

**South Central Connecticut Regional Water Authority  
Minutes of the December 15, 2022 Meeting**

The regular meeting of the South Central Connecticut Regional Water Authority (“RWA” or “Authority”) took place on Thursday, December 15, 2022, via remote access. Chair Borowy presided.

**Present:** Authority Members Present – Messrs. Borowy, DiSalvo, and Mss. LaMarr and Sack  
Authority Members Absent – Mr. Curseaden  
Management – Mss. Kowalski and Calo, and Messrs. Bingaman, Donovan, Hill, Lakshminarayanan, and Singh  
RPB – Mr. Betkoski  
Staff – Mrs. Slubowski

Chair Borowy called the meeting to order at 12:30 p.m. He reviewed the safety moment distributed to members.

Chair Borowy offered the opportunity for members of the public to comment. There were no members of the public present at the meeting.

At 12:31 p.m., on motion made Mr. DiSalvo, seconded by Ms. LaMarr, and unanimously carried, the Authority voted to recess the meeting to meet as the Audit-Risk Committee.

Borowy	Aye
Curseaden	Absent
DiSalvo	Aye
LaMarr	Aye
Sack	Aye

At 12:53 p.m., Mr. Betkoski entered the meeting.

At 1:03 p.m., the Authority reconvened.

Authority members discussed Item #7 of the Consent Agenda, *Environmental Education Updates*, including participant selection, outreach to inner city students, after school programs, and the RWA’s environmental careers summer camp collaboration with Common Ground High School. After discussion, on motion made by Ms. Sack, seconded by Ms. LaMarr, and unanimously carried, the Authority voted to approve, adopt, or receive as appropriate the following items in the Consent Agenda:

1. Minutes of the November 17, 2022 meeting.
2. Approved the Capital Budget Authorization for January 2023.

**RESOLVED**, that the Vice President & Chief Financial Officer is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$3,800,000 for the month of January 2023 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for fiscal year 2023 for all Capital Improvement Projects to be exceeded.

3. Capital Budget Transfer Notifications for January 2023.
4. Accounts Receivable update for the period ended November 30, 2022.

5. Key Performance Indicators.
6. RPB Quarterly Dashboard Report.
7. Environmental Education Updates.

Borowy	Aye
Curseaden	Absent
DiSalvo	Aye
LaMarr	Aye
Sack	Aye

Mr. Singh, the RWA's Chief Information Digital Officer & Vice President of Customer Care, reviewed the proposed changes to the RWA's *Rules and Regulations for Water Service and its Rules, Regulations and Rates Governing the Extension of Water Mains*. After review, on motion made by Ms. LaMarr, seconded by Mr. DiSalvo, and unanimously carried, the Authority voted to approve the changes, as presented, and authorized the submission to the Representative Policy Board for consideration and approval.

Borowy	Aye
Curseaden	Absent
DiSalvo	Aye
LaMarr	Aye
Sack	Aye

Ms. Kowalski, the RWA's Vice President & Chief Financial Officer, reviewed the quarterly financial reports for the 2<sup>nd</sup> quarter of FY 2023, which included:

- Balance Sheet
- Revenues, expenses, and changes in net position
- Operating and maintenance expenses and key variances
- FY 2023 capital expenditures and projections
- Investment earnings report

The Chair stated it would be appropriate to elect Authority officers, excluding the board Chair, for the 2023 calendar year. Ms. Sack moved for adoption of the following resolutions:

**RESOLVED**, that Mr. Curseaden, be re-elected as Vice Chairperson for a one-year term effective January 1, 2023, and until a successor is elected and has qualified; and

**FURTHER RESOLVED**, that Ms. LaMarr, be re-elected as Secretary/Treasurer for a one-year term effective January 1, 2023, and until a successor is elected and has qualified.

Mr. DiSalvo seconded the motion, the Chair called for the vote:

Borowy	Aye
Curseaden	Absent
DiSalvo	Aye
LaMarr	Aye
Sack	Aye

Authority members thanked Ms. LaMarr and Mr. Curseaden for their service. .

Authority members reported on recent Representative Policy Board (“RPB”) committee meetings and assignments were scheduled for the first quarter 2023 RPB Committee meetings.

Ms. Calo, the RWA’s Sr. Director, Employee Relations & HR Operations, provided an update on the status of COVID at the RWA.

