

South Central Connecticut Regional Water Authority

Location: via Remote Access**

AGENDA

Regular Meeting of Thursday, April 16, 2020 at 12:30 p.m.

- A. Safety Moment
- B. Meet as Pension & Benefit Committee: S. Sack
 - 1. Approve Minutes – January 16, 2020 meeting
 - 2. Review 1/1/2020 Actuarial Reports for pension and VEBA and related contribution amounts: The Angell Pension Group, Inc.
 - 3. Review Actuarial Assumptions: The Angell Pension Group, Inc.
 - 4. Quarterly Investment Performance Review (Pension, VEBA, 401K): S. Kelliher and J. McLaughlin
 - 5. FY 2021 Committee Work Plan
- C. Consent Agenda
 - 1. Approve Minutes – March 19, 2020 meeting
 - 2. Capital Budget Authorization - May 2020
 - 3. Monthly Financial Report – March 2020
 - 4. Accounts Receivable Update – March 2020
 - 5. Derby Tank Project Update
- D. Consider and act on resolutions authorizing the program selected under Executive Order 7W: R. Kowalski
- E. Updates: L. Bingaman and B. Nesteriak
- F. Reports on RPB Committee Meetings
- G. Meet as Strategic Planning Committee: A. DiSalvo
 - 1. Approve Minutes – January 16, 2020 meeting
 - 2. *Enterprise Strategy – Including Executive Session: P. Singh
- H. Act on matters arising from Committee meetings
- I. Executive Session to discuss personnel matters

**RPB is excused at Item G.2*

****In accordance with the Governor Lamont's, Executive Order No. 7B for the Protection of Public Health and Safety during COVID-19 Pandemic and Response, the public hearing will be held remotely under the requirements of Paragraph 1 of Executive Order No. 7B - Suspension of In-Person Open Meeting Requirements. Members of the public may attend the meeting via conference call, videoconference or other technology. For information on attending the meeting via remote access, and to view meeting documents, please visit <https://www.rwater.com/about-us/our-boards/board-meetings-minutes>. For questions, contact the board office at 203-401-2515.**

Jennifer Slubowski is inviting you to a scheduled Zoom meeting.

Topic: Authority Meeting

Time: Apr 16, 2020 12:30 PM Eastern Time (US and Canada)

Join Zoom Meeting (via conference call only)

Dial by your location

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+1 669 900 6833 US (San Jose)

Meeting ID: 916 1854 9195

Password: 569172

Find your local number: <https://zoom.us/j/abz2m1OXsY>

Questions regarding the meeting can be submitted to Jennifer Slubowski at the board office at jslubowski@rwater.com or call 203-401-2515.

SAFETY MOMENT

Tap Into
Safety



Regional Water Authority

SAFE PRACTICES FOR THE PREVENTION OF COVID-19

Measures for protecting workers from exposure to, and infection with, SARS-CoV-2, the virus that causes Coronavirus Disease 2019 (COVID-19), depend on the type of work being performed and exposure risk, including potential for interaction with people with suspected or confirmed COVID-19 and contamination of the work environment. Employers should adapt infection control strategies based on a thorough [hazard assessment](#), using appropriate combinations of engineering and administrative controls, safe work practices, and personal protective equipment (PPE) to prevent worker exposures.

For all workers, regardless of specific exposure risks, it is always a good practice to:

- Frequently wash your hands with soap and water for at least 20 seconds. When soap and running water are unavailable, use an alcohol-based hand rub with at least 60% alcohol. Always wash hands that are visibly soiled.
- Avoid touching your eyes, nose, or mouth with unwashed hands.
- Practice good respiratory etiquette, including covering coughs and sneezes.
- Avoid close contact with people who are sick.
- Stay home if sick.
- Recognize personal risk factors. [According to U.S. Centers for Disease Control and Prevention \(CDC\)](#), certain people, including older adults and those with underlying conditions such as heart or lung disease or diabetes, are at higher risk for developing more serious complications from COVID-19.



Service – Teamwork – Accountability – Respect – Safety

Safety is a core company value at the Regional Water Authority .
It is our goal to reduce workplace injuries to zero.

 Regional Water Authority

**South Central Connecticut Regional Water Authority
Minutes of the March 19, 2020 Meeting**

The regular meeting of the South Central Connecticut Regional Water Authority (“RWA” or “Authority”) took place on Thursday, March 19, 2020. Due to the Coronavirus, the meeting was held via teleconference. Chairman DiSalvo presided.

