

**Representative Policy Board Consumer Affairs Committee
South Central Connecticut Regional Water District**

Minutes of the January 28, 2019 Meeting

A regular meeting of the Consumer Affairs Committee of the Representative Policy Board of the South Central Connecticut Regional Water District took place on Monday, January 28, 2019 at the Regional Water Authority ("RWA") office, 90 Sargent Drive, New Haven. Committee members present were N. Campbell, B. Gettinger, M. Levine, Stephen Mongillo, and Frank Pepe. Chairman Gettinger presided.

Also present were S. Sack (Authority member), J. Donofrio (Office of Consumer Affairs), and L. Discepolo (RWA).

Chair Gettinger called the meeting to order at 5:30 pm. He reviewed the safety moment distributed to members.

On motion made by Ms. Campbell, seconded by Mr. Levine, and unanimously carried, the Committee approved the minutes of its December 17, 2018 meeting, as presented.

Ms. Discepolo, RWA's Executive Vice President and Chief Financial Officer, provided an update on the Authority's decision to postpone the Customer Information System ("CIS") Request for Proposal ("RFP"), which was scheduled for 2019. She reported that the RWA, after a thorough review of capital requirements, a reassessment of organizational readiness, and technology needs, decided to cancel the RFP process. RWA also determined that it would be beneficial to hire a Chief Technology Officer before beginning the CIS RFP process. Currently, management is developing the FY 2020 Budget, which will include a budget for this position. Ms. Discepolo reported that proper upgrades for the current system are in place during the interim.

On motion made by Mr. Mongillo and seconded by Mr. Pepe, and unanimously carried, the committee approved the OCA's budget of \$50,000 for FY 2020.

The Office of Consumer Affairs, J. Donofrio, reported no major updates or complaints. Currently, he is working on the RWA's Rate Application.

On motion made by Mr. Levine, seconded by Mr. Mongillo, and unanimously carried, the Committee approved the OCA's December 2018 billing (\$10,202.25).

The next regular meeting is Monday, February 25, 2019 at 5:30 p.m. As a reminder, the special joint meeting with the RPB Land Use Committee to review management's FY 2020 Budget is scheduled to take place on Wednesday, April 24, 2019 at 5:30 p.m.

As there was no other business, the meeting adjourned at 6:10 pm.

Respectfully submitted,

Benjamin Gettinger, Chairman