

**South Central Connecticut Regional Water Authority**  
Via Remote Access\*\*

**AGENDA**

**Regular Meeting of Thursday, August 20, 2020 at 12:30 p.m.**

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- A. Safety Moment
- B. Meet as Sole Member of The Claire C. Bennitt Watershed Fund
  - 1. Report on the Claire C. Bennitt Watershed Fund: B. Stone
  - 2. Elect Directors
- C. Consent Agenda
  - 1. Approve Minutes – July 16, 2020 meeting
  - 2. Capital Budget Authorization - September 2020
  - 3. Monthly Financial Report – July 2020
  - 4. Accounts Receivable Update – July 2020
  - 5. Emergency Purchase – Allen Bradley
  - 6. Derby Tank Update
  - 7. North Cheshire Update
- D. Finance: R. Kowalski
  - 1. Consider and act on resolution authorizing interim financing draw down note
- E. Updates: L. Bingaman
  - 1. COVID-19: B. Nesteriak and R. Kowalski
  - 2. Pipesafe Marketing Update: P. Singh
- F. Reports on RPB Committee Meetings
- G. Meet as Strategic Planning Committee: A. DiSalvo
  - 1. Approve Minutes – April 16, 2020 meeting
  - 2. FY 2021 Work Plan
  - 3. Future of RWA: L. Bingaman and B. Nesteriak
- H. Act on matters arising from Committee meeting
- I. \*Executive Session to discuss personnel matters

**\*\***In accordance with the Governor Lamont's, Executive Order No. 7B for the Protection of Public Health and Safety during COVID-19 Pandemic and Response, the public hearing will be held remotely under the requirements of Paragraph 1 of Executive Order No. 7B - Suspension of In-Person Open Meeting Requirements. Members of the public may attend the meeting via conference call, videoconference or other technology. For information on attending the meeting via remote access, and to view meeting documents, please visit <https://www.rwater.com/about-us/our-boards/board-meetings-minutes?year=2020&category=1422&meettype=&page=>. For questions, contact the board office at [jslubowski@rwater.com](mailto:jslubowski@rwater.com) or call 203-401-2515.

*\*RPB member (M. Levine) should be excused at Item I*

**Topic: Authority August Meeting** (including Strategic Planning Committee)

Time: Aug 20, 2020 12:30 PM Eastern Time (US and Canada)

Join Meeting (*via conference call*)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 892 9624 9323

Passcode: 393957

Find your local number: <https://us02web.zoom.us/j/kd8Y8xzlglj>

# SAFETY MOMENT

## AUGUST – BEES, WASPS AND HORNETS:

Bees, wasps, and hornets are most abundant in the warmer months. Nests and hives may be found in trees, under roof eaves, underground or on lawn equipment. During the hot months, it is extremely important to scan for hazards before you start.

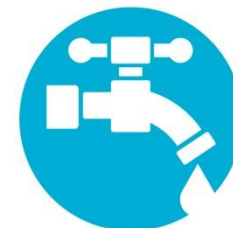
### You should take the following precautions to prevent insect stings:

- Wear light-colored, smooth-finished clothing.
- Avoid perfumed soaps, shampoos, and deodorants. Don't wear cologne or perfume.
- Avoid bananas and banana-scented toiletries.
- Wear clean clothing and bathe daily.
- Remain calm if a single stinging insect is flying around.
- If a bee comes inside your vehicle, stop the car slowly, and open all the windows.
- If you have a history of severe allergic reactions to insect bites or stings should carry an EpiPen and wear a medical identification bracelet or necklace stating the allergy.

### If you are stung by a bee, wasp, or hornet:

- Have someone stay with you to be sure that they do not have an allergic reaction.
- Wash the site with soap and water.
- Remove the stinger using gauze wiped over the area or by scraping a fingernail over the area. Never squeeze the stinger or use tweezers.
- Apply ice to reduce swelling. Carry an ice pack in your first aid kit.
- Do not scratch the sting as this may increase swelling, itching, and risk of infection.

**Tap**Into  
**Safety**



Regional Water Authority



Service – Teamwork – Accountability – Respect – Safety



**Brian M. Stone, Esq.**  
*President, Director*

**Elizabeth Moore**  
*Vice President, Director*

**Kate S. Powell**  
*Secretary, Director*

**Robert J. Olejarczyk**  
*Treasurer, Director*

**Susan S. Addiss**  
*Director*

**Richard G. Bell, Esq.**  
*Director*

**Thomas P. Clifford III, Esq.**  
*Director*

**Anthony DiSalvo**  
*Director*

**Gordon Geballe**  
*Director*

**Martha Rice**  
*Director*

**Rev. Prof. John Henry Scott, III  
Esq.**  
*Director*

**The Claire C. Bennitt Watershed Fund**

South Central Connecticut  
Regional Water Authority

90 Sargent Drive  
New Haven, CT 06511-5966  
Telephone: 203.401.2515  
Fax: 203.562.0808

[www.thewatershedfund.org](http://www.thewatershedfund.org)

