

**South Central Connecticut Regional Water Authority  
Environmental, Health & Safety Committee**

**Minutes of the March 19, 2020 Meeting**

A regular meeting of the Environmental, Health & Safety Committee of the South Central Connecticut Regional Water Authority took place on Thursday, March 20, 2020. Due to the Coronavirus, the meeting was held via teleconference. Chairman Curseaden presided.

Present:           Committee – Messrs. Curseaden, Borowy, Cermola, DiSalvo and Ms. Sack  
                          Management – Mss. Discepolo, Kowalski, Nesteriak, Reckdenwald, Velasquez and  
                          Messrs. Antinozzi, Bingaman, Norris, and Singh  
                          RPB – Messrs. Havrda and Ricozzi  
                          Gradient Planning – Ms. Novick  
                          Staff – Mrs. Slubowski

The Chair called the meeting to order at 12:32 p.m.

On motion made by Mr. Cermola, seconded by Ms. Sack, and unanimously carried, the Committee approved the minutes of its meeting held on December 19, 2019.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

Chair Curseaden recognized Mr. Norris, RWA's Vice President of Asset Management, who stated that the meeting would include a COVID-19 Plan update, a Health and Safety Initiative update and an Environmental Compliance update.

Mr. Norris introduced Ms. Novick of Gradient Planning, who provided a presentation on the RWA's COVID-19 Plan update, which included:

- Pandemic frequency
- COVID-19 current status
- Future impact
- RWA's Implementation Plan

Mr. Norris discussed:

- Prevention & response
- Critical functions
- Incident and alert levels
- Essential functions and policies
- Incident command team and responsibilities
- Company-wide operations
- Communication strategies
- Social distancing actions

Authority members discussed long-term planning, preventative gear, worst case scenario, emergency contact information, and Authority and RPB roles.

At 1:15 p.m., Ms. Novick withdrew from the meeting.

Mr. Antinozzi, RWA's Safety Administrator, provided a health and safety initiatives update, which included:

- Key performance indicators
- Performance comparison
- Injury frequency rate
- Monthly safety information
- Strategic short-term goals
- Safe and sound week
- Safety related improvements
- Health and wellness

Ms. Velasquez, RWA's Environmental Compliance Analyst, provided an environmental compliance update and discussed:

- RWA's Regulatory compliance program
- Environmental Protection Agency Prevention Control and Countermeasure Regulations
- Emergency Planning and Community Right-to-know Act
- Generator regulations and requirements
- Waste storage & disposal
- Compliance status
- CT Department of Energy and Environmental Protection Agency Wastewater discharge permitting
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- Future outlook

At 1:34 p.m., on motion made by Mr. Borowy, seconded by Ms. Sack, and unanimously carried, the meeting adjourned.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

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Kevin Curseaden, Chairman