

**Representative Policy Board
Consumer Affairs Committee
South Central Connecticut Regional Water District
Via Remote Access****

AGENDA

Regular Meeting of Monday, May 18, 2020 at 5:30 pm

1. Safety Moment
2. Approval of Minutes – April 20, 2020 meeting
3. Special Topic: Consumer Confidence Report – UCMR 4 Reporting Notice: T. Barger
4. Consumer Affairs Committee report of OCA – J. Donofrio
5. Approval of OCA invoice for April 2020 for \$4,496.06
6. Volunteers to attend Authority meetings on June 18, July 16, August 20 and September 17
7. Next meeting of Consumer Affairs Committee – June 15, 2020 at 5:30 p.m.
8. Adjourn

******In accordance with the Governor Lamont's, Executive Order No. 7B for the Protection of Public Health and Safety during COVID-19 Pandemic and Response, the public hearing will be held remotely under the requirements of Paragraph 1 of Executive Order No. 7B - Suspension of In-Person Open Meeting Requirements. Members of the public may attend the meeting via conference call, videoconference or other technology. For information on attending the meeting via remote access, and to view meeting documents, please visit <https://www.rwater.com/about-us/our-boards/board-meetings-minutes?year=2020&category=1435&meettype=&page=>. For questions, contact the board office at 203-401-2515.

Topic: RPB Consumer Affairs Committee

Time: May 18, 2020 05:30 PM Eastern Time (US and Canada)

To Join Zoom Meeting (*via conference call*)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 861 7370 1995

Password: 076413

Find your local number: <https://us02web.zoom.us/j/kcxDFCrZmA>

SAFETY MOMENT

**Tap Into
Safety**



Regional Water Authority

Disinfecting clothes: How to prevent the spread of COVID-19

In light of the ongoing COVID-19 pandemic, health organizations around the globe continue to highlight the importance of physical distancing, hand washing, and disinfecting everyday items, such as clothes.

How to disinfect clothes:

- Launder items with laundry soap or household detergent
- Consider using detergent that contains bleach
- Consider soaking clothes in a solution before washing them
- Choose the warmest available water setting
- Dry clothing completely
- Disinfect laundry baskets, which the EPA has approved
- Wear gloves when doing laundry

It is still unclear how long infectious SARS-CoV-2 viruses can stay on different clothing material. Current research suggests that the SARS-CoV-2 virus cannot withstand temperatures at or above 70° C (158° F).

Using household disinfectants, such as bleach, may also help inactivate viruses. However, it is important to exercise caution when adding bleach to a load of laundry, as it can damage colored items. People may wish to look for color-safe bleach products to prevent this from occurring.



Service – Teamwork – Accountability – Respect – Safety

Safety is a core company value at the Regional Water Authority .
It is our goal to reduce workplace injuries to zero.

 Regional Water Authority

UNAPPROVED DRAFT

**Representative Policy Board
South Central Connecticut Regional Water District
Joint Meeting of the
Consumer Affairs Committee
and
Land Use Committee**

Minutes of the April 20, 2020 Joint Meeting

A joint meeting of the Consumer Affairs Committee (“CAC”) and the Land Use Committee (“LUC”) of the Representative Policy Board of the South Central Connecticut Regional Water District (“RPB”) took place on Monday, April 20, 2020 via remote access. Committee members present were: B. Eitzer, M. Horbal, G. Malloy, S. Mongillo, J. Oslander, F. Pepe, T. Rescigno, and R. Smith.

RPB members present were: C. Havrda and M. Ricoszi.

RWA members present were: L. Bingaman, L. Discepolo, R. Gavrilovic, R. Kowalski, B. Nesteriak, J. Reckdenwald, and P. Singh. T. DiSalvo, K. Curseaden and D. Borowy attended from the Authority, and Jeff Donofrio, Esq. from the Office of Consumer Affairs (“OCA”).

RPB staff present: J. Slubowski.

Chairman Stephen Mongillo of the CAC, called the meeting to order at 5:30 p.m.

He stated that the joint meeting is being held to review the FY 2021 operating and capital budgets but it is also the regular meeting of the CAC and some items of business of the committee would take place before the budget review. Chair Mongillo reviewed the safety moment distributed to members.

On motion made by Mr. Pepe, seconded by Mr. Smith, and unanimously carried, the CAC voted to approve the minutes of its February 24, 2020 meeting and its March 16, 2020 meeting.

Attorney Donofrio reported no pending consumer complaints.

On motion made by Mr. Rescigno, seconded by Mr. Pepe, and unanimously carried, the CAC voted to approve the OCA’s invoices for February 2020 in the amount of \$3,122.40 and for March 2020 in the amount of \$2,132.50.

Chair Mongillo reported that the next regular meeting of the CAC is Monday, May 18, 2020 at 5:30 p.m.

At 5:34 p.m., on motion made by Mr. Pepe, seconded by Mr. Rescigno, and unanimously carried, the CAC and the LUC voted to go into executive session to review and discuss the FY 2021 Budget, which included confidential information related to personnel matters. Present in executive session were CAC members, LUC members, RPB members present, RWA members present and the OCA.

At 7:07 p.m., the CAC and the LUC came out of executive session and the meeting adjourned.