**DATE:** August 17, 2020

**TO:** Anthony DiSalvo  
David J. Borowy  
Joseph Cermola  
Kevin J. Curseaden  
Suzanne Sack

**Re:** ***The Claire C. Bennitt Watershed Fund – Annual  
Meeting of RWA as Sole Member***

- 
1. The 20<sup>th</sup> of August is the date for the Authority's annual meeting, as sole member of the Claire C. Bennitt Watershed Fund (the 'Fund').
  2. Enclosed are documents setting forth:
    - a. Watershed Fund Grants in Fiscal Year 2020-2021
    - b. Watershed Fund Scholarships Granted in Fiscal Year 2021
  3. Fund balances as of June 30, 2020 are:
    - a. Fund reserved for scholarships: \$47,884.79
    - b. General (unrestricted fund): \$1,817,163.69
  4. The Fund's financial statements are audited annually by an independent firm. The Board of Directors retained Bailey Scarano of Branford to audit the financial statements for fiscal year ended May 31, 2020. They will present their report at the September 10, 2020 meeting of the Fund.
  5. Enclosed is the roster of the Fund's directors. The terms of Anthony DiSalvo, Gordon Geballe and Rev. Prof. John Henry Scott III expire at this meeting. I recommend that Messrs. DiSalvo, Geballe and Scott be re-elected for another three-year term expiring at the 2023 annual meeting. Brief background information regarding these candidates is enclosed. A suggested resolution is also attached for your consideration.

Respectfully submitted,

*Brian M. Stone*

Brian M. Stone  
President

## ***THE CLAIRE C. BENNITT WATERSHED FUND, INC.***

### **Information for Grants and Scholarships**

#### **Grants awarded during fiscal year 2020:**

<b>Grant Recipient</b>	<b>Amount of Grant</b>	<b>Project/Program</b>
Greater New Haven Chamber of Commerce	\$10,250	<b>New Haven Science Fair Program</b> – A four component program designed to improve STEM in the New Haven Public Schools.
Hamden Land Conservation Trust	\$8,896	<b>Pollinator Rain Garden for Hamden Town Center Park</b> – to Educate the public and middle school students about water quality and planting for pollinators.

**Grants awarded during fiscal year 2021:** *Please note that grant applications were submitted for FY 2020 but due to COVID-19 were not approved until FY 2021.*

<b>Grant Recipient</b>	<b>Amount of Grant</b>	<b>Project/Program</b>
Friends of the Ansonia Nature Center, Inc. (FANCI) – <b>with contingency</b>	\$10,000	<b>Ansonia Nature and Recreation Center Herparium Exhibit Project:</b> to renovate and expand the current herparium (reptile and amphibian habitat) exhibit in the ANRC Visitor Center, which is in great need and repair
Friends of Hammonasset Inc.	\$7,500	<b>Meigs Point Nature Center (MPNC) Equipment and Furnishings:</b> Purchase set up of a display touch screen, an osprey nest exhibit and several display cases for the MPNC.
Mill River Watershed Association	\$3,000	<b>Hamden Storm Drain Marking Project:</b> install storm drain markers on approximately 500 storm drains within the Lake Whitney watershed in Hamden and educating the community regarding the improper and illegal use of storm drains.
New Haven Ecology Project/Common Ground – <b>with contingency</b>	\$10,000	<b>Every Child Outside Field Trip:</b> To engage 9000 students in learning experiences outdoors to increase environmental understanding and commitment to the local environment through direct experience with the outdoors.
New Haven Urban Resources Initiative	\$10,000	<b>Rock to Rock Earth Day Celebration:</b> Engaging hundreds of people in support of a coalition of 36 non-profits doing environmental work in the New Haven region
Save the Sound (dba Connecticut Fund for the Environment)	\$10,000	<b>Empowering Stewards for Water Quality in the Farm River:</b> A watershed analysis in the Farm River in Branford to educate local residents and advance watershed planning.
St. Martin de Porres Academy – <b>with contingency</b>	\$12,000 (per year for 2 years)	<b>Student and Teacher Science Education Program:</b> To inspire teacher and student knowledge and appreciation of water healthy, the environment and science.

