

South Central Connecticut Regional Water Authority

Minutes of the July 18, 2012 Meeting

A regular meeting of the South Central Connecticut Regional Water Authority was held Wednesday, July 18, 2012 at the office of the Authority, 90 Sargent Drive, New Haven, CT, Chair DiSalvo presiding.

Present: Authority – Ms. Lieberman, Messrs. Bell, Cermola, DiSalvo, Marsh
Management – Ms. Discepolo, Mr. Bingaman
RPB – Messrs. Borowy, Leary
Staff – Ms. Yoder

The Chair called the meeting to order at 8:00 a.m.

On motion duly made by Mr. Cermola, seconded by Mr. Marsh and unanimously carried, the minutes of the meeting of the Authority held on June 20, 2012 were approved as distributed.

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Lieberman	Aye
Marsh	Aye

At 8:01 a.m., on motion duly made by Mr. Cermola and seconded by Mr. Marsh, it was voted unanimously to recess the regular meeting to allow the Authority to meet as the Audit-Risk Committee.

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Lieberman	Aye
Marsh	Aye

At 8:25 a.m. the Authority reconvened.

Ms. Discepolo reviewed the June 2012 monthly financial report. She commented on the most significant variances in operating revenues and expenses and the projected fiscal year 2013 maintenance test. Mr. Bingaman reported that a small group of employees will be formed to focus on ways to reduce the aged accounts receivable that are not subject to legal process.

The Chair proposed to reorder the agenda to consider “Draft Trends” before other agenda items. There were no objections.

Ms. Discepolo reviewed management’s improved process for budgeting revenues as a result of the implementation of the new SAP customer information system. She distributed graphs plotting billed consumption vs. draft. She stated the new process using billed consumption eliminates some variables that were part of the prior process.

A schedule of Capital Improvement Budget Expenditures for August 2012 was presented. Mr. Cermola moved for adoption of the following resolution:

Resolved, That the Controller is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$2,437,000 for the month of August 2012 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for fiscal year 2013 for all Capital Improvement Projects to be exceeded. In the absence of the Controller, the Vice-President – Business Planning, Development and Finance or the Vice-President – Operations and Engineering is authorized to sign in her place.

Mr. Bell seconded the motion. After discussion, the Chair called for the vote:

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Lieberman	Aye
Marsh	Aye

In accordance with the Authority's Capital Budget Amendment Procedure, the Authority was notified in writing of a transfer of \$3,000 from the Auto Sampler for CG/MS fiscal year 2013 capital budget account to the Liquid Chromotography Mass Spectrometer capital budget account.

Mr. Bingaman stated the proposed amendment to the Authority Voluntary Investment Plan relates to implementation of the global metrics compensation system discussed at the June Authority meeting. Mr. Bell moved for adoption of the following resolution:

RESOLVED: That the Authority Voluntary Investment Plan be, and it hereby is, amended by a Seventh Amendment thereto; and be it

FURTHER RESOLVED: That the Chairperson of the Authority be, and hereby is, authorized to execute the Seventh Amendment on behalf of the Authority; and the appropriate officers of the Authority be, and they hereby are, authorized, empowered and directed to take any and all additional action which they deem necessary or appropriate in order to implement the same.

Mr. Cermola seconded the motion and, after brief discussion, the Chair called for the vote:

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Lieberman	Aye
Marsh	Aye

The Authority members discussed each of the proposed changes to the Regional Water Authority ("RWA") Enabling Legislation, voicing any concerns, questions and areas of support. Discussion took place concerning possible accommodations that might be made on the two proposed changes where full agreement has not been reached within the Joint Enabling Legislation Committee. The Authority members discussed the potential risks and rewards of requesting changes to the legislation at this time.

Mr. Bell reported on the recent successful Watershed Fund golf tournament, sponsored and organized by RWA employees, that supports The Watershed Fund scholarship program. He announced 14 students received scholarships for the 2012-2013 academic year.

Authority members reported on recent RPB standing committee meetings.

Mr. Bingaman:

- Provided updated information regarding response to the CTDPH Sanitary Survey Report and CTDPH Evaluation of 2011 Cross Connection Survey Report.
- Commented on RWA's participation in the Governor's Statewide Emergency Planning and Preparedness Initiative exercise at the end of July.
- Summarized recent developments regarding economic development in the New Haven area.
- Stated he has selected a consultant to lead the Authority's governance workshop.

Chair DiSalvo stated the Authority would conduct its biennial self-assessment in September.

Chair DiSalvo stated Mr. Bingaman distributed a comprehensive written review of his January – June 2012 progress on his goals for calendar year 2012. Mr. Bingaman commented briefly on progress on several of his goals. He reviewed his proposed goals for Fiscal Year 2013 since his evaluation and compensation review has moved to a fiscal year. The Authority members expressed agreement with his FY 2013 proposed goals and will review progress at the mid-point of the fiscal year.

At 10:15 a.m., on motion duly made by Mr. Cermola and seconded by Mr. Bell, it was voted unanimously to go into executive session to discuss water system "critical information" and real estate acquisition. Present in executive session were the Authority members, Mr. Bingaman, Mss. Discepolo, Yoder.

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Lieberman	Aye
Marsh	Aye

At 10:58 a.m. the Authority came out of executive session and, on motion duly made by Mr. Bell and seconded by Mr. Cermola, the meeting was adjourned.

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Lieberman	Aye
Marsh	Aye

Richard G. Bell, Secretary