a bill rendered for services and materials other than metered water service.

“Lawn Sprinkler” - an underground piping system which is used to irrigate lawns and other forms of vegetation.

"Main(s)" - water pipes owned by or to be owned by the RWA used for the purpose of conveying water to the customer's service connection.

"Meter Setting" - the pipe, valves, fittings, and appropriate spread necessary for the installation of a meter on a service pipe and provided by the owner at his expense.

"Meter Vault/Pit" - a subsurface enclosure that protects water meters and other facilities installed outside of buildings.

"N.F.P.A." - National Fire Protection Association.

"OSHA" - Occupational Safety and Health Administration.

"Owner" - the person, persons, or legal entity holding title to the property or premises connected or proposed to be connected to the public water system.

"PHC" - Public Health Code of the State of Connecticut.

"Premises" - refers to but is not limited to the following:

- A building or combination of buildings in one common enclosure under common ownership occupied by one family, one company or one educational or institutional entity.
- Each unit of a multi-unit building under common ownership where such unit is equipped with its own separate water service pipe.
- A single building under common ownership.
- A single plot of land in one common enclosure used as a park or recreational area.
- A common interest ownership condominium complex, a building or buildings within a condominium complex, or a single unit within a condominium complex. The definition is dependent upon the number of service pipes and at the discretion of the RWA.

"Pressure Reducing Valve (PRV)" - A valve for reducing water pressure to a preset value.

"Private Fire Protection" - private water mains, fire pipes and other appurtenances installed on private property for the purpose of fire protection at particular premises.

"Proportionate Share" - a charge made for the purpose of reimbursing the RWA or main extension applicant for the installation cost of the water main fronting the property to be served.

"Public Fire Protection" - the public water mains, hydrants, and appurtenances installed for the purpose of fire protection in a public right-of-way.

"Remote Meter Reading Device" - a receptacle that is installed and can be read at a location some distance from where the meter is located, or a

metering system where meters or meter appurtenances send data to a central collection system.

"RWA" – South Central Connecticut Regional Water Authority

"Service Connection" - the portion of the service pipe from the main to and including the curb valve, at or adjacent to the street line or the customer's property line and such other valves, fittings, etc. as the Authority may require at or between the main and the corporation stop, but not including the curb box.

"Service Pipe" - the portion of pipe that runs between the curb stop and the customer's place of use and includes private fire lines.

"Siamese Connection" - an inlet equipped with one or more couplings to which a fire hose can be attached and through which water can be delivered by a fire department pumper to an automatic fire sprinkler system.

"Subsidiary Meter" – a water meter installed downstream of the RWA-owned meter that is read by the customer for individual billing purposes.

"Summer Season" - refers to the period from April 1 to November 1.

"Tap" - the process of drilling and threading a water main to accept a corporation stop.

"Termination" - the discontinuance of water service as defined by these regulations.

"USC" - University of Southern California [USC Foundation for Cross Connection Control](#)

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(B) SERVICE PIPE OWNERSHIP

RWA OWNERSHIP AND RESPONSIBILITIES

1. Service connections installed between October 18, 1966 and August 25, 1980 are the property of the RWA. See the definition of "service connection" in Section A, above.
2. The RWA will maintain all service connections from the connection at the main up to and including the curb valve for those connections located in accepted public streets or in properly executed and recorded easements.
3. The RWA will own and maintain all water mains and appurtenances located in accepted public streets or in properly executed and recorded easements.
4. Only authorized employees of the RWA will be allowed to tap

or make connections to its water mains.

5. The RWA will furnish and install all new service connections larger than 2 inches in diameter. The customer will be responsible for the cost of this work.
6. Except for repairs, no one may turn on water service into any building or part of a building or do any work in connection with any service pipe without consent from the RWA.
7. If the RWA determines a service connection should be replaced or repaired, the RWA will perform the repair or replacement at its expense. The expenses would include costs necessarily incurred in respect to the repair or replacement such as the cost of excavation, backfill, removal and replacement of paving for walks, curbs, roadways, etc.

OWNER RESPONSIBILITIES

1. Service connections installed prior to October 18, 1966 and after August 25, 1980 are the property of the customer but are maintained by the RWA. See the definition of "service connection" in Section A, above.
2. The customer will furnish and install all new service connections of 2 inches in diameter or smaller. The RWA will tap the main, furnish and install the corporation stop, install the meter, and inspect the installation. The customer contracting for service will be responsible for the cost of the permit, excavation, backfill, removal and replacement of pavement for walks, curbs, etc., necessarily incurred in installing new services.
3. The customer will furnish, install, own and maintain the necessary curb box and that section of the service pipe from the curb valve to the place of use and must keep them in good repair. The RWA has the right to access the curb box as necessary.
4. Replacement service connections will be considered as new service connections when the following conditions apply:
 - a. An existing service connection ceases to be adequate to meet the owner's water demands due to increased use by the owner;
 - b. A larger service connection or a relocation of the service connection is requested by the owner;
 - c. A service connection is initially installed to the curb line only, and subsequently cannot be located in order to make a connection to it.

The owner will be responsible for all of the charges applicable to a new service connection as shown on the RWA's current Rate Schedule.

5. The property owner will maintain, replace, and repair summer season service lines connected to summer season mains.
6. RWA will review and determine whether a service should be year-round or seasonal.
7. Customers who wish to convert from seasonal to year-round service should submit the request to RWA (see 6 above) and if approved, must lower service to a minimum depth of 4-1/2 feet below ground level, with the installation of a meter vault.
8. When a premise is permanently abandoned, the property owners must immediately notify the RWA so that the service connection can be removed. The RWA will assume the cost for removing the service connection. Restoration of abandoned service will be considered a new service installation.
9. The customer will maintain all pressure reducing valves.
10. All water services located in a private right-of-way, whether serving one or more properties, are considered private services or service connections and are the responsibility of the owner of the right-of-way.
11. The customer must comply with any mandatory water restrictions issued by the RWA. Mandatory restrictions will be imposed in accordance with RWA's Drought Response Plan contained in its Water Supply Plan. Customers not complying with mandatory water use restrictions are subject to 1) RWA's Mandatory Water Restriction Charge and 2) termination of water service in accordance with regulations.

(C) DOMESTIC SERVICE

1. All domestic services will monitor consumption with an RWA meter. Separate service pipes are required for domestic and fire use. Combined service pipes are not allowed for any new application for service.
2. Each service will have a curb box and a full way curb valve without drain.
3. One service pipe will service each premise. Any other arrangement must be approved in advance by the RWA. Where more than one building is involved, there must be independent curb valves for each building.

4. The location of the service pipe and connection must be approved by the RWA before the excavation is started.
5. If a premise is subdivided so that more than one premise results, additional service pipes will be required for the additional premise(s) as provided in the RWA's Rules and Regulations. These additional service pipe(s) will be installed by the owner at the time the additional premises are created or within thirty (30) days of being notified by the RWA that additional service(s) is required.
6. All new domestic services shall have a meter located in a meter pit, installed in accordance with RWA requirements.

(D) PRIVATE FIRE SERVICE

1. Except for extinguishing fires or testing fire equipment, no branch connection will be made on, or water taken from, a private fire service or a public or private fire hydrant without written permission from the RWA. Water taken from hydrants under a hydrant permit will be paid for in accordance with established rates and must comply with RWA Cross Connection Control Policies as provided in Section G of these rules.
2. Fire services and automatic fire sprinkler systems (including residential) will be designed and installed in accordance with the provisions of the National Fire Protection Association (NFPA) Code and other applicable codes, including proper backflow protection, and will require separate fire and domestic service lines.
3. Domestic water use may include residential life safety automatic sprinkler systems to one- and two-family dwelling units in accordance with the provisions of the National Fire Protection Association (NFPA) Code Section 13D, "Sprinkler Systems for One- and Two-Family Dwellings and Mobile Homes." The entire service will be metered. The meter will be sized for the minimum allowable flow demand per NFPA 13D. The water service will not be a fire service.
4. All sprinkler systems or private fire services will be metered or equipped with a detector check valve with metered bypass. An alarm system may be substituted when approved by the RWA. The type of meter or alarm will be determined by the RWA.
5. Detector check valves with metered bypass and meter vault are required on private fire hydrants or fire services when the service pipe or lateral is over 200 feet in length.
6. The customer is responsible for the ownership, inspection, maintenance and repair of private fire hydrants. Hydrants shall be

maintained per the requirements of AWWA M17: "Installation, Maintenance, and Field Testing of Fire Hydrants." Customers may contract with the RWA to perform maintenance services; such service fees will be negotiated between the parties on a case-by-case basis. The RWA shall have the right to inspect and operate private fire hydrants. If the hydrant is found to be inoperable or leaking, the Fire Marshal's office will be notified and the owner will have 30 days to make repairs. The RWA shall be notified when repairs are completed.

