

**South Central Connecticut Regional Water Authority  
Minutes of the February 20, 2020 Meeting**

The regular meeting of the South Central Connecticut Regional Water Authority (“RWA” or “Authority”) took place on Thursday, February 20, 2020, at the office of the Authority, 90 Sargent Drive, New Haven, Connecticut. Chairman DiSalvo presided.

**Present:** Authority – Messrs. DiSalvo, Cermola, Curseaden, Borowy, and Ms. Sack  
Management – Mss. Collins, Discepolo, Gavrilovic, Kowalski, Nesteriak, Reckdenwald and Messrs. Bingaman, Norris and Singh  
RPB – Ms. Mowat Young  
Public Member – Mr. Smith  
Staff – Mrs. Slubowski

The Chair called the meeting to order at 12:30 p.m.

Mr. Bingaman, RWA’s President and Chief Executive Officer (“CEO”), reviewed the safety moment distributed to members.

At 12:32 p.m., on motion made by Ms. Sack, seconded by Mr. Cermola, and unanimously carried, the Authority voted recess the regular meeting to meet as the Audit-Risk Committee.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 12:57 p.m., the Authority reconvened. Mr. DiSalvo stated that it would be appropriate to reorder the agenda to reconvene the Audit-Risk Committee after Item G, *Reports on RPB Committee Meetings*, to discuss Item B.4, *IT Risk Transformation Update – Including Executive Session*, and to add Item L to the agenda, *Executive Session*, to discuss personnel matters.

On motion made by Mr. Cermola, seconded by Mr. Borowy, and unanimously carried, the Authority:

1. Approved the minutes of the January 16, 2020 meeting.
2. Approved the capital budget authorization for March 2020.

**RESOLVED**, that the Vice-President of Finance and Controller is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$3,200,000 for the month of March 2020 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for Fiscal Year 2020 for all Capital Improvement Projects to be exceeded. In the absence of the Vice-President of Finance and Controller, the Executive Vice-President and Chief Financial Officer or the Vice-President – Asset Management is authorized to sign in her place.

3. Receive Capital Budget Transfer Notifications for March 2020.

4. Received the Monthly Financial Report for January 2020.
5. Received the Accounts Receivable Update for January 2020.
6. Received the Derby Tank Update.
7. Received update regarding Vassel property in Durham.

Borowy Aye  
Cermola Aye  
Curseaden Aye  
DiSalvo Aye  
Sack Aye

Mr. Borowy led a review of the charter for the Non-Core Business Committee, which is scheduled to hold its first meeting next month. Authority members discussed:

- Strategic plan and alignment
- Responsibilities
- Identification and mitigation of strategic risk
- Process and transparency
- Committee objective

After discussion, it was the consensus of the Authority to refer the charter back to Mr. Borowy for revisions prior to the Authority's March meeting.

Ms. Nesteriak, the RWA's Senior Vice President of Operations & Business Strategy, reported:

- On water quality results taken last May from North Cheshire Wellfield. A disturbance in the sample line resulted in an erroneous and unrepresentative result for Manganese. When the RWA became aware of the erroneous result, they contacted the Environmental Protection Agency ("EPA") to request the test result to be invalidated. The EPA denied the request and as a result the water quality result will have to be included in RWA's Consumer Confidence Report.
- On a power outage last December at Lake Gaillard Water Treatment Plant, which services 60% of the RWA's district. An inspection was conducted in February to identify the root cause. No major issues were found and the inspection served as a good test of contingency planning for staff.
- On March 5<sup>th</sup>, management will meet with local health departments to discuss issues related to water service interruptions, PFAS, and other topics of interest.

Mr. Bingaman reported:

- On a meeting in February with the Mayor of New Haven, Justin Elicker and members of his staff, to receive an overview of the RWA and discuss initiatives, economic development, and infrastructure. The meeting was positive and Mayor Elicker was supportive of the RWA's work and complimentary of the water quality.
- On a meeting last month with First Selectwoman, Catherine Iino of Killingworth to discuss various topics. The meeting was positive and the RWA offered to review plans for possible impacts of a town project.