**Scholarships Awarded during fiscal year 2021**

*Please note that scholarships were submitted for FY 2020 but due to COVID-19 were not approved until FY 2021.*

**Total Award: \$44,400**

Name	Town/City of Residence	College or University
<i><b>Watershed Fund Scholarship (\$2,600):</b></i>		
Boyle, Abigail	Branford	University of New Hampshire
Cafaro, Rebecca Y.	Ansonia	University of New Haven
Carroll, Brennan	Northford	Old Dominion University
Giaimo, Cecilia	North Haven	Smith College
Jones, Jasmine	West Haven	Albertus Magnus
Lucas, Abigail	Milford	SCSU
Madison, Shanti	New Haven	SCSU
Oberempt, Madeline	Branford	University of Vermont
Roach, Natalie M.	Cheshire	UConn
Seltzer, Noah M.	Hamden	UConn
Skuches, Ethan	Milford	Vassar
Stanley Stephen	New Haven	UConn
Triana, Elizabeth	Prospect	SUNY Oswego
Varhol, Amanda	Prospect	SUNY ESF
<i><b>David Silverstone Leadership Scholarship (\$5,000):</b></i>		
Dymond, Hope	Branford	UConn
<i><b>Evelyn Yoder Scholarship (\$3,000):</b></i>		
Huq, Adrian	Derby	Tufts University

**Watershed Fund: Scholarships**  
a Fund managed through



The **COMMUNITY** Foundation\*  
for Greater New Haven

**Statement of Monthly Activity:\*\* Month Ending 6/30/2020**

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**Investment Activity**

Beginning Fair Value***	\$45,505.21
Investment Income	\$4.15
Net Realized and Unrealized Gain/(Loss)	\$1,375.43
Management Fee	\$0.00
Additions to Fund	\$0.00
Transfer from/(to) Distribution Activity	\$1,000.00
<b>Ending Fair Value</b>	<b>\$47,884.79</b>

**Distribution Activity**

Beginning Balance***	\$0.00
Additions to Fund	\$0.00
Distributed to nonprofit	\$0.00
Transfer from/(to) Investment Activity	\$0.00
<b>Balance Available to Distribute</b>	<b>\$0.00</b>

<b>Total Fund Value</b>	<b>\$47,884.79</b>
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Date Established: 09/30/2003

ID Code: WATE-S /

Please feel free to contact A.F. Drew Alden, Senior Vice President for Investments, Chief Financial Officer & Chief Compliance Officer, with questions or comments regarding your organization fund. Drew can be reached at 203.777.7061, or [aalden@cfgnh.org](mailto:aalden@cfgnh.org).

\* The Community Foundation is a Connecticut registered investment adviser.

\*\* Monthly information is preliminary and unaudited.

\*\*\*Beginning balance is the value on the last day of the prior period.

**Watershed Fund: Unrestricted**  
a Fund managed through



**Statement of Monthly Activity:\*\* Month Ending 6/30/2020**

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**Investment Activity**

Beginning Fair Value***	\$1,765,173.90
Investment Income	\$160.11
Net Realized and Unrealized Gain/(Loss)	\$53,082.08
Management Fee	\$0.00
Additions to Fund	\$0.00
Transfer from/(to) Distribution Activity	\$(1,252.40)
<b>Ending Fair Value</b>	<b>\$1,817,163.69</b>

**Distribution Activity**

Beginning Balance***	\$(300.00)
Additions to Fund	\$0.00
Distributed to nonprofit	\$0.00
Transfer from/(to) Investment Activity	\$300.00
<b>Balance Available to Distribute</b>	<b>\$0.00</b>

<b>Total Fund Value</b>	<b>\$1,817,163.69</b>
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Date Established: 09/30/2003

ID Code: WATE-U /

Please feel free to contact A.F. Drew Alden, Senior Vice President for Investments, Chief Financial Officer & Chief Compliance Officer, with questions or comments regarding your organization fund. Drew can be reached at 203.777.7061, or [aalden@cfgnh.org](mailto:aalden@cfgnh.org).

\* The Community Foundation is a Connecticut registered investment adviser.

\*\* Monthly information is preliminary and unaudited.

\*\*\*Beginning balance is the value on the last day of the prior period.



**Board of Directors  
of the  
The Claire C. Bennett Watershed Fund, Inc.**

<b>Director</b>	<b>Term Expires</b>
Susan S. Addiss	2022
Thomas P. Clifford III, Esq. ( <i>RPB member</i> )	2021
Anthony DiSalvo ( <i>Authority member</i> )	2020
Gordon Geballe	2020
Elisabeth Moore, <i>Vice President</i>	2021
Robert J. Olejarczyk, <i>Treasurer</i>	2022
Kate S. Powell, <i>Secretary</i>	2021
Rev. John Henry Scott, III, Esq.	2020
Brian M. Stone, Esq., <i>President</i>	2021
Martha Rice	2022

## **THE CLAIRE C. BENNITT WATERSHED FUND, INC.**

### **Directors Proposed for Re-Election in August 2020**

#### **BIOGRAPHIES**

##### **Anthony DiSalvo, Director**

Mr. DiSalvo is the current Chairman of the Regional Water Authority. His community involvement includes acting as Director for the Integrated Refugee and Immigration Service, the International Association of New Haven, and the Visiting Nurse Association of New Haven. Mr. DiSalvo's former positions held in the community include President for the VNA, the Greater New Haven Manufacturer's Association and Cornerstone, Inc. and acting as a commissioner for the Connecticut Board of Mental Health and the Quinnipiac Valley Health District. Mr. DiSalvo was a driving force for the Greater New Haven Community Loan Fund and served the Department of Mental Health Catchment Area Council in the role of director. He is affiliated with the Society of Industrial and Organizational Psychologists and the American Management Association.