7. Water used through fire service meters will be charged at meter rates, but there will be no charge for water used in case of fire.
8. A reduced pressure principle backflow preventer (BFP) must be installed on all new service lines to fire sprinkler systems with a Siamese connection.
9. Effective January 1, 1999, a reduced pressure principle BFP will be installed on all lines to existing fire sprinkler systems equipped with a Siamese connection. Prior to this date, a double check valve assembly BFP may be allowed if approved by the RWA.
10. The customer will own and maintain reduced pressure principle BFPs and double check valve assembly BFPs. The customer and RWA may enter into an agreement for the RWA to conduct the annual testing as a service for a fee.

(E) PUBLIC FIRE SERVICE

Except as otherwise provided by the terms of any acquisition of another water system.

1. Public fire service, when provided by the RWA, will be billed at the established inch-foot rate. Only mains 6 inches and larger, in service as of the last day of the year, will be used in computing the inch-foot charge for the next year.
2. The inch-foot calculation shall be performed as follows: the number of inch-feet will be calculated by multiplying the length of each pipe in feet by its diameter in inches. All inch-feet for 6-inch through 12-inch mains will be charged directly to the town in which the main is located. Inch-feet for mains larger than 12- inches will be apportioned to the town in proportion to the inch-foot allocation for 12-inch mains.
3. The requirements of the municipal fire departments will determine the need for and location of public fire hydrants.
4. The RWA will own and maintain the fire hydrant laterals, but the applicant will be responsible for the cost.

5. Public fire hydrants may be owned by the municipality or by the RWA. When the hydrant is owned by the RWA, the installation cost will be the expense of the applicant. When it is owned by the municipality, the installation cost will be the responsibility of the municipality or the applicant as directed by the municipality.
6. When hydrants are owned by the RWA, an annual charge at the established rate will be made to the municipality to cover the capital and maintenance costs of the hydrants. Maintenance costs will include repairs, replacement, preventive maintenance and painting. The RWA is not responsible for snow removal and grass cutting around public hydrants. Municipally-owned hydrants shall be inspected and maintained by the municipality in accordance with the requirements of AWWA M17. The RWA shall have the right to inspect municipally-owned hydrants, and maintain, repair or replace municipally-owned hydrants if found to be leaking or operationally defective without prior notice to the customer. Municipally-owned hydrants can be replaced by the RWA at the expense of the municipality. Repairs to municipally-owned hydrants, if made by the RWA, will be charged at cost plus applicable overheads. The RWA retains the right to utilize public fire hydrants for distribution system operations regardless of ownership. The RWA will advise the municipality of these uses. Municipalities who own their own hydrants may contract with the RWA for maintenance services.
7. The charge for the installation of fire hydrants on the same side of the street as the main (short side) when connected to existing mains will be the average unit cost of installing hydrants and laterals on existing mains during the previous year. The charge for the installation of fire hydrants (including laterals) on the opposite side of the street from the main (long side) when connected to existing mains will be the actual cost of the installation. Refer to the definition of hydrant lateral in Section A above.
8. The RWA will add to the cost of new main extensions a charge to cover the cost of fire hydrant installations (including laterals). This charge will be included in the cost on a per-foot-of-main-installed basis. The per-foot charge applied will be based upon the prior year cost of fire hydrant installation (including laterals) on new main extensions. Refer to the definition of hydrant lateral in Section A above.
9. Use of public fire hydrants is for the purpose of fire suppression and the RWA's operations. Any other use will be by mutual agreement between the municipality and the RWA.

10. Use of water from a fire hydrant for purposes other than extinguishing fires will only occur pursuant to obtaining a hydrant permit at the discretion of the RWA and must comply with the RWA's Cross Connection Control Policies.
11. Fire flow tests will only be performed by the RWA on public hydrants in order to estimate available flow across the RWA's distribution system. These tests indicate the flow conditions only at the specific time and location of the test. Flow test data, therefore, should not be applied to other sites or locations.

If requested, the RWA will conduct a fire flow test at the requesting person's expense.
12. Tampering with a hydrant without prior authorization by the RWA is considered theft of service and will be subject to the tampering of hydrant fee for first and subsequent offenses. See the RWA Miscellaneous Rates section of the Rate Schedule for further information.

(F) PRESSURE AND CONTINUITY OF SUPPLY

1. Although the RWA is committed to providing reliable water service, we cannot guarantee a specific or uniform pressure or an uninterrupted supply of water. Customers, therefore, are cautioned to provide sufficient storage of water where an absolutely uninterrupted supply must be ensured, such as for steam boilers, domestic hot water systems, gas engines, etc.
2. It is the intention of the RWA to give notice in advance of work that will necessitate any interruption of the supply or change in pressure. The RWA, however, is not liable for any damage to person or property sustained as a result of this interruption in service or change in pressure unless due to the RWA's negligence. Property owners, therefore, should regulate their installations connected with the water supply system so that damage will not occur if water is shut off or pressure changes without notice.
3. In case of accident, or for the purpose of making connections, alterations, re-pairs, changes or for other reasons, the RWA may at any time shut off the water in the mains.
4. The RWA may also, whenever the public welfare may require it, restrict the use of water in order to reserve a sufficient supply for public fire service or for other emergencies.
5. Under normal operating conditions, the RWA will endeavor to maintain pressures within its distribution system between 25 and

125 p.s.i. For premises where pressures will be below 35 p.s.i. at the point where the service enters the building, execution of a low pressure agreement will be required. In these cases and in cases where the customer requires higher pressures than available, a booster pump system should be installed on the water service on the customer side of the meter at the customer's expense. Future maintenance of such booster pump system will be the customer's responsibility.

For new premises where pressures may exceed 115 p.s.i. at the point where the service pipe enters the building, execution of a high pressure agreement will be required. In these cases, a pressure reducing valve (PRV) should be installed by the customer. Future maintenance of the PRV will be the customer's responsibility.

6. When the RWA finds it necessary to increase pressures in the distribution system and the increased pressures result in a customer's pressure exceeding 80 p.s.i. at the point where the service line enters the building, the RWA will offer to provide a PRV to the customer at no cost. Installation, future maintenance, and replacement of the PRV will be the customer's responsibility. In those cases where the increased pressure will result in the customer's pressure exceeding 115 p.s.i. at the point where the service line enters the building, the RWA will furnish and install a PRV at no cost to the customer. Future maintenance and replacement of the PRV will be the customer's responsibility.

(G) CROSS CONNECTION CONTROL

1. All state regulations governing Cross Connection Control currently located within Section 19 of the Public Health Code (PHC) of the State of Connecticut as issued by the Connecticut Department of Public Health (CTDPH) must be adhered to strictly.
2. In addition to requirements of the PHC, the RWA may require a backflow preventer (BFP) on a water service line when additional protection of its distribution system is required. The following list provides examples, not limited to those listed, of the types of premises where additional protection may be required:
 - Sites with auxiliary water sources
 - Sites maintaining active private wells
 - Sites where toxic/objectionable materials may be used in conjunction with RWA-supplied water
 - Sites with existing fire sprinkler systems tapped off domestic lines

- Sites maintaining fire services
 - Sites maintaining irrigation systems
 - Sites with connection to shipboard potable water systems
 - Water service connection to offshore customers
 - Sites where cross connection inspections are not possible due to intricate restrictions or where a repeated history of establishment or re-establishment of cross connections has been documented
 - Temporary water services
 - Water haulers
 - Mobile/portable washing units
3. Upon request, the RWA will provide information regarding the specific requirements for the type of BFP and for the specific circumstances pertaining to various facilities including those mentioned above. Installation of BFPs is the responsibility of the customer.
 4. All BFPs must be approved by AWWA, ANSI, ASSE or USC and installed in strict accordance with CTDPH and manufacturers' specifications. Improperly installed BFPs are unacceptable and will be recorded as violations. Reduced pressure zone type backflow preventers are prohibited from underground/vault installations without positive gravity drainage.
 5. All BFPs must be installed at the point of entry where the service enters the building, not more than 5 feet from the finished floor, in well-lit areas and be readily accessible for inspection and testing. Particular attention should be paid to confined spaces, hazardous environments, flooding potential, freezing temperatures or other mechanical damage due to vandalism or other causes. Where such situations are present, every effort should be made to relocate BFPs away from these hazardous environments. BFPs should be set horizontally, and may only be set vertically upon review and approval by RWA.
 6. All projects involving the use of BFPs must be submitted to the RWA for approval prior to installation. The submission must include mechanical and plumbing drawings and text describing the proposed BFP. A letter will be sent to the tap applicant stating the RWA's requirements for Backflow Prevention for that specific project. The tap applicant must contact the RWA's Cross Connection Department after installation of the backflow device is complete in order to have the backflow device installation tested and inspected.
 7. ~~The RWA is not responsible for any damages due to a backflow preventer function, malfunction, leakage or failure. The RWA is not~~