Representative Policy Board
Joint Meeting Consumer Affairs and Land Use Committees
April 20, 2020

UNAPPROVED DRAFT

Respectfully submitted,

Stephen Mongillo
CAC Chairman

Consumer Affairs Committee

May 18, 2020

2019 Water Quality Report

Manganese Exceedance



2019 Water Quality Report Overview

- Water Quality Report is an EPA required document to all utility customers to provide information on the presence of various water constituents, both regulated and unregulated
- UCMR - effort EPA undertakes every 5 years to gather information on potential contaminants of concern; this is the fourth iteration of this effort.
- The RWA proactively collected PFAS data during 2019 and presented it in the WQR.

2019 Water Quality Report

Manganese Exceedance

- Sample collected in May 2019 from the North Cheshire Well Field during required UCMR 4 Sampling.
- Collection of sample did not follow proper sample collection procedures.
- Manganese concentration did not reflect the quality of water distributed to consumers.

Resolution

- Treatment staff have initiated monthly sample line flushing protocols to remove accumulated sediment at all treatment sampling locations.
- Water Quality staff have attended a Proper Sample Collection Technique refresher course

Reporting Requirements

- A utility is obligated to report all data for which there is a detectable result. Specific to the manganese concentration, we are obligated to report this data;
- The RWA did attempt to seek a variance for having to report the manganese data as it did not represent the quality of water being distributed to consumers.

Questions

CIULLA & DONOFRIO, LLP

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OF COUNSEL

May 1, 2020

Jennifer Slubowski, Executive Administrator
South Central Connecticut Regional Water District
Representative Policy Board
90 Sargent Drive
New Haven, CT 06511-5966

Re: Consumer Affairs Officer / Office of Consumer Affairs

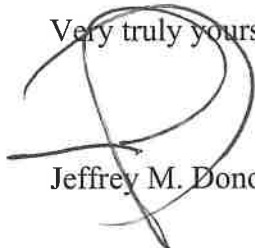
Dear Ms. Slubowski:

Enclosed herewith is our invoice for services rendered and out-of-pocket expenses incurred through and including April 30, 2020.

Please be assured that we are open for business and fully operational; the Governor's Executive Order classifies legal services as essential services. We are, of course, ready and able to assist you during these challenging times. Stay safe and healthy.

Please contact me with any questions. Thank you.

Very truly yours,



Jeffrey M. Donofrio

JMD:st

Enclosure

cc: Mario Ricozzi, RPB Chair
Mark Levine
Anthony P. Rescigno
Stephen A. Mongillo
Naomi Campbell
Richard Smith
Frank Pepe

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FEDERAL TAX I.D. 06-1465137

Invoice submitted to:
South Central Connecticut Regional Water Authority
90 Sargent Drive
New Haven, CT 06511

May 1, 2020

In Reference To: Office of Consumer Affairs

Invoice #22035

Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
4/2/2020	JMD	Finalize Memo to RPB re RWA's Application for Approval of Branford Hill Service Area Improvements Project	0.73 250.00/hr	182.50
	JMD	Review Authority's Application for Approval of a Project for North Sleeping Giant Wellfield Improvements	2.00 250.00/hr	500.00
4/6/2020	JMD	Review materials for and attend RPB Finance Committee meeting (via Zoom)	1.00 250.00/hr	250.00
4/10/2020	JMD	Begin drafting Memorandum to RPB re Application for Approval of North Sleeping Giant wellfield chemical improvements project	2.00 250.00/hr	500.00
	JMD	Review Interrogatories re Branford Hill Service Area project application	0.08 250.00/hr	20.00
4/15/2020	JMD	Review proposed FY'21 capital budget	1.50 250.00/hr	375.00
4/16/2020	JMD	Review materials for and attend (via Zoom) RPB meeting and public hearing on RWA's Application to complete Branford Hill Service Area improvements project	2.00 250.00/hr	500.00
4/17/2020	JMD	Review proposed O&M budget for FY'21	1.75 250.00/hr	437.50
4/20/2020	JMD	Finish review of proposed FY'21 O&M and capital budgets in preparation for CAC/LUC joint meeting tonight; attend CAC meeting and joint CAC/LUC meeting (budget meeting) via Zoom	2.45 250.00/hr	612.50

		<u>Hrs/Rate</u>	<u>Amount</u>
4/22/2020	JMD Remote RPB Finance Committee meeting re proposed budgets	1.51 250.00/hr	375.00
4/27/2020	JMD Draft annual CIP and O&M budget letter to A. DiSalvo	0.50 250.00/hr	125.00
4/28/2020	JMD Review RPB's proposed decision, finding of facts and conclusions of law for Branford Hill Service Area project	0.25 250.00/hr	62.50
4/29/2020	JMD Draft OCA's budget letter to A. DiSalvo; continue drafting Memorandum to RPB re Sleeping Giant Wellfield Application	2.06 250.00/hr	515.00
	For professional services rendered	17.83	\$4,455.00
	Additional Charges :		
4/2/2020	Postage for OCA's Memorandum to RPB re RWA's Application for Approval of Project to complete Branford Hill Service Area Improvements		15.75
	Copies of OCA's Memorandum to RPB re RWA's Application for Approval of Project to complete Branford Hill Service Area Improvements		0.11
4/3/2020	Postage for OCA's Memorandum to RPB re Application for Approval of completion of Branford Hill service area project		15.75
	Copying for OCA's Memorandum to RPB re Application for Approval of completion of Branford Hill service area project		9.45
	Total costs		\$41.06
	Total amount of this bill		\$4,496.06
	Previous balance		\$5,254.90
	Balance due		\$9,750.96