

**Representative Policy Board  
Finance Committee  
South Central Connecticut Regional Water District  
90 Sargent Drive, New Haven, CT 06511**

**MINUTES**

**Regular Meeting of Monday, March 9, 2020 at 5:00 p.m.**

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**ATTENDEES: Finance Committee Members:** Tom Clifford, Charles Havrda, Jay Jaser, Jamie Mowat Young (via teleconference), Tim Slocum and Michelle Verderame

**FMA Member:** Kevin Curseaden

**Management:** Larry Bingaman, Linda Discepolo and Rochelle Kowalski

**OCA:** Atty. Jeffrey Donofrio

**BlumShapiro:** Jessica Aniskoff

1. Safety Moment – Chair Slocum reviewed the Safety Moment distributed to members.
2. Ms. Aniskoff of BlumShapiro, RWA’s external auditor, reviewed the audit plan for the upcoming fiscal year-ending May 31, 2020, which included:
  - a. Audit objectives, procedures, internal controls and procedures
  - b. A written review of management’s responsibilities
  - c. Auditor’s responsibilities
  - d. Areas of focus
  - e. Schedule, Multiple benchmarks from Feb. 20 – Sept. 10 delivery of report to management
  - f. New GASB areas of focus
3. On motion made by Mr. Clifford, seconded by Mr. Jaser, and unanimously carried the committee voted to approve the minutes of its February 10, 2020 meeting.
4. Waiver of Rules Discussion re Branford Hill Service Area Improvements – Management made its case for requesting a waiver of the rules regarding the application for the approval of a project to complete the Branford Hill Service area improvements.

On motion made by Ms. Mowat Young, seconded by Mr. Jaser, and unanimously carried the committee voted to recommend to the RPB a waiver of the rules regarding the application for the approval of a project to complete the Branford Hill Service area improvements.
5. Consider and act to recommend Branford Hill Service Area Improvements Application to RPB – Committee members reviewed the application for the approval of a project to complete the Branford Hill Service Area Improvements for completeness, mode and recommendation to the RPB for a public hearing. On motion made by Mr. Clifford, seconded by Mr. Jaser, and unanimously carried, the committee voted to recommend the application to the RPB.
6. Ms. Kowalski reviewed the Quarterly Report on RPB Approved Projects. She reported:

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Ansonia-Derby Tank – litigation continues, briefs to be filed in March and April, with a hearing set for May. The city of Derby has extended the purchase and sale agreements related to properties. Three bids have been received on the project.

AMI – Remaining installation to be completed 3,944.

Brushy Plains Improvements – final phase to be completed by next quarter.

RTU Upgrades- First site to be switched to new system March 16 while other sites in progress. Anticipated completion is now set for spring 2021.

7. Mr. Slocum reviewed the Authority meeting attendance for March and April:  
March 19 – Mr. Havrda  
April 16 – Mr. Slocum
8. There was no new business to report.
9. At 5:36 p.m., the meeting adjourned.

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Timothy Slocum, Chairman

**Note:** The next meeting of the Finance Committee will take place on Monday, April 6, 2020 at 5:00 p.m. (regular meeting).

Special Meetings to review FY 2021 Budget:

- Monday, April 20, 2020 at 5:30 p.m. (CAC/LUC Joint meeting)
- Wednesday, April 22, 2020 at 5:00 p.m. (Finance Committee)