7. responsible for damage due to thermal expansion, Containment backflow prevention devices shall be implemented on the domestic water service and the internal domestic or process water supply. These devices are necessary to protect the entire public water supply system from contamination by non-potable sources that could reverse flow due to pressure changes.

a) At the RWA's discretion, backflow prevention devices used to separate a premise from the RWA's water distribution system, referred to as containment backflow prevention device, will be installed on the domestic water service to a premise. The appropriate type of containment device will be determined by the RWA. Only the RWA meter and an appropriate control valve can be located upstream of the containment valve; all other plumbing components must be located downstream of the containment valve. This valve will be installed within the foundation of a building wherever possible and be available for testing by the RWA. If necessary, for the continued availability of water, a bypass around the containment valve is permitted; however, it too must include a backflow prevention device of the same type as the primary backflow prevention device.

b) At the RWA's discretion, backflow prevention devices used for the purpose of separating an internal area within a business, due to reasons including security or presence of a hazard, will be installed on the water supply line to that area. The type of backflow prevention device will be determined by the RWA depending on the degree of hazard present. There shall be no domestic water use downstream of this device (eyewash/safety shower, bathrooms, sinks, water fountains, etc.). If necessary, for the continued availability of water, a bypass around the primary valve is permitted, however, it too must include a backflow prevention device of the same type as the primary backflow prevention device. These devices should be installed in such a way that they are accessible for inspection and testing without the aid of a ladder.

8. All testable BFPs must be tested annually by a CTDPH-certified and RWA-recognized backflow prevention device tester. All results must be submitted in writing to the RWA immediately following completion of the test. The RWA will exclude individuals who fail to provide this information from our list of recognized testers and will

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notify the CTDPH. RWA testing services are available at the rate approved in the most recent rate schedule.

9. The RWA may at any time, with cause, and at its own expense, check and test any BFPs in the water system. If annual tests have not been performed per paragraph 8 above, the RWA will charge the BFP owner for the test at the rate found in the RWA's rate schedule. CTDPH-mandated plumbing inspections and routine BFP testing will be conducted during normal RWA business hours. Special arrangements can be made in advance as needed.
10. If a continuous water supply is necessary within a premise, the property owner must make alternate arrangements to provide for the continuation of flow during times of BFP testing, repair or replacement. This arrangement may include a parallel installation or the installation of a bypass around the BFP. All such bypasses are required to also include a BFP of equal or superior type to ensure equal or superior protection.

(H) **BILLING**

~~1. All metered water, whether used or wasted, will be billed in accordance with RWA's regularly established Rate Schedule except under the conditions for billing adjustments as described in the RWA's policy regarding a one-time waste adjustment. All metered water, whether used or wasted, will be billed in accordance with RWA's established Rate Schedule, except under conditions for billing adjustments as described in the RWA's One-Time Waste Adjustment Policy.~~

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2. All bills for service are payable upon receipt.
3. Regular annual metered service will be billed monthly, at the discretion of the RWA.
- ~~4. Seasonal metered service will be billed a minimum of twice per year; a seasonal service charge will be billed upon the installation of the meter for the summer season and a water usage charge will be billed when the meter is removed at the end of the summer season. RWA may bill at lesser intervals for water usage if it chooses to do so. Seasonal metered service will be billed a minimum of twice per year. A seasonal service charge will be billed upon meter installation for the summer season. A water usage charge will be billed when the meter is removed at the end of the summer season. Additionally, it is the customer's responsibility to call for removal. Failure to do so may lead to additional charges if meter becomes inoperable.~~

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The RWA may bill at shorter intervals for water usage at its discretion.

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5. Fire service will be billed in accordance with RWA's regularly established Rate Schedule.
Private fire service connections will be billed monthly in arrears.

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Public fire service will be billed semi-annually for the preceding six-month period.

6. Miscellaneous non-water charges, as approved in the RWA's rate schedule, may be included on all metered bills, private fire service bills and jobbing bills.
7. Jobbing bills are rendered upon completion of projects. Anyone requesting the RWA to perform jobbing work may be required to make a deposit in advance for the estimated cost of the work.

~~8. Those amounts outstanding 30 days after the billing date will be charged interest beginning on the billing date until paid. Interest will be charged at the rate of one and one half percent (1.5%) each month as set by the Representative Policy Board. Any invoices not paid when due will constitute an automatic lien on the premises served and a charge against the owner. The lien will take precedence over all other liens or encumbrances except taxes and may be foreclosed upon in the same manner as a lien for taxes.~~

~~Effective April 1, 2025, amounts which are due and unpaid after 28 days from the billing date will be charged interest at the rate of one and one half percent (1.5%) each month as set by the Representative Policy Board. Any invoices not paid when due will constitute an automatic lien on the premises served and a charge against the owner. The lien will take precedence over all other liens or encumbrances except taxes and may be foreclosed upon in the same manner as a lien for taxes.~~

8. Effective April 1, 2025, amounts unpaid after 28 days from the billing date will incur interest at 1.5% per month, as set by the Representative Policy Board.

Unpaid invoices constitute an automatic lien on the premises served, taking precedence over all other liens or encumbrances except taxes, and may be foreclosed in the same manner as a lien for taxes.

Customers are responsible for all costs incurred by the RWA in collection activities.

9. ~~The customer will be responsible for all costs incurred by the RWA in connection with any collection activities on a delinquent account.~~

10.9. In cases where a meter fails to register, the meter will be changed or repaired. The customer will be charged the average daily consumption as recorded for a similar period. If a meter fails to register, it will be repaired or replaced. Customers will be charged based on average

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daily consumption for a similar period.

11. ~~In cases where new or existing premises are occupied without a meter or are found to be receiving unmetered service, the customer will be charged a fee for unmetered use for the period prior to the meter installation in accordance with Connecticut General Statute 16~~
10. ~~259a. The fee will be estimated based on the actual registration of the meter. An Unmetered Active Service Fee may be applied to the account. New or existing premises receiving unmetered service prior to meter installation will be charged a fee for unmetered use under Connecticut General Statute §16-259a. Charges will be estimated based on actual meter registration. An Unmetered Active Service Fee may also apply.~~
- 12.11. ~~Individual m~~Meter billings may not be combined into one cumulative billing.
13. ~~Unless otherwise notified, the RWA will directly bill the owner of the premises for its rates and charges. In cases where a tenant is billed~~

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12. directly, failure to pay rates and charges when due will constitute an automatic lien upon the premises served and a charge against the owner of the property. Amounts owing from tenants after (90) days shall be billed to the owner and are thereafter immediately due and payable. In the event the RWA subsequently receives payment from the tenant for such amounts, such payments made by the owner will be refunded to the owner of the premises. Unless otherwise notified, the RWA will bill the owner of the premise for its rates and services. If tenants are billed directly and fail to pay, any unpaid amount after 90 days, due to shut-off, or upon termination of service due to the tenant vacating the premises, shall be billed to the property owner and become immediately due. In the event the RWA subsequently receives payment from the tenant on past balance, any payments previously made by the owner for those charges shall be refunded or credited to the owner. Failure by the owner to make payment shall constitute an automatic lien on the premises.

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14. With each billing invoice the RWA will notify customers of the availability of information describing their rights as customers.

15. When two or more tenants, each paying his/her own bill, are supplied from the same service pipe, and any one of the parties fails to pay water bills when due or to comply with the Rules of the RWA, the owner of the property will be required to provide access to the RWA's equipment or to provide for separate services for each tenant. When multiple tenants share a single service, and any fail to pay or comply with RWA rules, the property owner must provide access to RWA equipment or establish separate services for each tenant.

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16. The RWA may, in its sole discretion, require a customer to make a cash deposit. Simple interest, at the rate designated in the Connecticut General Statutes, Section 16-262j, will be applied with the deposit to any amount due from the customer. Deposits that are no longer required will cease to draw interest on the date service is terminated, the date notice is sent to the customer's last known address, or upon return of the deposit.