Present: Authority – Messrs. DiSalvo, Borowy, Cermola, Curseaden, and Ms. Sack
Management – Mss. Bochan, Discepolo, Gavrilovic, Kowalski, Nesteriak, Reckdenwald and Messrs. Bingaman, Kelly, Norris and Singh
RPB – Messrs. Havrda and Ricozzi
Staff – Mrs. Slubowski

The Chair called the meeting to order at 12:30 p.m.

Mr. Bingaman, RWA’s President and Chief Executive Officer (“CEO”), reviewed the safety moment distributed to members.

At 12:32 p.m., on motion made by Ms. Sack, seconded by Mr. Cermola, and unanimously carried, the Authority voted recess the regular meeting to meet as the Environmental, Health and Safety Committee.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 1:34 p.m., the Authority reconvened.

On motion made by Mr. Curseaden, seconded by Mr. Borowy, and unanimously carried, the Authority:

1. Approved the minutes of the February 20, 2020 meeting.
2. Approved the capital budget authorization for April 2020.

RESOLVED, that the Vice-President of Finance and Controller is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$4,500,000 for the month of April 2020 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for Fiscal Year 2020 for all Capital Improvement Projects to be exceeded. In the absence of the Vice-President of Finance and Controller, the Executive Vice-President and Chief Financial Officer or the Vice-President – Asset Management is authorized to sign in her place.

3. Received Capital Budget Transfer Notifications for April 2020.
4. Received Key Performance Indicators.
5. Received the Accounts Receivable Update for February 2020.

6. Received the RPB Quarterly Dashboard Report.
7. Received the Derby Tank Update.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

Ms. Kowalski, RWA's Vice President of Finance and Controller, reviewed the quarterly financial report for the quarter ended February 29, 2020, including the balance sheet, revenues and expenses, and key items since the last quarter. She also reviewed the February 2020 monthly financial report. Ms. Kowalski commented on the most significant variances in operating revenues and expenses and the projected fiscal year 2020 maintenance test. She stated the projected maintenance test for fiscal year 2020 is 118% with no projected draw from the Rate Stabilization Fund.

Ms. Kowalski reported on the Capital Budget Transfers – Type B Amendments. She noted that authorization is required for: 1) the transfer of \$648,000 from the AMI account to the newly created AMI Meters account to cover a meter purchase and remaining installations, 2) \$800,000 from the North Branford Tank project budget to the FY 2020 capital budget contingency, to be held until the commencement of the project in FY 2021, and 3) \$300,000 from the North Sleeping Giant Wellfield Facility Improvements project budget to the FY 2020 capital budget contingency, to be held until the commencement of the project in FY 2021. Mr. Borowy moved for adoption of the following resolution:

RESOLVED, that the Authority approves the transfer of \$648,000 from the fiscal year 2020 AMI project capital budget account to the newly created fiscal year 2020 AMI Meters capital budget account; and

RESOLVED, that the Authority approves the transfer of \$800,000 from the fiscal year 2020 North Branford Tank Structural Improvements project capital budget account and \$300,000 from the fiscal year 2020 North Sleeping Giant Wellfield Improvements project capital budget account to the capital budget contingency account to be held in reserve until the state of fiscal year 2021.

Mr. Curseaden seconded the motion. After discussion, the Chair called for the vote:

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

Ms. Kowalski discussed a potential water system revenue bond refinancing opportunity based on market conditions earlier in the month but due to circumstances related to the coronavirus reported that market volatility has put the refinance on hold. She stated that management would continue to monitor the situation and requested concurrence from the board to move forward with the refinancing should the market improve. It was the consensus of the Authority to authorize management to move forward with the refinancing under the 35th series revenue bonds as Series 35B.

Mr. Bingaman reported:

- That he and Ms. Discepolo, RWA's Executive Vice President and Chief Financial Officer, met with the President of the Greater New Haven Chamber of Commerce (GNHCC) back in February to review the status of the business retention and expansion program that the

RWA is sponsoring. He reported that they had met with area businesses, 30% were with manufacturers and food and beverage companies who were large water users. He also highlighted an economic development fellowship program. Mr. Bingaman stated that the meeting was positive. He will follow up with the GNHCC to see how the RWA can help area business owners during the COVID-19 crisis.