##### **Gordon Geballe, Director**

Gordon Geballe is the Associate Dean for International Outreach and Lecturer at the Yale School of the Environment. His community activities include Chair of the International Festival of Arts & Ideas, Board of Directors New Haven Urban Resources Initiative, Treasurer, Board of Directors.

##### **Rev. Prof. John Henry Scott III, Esq., Director**

Rev. Prof. John Henry Scott III, Esq. is Pastor of Jesus Stands for Love and Justice Ministries, Inc., New Haven, CT and is a tenured Full Professor of Business at Gateway Community College, New Haven, CT. Rev. Prof. Scott is a graduate of Suffolk County Community College, Long Island, N.Y., a graduate of the State University of New York at Stony Brook, Harvard University School of Divinity, and Hofstra University School of Law.

He is a recipient of the prestigious United States Small Business Administration 2005 Minority Small Business Champion Award for the entire state of Connecticut and all of New England, recipient of 2007 Chancellor and the Board of Trustees of the Community-Technical College Merit Recognition Award, recipient of the 2011 GCC Faculty of the Year Award, member of GCC Academic Standards Committee, GCC Business Pre-Law Advisor, member of Gateway to Excellence, board member of South Central Connecticut Regional Water Authority Claire C. Bennitt Watershed Fund, member of New Haven Bar Association, member of National Business Education Association, member of International Society for Business Education, former member of the State of Connecticut Racial and Ethnic Disparity Commission in the Criminal Justice System, former Lyndon B. Johnson Congressional Scholarship Intern, former United States Senate Intern, Eagle Scout, and etc.

Rev. Prof. Scott is President and CEO of Wellness and Living the American Dream, Inc. He is a sought-after motivational lecturer whose focus is for the hearer to live the American Dream.

Rev. Prof. Scott has been married to Mrs. Dawn E. Scott, Esq. for over 37 years. His wife is the first African American President in the history of the Connecticut Women United Church of Christ. They have two sons—John IV and Julian, and a grandson-Jaiden.

**SOUTH CENTRAL CONNECTICUT REGIONAL WATER AUTHORITY**

**AUGUST 20, 2020**

**ELECTION OF DIRECTORS  
OF THE  
CLAIRE C. BENNITT WATERSHED FUND, INC.**

**PROPOSED RESOLUTION**

**RESOLVED**, that the following persons be and hereby are, elected as Directors of the Claire C. Bennett Watershed Fund, Inc. to serve in such capacity until the annual meeting of the sole Member in 2023 or until they otherwise lawfully cease to hold such office:  
Anthony DiSalvo, Gordon Geballe, and Rev. Prof. John Henry Scott, III, Esq.

**SOUTH CENTRAL CONNECTICUT REGIONAL WATER AUTHORITY**

**AUGUST 20, 2020**

**ELECTION OF DIRECTORS  
OF THE  
CLAIRE C. BENNITT WATERSHED FUND, INC.**

**PROPOSED RESOLUTION**

**RESOLVED**, that the following persons be and hereby are, elected as Directors of the Claire C. Bennitt Watershed Fund, Inc. to serve in such capacity until the annual meeting of the sole Member in 2023 or until they otherwise lawfully cease to hold such office:  
Anthony DiSalvo, Gordon Geballe, and Rev. Prof. John Henry Scott, III, Esq.

**South Central Connecticut Regional Water Authority  
Minutes of the July 16, 2020 Meeting**

A regular meeting of the South Central Connecticut Regional Water Authority took place on Thursday, July 16, 2020, via remote access. Chairman DiSalvo presided.

**Present:** Authority – Messrs. DiSalvo, Borowy, Cermola, Curseaden, and Ms. Sack  
Management – Mss. Burns, Discepolo, Kowalski, Nesteriak, Reckdenwald and Messrs. Bingaman, Norris and Singh  
RPB – Messrs. Mongillo and Ricozzi  
Staff – Mrs. Slubowski

Chair DiSalvo called the meeting to order at 12:30 p.m.

Mr. Bingaman, the RWA's President & Chief Executive Officer, reviewed the safety moment distributed to members.

At 12:31 p.m., on motion made by Ms. Sack, seconded by Mr. Borowy, and unanimously carried, the Authority voted to recess the regular meeting to allow the Authority to meet as the Pension and Benefit Committee.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 1:40 p.m., the Authority reconvened.