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(I) **ADJUSTMENT OF BILLS**

Bills which that are incorrect due to meter or billing errors will be adjusted as follows:

1. Whenever a meter in service is tested and found to have over-registered more than two percent, the RWA will adjust the customer's bill for the excess amount paid as determined below. Whenever a

meter in service is tested and found to have over-registered by more than two percent (2%), the RWA will adjust the customer's bill for the excess amount paid, as determined below:

- a. If the time period during which the meter over-registration occurred can be definitely determined, the amount of overcharge will be based on that period. If the period during which the meter over-registration occurred can be definitely determined, the adjustment will be based on that period.
 - b. If the time period during which the meter over-registration occurred cannot be definitely determined, it will be assumed that the over-registration existed for a period equal to one-half of the period since the meter was last tested. If more than one customer received service through the fast meter during the period for which the refund is due, a refund will be paid to the present customer only for the period during which he/she received service through the meter. If the period cannot be definitely determined, it will be assumed that the over-registration existed for one-half of the time since the meter was last tested. If more than one customer received service through the fast meter during the applicable period, a refund will be issued to the current customer only for the period during which they received service through that meter.
2. Whenever a meter in service is found not to register, the RWA will estimate the charge for the water based on historical consumption

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for the same period during the previous year.

~~Billing adjustments due to a meter register jump or abrupt increase in registration as a result of trauma to the meter will be calculated on the basis that the meter should have been registering at one hundred percent accuracy. The billing adjustment amount will be based on the difference between the old meter registration error and the accurate registration on the new meter installed. Whenever a meter in service is found not to register, the RWA will estimate water charges based on historical consumption for the same period during the previous year. Billing adjustments resulting from a meter register jump or abrupt increase in registration caused by trauma to the meter will be calculated on the basis that the meter should have been registering at one hundred percent (100%) accuracy. The adjustment amount will be based on the difference between the prior meter's registration error and the accurate registration of the replacement meter.~~

3. When a customer has been overcharged as a result of incorrect meter reading, incorrect bill calculation, incorrect meter connection or other similar reasons, the amount of the overcharge will be adjusted, refunded or credited to the customer.
4. ~~When a customer has been undercharged as a result of incorrect meter reading, incorrect bill calculation, incorrect meter connection or other similar reasons, the amount of the undercharge may be billed to the customer in accordance with Connecticut General Statute 16-259a. CGS 16-259a allows for total consumption billing if the customer, by affirmative act, is responsible for the inaccurate billing or fails to provide for reasonable access to the premises during business hours. When a customer has been undercharged due to incorrect meter reading, incorrect bill calculation, incorrect meter connection, or other similar reasons, the amount of the undercharge may be billed to the customer in accordance with Connecticut General Statute §16-259a. Pursuant to CGS §16-259a, total consumption billing is permitted when the customer, by affirmative act, causes inaccurate billing or fails to provide reasonable access to the premises during normal business hours.~~

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TERMINATION OF SERVICE

1. The RWA may refuse or discontinue service without notice in the event of:
 - a. A hazardous condition;
 - b. Illegal or unauthorized provision of service;

c. _____ A cross connection which represents a public health threat.

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~~6.2. The customer is responsible for complying with these Rules and Regulations, maintaining all customer-owned service lines, plumbing, and equipment, providing reasonable access to RWA equipment, and taking timely corrective action when notified by the RWA of conditions requiring repair or compliance.~~

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~~2.3. Whenever there is a local and/or state-wide drought declared, the RWA will require that all leaks found on a customer's service line be repaired within 72 hours to avoid disconnection of water service.~~

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~~3.4. The RWA may refuse or discontinue service with seven days written notice in the event of: The RWA may refuse or discontinue service with seven (7) days written notice for any of the following reasons:~~

- a. Fraud or material misrepresentation in obtaining service;
- b. ~~Customer tampering with pipes, meters, or other utility equipment;~~ Customer tampering with pipes, meters, or other RWA equipment;
- c. ~~Failure by the customer to make payment under an agreement to amortize an unpaid account balance over a reasonable period of time and/or to simultaneously keep current his/her accounts charges continue to accrue;~~ Failure to make payment under an agreement to amortize an unpaid account balance and/or failure to keep the account current as charges continue to accrue;

- d. ~~Customer use of equipment in such a manner as to adversely affect the RWA's equipment and/or service to others after the customer has been given an opportunity to correct the situation; Use of equipment by the customer in a manner that adversely affects RWA equipment or service to others after the customer has been given an opportunity to correct the condition;~~
- e. ~~Non-compliance with these Rules and Regulations, except in instances outlined in Section J-1 above; Non-compliance with these Rules and Regulations, except as provided in Subsection J-1 above;~~
- f. ~~Where furnishing service would be in contravention of any orders, ordinances, laws of the municipal, state or federal governments; Furnishing service in violation of any municipal, state, or federal law, ordinance, or order;~~
- g. ~~Failure by the customer to furnish service, equipment, permits, certificates or rights-of-way which have been specified by the RWA as a condition of obtaining service or withdrawal of such equipment and permissions; Failure to furnish service, equipment, permits, certificates, or rights-of-way specified by the RWA as a condition of obtaining service, or withdrawal of such permissions;~~
- h. ~~Failure of a non-residential customer to fulfill any other obligation under his/her contract with the RWA; or Failure of a non-residential customer to fulfill any obligation under their contract with the RWA.~~
- i. ~~Failure by the customer to take corrective action to make repair to a leak on the service line portion that is deemed customer responsibility according to established RWA Rules and Regulations. Failure to take corrective action to repair a leak on the service line that is the responsibility of the customer under these Rules and Regulations;~~
- j. ~~Failure to comply with a mandatory water restriction. Failure to comply* with mandatory water restrictions.~~

~~4-5. The RWA may refuse or discontinue service with fifteen (15) days written notice in the event of: The RWA may refuse or discontinue service with fifteen (15) days written notice for the following reasons:~~

- a. ~~Non-payment of a delinquent bill, after reasonable effort for collection, and provided that the termination would not be a violation of any applicable provision of the Connecticut General Statutes. Non-payment of a delinquent bill after reasonable collection efforts, provided termination does not violate any applicable provision of the Connecticut General Statutes.~~

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~~The RWA will first send a termination notice to the customer following a monthly invoice for delinquent balances. Delinquent is defined as unpaid utility service for a period of more than 33 days from the billed date. The notice will contain, in both English and Spanish, a summary of the customer's rights and will state the date after which termination may occur.~~

- ~~• The RWA has the right to place a lien on the property records for non-payment of charges. A termination notice will be sent following a monthly invoice for delinquent balances.~~
- ~~• A delinquent account is defined as unpaid utility service for more than thirty-three (33) days from the billing date.~~

- b. ~~Failure of the customer to allow the RWA reasonable access to its equipment. Failure of the customer to provide reasonable access to RWA equipment;~~
- c. ~~Failure of the customer to maintain the necessary plumbing provisions in accordance with these Rules and Regulations. Failure of the customer to maintain required plumbing provisions in accordance with these Rules and Regulations.~~

~~5.6.~~ Each notice regarding termination of service will contain the grounds for termination and an explanation of the customer's rights with respect to termination of service.

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6. The RWA will not terminate service under the following conditions:
- a. During the time that a resident of the home is seriously ill, provided that the customer provides the RWA with a registered physician's certificate within fifteen (15) days of the mailing of the termination notice. The certificate must be renewed every fifteen (15) days or by the last date of the period specified in the certificate by the physician.

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In such cases, the customer must make reasonable arrangements to amortize the unpaid balance of the account and to simultaneously keep the account current in regard to subsequent billing in accordance with Connecticut General Statutes.

- b. During a billing dispute provided that the customer notifies the RWA within fifteen (15) days after the mailing of a termination notice. The customer has the right to request a copy of the Important Notice for Residential Customers—Customer Rights.
- c. The customer may make a payment of 20% of the balance due and enter into a reasonable amortization agreement to avoid termination of service. If they default on that agreement they will receive a new termination notice. Customers can only have one 20% minimum payment to avoid termination in a twelve-month period.
- d. Whenever an owner, agent, lessor or manager of a residential dwelling is billed directly for service furnished to a building of which he/she is not an exclusive occupant unless provisions have been made for occupant to receive service in his/her own name without any liability for the amount due while the owner, agent, etc. was billed directly. If this solution is not feasible, the RWA will not terminate service to the dwelling but may pursue remedies provided by the Connecticut General Statutes.
- For delinquency on any Friday, Saturday, Sunday, legal holiday or day before any legal holiday or at any time the RWA's business office is not open or within one hour of the closing of its office.

