

## South Central Connecticut Regional Water Authority

### Minutes of the April 5, 2016 Meeting

A special meeting of the South Central Connecticut Regional Water Authority took place on Tuesday, April 5, 2016 at the office of the Authority, 90 Sargent Drive, New Haven, CT, Chair DiSalvo presiding.

**Present:** Authority – Ms. Lieberman, Messrs. Cermola (via telephone conference), Curseaden, DiSalvo and Marsh  
Management – Mss. DiGianvittorio, Discepolo, Gavrilovic, Gaw, Kowalski, Zanella-Dyer and Messrs. Bingaman, Flynn and Norris  
Staff – Mrs. Slubowski

The Chair called the meeting to order at 9:00 a.m.

Mr. Bingaman reviewed the safety moment, “*Housekeeping Tips.*”

The Authority reviewed the proposed capital budget for FY 2017. Mr. Bingaman, RWA’s President and Chief Executive Officer, summarized the assumptions used to develop the proposed budget and compared the proposed FY 2017 budget to the FY 2016 budget. Mr. Norris, RWA’s Vice President Asset Management, discussed the prioritization methodology used for capital projects and estimated project management hours. Mr. Flynn, RWA’s Vice President of Operations, reviewed highlights of natural resources, pumping and treatment projects. Ms. Gavrilovic, RWA’s Capital Planning Team Lead, provided an overview of transmission and distribution projects, and Ms. Zanella-Dyer, RWA’s Vice President Service & Technology, highlighted general plant projects. Discussion took place regarding upgrades to SAP and policy changes to the Capital Improvement Program.

At 10:39 a.m., Mss. Gavrilovic and Gaw withdrew from the meeting.

The Authority reviewed the proposed operating and maintenance budgets for FY 2017. Ms. Discepolo, RWA’s Vice President and Chief Financial Officer, reviewed areas of accomplishment for FY 2016, results of policy changes and its benefits to RWA customers, and the strategic focus for FY 2017 and beyond. She reviewed underlying revenue and water production trend assumptions for the proposed budget, FY 2017 revenue projections and related methodology, and other non-core revenue.

Ms. Kowalski, RWA’s Controller, reviewed expense assumptions and trends; major operating and maintenance expenditure categories; compared the fiscal year 2016 budget to the proposed FY 2017 budget; projected maintenance test; and fund balance analysis for the Revenue, Rate Stabilization and General Funds. Ms. Kowalski discussed the opportunities and vulnerabilities for FY 2017.

Mr. Bingaman reviewed next steps, which include non-core growth, process efficiency, and economic development.

At the conclusion of the budget review, Mr. Cermola moved for adoption of the following resolution:

**Resolved**, that copies of the proposed Capital Budget and Operating and Maintenance Budget for FY 2017 beginning on June 1, 2016 and ending on May 31, 2017, as presented, be distributed to members of the Representative Policy Board and the Office of Consumer Affairs.

Ms. Lieberman seconded the motion. After discussion, the Chair called for the vote:

Cermola            Aye

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Curseaden	Aye
DiSalvo	Aye
Lieberman	Aye
Marsh	Aye

At 12:25 p.m., on motion made by Mr. Curseaden, seconded by Ms. Lieberman, the meeting adjourned.

Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Lieberman	Aye
Marsh	Aye

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Gail F. Lieberman, Secretary