

**Representative Policy Board
Finance Committee
South Central Connecticut Regional Water District
Via Remote Access**

AGENDA

Regular Meeting of Monday, May 11, 2020 at 5:00 p.m.

1. Safety Moment
2. Approval of Minutes:
 - a. April 6, 2020 meeting
 - b. April 22, 2020 meeting
3. Discuss Proposed FY 2021 Capital and Operating and Maintenance Budgets
4. Attendance at FMA Meeting
 - a. May 21, 2020 – Mr. Jaser
5. New Business
6. Adjourn

Note: As a reminder, the next meeting of the Finance Committee is scheduled for Monday, June 8, 2019 at 5:00 p.m. (regular meeting).

******In accordance with the Governor Lamont's, Executive Order No. 7B for the Protection of Public Health and Safety during COVID-19 Pandemic and Response, the public hearing will be held remotely under the requirements of Paragraph 1 of Executive Order No. 7B - Suspension of In-Person Open Meeting Requirements. Members of the public may attend the meeting via conference call, videoconference or other technology. For information on attending the meeting via remote access, and to view meeting documents, please visit <https://www.rwater.com/about-us/our-boards/board-meetings-minutes?year=2020&category=1435&meettype=&page=>. For questions, contact the board office at jslubowski@rwater.com or call 203-401-2515.

Representative Policy Board
Finance Committee
South Central Connecticut Regional Water District
Remote Access Information:

Time: May 11, 2020 05:00 PM Eastern Time (US and Canada)

Join Zoom Meeting *(via conference call)*

Dial by your location

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

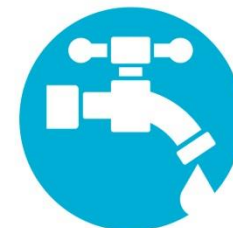
Meeting ID: 854 3432 3647

Password: 892548

Find your local number: <https://us02web.zoom.us/j/kdc8EeV1kW>

SAFETY MOMENT

**Tap Into
Safety**



Regional Water Authority

Disinfecting clothes: How to prevent the spread of COVID-19

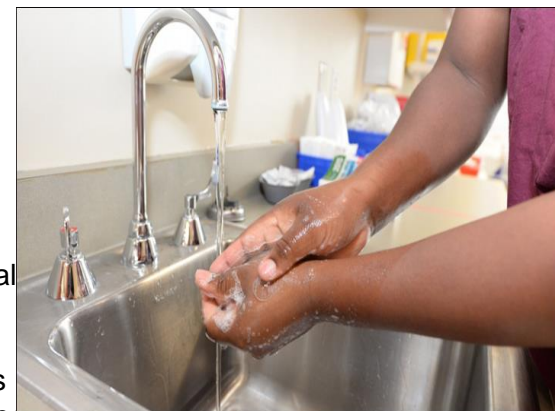
In light of the ongoing COVID-19 pandemic, health organizations around the globe continue to highlight the importance of physical distancing, hand washing, and disinfecting everyday items, such as clothes.

How to disinfect clothes:

- Launder items with laundry soap or household detergent
- Consider using detergent that contains bleach
- Consider soaking clothes in a solution before washing them
- Choose the warmest available water setting
- Dry clothing completely
- Disinfect laundry baskets, which the EPA has approved
- Wear gloves when doing laundry

It is still unclear how long infectious SARS-CoV-2 viruses can stay on different clothing material. Current research suggests that the SARS-CoV-2 virus cannot withstand temperatures at or above 70° C (158° F).

Using household disinfectants, such as bleach, may also help inactivate viruses. However, it is important to exercise caution when adding bleach to a load of laundry, as it can damage colored items. People may wish to look for color-safe bleach products to prevent this from occurring.



Service – Teamwork – Accountability – Respect – Safety

Safety is a core company value at the Regional Water Authority .
It is our goal to reduce workplace injuries to zero.

 Regional Water Authority

**Representative Policy Board
Finance Committee
South Central Connecticut Regional Water District**

MINUTES

**Regular Meeting of the Finance Committee Monday, April 6, 2020 at 5:00 p.m.,
via remote access**

ATTENDEES: **Finance Committee Members:** Tim Slocum, Tom Clifford, Charles Havrda, Jasper J. Jaser, and Jamie Mowat Young
RPB: Mario Ricozzi
FMA: Suzanne Sack
Management: Larry Bingaman, Linda Discepolo, Rochelle Kowalski
OCA: Jeffrey Donofrio
RPB Staff: Jennifer Slubowski

1. Chair Slocum reviewed the Safety Moment on How to Cope with Social Distancing.
2. On motion made by Mr. Jaser, and seconded by Mr. Clifford, and unanimously carried, the minutes of March 9, 2020 meeting were approved.
3. Committee members reviewed the application for the approval of a project to complete the North Sleeping Giant Wellfield Improvements Application for completeness, mode and recommendation to the RPB for a public hearing. On motion made by Mr. Clifford, and seconded by Ms. Young, and unanimously carried, the committee voted to recommend the application to the RPB.
4. Ms. Kowalski, the RWA's Vice President of Finance and Controller, reviewed the quarterly report for the period ending February 29, 2020, including the balance sheet, revenues and expenses, and key items since the last quarter. She commented on the most significant variances in operating revenues and expenses and the projected fiscal year 2020 maintenance test. Ms. Kowalski also reviewed investment rates of return.