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e.7. Conditions Under Which Service Will Not Be Terminated

The RWA will not terminate service under the following circumstances:

- a. During periods when a resident of the household is seriously ill, provided the customer submits a registered physician's certificate within fifteen (15) days of the mailing of the termination notice. The certificate must be renewed every fifteen (15) days or by the expiration date specified by the physician. In such cases, the customer must make reasonable arrangements

to amortize any unpaid balance and keep the account current in accordance with the Connecticut General Statutes.
b. During a billing dispute, provided the customer notifies the RWA within fifteen (15) days of the mailing of a termination notice. Customers may request a copy of the *Important Notice for Residential Customers – Customer Rights*.
c. When the customer makes a payment of at least twenty percent (20%) of the outstanding balance and enters into a reasonable amortization agreement. Customers may utilize this option once in any twelve (12) month period. Default on such agreement will result in issuance of a new termination notice.
d. When an owner, agent, lessor, or manager of a residential dwelling is billed directly for service furnished to a building in which they are not the exclusive occupant, unless provisions have been made for occupants to receive service in their own name without liability for charges incurred while the owner was billed. If such provisions are not feasible, the RWA will not terminate service but may pursue remedies permitted under the Connecticut General Statutes.
e. For delinquency on any Friday, Saturday, Sunday, legal holiday, the day before a legal holiday, or at any time when the RWA's business office is closed or within one (1) hour of office closing.

(K) METERS AND METER TESTING

1. The RWA will determine type, size, location of the meter, meter and reading device to be installed.
2. The RWA will not install subsidiary meters. Property owners will install, own, maintain and read subsidiary meters, if desired. Subsidiary meters

will be installed downstream of the RWA's meter(s) and bills will be computed based on the RWA's meter(s) only. Property owners considering subsidiary meter installation shall obtain approval in advance from the RWA.

3. The RWA will own, install, maintain and remove meters and associated remote reading devices. The customer will pay for a replacement meter or meter reading device required due to freezing, hot water, faulty connections, tamper, theft or customer's negligence. However, if after a RWA inspection of the meter vault/ pit it finds the meter and vault/pit to be installed and maintained to RWA specifications, then the RWA may waive the frozen meter charge.
 4. The customer will provide an accessible and protected location for the meter. The location will be subject to the approval of the RWA according to the following criteria:
 - a. For all services, meters must be set in external vaults. When the main is located within an easement which is also the primary travel way through a development, the edge of easement will be considered the same as a street line when determining the need for a meter vault.
 - b. Exterior settings will be in vaults built and installed to RWA specifications at the customer's expense. Meter vaults and pits will be owned and maintained by the property owner and will be installed on the customer's property as close to the street line as possible. Meter vaults in disrepair or dangerous conditions must be repaired to the Authority's standards; vaults that prevent access due to its condition may be subject to a penalty for non-access.
6. Unless otherwise approved by the RWA, all meters will be in meter pits located by the front property line. RWA may allow these meters to be located inside a building, only if no suitable location is available outside the building. If allowed by the RWA, a meter may be located inside a building when it is equipped with an external remote reading device. If RWA allows a meter to be inside the building being served, then the meter shall be located within a basement with normal walking height and width. Normal walking height is a minimum unobstructed vertical height of 6-1/2 feet as measured from floor to ceiling. Normal width is a minimum unobstructed horizontal width of 2-1/2 feet as measured perpendicular to the line of the pathway and over the full walking height. Also, an inside setting must provide adequate accessibility, protection against freezing or other damage to the meter, where no goods subject to water damage are stored and where walls and floors are not susceptible to water damage. Such inside settings will be located at a point where the service pipe enters the building.

e-c. Under no circumstances should meters be installed in crawl spaces, garages, finished basements, closets, entryways, finished levels, or hazardous or dangerous environments.

e-d. If the RWA finds that alterations, renovations, obstructions or other conditions have made the meter installation non-compliant as defined in Section K, the customer will be required to relocate the meter to a meter vault at the customer's expense as directed by RWA.

5. The customer is responsible for maintaining piping on either side of the meter, which includes service line from the curb valve to the point of entry to the building to ensure that it is in good condition and that it is valved on both sides of the meter so that the meter may be removed or replaced conveniently and without draining the interior piping. The customer is responsible for any repairs or changes to piping necessary to comply with these requirements.
6. When meters 1-1/2 inches and larger are installed, a bypass around the meter with valve, locking device and seal will be installed so the meter can be changed, tested, or repaired without shutting off the water supply to the premise. In all cases where water cannot be shut off temporarily, these requirements will prevail and will be at the customer's expense. All meters sized 3 inches or larger which are installed in a basement or sub-basement shall have a dry pipe installed from the 2 inch test tee and piped to the outside of the building. The piping shall be either 2 inch copper tubing or 2 inch plastic schedule 80. Where the tubing exits the building, a 2 inch female or male thread shall be installed with a cap or plug. A drain valve shall be installed on the dry pipe above the test tee so water can be drained after use to prevent freezing. The pipe should exit the building at street level in an area that is accessible to RWA personnel so a fire hose can be connected to it in order to test the meter in accordance with industry standards.

7. If a customer has reason to believe that a meter is not registering accurately, the RWA will, upon written request, test the meter. The RWA will test the meter at no charge if the meter has not been tested in the previous year. The customer or authorized representative may be present during the test based on pandemic protocols.
8. Swimming pools or other facilities which might require considerable quantities of water may be required to be separately metered and to have separate services. Customers are not permitted to fill pools with water directly from hydrants. The RWA may pursue appropriate enforcement action and may assess a usage fee based on estimated metered consumption.
9. Meters are set and sealed by RWA employees. No one other than authorized employees of the RWA may break a seal or disconnect, open, adjust or otherwise interfere with a meter.
10. Plumbing must be arranged at the customer's expense so that each meter will be independent of any other meter.
11. Meter yokes 5/8 inch through 1 inch must be installed on all new services and on all replacement services.
12. Copper setters 5/8 inch through 1 inch must be installed on all new and replacement services where a meter vault is required.
13. Custom setters 1-1/2 inches and 2 inches must be installed on all new and replacement services installed inside the building or in a vault.
A meter will not be placed in service or remain in service if:
 - a. at the minimum test flow rate the meter registers less than 95% or more than 101.5% of the water passed through it; or
 - b. at the intermediate and maximum test flow rates, it over-registers or under-registers more than 1-1/2%.
14. The RWA will adopt a periodic test schedule for its meters in accordance with applicable meter testing requirements.
15. All meters removed for periodic complaint tests, or for any other reason, will be tested in the condition in which they are found in order to determine the average meter error. Tests will be made at the intermediate and maximum rates of flow and the average meter error will be one-half the algebraic sum of the errors of the two tests.
16. The RWA will maintain meter testing equipment which will be checked annually by the State of Connecticut, Department of Consumer Protection, Division of Weights and Measures.

17. Test meters used for comparative testing in the field will be tested at least once every thirty (30) days when being used.
18. Meter testing will be in accordance with test procedures contained in AWWA Meter Specifications or Manual M6 - Water Meters.
19. The decision of what type, style, and location for a remote reading device is solely within the discretion of the RWA. Meter readings supplied by the customer will not be accepted for billing purposes. Any customer who refuses the installation of an electronic remote reading device shall be required to pay a manual meter reading charge for each billing period.

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APPLICATIONS FOR SERVICE

1. The owner of the premises to be supplied or his/her authorized agent should apply for service at the RWA's office. The RWA may require appropriate identification such as a Social Security number, a driver's license, or a state issued identification card. The applicant, directly or through his/her agent, agrees to take water from the RWA subject to the Rules and Regulations of the RWA. All applicable charges must be paid at the time of application as detailed in the RWA's Rates, Fees and Charges for Water Service. The RWA will not accept an application for service from a customer having a delinquent water account until the account has been paid in full. The owner of the premises to be supplied, or their authorized agent, must apply for water service at the RWA's office. The RWA may require a government issued ID such as a drivers license or state-issued identification card. By submitting an application, the applicant, directly or through an authorized agent, agrees to take water from the RWA subject to the RWA's Rules and Regulations. All applicable charges, as detailed in the RWA's Rates, Fees, and Charges for Water Service, must be paid at the time of application. The RWA will not accept an application for service from any customer with a delinquent water account until such account has been paid in full. The customer is responsible for notifying the RWA to request discontinuance of service or to report a change in ownership. The customer shall remain responsible for all charges until the RWA receives such notice and service is discontinued in accordance with these Rules and Regulations.

a. To ensure adequate pressure and volume for all users and comply with health and safety standards the number of manifolded services will be limited to four (4) services on a single supply line. Any other arrangement must be approved in advance by the RWA.