On motion made by Ms. Sack, seconded by Mr. Curseaden, and unanimously carried, the Authority voted to approve, adopt, or receive, as appropriate the following items in the amended Consent Agenda:

1. Minutes of the June 18, 2020 meeting.
2. Capital budget authorization for August 2020.

**RESOLVED**, that the Vice President of Financial Services is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$3,600,000 for the month of August 2020 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for FY 2021 for all Capital Improvement Projects to be exceeded. In the absence of the Vice President of Financial Services, the Vice-President of Asset Management is authorized, to sign in her place.

3. Capital Budget Transfer Notifications.
4. Monthly Financial Report for June 2020.
5. Accounts Receivable Update for June 2020.
6. Derby Tank Update.
7. North Cheshire Update.

8. Request for Bid Exemption – Ruden Street, West Haven, Water Main Rehabilitation.
9. Release of option on Olin Property, Hamden.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

Ms. Kowalski, RWA's Vice President of Financial Services, reviewed the resolutions for the Drinking Water State Revolving Fund project loan and grant subsidy for RWA's Automated Metering Infrastructure (AMI) (Phase IV). Mr. Borowy moved for approval of the following resolutions:

**WHEREAS**, on July 17, 2014, the Authority adopted and on November 20, 2014, the Representative Policy Board (the "RPB") approved the resolutions which established the general terms and provisions of the Authority's bonds which may be issued as project loan obligations in one or more series delivered to the State of Connecticut in the aggregate principal amount not to exceed \$28,425,000 to finance, among other things, the cost of certain capital improvements to the Authority's water system, specifically the purchase and installation of advanced meter reading infrastructure (the "AMI Project"); and

**WHEREAS**, the Authority has issued PLO No. 2018-7063, PLO No. 2019-7071 and PLO No.2018-7063 each to finance a portion of the AMI Project; and

**WHEREAS**, the Authority wishes to provide for the issuance, sale and delivery of the Authority's Project Loan Obligation for the fourth portion of the AMI Project (the "PLO") and approve the Project Loan and Subsidy Agreement by and between the State of Connecticut and the Authority related to such portion of the AMI Project (the "AMI Loan Agreement").

**NOW THEREFORE BE IT RESOLVED**, that the President/Chief Executive Officer and the Vice President of Financial Services and any Vice President or any one of them may apply to the State Department of Public Health for eligibility and funding of the AMI Project and sign such application and any other documents which may be necessary or desirable to apply for eligibility of and to apply for and obtain financial assistance for the AMI Project from the State's Drinking Water Fund Program and that any such action taken prior hereto is hereby ratified and confirmed.

**BE IT FURTHER RESOLVED**, that the Chairperson or Vice Chairperson and President/Chief Executive Officer or Vice President of Financial Services be authorized (i) to issue, sell and deliver the PLO in an amount not to exceed \$7,000,000, and (ii) to determine the principal amount, date, date of maturity, interest rate, form and other details of the PLO, pursuant to the Act and the Water System Revenue Bond Resolution, General Bond Resolution as amended and supplemented (the "General Bond Resolution") or any other provisions of law thereto enabling.

**BE IT FURTHER RESOLVED**, that the Authority hereby approves the Supplemental Resolution authorizing the issuance of the PLO substantially in the form attached hereto as Exhibit A, with such changes, omissions, insertions and revisions as the Chairperson or Vice Chairperson and President/Chief Executive Officer or Vice President of Financial Services shall deem advisable and which shall be as set forth in a Certificate of Determination attached thereto.

**BE IT FURTHER RESOLVED**, that for the purposes of providing to the Authority the loan and grant from the State, the Authority hereby approves the AMI Loan Agreement substantially in the form as the President/Chief Executive Officer or Vice President of Financial Services

shall deem advisable and the approval of the Authority shall conclusively be determined from any of their signatures thereon.

**BE IT FURTHER RESOLVED**, that the Chairperson, Vice Chairperson, President/Chief Executive Officer and Vice President of Financial Services , or any one of them, are hereby authorized to execute and deliver such documents as may be necessary or desirable to issue and deliver the PLO, including but not limited to, the AMI Loan Agreement, and to take such actions or to designate other officials or employees of the Authority to take such actions and execute such documents in connection with the issuance, sale and delivery of the PLO as are determined necessary or advisable and in the best interests of the Authority and that the execution of such documents shall be conclusive evidence of such determination.

**BE IT FURTHER RESOLVED**, that the Chairperson, Vice Chairperson, President/Chief Executive Officer or Vice President of Financial Services or any one of them are hereby authorized to accept such grants from the State for the AMI Project as set forth in the AMI Loan Agreement and to apply the proceeds of the grant to the AMI Project.