- That members of management hosted a second meeting, in early March, with area health directors to provide an update related to PFAS and other emerging topics. The meeting was used as an opportunity to continue to build relationships.
- On the new RWA Recreation billboard displayed on 1-95S in front of CarMax. The advertisement began on March 1st. Since then the 17 new permit holders have enrolled.
- That Mr. Norris, RWA's Vice President of Asset Management, and Chair of the United Way of Greater New Haven, would be participating in a fundraiser in the fall called Over the Edge. He invited Authority members to support the fundraiser and will keep the board apprised of the date when it becomes available.

Authority members reported on recent Representative Policy Board ("RPB") committee meetings and assignments were made for attendance at the second quarter 2020 RPB committee meetings.

Authority members reviewed the draft charter for the Non-core Business Committee. After discussion, the Authority voted to approve the Charter with revisions as amended.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 2:53 p.m., on motion made by Mr. Cermola, seconded by Mr. Borowy, and unanimously carried, the Authority voted recess the regular meeting to meet as the Non-core Business Committee.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 3:21 p.m., Messrs. Havrda and Riconzi withdrew from the meeting.

At 3:53 p.m., the Authority reconvened and Ms. Bochan entered the meeting and on motion made by Mr. Borowy, seconded by Mr. Cermola, and unanimously carried, the Authority voted to go into executive session to discuss strategy of the AMI plan and monthly billing business case. Present in executive session were Authority members, Mss. Bochan, Discepolo, Kowalski, Nesteriak, Reckdenwald, Slubowski and Messrs. Bingaman, Norris and Singh.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 4:26 p.m., the Authority came out of executive session and Ms. Bochan withdrew from the meeting and Ms. Gavrilovic and Mr. Kelly entered the meeting.

Ms. Gavrilovic, RWA's Director of Capital Planning and Delivery, and Mr. Kelly, RWA's Capital Construction Lead, reviewed the RPB Application for a project to complete the North Sleeping Giant Wellfield Improvements Project, which included:

- Project background
- Project need
- Project scope
- Alternatives analysis
- Budget and schedule

Mr. Cermola moved for approval of the following resolutions:

RESOLVED, that the Authority hereby accepts the Application, dated March 19, 2020, for a project to complete the North Sleeping Giant Wellfield Chemical Improvements Project in Hamden, Connecticut, as a completed Application, substantially in the form submitted to this meeting, an authorizes filing said Application with the Representative Policy Board ("RPB"); and

FURTHER RESOLVED, if approved by the RPB, the President and CEO, and the Vice President of Asset Management, are authorized to take any and all actions necessary to complete the North Sleeping Giant Wellfield Chemical Improvements Project in Hamden, Connecticut.

Mr. Borowy seconded the motion. After discussion, the Chair called for the vote:

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 4:37 p.m., Mr. Kelly withdrew from the meeting and on motion made by Mr. Cermola, seconded by Mr. Borowy, and unanimously carried, the Authority voted to go into executive session to discuss negotiations with the Town of Cheshire. Present in executive session were Authority members, Mss. Discepolo, Gavrilovic, Kowalski, Nesteriak, Reckdenwald, Slubowski and Messrs. Bingaman, Norris and Singh.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 4:40 p.m., the Authority came out of executive session.

Due to time constraints Mr. Bingaman requested that discussion of personnel matters be moved to next month's Authority meeting.

At 4:41 p.m., the meeting adjourned.

Respectfully submitted,

Kevin Curseaden, Secretary

South Central Connecticut Regional Water Authority
90 Sargent Drive, New Haven, Connecticut 06511-5966 203-562-4020
<http://www.rwater.com>

MEMORANDUM

TO: Anthony DiSalvo
David J. Borowy
Joseph A. Cermola
Kevin J. Curseaden
Suzanne C. Sack

FROM: Rochelle Kowalski
Vice-President of Finance and Controller

DATE: April 13, 2020

SUBJECT: Capital budget authorization request for May 2020

Attached for your meeting on April 16, 2020 is a copy of the resolution authorizing expenditures against the capital improvement budget for May 2020. The amount of the requested authorization, for funds held by the trustee, is \$5,100,000.

This would result in projected expenditures through May 2020 of \$28,404,665 or 73.3% of the total 2020 fiscal year capital budget.