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2. Applications for taps must be made at least five (5) days, excluding weekends and holidays, prior to the time of installation. Arrangements for the installation of the tap must be made at least two (2) days in advance of the desired schedule date. Arrangements should be completed and confirmed before any excavation work is started. Scheduling of work will be at the discretion of the RWA.
3. Applications for service connections 4 inches and larger should be made sufficiently in advance of the required installation date so that the RWA can prepare an estimated cost of installation and contracts. Applicant shall submit estimated water demands for proposed developments when applying for new service. Upon receipt of the signed contract with the required estimated payment, the RWA will schedule the work.
4. A facilities charge will be paid by each applicant for domestic or combined water service. The charge will be based on the number of meters and the size of the meters to be installed.
5. A service connection charge and meter installation charge will be paid for each new service connection.

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6. When, within one year of the date of a meter installation that was subject to a facility charge, a customer requests an increase in meter size or number of meters, the customer will pay an additional charge which will be the difference between the original charge and the charge for the new meters being installed.
7. Each applicant for each domestic or combination water service connected to a main that was installed at the RWA's expense will pay a proportionate share. A maximum of 200 feet will be used to determine the proportionate share for each service connected to the main.
8. A proportionate share will also be paid by applicants for each domestic water service connected to a main extension which was installed under the terms of an Advance Payment Extension Contract as defined in the Rules, Regulations and Rates Governing the Extension of Water Mains.
9. At the time of application the applicant must furnish the RWA with the information necessary to properly review the size of the service pipe and tap for conformance with the RWA standards. If services are improperly sized, they will not be accepted.
10. Where service is to be installed to the curb valve only, the applicant and his/her assigns will be responsible for permanently maintaining the location of the service lateral and the curb box. He/she will be responsible for installing the service pipe from curb box to place of use and insuring it is properly inspected and approved by the RWA.

Should the location of the service connection not be permanently maintained, and if after the reasonable assistance of the RWA, it cannot be located in such a way as to make connection to it, the applicant or his/her assigns will be responsible for its replacement. Replacement service connections in this circumstance will be considered new service connections and the applicant, or his/her assigns will be responsible for all of the charges applicable to a new service connection.
11. If the applicant's water service demands exceed the capacity of an existing main, the RWA may require, at the applicant's expense, the replacement/ upgrade of the main to maintain adequate service.
12. Applications for the extension of water mains should be made at the RWA office and are subject to the provisions of the RWA's Rules, Regulations and Rates Governing the Extension of Water Mains.
13. Applications for use of water for construction purposes must be made to the RWA before such use, and such uses will be charged at the RWA's scheduled rates. Permits or receipted bills will be issued

and must be shown on the job site upon request of authorized RWA employees. All water use must be metered.

14. Applicants for water service will pay for the extensions of water mains to limits defined in the Rules, Regulations and Rates Governing the Extension of Water Mains. If mains exist to those limits, the applicant will pay the proportionate share of the cost of the extension(s) according to such Rules.
15. ~~Customers or their authorized agent, who wish to convert from seasonal to year-round service, should apply to the RWA and will be responsible for all applicable charges.~~ Customers or their authorized agents seeking to convert from seasonal to year-round service must apply to the RWA and shall be responsible for all applicable charges associated with such conversion.

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(M) TECHNICAL STANDARDS AND PROCEDURES FOR THE INSTALLATION OF 1- INCH THROUGH 2-INCH WATER SERVICES

1. Except where service pipes are not intended for use during freezing weather and are actually drained during such periods, all service pipes will be laid a minimum of 4-1/2 feet below the finished grade in order to prevent freezing. If at any time the grade is changed so that any part of the service pipe is covered by less than 4-1/2 feet, the owner will be responsible for lowering the pipe before freezing weather occurs. Where the service pipe from the curb to the building is not laid to depth, a separate drain valve with curb box must be provided adjacent to and on the house side of the curb valve.
2. Service pipes are to be installed on undisturbed ground and left uncovered so that a representative of the RWA can make an inspection to see that the installation conforms to these Rules and Regulations. The customer will schedule the inspection prior to backfilling the service connection excavation. Backfill material should be compacted around and one foot over the pipe. When excavation is in rock, there should be no projecting rock within 6 inches of the outside of the pipe side, top and bottom. The bottom 6 inches of the trench should be refilled with sand and properly compacted before the pipe is laid. All excavated rock should be disposed of and the trench refilled with sand, gravel or other suitable material.
3. The contractor shall be responsible for ensuring the stability and safety of the trench and adjacent structures by using such trench support and bracing as deemed necessary by applicable OSHA standards or RWA standards – whichever are more restrictive. Copies of the most current RWA standards are available at RWA headquarters.

4. If a safe trench and work area are not maintained by the contractor, Authority personnel will refuse to work until the trench or area is made safe. In this event, the excavator will bear the responsibility and liability for maintaining a safe and adequate trench excavation at all times and at any depth.
5. Since the contractor must maintain all excavations in proper condition for carrying on the work, the contractor will do all bailing, draining or pumping which may be necessary to keep the trenches or other excavations free of water, and will not, under any conditions, allow groundwater to enter the pipes.
6. In accordance with the application Regulations of Connecticut State Agencies, the contractor will notify "CALL BEFORE YOU DIG" (1-800-922-4455 or "811") prior to the start of any excavation.
7. Clearances, wherever possible, should not be less than 12 inches where service pipes cross other underground utilities.
8. No service pipe should cross any portion of a subsurface sewage disposal system or be installed less than 10 feet away from any portion of a subsurface sewage disposal system.
9. Service pipes must be installed perpendicular to the water main from tap to curb valve and in a straight line from the curb valve to the point of entrance to the building. Any deviation from this requirement must be approved in writing by the RWA before installation.
10. The scheduling of a tap may require up to several weeks' notice from the applicant. The length of the notice period is dependent upon materials availability and the availability of RWA field crews. Applicants are advised to inquire about current scheduling at the time of application. When taps are required on concrete pressure pipe, the excavation should be made in accordance with plans furnished by the RWA. Extreme care must be used in order not to damage concrete pipe while excavating.
11. Service pipes will not be in the same trench with other underground facilities, except as approved by the RWA and in accordance with the requirements of the Connecticut Public Health Code.
12. Service pipes will enter the property to be served through its frontage along an RWA-owned main located in either a public street or an approved easement and will not cross intervening or enter onto adjacent properties.

13. Lots to be serviced must have a minimum of ten (10) feet of deeded frontage along a public or private right-of-way which contains a water main extension.
14. In accordance with current state laws, rules and regulations, blue warning tape is required on all water service installations. Warning tape will be installed no less than 12 inches and no more than 18 inches above each service pipe.
15. Copper trace wire or blue warning tape manufactured for trace application shall be installed above plastic pipe to assist with future identification of the pipe's location.
16. For underground service pipe 2 inches and smaller, all new fittings from the corporation stop in the main up to and including the service valve on the upstream (street) side of the meter shall be flared, iron pipe size (I.P.S.) thread or compression connection fittings. Interior exposed fittings shall be flared or Iron Pipe Size (I.P.S.) thread connections only.
17. In all cases, soldered connections will not be allowed anywhere along the service line from the corporation stop at the main up to the point where the service enters the place of use and within the meter setting.
18. In no case will connections be allowed on the service pipe upstream of a water meter.
19. Check valves, pressure-reducing valves, backflow prevention devices, booster pumps and other such equipment must be located downstream of the meter.
20. In cases where the length of service pipe exceeds 50 feet from the curb valve to the building, the RWA may allow the use of polyethylene tubing with prior review and approval as well as the conditions outlined in Section N.
21. Polyethylene tubing may not be used within 500 feet of any landfill area or any area with underground fuel tanks.

(N) MATERIAL SPECIFICATIONS

1. Service Pipe
Size
 - Service pipes must have a minimum 1-inch nominal inside diameter; 2-1/2 and 3-inch diameter pipe is prohibited.
- Material
 - Service pipes 1-inch through 2-inches in diameter must be of

Type K soft temper copper tubing and must conform to the latest revision standard specification for seamless copper water tube, ASTM B43-58.

- Where allowed in advance by the RWA and only located on the customer side of a meter vault or pit, plastic service pipes 1 inch through 2-inches in diameter shall be polyethylene pressure tubing, Pressure Class 200 p.s.i., SDR 9, CTS. It should conform to the latest revision of AWWA Standard C901 and should be marked with the size, material and pressure class. Plastic piping must transition to copper tubing from the meter vault towards entering the building. Trace wire made of copper 18 gauge is required for all plastic service lines. Trace wire must be wrapped around the polyethylene tubing and be clamped to copper tubing exiting meter vault and entering building. Cross-linked polyethylene (PEX) piping is not acceptable for underground installation.
- Service pipes 4-inches in diameter or larger should be of ductile iron cement lined minimum Class 52 or a class with a wall thickness suitable for pressures and loads encountered. Ductile iron pipe should conform to the latest revision of AWWA Standard C151. Ductile iron pipe should be furnished with a double cement-mortar lining. The lining should conform to the latest revision of AWWA Standard C104.