Mr. Cermola seconded the motion. The Chair called for the vote:

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Abstain

Ms. Nesteriak, RWA's Senior Vice President of Operations and Business Strategy, provided an update of COVID-19 at the RWA, which included:

- Employee status
- Return to work kits
- Self-certification application
- Upgrades to 90 Sargent Drive
- Staffing
- Treatment plant status
- Next phase

Ms. Kowalski provided an update of the COVID-19 Key Metrics Data, which included:

- Year-over-year production Cash collections
- Continued uncertainty

At 1:50 p.m., Ms. Burns entered the meeting and Mr. Ricoszi withdrew from the meeting.

Ms. Nesteriak introduced Ms. Burns, RWA's Director of Operations, who provided a Distribution System update, which included:

- Water Distribution system overview
- Operating strategy
- Risk, resiliency and redundancy
- Next steps

At 2:35 p.m., Ms. Burns and Mr. Mongillo withdrew from the meeting.

Mr. Bingaman reported on the results of a short board survey.

Authority members reported on recent Representative Policy Board committee meetings.

At 2:40 p.m., on motion made by Mr. Curseaden, seconded by Mr. Borowy, and unanimously carried, the Authority voted to recess the regular meeting to allow the Authority to meet as the Compensation Committee.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 2:45 p.m., Mss. Discepolo, Kowalski, Nesteriak, Reckdenwald, Slubowski and Messrs. Norris and Singh withdrew from the meeting.

At 3:15 p.m., the Authority reconvened.

Mr. Cermola reported on the Compensation Committee meeting. The committee discussed FY 2020 Chief Executive Officer (CEO) and officer compensation that would be effective August 1, 2020. He noted that in light of the RWA's uncertain financial outlook due to the COVID-19 pandemic, it was the CEO and Leadership Team's unanimous recommendation that they not receive a Fiscal Year 2020 merit increase, a performance bonus, or an increase in compensation due to the promotions or added responsibilities announced on June 25, 2020.

Mr. Cermola further commented that all or part of warranted compensation increases could be restored for the organization should RWA's financial situation not turn out as reflected in the recast and reduced Fiscal Year 2021 budget. After discussion, it was the consensus of the committee that given the RWA's current circumstances and financial uncertainty, the suspension of a salary increase and bonus payout for FY 2020 for the CEO and officers was an appropriate action, as discussed in the committee's executive session. He moved for approval of the following resolutions:

**RESOLVED**, that at the recommendation of the CEO and Leadership Team, the Authority does not authorize Fiscal Year 2020 merit increases, a performance bonus, or an increase in compensation due to promotions or added responsibilities as announced on June 25, 2020; and

**FURTHER RESOLVED**, that all or part of warranted compensation increases could be restored for the organization should the RWA's financial situation not turn out as reflected in the recast and reduced Fiscal Year 2021 budget; and

**FURTHER RESOLVED**, that at the Compensation Committee's recommendation, the Authority approves the suspension of Fiscal Year 2020 salary increases and bonus payouts for FY 2020 for its CEO and officers.

Mr. Borowy seconded the motion. After discussion, the Chair called for the vote:

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye



At 3:17 p.m., Ms. Reckdenwald entered the meeting and on motion made by Mr. Borowy, seconded by Mr. Cermola, and unanimously carried the Authority voted to go into executive session to discuss COVID-19 related concessions. Present in executive session were the Authority members, Mr. Bingaman and Ms. Reckdenwald.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 3:40 p.m., the Authority came out of executive session and on motion made by Ms. Sack, seconded by Mr. Curseaden, and unanimously carried, the Authority voted to adjourn the meeting.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

Respectfully submitted,

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Kevin Curseaden, Secretary

Attachments:

1. SCCRWA Resolution regarding project loan obligation for AMI Project (Phase IV)
2. SCCRWA Supplemental Resolution regarding project loan obligation for AMI Project (Phase IV)

**SOUTH CENTRAL CONNECTICUT REGIONAL WATER AUTHORITY  
RESOLUTION REGARDING PROJECT LOAN OBLIGATION FOR AMI PROJECT**

**WHEREAS**, on July 17, 2014, the Authority adopted and on November 20, 2014, the Representative Policy Board (the “RPB”) approved the resolutions which established the general terms and provisions of the Authority’s bonds which may be issued as project loan obligations in one or more series delivered to the State of Connecticut in the aggregate principal amount not to exceed \$28,425,000 to finance, among other things, the cost of certain capital improvements to the Authority’s water system, specifically the purchase and installation of advanced meter reading infra structure (the “AMI Project”); and

**WHEREAS**, the Authority has issued PLO No. 2018-7063, PLO No. 2019-7071 and PLO No.2018-7063 each to finance a portion of the AMI Project; and

**WHEREAS**, the Authority wishes to provide for the issuance, sale and delivery of the Authority’s Project Loan Obligation for the fourth portion of the AMI Project (the “PLO”) and approve the Project Loan and Subsidy Agreement by and between the State of Connecticut and the Authority related to such portion of the AMI Project (the “AMI Loan Agreement”).