- That as part of RWA’s Strategic Plan to hire 10 interns from the Public Utilities Management Program, 2 interns have been hired and are currently working in water treatment.

Authority members reported on recent Representative Policy Board committee meetings.

At 1:45 p.m., Ms. Mowat Young and Mr. Smith withdrew from the meeting and on motion made by Mr. Cermola, seconded by Mr. Curseaden, and unanimously carried, the Authority voted to recess to resume the Audit-Risk Committee meeting.

Borowy Aye  
Cermola Aye  
Curseaden Aye  
DiSalvo Aye  
Sack Aye

At 2:14 p.m., the Authority reconvened and on motion made by Mr. Cermola, seconded by Mr. Curseaden, and unanimously carried, the Authority voted to go into executive session to discuss Code of Ethics personnel violations. Present in executive session were Authority members, Mss. Collins, Discepolo, Kowalski, Nesteriak, Reckdenwald, Slubowski and Messrs. Bingaman, Norris and Singh.

Borowy Aye  
Cermola Aye  
Curseaden Aye  
DiSalvo Aye  
Sack Aye

At 2:27 p.m., the Authority came out of executive session and Ms. Gavrilovic entered the meeting.

Mr. Norris, RWA’s Vice President of Asset Management, and Ms. Gavrilovic, RWA’s Director of Capital Planning and Delivery, reviewed the RPB Application to complete the Branford Hill Service Area Improvements, which included:

- Project overview and need
- Estimated costs
- Alternatives analysis
- Timeline
- Unusual circumstances
- Project schedule

Mr. Cermola moved for approval of the following resolutions:

**RESOLVED**, that the Authority hereby accepts the Application, dated February 20, 2020, for a project to complete the Branford Hill Service Area Improvements, as a completed Application, substantially in the form submitted to this meeting, an authorizes filing said Application with the Representative Policy Board (“RPB”); and

**FURTHER RESOLVED**, if approved by the RPB, the President and CEO, and the Vice President of Asset Management, are authorized to take any and all actions necessary to complete the Branford Hill Service Area Improvements Project in Branford, Connecticut.

Mr. Borowy seconded the motion. After discussion, the Chair called for the vote:

Borowy Aye  
Cermola Aye

Curseaden Aye  
DiSalvo Aye  
Sack Aye

Authority members discussed possible changes to the RPB Rules of Practice to adhere to streamline the application process for projects near the \$2 million dollar threshold. After discussion, it was the consensus of the Authority to confer with the RPB Chair. Mr. Borowy and Ms. Sack volunteered to serve as representatives of the Authority as part of the RPB sub committee to review the RPB Rules of Practice.

At 3:10 p.m., on motion made by Mr. Borowy, seconded by Mr. Curseaden, and unanimously carried, the Authority voted to go into executive session to discuss negotiations with the Town of Cheshire and the developer, strategy and negotiations for RWA's non-core program development, and personnel matters. Present in executive session were Authority members, Mss. Collins, Discepolo, Gavrilovic, Kowalski, Nesteriak, Reckdenwald, Slubowski and Messrs. Bingaman, Norris and Singh.

Borowy Aye  
Cermola Aye  
Curseaden Aye  
DiSalvo Aye  
Sack Aye

At 3:36 p.m., Ms. Gavrilovic withdrew from the meeting.

At 4:05 p.m., Mss. Collins, Discepolo, Kowalski and Messrs. Norris and Singh withdrew from the meeting.

At 4:45 p.m., the Authority came out of executive session. It was the consensus of the Authority to authorize management to move forward with negotiations with the Town of Cheshire and the developer, as discussed in executive session.

At 4:50 p.m., the meeting adjourned.

Respectfully submitted,

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Kevin Curseaden, Secretary