

**South Central Connecticut Regional Water Authority**

**Minutes of the September 19, 2013 Meeting**

A regular meeting of the South Central Connecticut Regional Water Authority was held Thursday, September 19, 2013 at the office of the Authority, 90 Sargent Drive, New Haven, CT, Chair DiSalvo presiding.

Present: Authority – Ms. Lieberman, Messrs. Bell, Cermola, DiSalvo, Marsh  
Management – Mss. Discepolo, Kowalski, Messrs. Bingaman, Norris, Triana  
RPB – Ms. Gutierro, Messrs. Borowy, Leary  
Staff – Ms. Yoder

The Chair called the meeting to order at 12:32 p.m. On motion made by Mr. Cermola and seconded by Mr. Bell, the Authority added “Releasing Easements” to the agenda immediately following item VII.

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Lieberman	Aye
Marsh	Aye

At 12:35 p.m., on motion made by Mr. Cermola and seconded by Mr. Bell, it was voted unanimously to go into executive session to discuss strategy regarding litigation with the Town of North Branford and negotiations with the Steelworkers union. Present in executive session were the Authority members, Mss. Discepolo, Yoder and Mr. Bingaman.

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Lieberman	Aye
Marsh	Aye

At 1:20 p.m. the Authority came out of executive session and, on motion made by Ms. Lieberman and seconded by Mr. Bell, it was voted unanimously to recess the regular meeting.

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Lieberman	Aye
Marsh	Aye

At 1:25 p.m. the Authority reconvened and, on motion made by Mr. Cermola and seconded by Mr. Bell, it was voted unanimously to recess the regular meeting to allow the Authority to meet as the Audit Committee.

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Lieberman	Aye
Marsh	Aye

At 2:25 p.m. the Authority reconvened and, on motion made by Mr. Bell and seconded by Mr. Cermola, it was voted unanimously to recess the regular meeting to allow the Authority to meet as the Strategic Planning Committee.

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Lieberman	Aye
Marsh	Aye

At 3:25 p.m. the Authority reconvened and, on motion made by Mr. Cermola and seconded by Mr. Bell, it was voted unanimously to recess the regular meeting to allow the Authority to meet as the Environmental, Health, Safety and Risk Assessment Committee.

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Lieberman	Aye
Marsh	Aye

At 4:10 p.m. the Authority reconvened.

On motion made by Mr. Cermola and seconded by Mr. Bell, the following items contained in the consent agenda were approved and adopted or received, as appropriate:

- A. Approve minutes of the August 15, 2013 regular meeting.
- B. Approve capital budget authorization for October 2013.

**Resolved**, That the Controller is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$2,550,000 for the month of October 2013 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for fiscal year 2014 for all Capital Improvement Projects to be exceeded. In the absence of the Controller, the Vice-President and Chief Financial Officer or the Vice-President – Asset Management is authorized to sign in her place.

- C. Receive capital budget transfer notification detailed in Ms. Discepolo's memo dated September 12, 2013.
- D. Receive key performance indicators for the period ended August 30, 2013.

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Lieberman	Aye
Marsh	Aye

Ms. Discepolo reviewed the August 2013 monthly financial report. She commented on the most significant variances in operating revenues and expenses and the projected fiscal year 2014 maintenance

test. Ms. Kowalski reviewed the balance sheet included in the quarterly financial report. Ms. Discepolo reviewed the projected maintenance test with various assumptions. Mr. Bingaman commented on the most significant capital budget variances and the analysis of accounts receivable.

Mr. Norris summarized the written update on the Chemtura environmental remediation on Authority property in Bethany provided with the meeting materials.

Mr. Bingaman described the need to release an unneeded water main easement in Hamden. He stated management consulted legal counsel with respect to whether Representative Policy Board (“RPB”) approval is required in such a situation. He summarized advice provided by counsel concluding that because the Regional Water Authority acquired – and will release – the easement for access or utility purposes RPB approval is not required under the enabling legislation. He proposed that, when management intends to release an easement of this type, as a matter of policy it will notify the Authority and then the RPB Land Use Committee but will not seek RPB approval. The Authority members concurred with this proposed process.

Assignments were made for attendance at third quarter Representative Policy Board committee meetings.

Mr. Bingaman reported on recent economic development activities, including an arrangement with Sacred Heart University for graduate students to undertake, as a Capstone project, a study of large water using industries and how to attract the businesses within them to New Haven County.

Discussion took place concerning special topics for review at the October and future meetings.

Chair DiSalvo reviewed the current meeting structure and timing and requested comments from the Authority and RPB members present. At the close of discussion, the Authority members decided to continue the current structure and timing.

At 4:50 p.m., on motion made by Mr. Cermola and seconded by Ms. Lieberman, the meeting was adjourned.

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Lieberman	Aye
Marsh	Aye

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Richard G. Bell, Secretary