2. Fittings

- Fittings for underground copper service pipe shall be flared, iron service size (I.P.S.) thread or compression fittings that conform to the latest revision of AWWA Standard C800.
- Fittings for underground polyethylene tubing should be of the mechanical type with stainless steel inserts, conforming to the latest revision of AWWA Standard C901.
- Fittings for service pipes 4 inches and larger should be restrained mechanical joint, or push-on joint only. Flanged fittings should not be used underground. All fittings should be made of double cement mortar lined ductile iron and should conform to the latest revision of AWWA Standard C110.

3. Valves

Curb Valves

- Curb valves 2-inches and smaller should be Teflon (PTFE) coated ball type without drain and 90° stops. Brass components should conform to the latest revision of AWWA Standard C800/ASTM B-62 (85-5-5).
- Curb valves 4-inches and larger should be resilient seated, fusion

bonded, epoxy coated M.J. gate valves and should open right (clockwise). Valves should conform to the latest revision of AWWA Standard C-509. Interior and exterior fusion bonded epoxy coating should conform to the latest revision of AWWA Standard C-550.

- Buried valves must have a 2-inch square operating nut.

Service Valves

- Service valves 2-inches and smaller should be PTFE coated ball type, without drain, furnished with locking provision and integral meter saddles as approved by the RWA. Brass components should conform to the latest revision of AWWA Standard C800/ASTM B62 (85-5-5-5). The use of gate valves is prohibited.
- Service valves 4-inches and larger should be resilient seated, fusion bonded, epoxy coated flanged gate valves and should open right (clockwise). Valves should conform to the latest revision of AWWA Standard C-509. Interior and exterior fusion bonded epoxy coating should conform to the latest revision of AWWA Standard C-550. Non-buried service valves will have an operating wheel.
- Outside stem and yoke (OS & Y) valves are required on fire services 4 inches and larger.

4. Curb Boxes

- Curb boxes for 1-inch curb valves must be of the Buffalo Screw Type with 2-1/2-inch diameter shaft. Whenever a curb box is exposed to vehicular traffic, it must be of the Roadway Type.
- Curb boxes for 1-1/2-inches and larger curb valves should be of the Buffalo Type with 5-1/4-inch diameter shaft.
- All curb boxes should be of cast iron and fitted with a cast iron cover marked with the word "WATER" and installed with the cover flush with the finished grade.
- Plastic curb boxes and curb box covers are prohibited.

5. Meter Vaults and Manholes

- Meter vault and manhole specifications and diagrams along with piping arrangements will be furnished on request by the RWA.
- Plastic meter pit top sections are prohibited.
- Composite covers or hatch doors are required for meter pits/vaults and must be pre-approved by the RWA.

6. Meter Setters
 - Meter setters for 5/8-inch through 1-inch meters, basement installation, should be Ford Series 500 or RWA-approved equal.
 - Meter setters for 5/8-inch through 1-inch meters, vault installations, should be Ford Series 70 or RWA-approved equal.
 - Meter setters for 1-1/2-inch meters, vault or basement settings, should be Ford custom setters VVB66-B or RWA-approved equal.
 - Meter setters for 2-inch meters, vault or basement settings, should be Ford Custom setters VVB77-B or RWA-approved equal.
7. Other
 - Warning tape will be plastic or metallized plastic, blue in color, a minimum of 4-inches in width and have the words "CAUTION - WATER LINE BURIED BELOW" imprinted on it in black letters.
 - Trace wire will be made of copper 18 gauge.
 - Backflow prevention device (BFP) will be manufactured in accordance with the latest revision of AWWA Standard C511 and pre-approved for use by the RWA.

RULES, REGULATIONS and RATES GOVERNING the EXTENSION of WATER MAINS



Our STARS Values

Service | Teamwork | Accountability | Respect | Safety

***SOUTH CENTRAL CONNECTICUT
REGIONAL WATER AUTHORITY (RWA)***



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for WATER SERVICE

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I. DEFINITIONS

"Applicant" - the party requesting service, the provision of which requires an Extension.

"Deferred Extension" – in cases where the Applicant can connect to an existing main, the RWA may defer installation of all, or a portion, of an Extension required by its regulations until further extension is determined to be required on the street by RWA.

"Extension" - the linear footage of water main required in order to service property(ies) according to the terms and conditions set forth by these rules.

"Extension Contract" - an Advanced Payment Extension Contract executed by the RWA and the Applicant providing for the installation of an Extension pursuant to which the cost of such Extension is paid by the Applicant to the RWA as described in these Rules. The Contract shall define the period in which the Extension is to be installed and the duration of the contract.

"Main(s)" - water pipes owned by or to be owned by the RWA, used for the purpose of conveying water to the Taker's service connections.

"Proportionate Share" – a charge made for the purpose of reimbursing the RWA or main extension applicant for the installation cost of the water main fronting the property to be served.

"Proportionate Share Agreement" - the agreement for payment of a proportionate share of an Extension Contract.

"Proportionate Share Applicant" - the party entering into a Proportionate Share Agreement with the RWA for water service to a property which is subject to the proportionate share provisions of these Rules and Regulations.

"RWA" - the South Central Connecticut Regional Water Authority.

"Taker" - any party connected directly to an existing Extension by a service line on which an Extension Contract is in effect.

II. GENERAL PRINCIPLES

1. Title of ownership in an Extension is vested in the RWA.
2. An Extension is under the sole control and jurisdiction of the RWA. This includes the right to connect additional customers without the consent of the Applicant; to make further extensions beyond or running laterally from the Extension; or to connect the Extension with any other portion of the distribution system of the RWA. The RWA may take these actions without incurring any obligations to the Applicant or Takers receiving service from the Extension except as provided.
3. All Extensions will be installed, owned and maintained by the RWA. Installations will be performed by the RWA with its own resources, or by

an approved subcontractor hired by the RWA.

4. If the property to be supplied by an Extension is at such an elevation that pressure will be below 35 p.s.i. or above 115 p.s.i. where the service enters the building, the Applicants for such an Extension will be obligated to execute either a Low Pressure Agreement or a High Pressure Agreement with the RWA prior to final acceptance by the RWA of the application. These Agreements will be recorded in the Land Records of the municipality in which the property is situated. In the case of an application for service to new construction or developments, the RWA may, in its sole discretion, require the Applicant to pay for any main replacement in, or main extension of, the RWA's existing distribution system in order to provide service within the p.s.i. levels described above.
5. Water mains will be extended from the existing service area or pressure zone in accordance with the RWA's long-range plans for service area coverage, which are designed to assure an optimum range of pressures throughout the RWA's distribution system, and to minimize construction of new pumping stations and storage facilities. Extensions will not necessarily be initiated at the nearest water main. Applicants will be responsible for the cost of the entire Extension regardless of the distance required.
6. If additional facilities, such as storage tanks and booster pumps, are required to provide adequate service to an Extension and only that Extension, the costs associated with the planning, design and construction of such facilities will be charged to the Applicant. The facilities will be constructed in accordance with the RWA's Standards for the Development of Satellite Water Systems. These standards are available as a separate document.
7. If additional facilities as described above will benefit RWA's existing system or will be required to serve additional extensions by future applicants, the RWA will construct the facilities at its expense.
8. Extensions will be made to streets that are accepted and maintained by the municipality or in rights of way granted to the RWA. Extensions will also be made in new streets subject to the following: (a) the street will be constructed to line and grade conforming to the plan and profile as accepted by and recorded with the municipality; (b) a bond has been posted with the municipality by the owner, to insure satisfactory completion of said street according to the specifications of the municipality; and (c) there is written confirmation of all the items listed above by the proper municipal authority.

9. Private rights of way for mains must be located within the access road to the area being served.
10. Mains will be located to the extent possible within the paved portion of a street or right of way.
11. The Applicant for water service is responsible for all new main extensions required to provide service to a proposed subdivision, development, etc. This responsibility includes approach mains, "loop" mains and replacement/upgrade of mains required to connect the project to the RWA's water distribution system and to meet and maintain minimum design pressure, needed fire flow and water quality criteria.
12. The RWA will determine the required length, size, material, routing and location of an Extension, based in general on the following principles:
 - (a) The terminal point of an Extension installed in streets not within a development will be the property line beyond the last Taker to be serviced by the Extension, including the installation of a main required to cover the entire frontage of a subdivision tract.
 - (b) An Extension installed in streets within a development or subdivision will include all mains required to cover buildings to be served by the development or subdivision to intersecting streets.
 - (c) The size of main to be installed will be based on the existing and future needs of the RWA's water system and/or prevailing municipal fire ordinances, and the costs will be allocated as provided in Section II-17 of these Rules. The minimum size for new mains will be 8-inch diameter, except in state roads, where the minimum size for new mains will be 16-inch diameter.
 - (d) Phased construction within a development or subdivision may be allowed upon prior written approval by the RWA.
13. With the exception of new developments, when an Extension passes corner properties having access to a main on an adjacent street, the RWA will install at its expense that corner property's portion of the Extension from the existing main to the far property line. If this distance is sub-dividable in accordance with the zoning regulations of the municipality, the RWA will only install the corner property's portion of the Extension from the existing main to the subdivided line. In no case, however, will the distance contributed by the RWA exceed 150 feet.
14. Where the Rules and Regulations require main extensions as shown on the site plan approved by the municipal Planning and Zoning agency, but

on streets which will not be constructed, the RWA may defer installation of the Extension until an additional main is required in the street.