Attachment

RESOLVED

That the Vice-President of Finance and Controller is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$5,100,000 for the month of May 2020 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for fiscal year 2020 for all Capital Improvement Projects to be exceeded. In the absence of the Vice-President of Finance and Controller, the Executive Vice-President and Chief Financial Officer or the Vice-President – Asset Management is authorized to sign in her place.

REGIONAL WATER AUTHORITY
REVIEW OF FINANCIAL DATA
March 31, 2020 (FY 2020)

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

Operating Revenues

FY20 revenue for water, including wholesale and fire service, is under budget by \$1,377k (approx. 1.4%) primarily due to lower than anticipated water billings. Metered water revenue is under budget by \$1,428k.

Total net other revenue is \$648k above budget primarily due to higher other proprietary revenue.

Operating Expenses

Operating and Maintenance Expenses are currently under budget due to the following:

Payroll is under budget primarily due to head count under runs and other factors.	\$ (1,873,000)
Employee Benefits are under budget primarily due to the mix of retiree vs. active medical and lower than anticipated costs.	(361,000)
Administrative Building is over budget due to higher than anticipated costs and timing.	77,000
General & Admin is under budget across multiple areas primarily due to timing.	(121,000)
Transportation is under budget primarily due to claim reimbursements, Captive vehicle insurance, and diesel fuel.	(129,000)
Material from inventory is under budget largely due to less expenditures associated composite manhole covers.	(164,000)
Pump Power is under budget primarily due to timing.	(146,000)
Chemicals Expense is under budget primarily due to timing.	(152,000)
Collection Expense is under budget due to the timing of the affordability fund contributions and year-to-date collections related expenses.	(138,000)
Business Improvement is under budget due to lower than anticipated costs and timing.	(233,000)
Public/Customer Information is under budget primarily due to lower than anticipated costs.	(147,000)
Outside Services are under budget in multiple areas.	(808,000)
Insurance Premiums are under budget primarily due to current reserve requirements.	(174,000)
Worker's Compensation, Pre-Captive is above budget due to reserve requirements.	181,000
Training and continued education is under budget due to lower than anticipated costs and timing.	(157,000)
Central Lab/Water Quality is over budget due to higher than anticipated costs.	57,000
RPB Fees are under budget primarily due to vacancies and consultation fees.	(55,000)
Maintenance & Repairs are under budget primarily due to timing.	(248,000)
All Other	(180,000)
	\$ <u><u>(4,771,000)</u></u>

Interest Income

Interest Income is slightly over budget due to higher interest on arrears largely offset by lower investment earnings.

PROJECTED MAINTENANCE TEST

The projected coverage is 1.14. with no draw.

REGIONAL WATER AUTHORITY
STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE MONTHS ENDING MARCH 31, 2020

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	FY 2019 Actual	FY 2020 Budget	FY 2020 Actual	(Under)Over Budget
Operating revenues				
Metered water revenues	\$ 83,731	\$ 88,015	\$ 86,588	\$ (1,428)
Fire service	9,388	10,038	10,046	8
Wholesale	807	693	736	43
Other revenue - water	2,905	2,942	2,700	(242)
Other revenue - proprietary	7,476	7,730	8,521	791
Total operating revenues	104,309	109,418	108,591	(827)
Operating expenses				
Operating and maintenance expense	46,139	50,701	45,930	(4,771)
Expense associated with other revenue - water	1,493	1,567	1,362	(205)
Expense associated with other revenue - proprietary	2,109	2,567	2,673	106
Provision for uncollectible accounts	470	825	900	75
Depreciation	19,667	21,000	21,000	-
Payment in lieu of taxes	6,971	7,272	7,011	(261)
Amortization Pension Outflows/Inflows	(227)	328	328	(0)
Amortization OPEB Outflows/Inflows	-	(301)	(301)	(0)
Total operating expenses	76,622	83,958	78,903	(5,056)
Operating income	27,686	25,460	29,688	4,229
Nonoperating income and (expense)				
Interest income	3,757	3,667	3,678	11
(Loss) Gain on disposal of assets	(218)		133	133
Realized and unrealized (losses) gains on investments			-	
Interest expense	(21,182)	(21,500)	(20,342)	1,158
Amortization of bond discount, premium, issuance cost and deferred losses	3,101	3,169	2,872	(297)
Intergovernmental revenue	600		180	180
Total nonoperating income and (expense)	(13,942)	(14,663)	(13,479)	1,185
Income (expense) before contributions	13,744	\$ 10,796	16,209	\$ 5,414
Capital contributions	1,808		884	
Change in net assets	15,552		17,094	
Total net assets - beginning of fiscal year	168,457		188,331	
Total net assets - end of reporting month	\$ 184,009		\$ 205,425	

