

**Representative Policy Board
Consumer Affairs Committee
South Central Connecticut Regional Water District
Via Remote Access****

AGENDA

Regular Meeting of Monday, June 15, 2020 at 5:30 pm

1. Safety Moment
2. Approval of Minutes – May 18, 2020 meeting
3. Special Topic: Executive Order 7W re: Interest Deferment
4. Consumer Affairs Committee report of OCA – J. Donofrio
5. Approval of OCA invoice for May 2020 for \$1,345.00
6. Notification of Committee Chair Election - July 2020
7. Volunteers to attend Authority meetings on July 16, August 20 and September 17
 - a. June 18, 2020 at 12:30 p.m. (via Zoom) – A. Rescigno
8. Next meeting of Consumer Affairs Committee – July 20, 2020 at 5:30 p.m.
9. Adjourn

******In accordance with the Governor Lamont's, Executive Order No. 7B for the Protection of Public Health and Safety during COVID-19 Pandemic and Response, the public hearing will be held remotely under the requirements of Paragraph 1 of Executive Order No. 7B - Suspension of In-Person Open Meeting Requirements. Members of the public may attend the meeting via conference call, videoconference or other technology. For information on attending the meeting via remote access, and to view meeting documents, please visit <https://www.rwater.com/about-us/our-boards/board-meetings-minutes?year=2020&category=1435&meettype=&page=>. For questions, contact the board office at 203-401-2515.

Topic: RPB CAC Meeting

Time: Jun 15, 2020 05:30 PM Eastern Time (US and Canada)

Join Meeting *(via conference call)*

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Germantown)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

Meeting ID: 853 5729 5072

Password: 253823

Find your local number: <https://us02web.zoom.us/j/kcOWw4jGaC>

SAFETY MOMENT

JUNE – YARD CLEANUP TIPS

There are hazards associated with yard cleanups, so take a few minutes to look at these safety tips.

More than 60,000 people are treated in emergency rooms each year for lawn-mower injuries:

- Rake before you mow to prevent any stones and loose debris from launching into the air
- Never operate a mower in your bare feet and avoid wearing loose clothing.
- Never start a mower indoors.
- Refueling your mower, make sure the engine is off and cool. Don't spill gasoline on a hot engine - and DON'T SMOKE while pouring gasoline.
- Never leave your mower unattended.
- Don't use electric mowers on wet grass.

At least 55,000 people each year sustain injuries from trimmers, lawn edgers, pruners and power saws:

- Read the manufacturer's instructions carefully before using the tools.
- Inspect the product for damage and don't use it if there are problems.
- Make sure blade guards are in place on all cutting equipment.
- Don't let tools get wet unless they are labeled "immersible".
- Unplug all tools when not in use.
- Make sure the tool is in the "off" position before you plug it in.
- Wear safety glasses when you are performing tasks when using hand or power tools.
- Use EXTRA CAUTION when working on ladders

**Tap Into
Safety**



Regional Water Authority



Service – Teamwork – Accountability – Respect – Safety

 Regional Water Authority

UNAPPROVED DRAFT

**Representative Policy Board Consumer Affairs Committee
South Central Connecticut Regional Water District**

Minutes of the May 18, 2020 Meeting

The regular meeting of the Consumer Affairs Committee (“CAC”) of the Representative Policy Board of the South Central Connecticut Regional Water District (“RPB”) took place on Monday, May 18, 2020 via remote access. Committee members present were: N. Campbell, M. Levine, S. Mongillo, F. Pepe and T. Rescigno.

Also present were: M. Ricozzi (RPB), J. Cermola (Authority member), J. Donofrio (Office of Consumer Affairs – “OCA”), T. Barger, L. Discepolo, B. Nesteriak and P. Singh (RWA), and J. Slubowski (RPB Staff)

Chairman Mongillo called the meeting to order at 5:30 p.m. He reviewed the Safety Moment distributed to members.

On motion made by Mr. Pepe, seconded by Mr. Rescigno, and unanimously carried, the Committee approved the minutes of its April 20, 2020 meeting.

Mr. Barger, RWA’s Water Quality Manager, provided an overview of the 2019 Water Quality Report. He stated that the presentation would include information specifically regarding a Manganese sample collected in May 2019. The presentation included:

- Water Quality Report Overview
- Reason and explanation for the Manganese Exceedance result and Resolution actions taken
- Reporting Requirements

Discussion took place regarding manganese effects on public water supply, compound reporting requirements, re-testing, in-house testing, and regulated vs. unregulated requirements.

At 5:52 p.m., Ms. Nesteriak and Mr. Barger withdrew from the meeting.

