

**Representative Policy Board Bylaws and Rules Review Committee**  
**South Central Connecticut Regional Water District**  
90 Sargent Drive, New Haven, Connecticut

**Minutes of August 7, 2017**

A special meeting of the Representative Policy Board (RPB) Bylaws and Rules Review Committee took place on Monday, August 7, 2017 at 5:00 p.m. In attendance were Committee Members: R. Albrecht, F. Conroy, B. Dybas, C. Havrda, J. Oslander, and M. Rizzo; RWA Management: B. Nesteriak; OCA: J. Donofrio; Murtha Cullina: P. McCary; and RPB Staff: J. Slubowski. Chair Rizzo presided.

1. Chair Rizzo called the meeting to order at 5:00 p.m. He reviewed the safety moment distributed to members.
2. Chair Rizzo stated that the purpose of the meeting was to review the RPB Bylaws (Bylaws) and Rules of Practice (Rules) and discuss changes consistent with the recently adopted revisions to the South Central Connecticut Regional Water Authority's (RWA) Enabling Legislation.

At 5:05 p.m., Mr. Albrecht entered the meeting.

Attorney McCary reviewed a list of recommended changes to the RPB Rules, which included: (i) a technical amendment to reference the new Special Act 17-5, (ii) RPB approval for changes to interest rate calculations on unpaid water bills, (iii) RPB approval to increase RWA's investment ceiling above 5%, and (iv) revisions to requirements under subsection (b), actions without a public hearing, related to RWA's investment ceiling and interest rate charge on unpaid water bills. Mr. Rizzo noted a change in the Bylaws regarding acceptance of electronic bids.

Ms. Dybas noted that upon her review of the revised Enabling Legislation she discovered that the document contained minor grammatical errors. Atty. McCary stated that legislation is the only body authorized to approve changes to the Enabling Legislation; he will make a note of the errors, which will be corrected in the event there are further changes.

It was the consensus of the committee that Atty. McCary drafts the proposed revisions to the RPB Bylaws and Rules of Practice and distributes the redlined documents to the Committee for review at its next meeting.

The committee also discussed RPB compensation and referred the item to the Executive Committee for discussion as it was not directly in the Task Committee's purview.

3. Action items for the RPB Rules included: (i) reference to the new Special Act 17-5, where applicable; and adding "Establishing Interest Rate to be charged for delinquent invoices," and one action item for the RPB Bylaws: adding "electronic bidding."

It was the consensus of the Committee to hold off putting in place revisions that would permit an increase in the Non-Core Revenue Investment Cap of 5% until such time that it may become necessary.

Attorney McCary will draft the proposed revisions to the RPB Rules and Bylaws and will distribute the documents to the Committee for review at its next meeting.

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4. A special meeting is scheduled on Monday, September 11, 2017 @ 5:30 p.m., immediately following the RPB Finance Committee meeting.  
At 5:45 p.m., the meeting adjourned.

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Mario Ricoszi, Chair