**NOW THEREFORE,**

**BE IT RESOLVED**, that the President/Chief Executive Officer and the Vice President of Financial Services and any Vice President or any one of them may apply to the State Department of Public Health for eligibility and funding of the AMI Project and sign such application and any other documents which may be necessary or desirable to apply for eligibility of and to apply for and obtain financial assistance for the AMI Project from the State’s Drinking Water Fund Program and that any such action taken prior hereto is hereby ratified and confirmed.

**BE IT FURTHER RESOLVED**, that the Chairperson or Vice Chairperson and President/Chief Executive Officer or Vice President of Financial Services be authorized (i) to issue, sell and deliver the PLO in an amount not to exceed \$7,000,000, and (ii) to determine the principal amount, date, date of maturity, interest rate, form and other details of the PLO, pursuant to the Act and the Water System Revenue Bond Resolution, General Bond Resolution as amended and supplemented (the “General Bond Resolution”) or any other provisions of law thereto enabling.

**BE IT FURTHER RESOLVED**, that the Authority hereby approves the Supplemental Resolution authorizing the issuance of the PLO substantially in the form attached hereto as Exhibit A, with such changes, omissions, insertions and revisions as the Chairperson or Vice Chairperson and President/Chief Executive Officer or Vice President of Financial Services shall deem advisable and which shall be as set forth in a Certificate of Determination attached thereto.

***BE IT FURTHER RESOLVED***, that for the purposes of providing to the Authority the loan and grant from the State, the Authority hereby approves the AMI Loan Agreement substantially in the form as the President/Chief Executive Officer or Vice President of Financial Services shall deem advisable and the approval of the Authority shall conclusively be determined from any of their signatures thereon.

***BE IT FURTHER RESOLVED***, that the Chairperson, Vice Chairperson, President/Chief Executive Officer and Vice President of Financial Services , or any one of them, are hereby authorized to execute and deliver such documents as may be necessary or desirable to issue and deliver the PLO, including but not limited to, the AMI Loan Agreement, and to take such actions or to designate other officials or employees of the Authority to take such actions and execute such documents in connection with the issuance, sale and delivery of the PLO as are determined necessary or advisable and in the best interests of the Authority and that the execution of such documents shall be conclusive evidence of such determination.

***BE IT FURTHER RESOLVED***, that the Chairperson, Vice Chairperson, President/Chief Executive Officer or Vice President of Financial Services or any one of them are hereby authorized to accept such grants from the State for the AMI Project as set forth in the AMI Loan Agreement and to apply the proceeds of the grant to the AMI Project.

**EXHIBIT A**

**SUPPLEMENTAL RESOLUTION**

**SEE ITEM 6**

SOUTH CENTRAL CONNECTICUT REGIONAL WATER AUTHORITY

WATER SYSTEM REVENUE BOND RESOLUTION  
GENERAL BOND RESOLUTION

PROJECT LOAN OBLIGATION  
SUPPLEMENTAL RESOLUTION

Authorizing the Issue of

PROJECT LOAN OBLIGATION FOR THE AMI PROJECT  
Dated \_\_\_\_\_, 2020

SOUTH CENTRAL CONNECTICUT REGIONAL WATER AUTHORITY

PROJECT LOAN OBLIGATION FOR THE AMI PROJECT

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## SUPPLEMENTAL RESOLUTION

### Authorizing the Issuance of the Project Loan Obligation for the AMI Project

#### RECITALS

WHEREAS, the South Central Connecticut Regional Water Authority (the “Authority”) is authorized pursuant to Connecticut Special Act No. 77-98, as amended (the “Act”), and the Water System Revenue Bond Resolution, General Bond Resolution, adopted July 31, 1980 as amended and supplemented (the “Resolution”), to issue bonds of the Authority from time to time; and

WHEREAS, the Resolution provides that such bonds shall be issued subject to the terms, conditions and limitations established by the Resolution and one or more supplemental resolutions authorizing each series of bonds; and

WHEREAS, under the Resolution bonds are defined to mean, inter alia, project loan obligations delivered to evidence the Authority’s obligation to repay the financing of a loan from the State of Connecticut (the “State”) under its Drinking Water State Revolving Fund Program (“DWSRF”); and

WHEREAS, the Representative Policy Board of the South Central Connecticut Regional Water District (the “RPB”) approved the issuance of bonds or project loan obligations on November 20, 2014 in the maximum principal amount of \$28,425,000 to finance the purchase and installation of advanced meter reading infrastructure (the “AMI Project”); and

WHEREAS, on February 22, 2018 the Authority issued its Project Loan Obligation No. 2018-7063 in the amount of \$7,588,217.94 to partially finance the costs of the AMI Project; and

WHEREAS, on August 21, 2018 the Authority issued its Project Loan Obligation No. 2019-7071 in the amount of \$3,258,240.26 to partially finance the costs of the AMI Project; and

