

**Representative Policy Board  
Finance Committee  
South Central Connecticut Regional Water District  
90 Sargent Drive, New Haven, CT 06511**

**MINUTES**

**Regular Meeting of Monday, May 13, 2019 at 5:00 p.m.**

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**ATTENDEES: Finance Committee Members: Charles Havrda, Jasper J. Jaser, Vincent Marino, Mario Ricozzi, and Tim Slocum**

**FMA Members: Joseph Cermola**

**Management: Larry Bingaman, Linda Discepolo, Rochelle Kowalski, Beth Silvia-Aramendi**

**OCA: Jeffrey Donofrio**

1. Safety Moment – The Safety Moment on National Water Safety Month was distributed.
2. Approval of Minutes –
  - a. On a motion by Mr. Jaser, and a second by Mr. Havrda, the minutes of the April 8, 2019 Finance Committee Meeting was approved.
  - b. On a motion by Mr. Havrda, and a second from Mr. Jaser, the minutes of the April 22, 2019 Finance Committee Meeting was approved, with Mr. Marino abstaining.
3. Discuss Proposed FY 2020 Capital and Operating and Maintenance Budgets –
  - a. Mr. Bingaman and Mr. Norris provided an update to the FY 2019 Capital Budget carryover into FY 2020. At the time of budget preparation, approximately \$438,000 was expected to be carried forward into FY 2020 due to routine delays in some projects. As the FY 2019 year end approaches, this figure is estimated to be between \$1.4 million and \$1.6 million. This is due to some delays in delivery of major components along with delays in some capital pipe installations for CT DOT projects. Equipment delivery time frames have increased from 6 to 8 weeks up to 4 to 6 months. With the delays in projects, the utilization rate of capital funds in FY 2019 was 94%, just shy of the target 96%.
  - b. The Committee thanked Mr. Donofrio for his review and commentary on the FY 2020 budget. In addition to Mr. Donofrio's comments, the Committee noted concerns about the increase in staff count. The Committee asked that Management take a close thorough look at the utilization of 90 Sargent Drive and if another site would better accommodate the organization's headquarters, especially one farther from the potential of flooding. The Committee noted that the value of salvage for materials being removed during capital projects. These comments will be brought forward to the full

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RPB at the next scheduled meeting.

4. Consideration of Rescheduling Date for June Finance Committee Meeting to June 17, 2019 at 5:00 p.m. – Upon a motion by Mr. Marino, and a second from Mr. Slocum, the Finance Committee Meeting of June 10, 2019 was cancelled and a Special Meeting scheduled for Monday, June 17, 2019 at 5:00 p.m. was approved.
5. Attendance at FMA Meeting
  - a. May 16, 2019 – Mr. Jaser
6. New Business – There was no new business.
7. Adjourn – Upon a motion by Mr. Marino, and a second from Mr. Havrda, the meeting adjourned at 5:29 p.m.

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Mario Ricoszi, Chairman

**Note:** As a reminder, the next meeting of the Finance Committee is re-scheduled to Monday, June 17, 2019 at 5:00 p.m. (SPECIAL MEETING).