Attorney Donofrio, OCA, reported on his budget letter dated May 1, 2020 and memorandum to the RPB regarding the upcoming public hearing for the North Sleeping Giant Wellfield Chemical Improvements Project.

He also reported on one consumer complaint regarding a billing issue. A leak adjustment offer by the RWA to resolve the matter is being considered by the customer.

On motion made by Mr. Rescigno, seconded by Ms. Campbell, and unanimously carried, the Committee voted to approve the OCA’s invoices for April 2020 in the amount of \$4,496.06.

CAC member attendance at the June 18, 2020 Authority meeting was made. Attendance for July, August and September will be on the Committee’s June agenda.

Chair Mongillo reported that the next regular meeting is Monday, June 15, 2020 at 5:30 p.m.

Representative Policy Board
Consumer Affairs Committee
May 18, 2020

UNAPPROVED DRAFT

At 6:09 p.m., on motion made by Mr. Levine, seconded by Mr. Pepe, and unanimously carried, the meeting adjourned.

Respectfully submitted,

Stephen Mongillo
CAC Chairman

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OF COUNSEL

June 2, 2020

Jennifer Slubowski, Executive Administrator
South Central Connecticut Regional Water District
Representative Policy Board
90 Sargent Drive
New Haven, CT 06511-5966

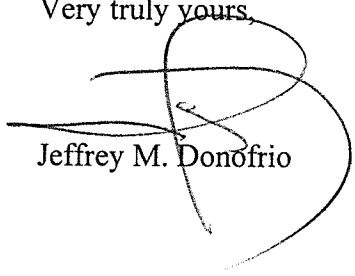
Re: Consumer Affairs Officer / Office of Consumer Affairs

Dear Ms. Slubowski:

Enclosed herewith is our invoice for services rendered and out-of-pocket expenses incurred through and including May 31, 2020.

Please contact me with any questions. Thank you.

Very truly yours,


Jeffrey M. Donofrio

JMD:st

Enclosure

cc: Mario Ricozzi, RPB Chair
Mark Levine
Anthony P. Rescigno
Stephen A. Mongillo
Naomi Campbell
Richard Smith
Frank Pepe

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FEDERAL TAX I.D. 06-1465137

Invoice submitted to:
South Central Connecticut Regional Water Authority
90 Sargent Drive
New Haven, CT 06511

June 1, 2020

In Reference To: Office of Consumer Affairs

Invoice #22100

Professional Services

		<u>Hrs/Rate</u>	<u>Amount</u>
5/1/2020	JMD Attention to finalization of budget letter	0.20 250.00/hr	50.00
	LJD Teleconference with customer regarding Oak Ridge Drive (New Haven); review information relating to property; draft email to RWA	0.50 250.00/hr	125.00
5/4/2020	LJD Receipt and preliminary review of documents and information from RWA regarding Oak Ridge Drive (New Haven)	0.33 250.00/hr	82.50
5/8/2020	JMD Review RPB proposed resolutions re proposed FY'21 Authority budgets	0.08 250.00/hr	20.00
5/11/2020	JMD Review materials for and attend Zoom meeting of RPB Finance Committee	0.33 250.00/hr	82.50
5/13/2020	JMD Revise, finalize and submit OCA's Memorandum to the RPB re RWA Application for Approval of North Sleeping Giant Wellfield project	0.43 250.00/hr	107.50
5/14/2020	LJD Telephone call to customer regarding complaint involving Oak Ridge Drive (New Haven); review documents in connection with same; draft email to RWA regarding meter	0.50 250.00/hr	125.00
5/18/2020	JMD RPB CAC meeting via Zoom	0.75 250.00/hr	187.50
5/19/2020	JMD Review Authority's presentation for public hearing on North Sleeping Giant Wellfield Application	0.17 250.00/hr	42.50

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TELEPHONE (203) 239-9828			<u>Hrs/Rate</u>	<u>Amount</u>
5/21/2020	JMD	Review pertinent materials in preparation for public hearing on NSG Application; attend virtual RWA meeting and public hearing on RWA's NSG Application	1.25 250.00/hr	312.50
5/22/2020	LJD	Teleconference with customer regarding Oak Ridge Drive (New Haven); review documents in connection with same	0.42 250.00/hr	105.00
5/26/2020	LJD	Draft email to RWA regarding customer's complaint involving Oak Ridge Drive (New Haven)	0.17 250.00/hr	42.50
5/29/2020	LJD	Teleconferences with customer regarding Oak Ridge Drive (New Haven); exchange emails with RWA regarding meter inspection	0.25 250.00/hr	62.50
For professional services rendered			5.38	\$1,345.00
Previous balance				\$9,750.96
5/4/2020	Payment - thank you			(\$5,254.90)
Total payments and adjustments				(\$5,254.90)
Balance due				\$5,841.06