	Budget	Projected	(Under)Over
FY 2020 MAINTENANCE TEST	FY 2020	FY 2020	FY 2020
(Budget vs. Projected)	@114%	@114%	@114%
Revenue Collected:			
Water sales	116,162	110,347	\$ (5,815)
Interest Income	1,915	1,624	(291)
BABs Subsidy	654	655	1
Allocation from Rate Stabilization Fund	829		(829)
Other Net	7,271	6,618	(653)
Common Non-Core	(250)	(252)	(2)
Total	126,581	118,992	(7,589)
Less:			
Operating and maintenance expenses	(61,049)	(56,829)	4,220
Common Non-Core	128	110	(18)
Depreciation	(6,417)	(6,417)	-
PILOT (A)	(8,724)	(8,415)	309
Net Avail for Debt Service (B)	\$ 50,519	47,441	\$ (3,078)
Debt Service Payments (C)	\$ 44,315	41,488	\$ (2,827)
Debt Service @ 114% (D)	\$ 50,519	47,296	\$ (3,223)
Difference (B-D)	\$ (0)	\$ 145	
Coverage (B/C)	114%	114%	

**REGIONAL WATER AUTHORITY
OPERATING AND MAINTENANCE EXPENSE
MARCH 31, 2020**

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PERIOD ENDING MARCH 31, 2020

	FY 2019 Actual	FY 2020 Budget	FY 2020 Actual	(Under) Over
1 Payroll	\$ 18,996	\$ 20,628	\$ 18,755	\$ (1,873)
2 Employee Benefits	6,711	6,976	6,616	(361)
Pension Contributions	2,662	3,277	3,277	0
3 Administrative Building	791	872	950	77
4 General & Administrative	1,168	1,172	1,051	(121)
5 Transportation	534	662	534	(129)
6 Tools & Stores	246	299	273	(27)
7 Utilities & Fuel	1,103	1,096	1,067	(29)
8 Material From Inventory	342	366	203	(164)
9 Pump Power Purchased	2,368	2,337	2,190	(146)
10 Chemicals	1,543	1,535	1,383	(152)
11 Road Repairs	178	167	171	4
14 Postage	197	274	253	(21)
15 Printing & Forms	80	97	81	(16)
17 Collection Expense	571	657	518	(138)
18 Business Improvement	312	463	230	(233)
19 Public/Customer Information	224	362	215	(147)
20 Outside Services	2,156	2,706	1,898	(808)
21 Insurance Premiums	1,048	1,242	1,069	(174)
22 Worker's Compensation, pre-Churchill	(45)	45	225	181
23 Damages	55	50	37	(13)
24 Training & Cont. Education	188	320	163	(157)
25 Authority Fees	110	112	110	(2)
26 Consumer Counsel	40	52	17	(35)
27 RPB Fees	78	131	76	(55)
28 Organizational Dues	80	120	144	24
29 Donations	8	31	21	(10)
34 Central Lab/Water Quality	347	318	375	57
40 Environmental Affairs	52	76	68	(8)
44 Info. Technology Licensing & Maintenance Fees	1,456	1,711	1,665	(47)
45 Maintenance and Repairs	2,540	2,547	2,299	(248)
	<u>\$ 46,139</u>	<u>\$ 50,701</u>	<u>\$ 45,930</u>	<u>\$ (4,771)</u>

South Central Regional Water Authority

Analysis of Accounts Receivable ("A/R")

(\$000 omitted)

Total Accounts Receivable Aging (in days)

