

**Joint Meeting  
of the  
Representative Policy Board Finance Committee  
and  
Joint Ad Hoc Committee on RWA's Fire Protection Rate Structure  
South Central Connecticut Regional Water District  
90 Sargent Drive, New Haven, CT 06511**

**MINUTES**

**Regular Meeting of Monday, March 13, 2017 at 5:00 p.m.**

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**ATTENDEES:**

**Finance Committee Members:** Tom Dubno, Charles Havrda, Jay Jaser, Vin Marino, Mario Ricozzi, Tim Slocum

**Joint Ad Hoc Committee Members:** Richard Albrecht, David Borowy, Ben Gettinger, Charles Havrda, Jay Jaser, Vincent Marino, Mario Ricozzi

**RPB Members:** Tom Clifford, Tanya Gutierro

**Five Member Authority:** Tony DiSalvo

**Management:** Larry Bingaman, President and CEO, Linda Discepolo, Executive Vice President and Chief Financial Officer and Rochelle Kowalski, Vice President and Controller

**OCA:** Jeffrey Donofrio

**Attendees:** Vanessa Rossitto - BlumShapiro  
Chris Woodcock - Woodcock & Associates

The meeting was called to order at 5:00 PM by Mr. Ricozzi.

1. The committee reviewed the FY 2017 Audit Plan and schedule with Vanessa Rossitto of BlumShapiro. The FY 2017 audit is year 4 of a 5 year planned series of audits. Internal controls and Cyber security were discussed. Management is currently implementing precautions for both. The audit should be available in September/October of 2017.
2. The committee reviewed the Fire Rate Structure Analysis prepared by Chris Woodcock of Woodcock & Associates. The current approach used by RWA is an acceptable method for calculating fire rates and provides the least cost to the member communities.
3. The minutes of the July 8, 2016 Special Meeting of the Joint Ad Hoc Committee were approved on motion by Rick Albrecht, seconded by Vin Marino, and unanimously carried.
4. The minutes of the February 13, 2017 Finance Committee meeting were approved on motion by Tom Dubno, seconded by Jay Jaser, and unanimously carried.
5. The meeting was adjourned at 6:15 PM.

Representative Policy Board  
Finance Committee  
March 13, 2017

***Notes:***

- The next meeting of the Finance Committee will be held on Monday, April 10, 2017 at 5:00 p.m. (regular meeting).
- A Special Meeting of the Joint Committee is tentatively scheduled for Monday, April 10, 2017 following the Finance Committee Meeting.
- A Special Meeting of the Finance Committee will be held on Monday, April 24, 2017 at 5:00 p.m. to review the FY 2018 proposed budget.