

**South Central Connecticut Regional Water Authority
Minutes of the January 17, 2019 Meeting**

A regular meeting of the South Central Connecticut Regional Water Authority (“RWA” or “Authority”) took place on Thursday, January 17, 2019 at the office of the Authority, 90 Sargent Drive, New Haven, Connecticut, Chairman DiSalvo presided.

Present: Authority – Ms. Sack and Messrs. Borowy, Cermola, Curseaden and DiSalvo
Management – Mss. Discepolo, Kowalski, Nesteriak, Reckdenwald, and Messrs. Barger, Bingaman and Vece
RPB – Mr. Levine
Berchem Moses: R. Berchem and M. Studer
Carmody & Torrence – C. Stohler
Staff – Mrs. Slubowski

The Chair called the meeting to order at 12:00 p.m.

Mr. DiSalvo reviewed the Safety Moment distributed to board members.

At 12:01 p.m., on motion made by Mr. Borowy, seconded by Mr. Curseaden, and unanimously carried, the Authority voted to recess the regular meeting to meet as the Pension & Benefit Committee.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 12:10 p.m., Mr. Levine entered the meeting.

At 1:08 p.m., the Authority reconvened.

On motion made by Mr. Borowy, and seconded by Mr. Curseaden, and unanimously carried, the Authority:

1. Approved the minutes of the December 20, 2018 meeting.
2. Approved the capital budget authorization for February 2019.

RESOLVED, that the Vice President of Finance and Controller is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$1,850,000 for the month of February 2019 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for fiscal year 2019 for all Capital Improvement Projects to be exceeded. In the absence of the Vice President of Finance and Controller, the Executive Vice-President and Chief Financial Officer or the Vice-President – Asset Management is authorized to sign in her place.

3. Received the Capital Budget Transfer Notifications detailed in Ms. Discepolo’s memorandum dated January 10, 2019.

4. Received the Monthly Financial Report for December 2018
5. Received the Accounts Receivable Update for December 2018.
6. Received the Derby Land Parcel Update.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

Ms. Reckdenwald, RWA's Senior Vice President of Employee Services, provided an update of the Employee Engagement Study conducted in 2018, which included:

- Areas of Investigation
- Research Methodology
- Satisfaction and Engagement
- Career Growth
- Department and Supervisor Ratings
- Leadership Team
- Metrics
- Communications
- Considerations
- Next Steps

At 2:10 p.m., Mr. Barger, RWA's Water Quality Manager, and Mr. Vece, RWA's Director of Communications and Outreach, entered the meeting. They provided a review of the RWA's Annual Water Quality Report, which included:

- History
- Government reporting requirements and water quality standards
- Development and modification
- Marketing and media outreach
- Proposed changes

At 2:31 p.m., Messrs. Barger and Vece withdrew from the meeting.

Ms. Nesteriak, RWA's Senior Vice President of Operations & Business Strategy, provided an AMI update, which included:

- Installation progress and number of installations to date
- Total number of FlexNets and meters installed
- Upcoming communication schedules for Derby, Seymour, Ansonia and Woodbridge
- Updates and next steps
- Capital spending analysis update

At 2:50 p.m., Mr. Levine withdrew from the meeting.

Mr. Bingaman, RWA's Chief Executive Officer and President, reviewed the RWA's FY 2019 mid-year goals. He reported on global initiatives and the progress of goals to date.

Authority members reported on recent Representative Policy Board committee meetings.

At 2:53 p.m., on motion made by Mr. Curseaden, seconded by Mr. Borowy, and unanimously carried, the Authority voted to recess the regular meeting to meet as the Strategic Planning Committee.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 3:38 p.m., the Authority reconvened. Mr. DiSalvo, Chair of the Strategic Planning Committee, stated that it would be appropriate for the Authority to meet at a special meeting to review details of the RWA's Non-core program update as discussed at the Strategic Planning Committee's executive session and it was agreed that such a meeting will be held in February.

At 3:40 p.m., Attys. Berchem, Stohler and Studer entered the meeting and the Authority voted to go into executive session to discuss strategy and negotiations. Present in executive session were Authority members, Mss. Discepolo, Kowalski, Nesteriak, Reckdenwald, Slubowski and Mr. Bingaman and Attys. Berchem, Stohler and Studer.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 5:00 p.m., the Authority reconvened and on motion made by Mr. Cermola, and seconded by Mr. Curseaden, and unanimously carried, the meeting adjourned.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

Respectfully submitted,

Kevin Curseaden, Secretary