	March 2020	Feb 2020	Jan 2020	Dec 2019	Nov 2019	Oct 2019	Sept 2019	August 2019	July 2019	June 2019	May 2019	April 2019
Under 30	\$ 6,110	\$ 5,618	\$ 6,277	\$ 6,796	\$ 6,657	\$ 7,789	\$ 7,106	\$ 6,239	\$ 7,535	\$ 6,166	\$ 5,183	\$ 6,009
31-60	1,666	1,784	2,584	1,915	2,209	2,504	1,734	1,905	2,350	1,822	1,585	2,115
61-90	792	1,430	883	912	1,459	705	863	1,338	934	826	1,181	636
91-180	1,467	1,313	1,387	1,488	1,318	1,615	1,613	1,496	1,303	1,369	1,193	1,304
181-360	1,497	1,335	1,448	1,592	1,528	1,280	1,353	1,201	1,281	1,354	1,320	1,460
More than 1 year	4,243	4,092	4,174	4,272	4,063	4,104	4,216	4,040	4,169	4,317	4,118	4,252
Sub Total	15,775	15,572	16,753	16,975	17,234	17,997	16,885	16,219	17,572	15,854	14,580	15,776
Interest due	1,680	1,715	1,728	1,721	1,700	1,636	1,648	1,645	1,662	1,697	1,692	1,738
Total Gross A/R plus interest	\$ 17,455	\$ 17,287	\$ 18,481	\$ 18,696	\$ 18,934	\$ 19,633	\$ 18,533	\$ 17,864	\$ 19,234	\$ 17,551	\$ 16,272	\$ 17,514

Aged Accounts Receivable Focus of Collection Efforts

	March 2020	Feb 2020	Jan 2020	Dec 2019	Nov 2019	Oct 2019	Sept 2019	August 2019	July 2019	June 2019	May 2019	April 2019
Greater than 60 days:												
A/R	\$ 9,248	\$ 9,487	\$ 9,124	\$ 9,542	\$ 9,678	\$ 8,941	\$ 8,859	\$ 8,954	\$ 8,478	\$ 8,811	\$ 8,817	\$ 8,686
Less: Multi-Tenants	(2,492)	(2,677)	(2,345)	(2,704)	(2,680)	(2,155)	(2,356)	(2,550)	(2,153)	(2,450)	(2,591)	(2,295)
Receiverships	(2,148)	(2,172)	(2,231)	(2,155)	(2,135)	(2,082)	(1,769)	(1,744)	(1,756)	(1,705)	(1,706)	(1,701)
Liens	(1,758)	(1,757)	(1,831)	(2,050)	(1,844)	(1,904)	(2,151)	(2,121)	(2,084)	(2,221)	(2,125)	(2,176)
Total	\$ 2,850	\$ 2,881	\$ 2,717	\$ 2,633	\$ 3,019	\$ 2,800	\$ 2,583	\$ 2,539	\$ 2,485	\$ 2,435	\$ 2,395	\$ 2,514
	31%	30%	30%	28%	31%	31%	29%	28%	29%	28%	27%	29%

Collection Efforts

	March 2020	Feb 2020	Jan 2020	Dec 2019	Nov 2019	Oct 2019	Sept 2019	August 2019	July 2019	June 2019	May 2019	April 2019
Shuts *	\$ 21	\$ 58	\$ 63	\$ 39	\$ 33	\$ 54	\$ 34	\$ 38	\$ 36	\$ 30	\$ 55	\$ 47
Red Tags **	7	15	22	9	13	16	9	9	11	10	12	10
Receivers	8	15	30	8	14	48	15	11	10	12	40	8
Other ^{(1), (2)}	1,409	1,671	1,647	1,468	1,261	1,551	1,328	1,299	1,470	1,208	1,460	1,284
Total	\$ 1,445	\$ 1,759	\$ 1,762	\$ 1,524	\$ 1,321	\$ 1,669	\$ 1,386	\$ 1,357	\$ 1,527	\$ 1,260	\$ 1,567	\$ 1,349
* Number of shuts	65	162	210	125	124	153	123	125	92	111	141	99
** Number of Red tags	32	83	80	60	78	91	68	69	63	67	70	61

⁽¹⁾ Includes: Notices and letters, Code Red, internal calling effort and legal initiatives.

⁽²⁾ Code Red reflects payments in all aging categories 60 days and older.

South Central Connecticut Regional Water Authority

90 Sargent Drive, New Haven, Connecticut 06511-5966 203-562-4020

<http://www.rwater.com>

TO: Anthony DiSalvo, Chair
David J. Borowy
Joseph A. Cermola
Kevin J. Curseaden
Suzanne C. Sack

FROM: Ted Norris

DATE: April 16, 2020

SUBJECT: Derby Tank Update

This memo is written to provide the Authority with an update on the Derby Tank Project and the land purchases associated with it.