Mr. Bingaman reported that he and RWA managers met earlier in the week with the Assistant Police Chief of the New Haven Police Department to discuss an early notification system if a traffic control officer had to cancel working a RWA construction site and collaboration with the RWA. They also discussed ways to expose inner city children to RWA’s forest areas and talked about instituting a program in partnership with the police department called Cops and Bobbers; a program developed for police to assist children with fishing. Mr. Bingaman also reported that the Assistant Police Chief was provided with contact information for the RWA’s Police Captain. The meetings will continue on a month-to-month basis.

He also stated that earlier in the week management met with the Fire Chief and Deputy Fire Chief of New Haven to discuss training on the use and testing of fire hydrants. The training sessions will be videotaped for use by other fire department stations. The Chiefs also talked about the RWA assisting with the replacement of fire hydrants and areas where water pressure is low. Mr. Bingaman noted that management would offer fire fighters a tour of the RWA’s Control Room to understand the importance of the system and working together.

Discussion ensued regarding requirements for tours of RWA’s Control Room, consumption trends, collection efforts, and PipeSafe enrollment and expenses.

At 2:00 p.m., Mr. Betkoski withdrew from the meeting, and on motion made by Ms. Sack, seconded by Ms. LaMarr, and unanimously carried, the Authority voted to go into executive session pursuant to C.G.S. Section 1-200(6)(C) to discuss matters concerning security strategies and implementation and Section 1-200(6)(D) to discuss strategy pertinent to real estate matters. Present in executive session were Authority members, senior executive team, and staff.

Borowy	Aye
Curseaden	Absent
DiSalvo	Aye
LaMarr	Aye
Sack	Aye

At 2:33 p.m., the Authority came out of executive session.

On motion made by Ms. LaMarr, seconded by Mr. DiSalvo, and unanimously carried, the Authority voted to Authorize Messrs. Bingaman and Lakshminarayanan to enter into a non-binding Memorandum of Understanding with the developer and the City of New Haven with respect to 90 Sargent Drive, New Haven, Connecticut, as discussed in executive session.

Borowy	Aye
Curseaden	Absent
DiSalvo	Aye
LaMarr	Aye
Sack	Aye

[10 MINUTE BREAK]

At 2:45 p.m., Mr. Triana entered the meeting. Chair Borowy stated that Authority members have had a chance to review the documents for the acquisition of 200 Saddle Court, Prospect, Connecticut. As there were no questions, Mr. DiSalvo moved for approval of the following resolution:

**RESOLVED** that the Authority hereby authorizes Sunny Lakshminarayanan, Vice President – Engineering & Environmental Services of South Central Connecticut Regional Water Authority to execute any and all documents relating to the purchase of 41+/- acres located at 200 Saddle Ct in Prospect, CT from August Lenhart (aka Prospect Estates LLC), which is located within the Authority’s Lake Whitney watershed.

Ms. LaMarr seconded the motion. The Chair called for the vote and the resolution was approved unanimously.

Borowy	Aye
Curseaden	Absent
DiSalvo	Aye
LaMarr	Aye
Sack	Aye

At 2:47 p.m., Mr. Triana withdrew from the meeting, and on motion made Mr. DiSalvo, seconded by Ms. LaMarr, and unanimously carried, the Authority voted to recess the meeting to meet as the Commercial Business Committee.

Borowy	Aye
Curseaden	Absent
DiSalvo	Aye
LaMarr	Aye
Sack	Aye

At 3:05 p.m., the Authority reconvened.

No votes were taken as a result of the Committee meetings.

At 3:05 p.m., on motion made by Ms. LaMarr, seconded by Ms. Sack, and unanimously carried the Authority voted to convene in executive session pursuant to G.S. Section 1-200(6)(E) to discuss matters covered by Section 1-210 subsection b #'s 5 B, pertaining to commercial and financial information. Present in executive session were Authority members, Mss. Kowalski, and Slubowski, and Messrs. Bingaman, Donovan, Hill, Lakshminarayanan, and Singh.

Borowy	Aye
Curseaden	Absent
DiSalvo	Aye
LaMarr	Aye
Sack	Aye

At 3:37 p.m., the Authority came out of executive session.

Ms. Sack stated for the record that the Rate Case Application was well thought out and executed by management. The proposed increase turned out to be lower than originally projected in the 10-year model and the Authority is pleased with this outcome and supports the Application.

Mr. DiSalvo moved for approval of the following resolutions:

**Resolution #1:**

**RESOLVED** that the Authority hereby establishes the general terms and provisions of the Authority's Bonds which may be issued as Project Loan Obligations delivered to the State of Connecticut (the "Bonds") which are to be issued under its Water System Revenue Bond Resolution, General Bond Resolution adopted by the Authority and approved by the Representative Policy Board on July 31, 1980, as amended (the "General Bond Resolution").

