

**Representative Policy Board
Nominating Committee
South Central Connecticut Regional Water District
Minutes of September 4, 2019 Special Meeting**

A special meeting of the Nominating Committee of the Representative Policy Board (“Committee”) of the South Central Connecticut Regional Water District (“Authority”) took place on Wednesday, September 4, 2019, at the office of the Authority, 90 Sargent Drive, New Haven, Connecticut. Chair Havrda presided.

Present: **Committee Members** – Brian Eitzer, Charles Havrda, Stephen Mongillo and Michelle Verderame (via teleconference)

Authority – Suzanne Sack

Chair Havrda called the meeting to order at 5:30 p.m. He reviewed the Safety Moment distributed to members.

Committee members discussed the Criteria to be Utilized in Recommending Appointment of a Candidate to the Five Member Authority for the term beginning 12/31/2019 (“Criteria”). On motion made by Mr. Eitzer, seconded by Mr. Mongillo, and unanimously carried, the committee voted to adopt the Criteria as presented and recommended that it be distributed to the Representative Policy Board (“RPB”) for review and comment.

The Committee members met with Authority incumbent, Suzanne Sack, to discuss her interest in reappointment to the Authority for a five-year term and to obtain input regarding her contribution, type of experience, and other traits that she brings to the Authority. Discussion took place regarding board interaction, challenges, communication, relationships, time commitment, and experience.

At 6:20 p.m., Ms. Sack withdrew from the meeting.

On motion made by Mr. Mongillo, seconded by Mr. Eitzer, and unanimously carried, the Committee approved the minutes of its August 22, 2019 meeting.

Chair Havrda noted that next steps included:

- Submitting Criteria to the RPB for review and comment; and
- Report of the Nominating Committee meeting at the RPB meeting on September 19, 2019

On motion made by Mr. Eitzer, seconded by Mr. Mongillo, and unanimously carried, the Committee voted to recommend the reappointment of the incumbent, Suzanne Sack, to the Authority for a five-year term beginning on December 31, 2019 pending the RPB’s review and comment of the Criteria. In the event the RPB requests significant changes to the Criteria, the committee will meet to discuss further. If the RPB has no significant changes to the Criteria, the Committee will move forward with its recommendation to reappoint Ms. Sack.

At 6:25 p.m., the meeting adjourned.

Charles Havrda, Chairman