Property Acquisition:

Second Amendments to the Purchase and Sale Agreements for the Saint Peter and Saint Paul Church (Chatfield Street) and Durante (Lombard Drive) properties were executed and extend the closing date until final decisions are made on the pending litigation, as provided for in the First Amendments.

Planning and Zoning Approval:

No change to previous update: The Derby Planning and Zoning Commission unanimously approved our site plan application on June 18, 2019. After the approval, an appeal was filed with the Superior Court by Attorney Cava, representing two residents – Sharlene McEvoy and Dorothy Marinelli (the only residential neighbor near the tank site), against the City and RWA.

As previously noted, Attorney Cava raised a potential issue regarding proper notice, more specifically related to the Board of Aldermen/Alderwomen's (BOA) requirement to post a sign associated with the transfer of land and that RWA had 'no standing' to file the site plan application. Attorney Cava and attorneys for the City of Derby and RWA submitted. The judge providing a ruling in our favor on January 9th related to the BOA notice issue. Following that ruling, a status conference call was held on January 16th to set the schedule for the next steps, related to the site plan approval appeal. The Court's schedule has since been delayed due to the COVID-19 pandemic. At this point, it is not clear what the revised schedule will be.

eon/lm

cc Larry Bingaman
Linda Discepolo
Rose Gavrilovic
Beth Nesteriak

RESOLUTIONS FOR ADOPTION

BY THE

FIVE MEMBER AUTHORITY

April 16, 2020

WHEREAS, on April 9, 2020, Governor Lamont issued Executive Order No. 7W entitled “Protection of Public Health and Safety During COVID-19 Pandemic and Response – Municipal Tax Relief Clarifications, Unemployment Experience Ratings, Administrative Requirements for Liquor Permittees”; and

WHEREAS, Executive Order No. 7W provides that Section 6 of Executive Order No. 7S regarding tax deferral and interest-rate reduction programs to offer support to eligible taxpayers, businesses, nonprofits and residents who have been economically affected by the COVID-10 pandemic shall apply to all taxes and water, sewer, or electric charges collected by regional water authorities; and

WHEREAS, Executive Order No. 7S provides that through the Deferment Program eligible taxpayers, businesses, nonprofits, and residents shall be offered a deferment by ninety (90) days of any taxes on real property, personal property or motor vehicles, or municipal water, sewer and electric rates, charges or assessments for such tax, rate, charge, or assessment from the time that it became due and payable.

NOW THEREFORE,

BE IT RESOLVED, that the President/Chief Executive Officer, the Executive Vice President and Chief Financial Officer, the Vice President of Finance and Controller and any Vice President or any of the them are to notify the Secretary of the Office of Policy and Management as required for municipalities under Executive Order No. 7S Section 6 that the Regional Water Authority shall participate in the Deferment Program.

BE IT FURTHER RESOLVED, that the President/Chief Executive Officer, the Executive Vice President and Chief Financial Officer, the Vice President of Finance and Controller and any Vice President or any of them are authorized to undertake such actions as may be necessary to implement the requirements of the Deferment Program.

RPB COMMITTEE MEETINGS

Month	Meeting	Will Attend
April - 2020	<i>Finance Committee</i> Monday, April 6 at 5:00 p.m.	Suzanne
	<i>Land Use Committee</i> Wednesday, April 8 at 7:00 p.m.	David
	<i>Consumer Affairs Committee/LUC Meeting – Joint Meeting (FY 21 Budget)</i> Monday, April 20 at 5:30 p.m.	Tony Kevin
	<i>Finance Committee (FY 21 Budget Review)</i> Wednesday, April 22 at 5:00 p.m.	Tony
May - 2020	<i>Finance Committee</i> Monday, May 11 at 5:00 p.m.	Suzanne
	<i>Land Use Committee</i> Wednesday, May 13 at 4:30 p.m.	Kevin
	<i>Consumer Affairs Committee</i> Monday, May 18 at 5:30 p.m.	Joe
June - 2020	<i>Finance Committee</i> Monday, June 8 at 5:00 p.m.	Joe
	<i>Land Use Committee</i> Wednesday, June 10 at 5:30 p.m.	David
	<i>Consumer Affairs Committee</i> Monday, June 15 at 5:30 p.m.	Kevin