1. The Bonds shall not exceed thirty-seven million dollars (\$37,000,000) in aggregate principal amount.
2. The Bonds may be issued as obligations in one or more series pursuant to the General Bond Resolution and a supplemental resolution to be adopted by the Authority for each series of Bonds, each of which shall specify the amount of the Bonds, the purposes for which the Bonds are to be issued, the date or dates, maturities, sinking fund installments if any, interest rates, series, denominations, form, redemption prices, security provisions and such other details of the Bonds as the Authority shall determine in accordance with the limits established by the General Bond Resolution and hereby.
3. The purposes of the Bonds shall be to finance or refinance the cost of certain capital improvements to the water system of the Authority (the "Projects") from approximately July, 2023 through December, 2024 in accordance with a certain capital improvement plan (the "Plan") adopted by the Authority on June 23, 2022, as may be amended from time to time, or in accordance with resolutions approved by the Authority for additional water system projects, (the "Resolutions"), to provide funds for deposit to the Capital Contingency Fund, Debt Reserve Fund, and Operating Reserve Fund, as necessary pursuant to the General Bond Resolution and as permitted by the Internal Revenue Code of 1986, as amended and to pay costs of issuance.
4. The Bonds may be sold by a competitive bid or by negotiation as serial or term bonds with stated maturities and may be sold in a private or direct placement to a bank or the State of Connecticut.
5. The Authority reasonably expects to incur expenditures (the "Expenditures") in connection with the Projects of which a general functional description is contained in the Plan and the Resolutions. The Authority reasonably expects to reimburse itself for the cost of Expenditures with respect to the Projects with the proceeds of tax-exempt debt to be issued by the Authority within eighteen (18) months after the date of any Expenditure or the date the Project is placed in service or abandoned, whichever is later. The maximum principal amount of such debt with respect to the Projects is not expected to exceed \$37,000,000.
6. The form of this resolution entitled "Resolution Approving the Proposed Issuance of Bonds" a copy of which shall be filed with the records of the Authority, shall be submitted to the Representative Policy Board for its approval in accordance with Section 22 of Special Act No. 77-98, as amended.

**BE IT FURTHER RESOLVED that:**

1. Temporary notes of the Authority which may be issued as Interim Funding Obligations delivered to the State of Connecticut may be issued by the Authority in the amount of \$37,000,000 in anticipation of the receipt of the proceeds from the sale of such Bonds.

2. The President & Chief Executive Officer and the Vice President and Chief Financial Officer or any one of them may apply to the State Department of Public Health for eligibility and funding of the Projects and sign such application and any other documents which may be necessary or desirable to apply for eligibility of and to apply for and obtain financial assistance for the Projects from the State's Drinking Water Fund Program and

**Resolution #2:**

**RESOLVED**, That the South Central Connecticut Regional Water Authority (the "Authority"), subject to the approval of the Representative Policy Board ("RPB") pursuant to Section 14 of Special Act 77-98, as amended, hereby establishes water rates and related charges as set forth in the issuance test rate application submitted for discussion at today's meeting (the "2023 Issuance Test Rate Application") and listed in its Section 6, "Notice of Public Hearing and Filing of Rates and Other Charges for Water and Related Services," which shall become effective upon the delivery of all or a portion of the Authority's Water System Revenue Bonds, as detailed in the resolutions found in Section 6 of the 2023 Issuance Test Rate Application and resolutions previously issued by the Authority; and

**RESOLVED**, That in light of the information contained in the 2023 Issuance Test Rate Application, the Authority hereby finds that the rates and charges adopted in the foregoing resolution will generate funds in amounts, which, together with other funds projected to be available, will suffice for and not be in excess of the amount of funds required as set forth in Section 14 of the Act; and

**BE IT FURTHER RESOLVED**, That the Authority hereby authorizes the submission of an application, substantially in the form of the 2023 Issuance Test Rate Application submitted to this meeting and filed with its records, to the RPB for its approval.

Ms. LaMarr seconded the motion. The Chair called for the vote:

Borowy	Aye
Curseaden	Absent
DiSalvo	Aye
LaMarr	Aye
Sack	Aye

At 3:39 p.m., on motion made by Ms. Sack, seconded by Ms. LaMarr, and unanimously carried, the Authority voted to adjourn the meeting.

Borowy	Aye
Curseaden	Absent
DiSalvo	Aye
LaMarr	Aye
Sack	Aye

Respectfully submitted,

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Catherine E. LaMarr, Secretary