

South Central Connecticut Regional Water Authority

Minutes of the March 16, 2011 Meeting

A regular meeting of the South Central Connecticut Regional Water Authority was held Wednesday, March 16, 2011 at the office of the Authority, 90 Sargent Drive, New Haven, CT, Chair DiSalvo presiding.

Present: Authority – Messrs. Bell, Cermola, DiSalvo, Edge, Marsh
Management – Ms. Discepolo, Mr. Bingaman
RPB – at various times – Ms. Gutierro, Messrs. Borowy, Ricozzi
Staff – Ms. Yoder

The Chair called the meeting to order at 8:00 a.m.

On motion duly made by Mr. Bell, seconded by Mr. Cermola and unanimously carried, the minutes of the meeting of the Authority held on February 16, 2011 were approved as distributed.

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Edge	Aye
Marsh	Aye

Ms. Discepolo reviewed the February 2011 monthly financial report. She commented on draft, cash collections, operating revenues, operating expenses, interest income and the projected fiscal year 2011 maintenance test. She reviewed the quarterly financial report, focusing on the balance sheet and projected maintenance test with various assumptions. Discussion took place concerning the extent to which the Regional Water Authority (“RWA”) is leveraged, initiatives being undertaken to replenish reserves and reduce leverage, capital expenditures to budget and the use of engineering resources. She reviewed the analysis of accounts receivable and responded to questions.

A schedule of Capital Improvement Budget Expenditures for April 2011 was presented. Mr. Cermola moved for adoption of the following resolution:

Resolved, That the Controller is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$2,891,000 for the month of April 2011 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for fiscal year 2011 for all Capital Improvement Projects to be exceeded. In the absence of the Controller, the Vice-President – Business Planning, Development and Finance or the Vice-President – Operations and Engineering is authorized to sign in her place.

Mr. Edge seconded the motion. At the close of discussion, the Chair called for the vote:

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Edge	Aye
Marsh	Aye

Mr. Bingaman reviewed the RWA Key Performance Indicators (“KPIs”) for the period ended February 28, 2011. He commented on several KPIs including the lost call abandonment rate, recordable injuries, gross unaccounted for water and quality “near misses”.

At 9:24 a.m., on motion duly made by Mr. Cermola and seconded by Mr. Edge, it was voted unanimously to adjourn the regular meeting to allow the Authority to meet as the Strategic Planning Committee.

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Edge	Aye
Marsh	Aye

At 9:36 a.m. the Authority reconvened and, on motion duly made by Mr. Marsh and seconded by Mr. Edge, it was voted unanimously to adjourn the regular meeting to allow the Authority to meet as the Environmental, Health & Safety Committee.

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Edge	Aye
Marsh	Aye

At 9:38 a.m. the Authority reconvened.

Authority members volunteered to attend second calendar quarter 2011 meetings of RPB standing committees. They reported briefly on recent RPB standing committee meetings they attended.

Mr. Bingaman:

- Reported RWA representatives and counsel attended a North Branford Board of Assessment Appeals hearing, after which the Board made no change to the revaluation of RWA assets. He stated RWA will file an appeal.
- Provided an update on customer call center activity, including incoming call volume, call back volume, average wait time, average talk time and the status of property closing requests.
- Reported on the status of stakeholder discussions regarding the proposed stream flow regulations and legislation introduced relating to the proposed regulations.
- Reported on activities related to RWA’s effort to obtain grants to fund certain of its capital projects.
- Described a partnership with Yale University School of Forestry and Environmental Studies and The Watershed Fund to engage Yale graduate students to perform applied research projects of interest to RWA.

Mr. Bingaman responded to questions regarding the monthly Board Report.

At 10:19 a.m., on motion duly made by Mr. Edge and seconded by Mr. Cermola, it was voted unanimously to go into executive session to discuss acquisition of real estate. Present in executive session were the Authority members, Mr. Bingaman and Mss. Discepolo and Yoder.

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Edge	Aye
Marsh	Aye

At 11:05 a.m. the Authority came out of executive session.

Mr. Cermola moved for adoption of the following resolution:

Resolved, That the President and the Vice President, Business Planning, Development and Finance, be, and they hereby are, authorized to continue moving forward with strategic evaluation.

Mr. Edge seconded the motion and, after brief discussion, the Chair called for the vote:

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Edge	Aye
Marsh	Aye

Mr. Bell moved for adoption of the following resolution:

Resolved, That the President and the Vice President, Business Planning, Development and Finance be, and they hereby are, authorized to pursue negotiation of a constructive settlement with the City of Derby.

Mr. Cermola seconded the motion and, after brief discussion, the Chair called for the vote:

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Edge	Aye
Marsh	Aye

On motion duly made by Mr. Cermola and seconded by Mr. Edge, the meeting was adjourned at 11:09 a.m.

Bell	Aye
Cermola	Aye
DiSalvo	Aye
Edge	Aye
Marsh	Aye

C. Anthony Edge, Secretary