15. Each Extension will terminate at the farthest property line of the last potential Taker to be served by such Extension. In cases where the Applicant can connect to an existing main, the RWA may defer installation of all, or a portion, of an Extension required by its regulations until further extension is required on the street. At the time of application, the RWA will notify the Applicant of its obligation to pay for the installation of a deferred extension. The Applicant shall pay, prior to the installation of the deferred extension, the estimated cost of the deferred extension based on the deferred length times the RWA's average cost of installation extensions of the required size.
16. When an Extension is made in unfinished streets, the Applicant is responsible for damages to the main and all such fixtures and appurtenances such as hydrants, gate boxes, blow-off boxes, etc., including its relocation, if damaged, or if relocation is necessitated by acts or omissions of the Applicant or his agents. If, after the Extension is installed, the grade is changed to reduce the required minimum cover of the mains, fixtures or appurtenances, then the Applicant will pay the cost of lowering the mains to the depth required to correct this deficiency. This responsibility will remain in force until such time as the street is officially accepted by the proper municipal authority.
17. The RWA will determine the size of the main required for each Extension. In those municipalities with fire ordinances in effect which specify the size of water mains, the RWA will comply with the ordinance requirements except where the size stipulated in the ordinance would have a detrimental effect on the RWA's system. In such a case the main will be sized for the overall best interest of the water system. The Fire Marshal in the affected municipality will be advised of the deviation from the ordinance. Costs will normally be based on sizes not larger than 8-inches, unless it is necessary to install main larger than 8-inches to satisfy the requirements of the Applicant. In that case, the cost will be based on the cost of the main size actually required.
18. Lots to be serviced must have a minimum of ten (10) feet of deeded frontage along a public or private right-of-way to contain the Extension.
19. The cost of each Extension installed by the RWA will be the actual cost of the main, encompassing labor and equipment used, plus overhead at the RWA's prevailing overhead rates for the main size required. If pavement excavation and replacement or repairs are required for the Extension, the additional costs will be added to the cost of the

Extension. Cost of deferred extensions will be the deferred length times the RWA's average cost of installing extensions of the required size.

20. All requests for the installation of public fire hydrants must be made directly to the municipality and are subject to order by the municipality.
21. When the RWA installs fire hydrants in connection with an Extension, the RWA will add a charge to cover the installation of the fire hydrant (including laterals) as a cost per foot. The per foot charge applied is based upon the prior year cost of fire hydrant installation (including laterals) on new main extensions.

III. APPLICATIONS

1. Applications for Extensions will be accepted only from the owner of public record of the property which the Extension will serve.
2. Applications must be made at the RWA offices and will not be processed until all information requested by the RWA is supplied.
3. The Applicant, if a development is involved, will be required to furnish with the application one (1) reproducible subdivision map of the [property to property to](#) be supplied. This map must be a facsimile of the one approved and filed with the proper municipal authority. The applicant, if requested by the RWA, will furnish plan and profile drawings of the street(s) in which the main is to be installed as approved by and filed with the municipality. Only maps, plans, profiles or other drawings prepared and stamped by an engineer or surveyor licensed in the State of Connecticut will be accepted.
4. The Applicant of a development or subdivision must notify the RWA at the time of application if phased construction is proposed. Phasing should be indicated on a property map supplied to the RWA.
5. Application for the Extension will automatically expire ninety (90) days from the date of application if, within this period, all conditions required for acceptance of such application are not fulfilled. Upon cancellation of an Extension application, the Applicant may renew the application and will be subject to the Rules and Regulations in effect at the date of renewal.
6. Contract proposals for Extensions will automatically expire ninety (90) days from the date transmitted to the Applicant, if within this period the RWA has not received all fully executed required documents, including but not limited to the Extension Contract, High or Low Pressure Agreements and easements, and payments due at the time of contract execution. Upon expiration of a contract proposal, the Applicant may

request the proposal be subject to the Rules and Regulations in effect at the date of the renewal.

IV. ADVANCE PAYMENT EXTENSION CONTRACT

1. An Applicant, on execution of an Extension Contract, will deposit with the RWA an amount equal to the RWA's estimated cost of the Extension. Any additional amount which may result from increased costs, as determined by the RWA, must be paid on demand to the RWA. The RWA may delay installation of any Extension or service taps in an Extension until the additional amount has been received.
2. Upon completion of the Extension, the RWA will determine the actual cost of the extension. If the actual cost is less than the deposit, the RWA will refund the difference to the Applicant. If the estimated cost is less than the actual cost, then an additional charge will be made to the Applicant, payable within fifteen (15) days of being invoiced. If not paid within thirty (30) days after the due date, the applicant will be assessed interest at a rate of 1.5% per month. The RWA may delay the installation of any service taps in such Extension until the additional amount has been received.
3. No interest will be paid by the RWA on any or all of the amounts paid by the Applicant.
4. If an Extension under an Extension Contract is installed in a street or highway which property is abutted by other than that of the Applicant, the RWA agrees to require that the other property owners, before making any connection for water service, will pay their proportionate share of the cost of the extension. These property owners, referred to as "Proportionate Share Applicants", will pay their share in full at the time of their application for water service. When received by the RWA, these amounts will be refunded to the Applicant, unless the Extension was installed at the expense of the RWA, in which case the RWA will retain any funds so collected. Total refunds on the Extension Contract to the Applicant will not exceed the total amount paid by the Applicant. The Proportionate Share Applicant for water service will be subject to all of the terms, conditions, and provisions of the contract.
5. The Applicant will be entitled to receive the proportionate share amounts collected by the RWA from the Proportionate Share Applicant for a ten (10) year period starting from the date of the completion of the main installation. Liability for payment of refunds for proportionate sharing will cease at the end of that ten (10) year period, and any part of the amount paid by the Applicant not refunded within the contract period will be the property of the RWA.

6. The Applicant or a Proportionate Share Applicant may not assign the Extension Contract or the Proportionate Share Agreement or any money due by reason of the terms of these agreements, without the written consent of the RWA.
7. The proportionate share provisions of the Extension Contract will ~~not apply~~not apply to existing RWA customers whom the RWA decides to connect to the newly installed extension.
8. All Takers connected to extensions installed in accordance with the terms of an Extension Contract will be subject to the applicable rates, rules, regulations, terms and conditions of service of the RWA. However, when the municipality does not pay the fire service charge for a particular Extension, these charges will be paid on a pro rata basis by all Takers on the Extension.
9. The RWA reserves the right to require that an Extension Contract cover all mains needed to supply a real estate development or subdivision in its entirety.

V. INSTALLATION

1. Extensions will be scheduled for construction after the Applicant has fully complied with all conditions and contractual obligations.
2. Each main will be installed in a public street that has been approved by a municipality, or in a private right of way if given the written consent of the RWA. In the case of a right of way, the Applicant must provide an executed Right of Way Agreement and related documentation as specified by the RWA, prior to the main installation.
3. Extensions will normally be scheduled for construction in the order in which all requirements have been met. However, the RWA may vary such scheduled in order to integrate timing with other previously approved projects, in consideration of weather conditions, or based on the availability of materials or the immediacy of need.
4. It is the responsibility of the Applicant to erect and maintain stakes to indicate correct street lines and grades, lot lines and hydrant locations in order to facilitate proper installation of the mains and appurtenances as determined by the RWA.

REPRESENTATIVE POLICY BOARD

JUNE 25, 2026

PROPOSED RESOLUTION

RESOLVED, that the following officers are hereby elected to serve for the year July 1, 2026, through June 30, 2027, or until their respective successors are duly elected and qualified:

Chairperson:	Robert E. Harvey, Jr.
Vice Chairperson:	Jamie Mowat Young
Secretary:	Charles Havrda
Treasurer:	T. Gregory Malloy

DRAFT