Discussion took place regarding recent impacts on operating revenue, tax and interest rate expansion programs, current impact on service operations, and staffing.
5. Ms. Discepolo, RWA's Executive Vice President and Chief Financial Officer, presented the Dashboard for the third quarter ended February 29, 2020.

6. Chair Slocum reminded members of the upcoming budget review meetings:
 - a. CAC/LUC Joint Meeting Monday, April 20, 2020 at 5:30 PM
 - b. Finance Committee – Wednesday, April 22, 2020 at 5:00 PM
7. Committee member attendance at Authority meeting was confirmed.
 - April 16, 2020 – Mr. Slocum
 - May 20, 2020 – Mr. Jaser
8. There was no new business to report.
9. At 5:44 p.m., the meeting adjourned.

Timothy Slocum, Chairman

Note: As a reminder, the next meeting of the Finance Committee will be held on Monday, May 11, 2020 at 5:00 p.m. (regular meeting).

UNAPPROVED DRAFT

**Representative Policy Board
Finance Committee
South Central Connecticut Regional Water District**

MINUTES

**Special Meeting of the Finance Committee
Wednesday, April 22 2020 at 5:00 p.m.,
via remote access**

ATTENDEES: **Finance Committee Members:** Tim Slocum, Tom Clifford, Charles Havrda, Jasper J. Jaser, Vincent Marino, Michelle Verderame, and Jamie Mowat Young

RPB Members: Mario Ricozzi, Naomi Campbell, Bob Harvey, and Mark Levine

FMA Members: Tony DiSalvo, David Borowy, and Kevin Curseaden

RWA Management: Larry Bingaman, Linda Discepolo, Rose Gavrilovic, Rochelle Kowalski, Beth Nesteriak, Ted Norris, Jeanine Reckdenwald, and Prem Singh

Office of Consumer Affairs (OCA): Jeffrey Donofrio

City of Derby: Marc Garofalo, City Clerk

RPB Staff: Jennifer Slubowski

Chair Slocum called the meeting to order at 5:02 p.m.

He stated that the purpose of the special meeting was to review the FY 2021 Operating and Maintenance Budgets.

Chair Slocum reviewed the Safety Moment distributed to members.

At 5:03 p.m., Mr. Garofalo withdrew from the meeting, and on motion made by Mr. Marino, and seconded by Mr. Jaser, and unanimously carried, the committee voted to go into executive session to review the South Central Connecticut Regional Water Authority's FY 2021 Operating and Maintenance Budgets, which contained confidential personnel matters. Present in executive session were the committee members, RPB members, FMA members, RWA Management, the OCA, and RPB staff.

At 5:25 p.m., Mr. Levine entered the meeting.

At 5:40 p.m., Ms. Gavrilovic entered the meeting.

At 6:12 p.m., Mr. Levine withdrew from the meeting.

At 6:31 p.m., the committee came out of executive session and the meeting adjourned.

Timothy Slocum, Chairman

Note: As a reminder, the next meeting of the Finance Committee will be held on Monday, May 11, 2020 at 5:00 p.m. (regular meeting).

**REPRESENTATIVE POLICY BOARD
OF THE
SOUTH CENTRAL CONNECTICUT REGIONAL WATER AUTHORITY
PROPOSED RESOLUTIONS**

MAY 21, 2020

(FY 2021 Capital and Operating Budgets)

WHEREAS, the Regional Water Authority requested the Representative Policy Board ("RPB") review the Authority's FY 2021 proposed Capital and Operating Budgets ("Budgets"); and

WHEREAS, the RPB held workshops on April 20, 2020 and April 22, 2020, at which time management and the Authority presented the proposed Budgets and responded to questions in a professional, concise and articulate way; and

WHEREAS, the RPB has a duty to review the Budgets and to comment, but has no other statutory obligations or authority.

NOW THEREFORE BE IT RESOLVED, that the RPB wishes to express its appreciation to management and the Authority for the professionalism of their presentation and express its overall support of the FY 2021 proposed Budgets; and

FURTHER RESOLVED, that the RPB also agrees with the recommendations contained in the OCA's Budget review letter dated May 1, 2020; and

FURTHER RESOLVED, that the RPB consensus regarding the proposed Budgets is that they are reasonable and supported; and

FURTHER RESOLVED, that the RPB believes that the Authority's overall financial plan provides for stable finances at unprecedented and uncertain times during the COVID-19 pandemic and the essential funding of capital projects and the flexibility of reduced operating expenses will support the steps necessary to address financial obstacles during the fiscal year.