

**South Central Connecticut Regional Water Authority
Minutes of the April 16, 2020 Meeting**

A regular meeting of the South Central Connecticut Regional Water Authority (“RWA” or “Authority”) took place on Thursday, April 16, 2020 at the office of the Authority, via remote access. Chairman DiSalvo presided:

Present: Authority– Ms. Sack and Messrs. Borowy, Cermola, Curseaden and DiSalvo
Management – Mss. Discepolo, Kowalski, Nesteriak, Reckdenwald and Messrs. Bingaman, Norris and Singh
RPB – Messrs. Ricozzi and Slocum
Staff – Mrs. Slubowski

The Chair called the meeting to order at 12:30 p.m.

Mr. Bingaman, RWA’s President and Chief Executive Officer, reviewed the Safety Moment distributed to members.

At 12:32 p.m., on motion made by Ms. Sack, seconded by Mr. Borowy, and unanimously carried, the Authority voted to recess the meeting to meet as the Pension & Benefit Committee.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 12:59 p.m., Mr. Ricozzi entered the meeting.

At 1:51 p.m., the Authority reconvened.

On motion made by Mr. Cermola, seconded by Ms. Sack, and unanimously carried, the board:

1. Approved minutes of the March 19, 2020 meeting.
2. Approved capital budget authorization for May 2020.

RESOLVED, that the Vice President of Finance and Controller is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$5,100,000 for the month of May 2020 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn, pursuant to such requisition, is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget, but will not cause the aggregate amount budgeted for fiscal year 2020 for all Capital Improvement Projects to be exceeded. In the absence of the Vice President of Finance and Controller, the Executive Vice-President and Chief Financial Officer or the Vice-President – Asset Management are authorized to sign in her place.

3. Received monthly financial report for March 2020.
4. Received accounts receivable update for March 2020.

5. Received the Derby Tank Project Update.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

Ms. Kowalski, the RWA's Vice President of Finance and Controller, discussed Governor Lamont's Executive Order 7W, which provides options for political subdivisions to elect a zero interest deferment program until July 1, 2020. After discussion, Ms. Sack motioned for the following resolution:

WHEREAS, on April 9, 2020, Governor Lamont issued Executive Order No. 7W entitled "Protection of Public Health and Safety During COVID-19 Pandemic and Response – Municipal Tax Relief Clarifications, Unemployment Experience Ratings, Administrative Requirements for Liquor Permittees"; and

WHEREAS, Executive Order No. 7W provides that Section 6 of Executive Order No. 7S regarding tax deferral and interest-rate reduction programs to offer support to eligible taxpayers, businesses, nonprofits and residents who have been economically affected by the COVID-19 pandemic shall apply to all taxes and water, sewer, or electric charges collected by regional water authorities; and

WHEREAS, Executive Order No. 7S provides that through the Deferment Program eligible taxpayers, businesses, nonprofits, and residents shall be offered a deferment by ninety (90) days of any taxes on real property, personal property or motor vehicles, or municipal water, sewer and electric rates, charges or assessments for such tax, rate, charge, or assessment from the time that it became due and payable.

NOW THEREFORE, BE IT RESOLVED, that the President/Chief Executive Officer, the Executive Vice President and Chief Financial Officer, the Vice President of Finance and Controller and any Vice President or any of the them are to notify the Secretary of the Office of Policy and Management as required for municipalities under Executive Order No. 7S Section 6 that the Regional Water Authority shall participate in the Deferment Program.

BE IT FURTHER RESOLVED, that the President/Chief Executive Officer, the Executive Vice President and Chief Financial Officer, the Vice President of Finance and Controller and any Vice President or any of them are authorized to undertake such actions as may be necessary to implement the requirements of the Deferment Program.

Mr. Cermola seconded the motion. The Chair called for the vote:

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

It was the consensus of the Authority to select the deferment to July 1, 2020 and management meet with members of the Representative Policy Board to discuss any waiver of the interest deferment program beyond July 1, 2020.

At 1:54 p.m., Ms. Bochan entered the meeting.

Mr. Bingaman reported on the current state of COVID-19 in the RWA district, which included:

- Employee status update
- 60 Sargent Drive now set up as test thru site, opened April 15th
- 90 Sargent Drive continues to remain closed to the public
- Cleaning at 90 Sargent Drive has increased
- Update on status of work
- Most employees are working from home

Ms. Nesteriak, RWA's Senior Vice President of Operations and Business Strategy also reported:

- Management has reached out to local health directors regarding the repurposing of buildings for other uses and offered assistance from a water quality perspective
- RWA does not test for COVID

Mr. Norris, RWA's Vice President of Asset Management, reported on a webinar he attended with the Governor's Chief Operating Officer to discuss COVID response, modeling and plans for reopening the state.

Authority members discussed protocols for returning to work and water testing in schools.

At 2:16 p.m., Mr. Ricozzi withdrew from the meeting.

Authority members reported on recent Representative Policy Board committee meetings.

At 2:35 p.m., Mr. Slocum withdrew from the meeting and on motion made by Mr. Borowy, seconded by Mr. Cermola, and unanimously carried, the Authority voted to recess the meeting to meet as the Strategic Planning Committee.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 3:30 p.m., the Authority reconvened. Ms. Bochan, Discepolo, Nesteriak, Slubowski and Messrs. Norris and Singh, withdrew from the meeting and on motion made by Mr. Borowy, seconded by Ms. Sack, and unanimously carried, the Authority voted to go into executive session to discuss personnel matters. Present in executive session were Authority members, Mss. Kowalski, Reckdenwald and Mr. Bingaman.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 4:15 p.m., Ms. Kowalski withdrew from the meeting.

At 4:45 p.m., the Authority came out of executive session. On motion made by Mr. Borowy, seconded by Mr. Cermola, and unanimously carried the Authority voted to approve the following resolutions:

RESOLVED, that the South Central Connecticut Regional Water Authority Salaried Employees' Retirement Plan (as amended and restated effective as of January 1, 2013) be, and it hereby is, amended by a Fourth Amendment thereto; and be it

FURTHER RESOLVED, that the Chairperson of the Authority be, and hereby is, authorized to execute the Fourth Amendment on behalf of the Authority; and the appropriate officers of the Authority be, and they hereby are, authorized, empowered and directed to take any and all additional action which they deem necessary or appropriate in order to implement the same.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

Mr. Bingaman noted that as discussed in February 2020, this amendment is being brought forward in recognition of Ms. Discepolo's extraordinary accomplishments over the last 10 years including being the central figure in returning the RWA to financial solvency and saving the organization tens of millions of dollars through her financial expertise and acumen as well as her overall meritorious service to the organization.

At 4:45 p.m., the meeting adjourned.

Respectfully submitted,

Kevin Curseaden, Secretary

Attachment:

1. Fourth Amendment to the South Central Connecticut Regional Water Authority Salaried Employees' Retirement Plan.