WHEREAS, on February 22, 2019 the Authority issued its Project Loan Obligation No. 2019-7078 in the amount of \$3,912,957.51 to partially finance the costs of the AMI Project; and

WHEREAS, on February 26, 2019, the Authority issued its \$3,650,000 bond anticipation note to temporarily finance the costs of a portion of the AMI Project (the “Webster Bond Anticipation Note”); and

WHEREAS, on February 27, 2019, the Authority issued its \$3,750,000 bond anticipation note to temporarily finance the costs of a portion of the AMI Project (the “Citizens Bond Anticipation Note” and together with the Webster Bond Anticipation Note, the Bond Anticipation Note”); and

WHEREAS, the Authority hereby determines that it is necessary and desirable that the Authority issue its Project Loan Obligation (the “PLO”) to refund the Bond Anticipation Note and permanently finance (i) the costs of certain capital improvements to the water system of the Authority including specifically a portion of the cost of the AMI Project, (ii) funds for deposit to certain reserve funds held under the Resolution, if necessary and (iii) the costs of issuance related to the PLO.

NOW, THEREFORE, BE IT RESOLVED BY THE SOUTH CENTRAL CONNECTICUT REGIONAL WATER AUTHORITY AS FOLLOWS:

## ARTICLE I

### AUTHORITY AND DEFINITIONS

#### Section 101. Authority for Supplemental Resolution.

This supplemental resolution (the “Supplemental Resolution”) to the Resolution in substantially the form presented at this meeting with such changes, omissions, insertions and revisions as the Chairperson or Vice Chairperson and President/Chief Executive Officer or Vice President of Financial Services shall deem advisable and as set forth in the Certificate of Determination (as hereinafter defined) is adopted in accordance with the provisions of Article II and Article IX of the Resolution and pursuant to the authority contained in the Act.

#### Section 102. Definitions.

A. All terms defined in Section 102 of the Resolution shall have the same meanings, respectively, in this Supplemental Resolution.

B. In addition, as used in this Supplemental Resolution, unless the context otherwise requires, the following term shall have the following meaning:

“Certificate of Determination” means a certificate of determination required by Section 701 hereof, signed by the Chairperson or Vice Chairperson and the President/Chief Executive Officer or Vice President of Financial Services setting forth the terms of the PLO and attached hereto as **Exhibit A** and made a part hereof.

C. Unless the context otherwise requires, in this Supplemental Resolution words of the masculine gender shall mean and include correlative words of the feminine and neuter genders; words importing the singular number shall mean and include the plural number and vice versa; words importing persons shall include firms, associations and corporations; and the terms, “hereby”, “hereof”, “hereto”, “herein”, “hereunder” and any similar terms refer to this Supplemental Resolution.



## ARTICLE II

### AUTHORIZATION OF PLO

#### Section 201. Principal Amount, Designation and Series.

A series of bonds entitled to the benefit, protection and security of the Resolution is hereby authorized in the maximum amount not to exceed \$7,000,000. Such series of bonds shall be designated as, and shall be distinguished from, the Bonds of all other series by the title of Project Loan Obligation with the number assigned to it by the State. The principal amount of the PLO shall be as set forth in the Certificate of Determination.

#### Section 202. Purpose.

The purposes for which the PLO are being issued are to permanently finance (i) the costs of certain capital improvements to the water system of the Authority specifically, a portion of the cost of the purchase and installation of advanced meter reading infrastructure, (ii) funds for deposit to the Capital Contingency Fund, the Debt Reserve Fund and the Operating Reserve Fund, as necessary and (iii) the costs of issuance related to the PLO. The amount of the PLO being issued for Other Corporate Purposes is as set forth in the Certificate of Determination.

#### Section 203. Date, Maturity and Interest Rates.

The PLO shall be dated the Date of Delivery.

The PLO shall be issued as a term bond which shall mature in the aggregate principal amount as established by the Certificate of Determination. The PLO shall bear interest at a rate of 2% per year on the unpaid principal balance calculated on the basis of a 360-day year consisting of twelve 30-day months.

#### Section 204. Interest Payment Dates.

The PLO shall bear interest from its dated date, payable monthly as set forth in the Certificate of Determination.

#### Section 205. Reserved.

#### Section 206. Method of Payments.

The principal of, premium, if any, and interest on the PLO shall be payable by check, draft or wire transfer payable to the Treasurer, State of Connecticut at: State of Connecticut, Office of the Treasurer, 55 Elm Street, Hartford, CT 06106, Attn: DWSRF Financial Administrator, or to such other place as the State shall designate in writing to the Authority. Such payments to the Treasurer are in lieu of payments to the Trustee required by Section 404 C1 and Section 404 C2 of the Resolution for the principal and interest payments due on the PLO.

Section 207. Redemption.

A. The PLO shall be subject to optional redemption as set forth in the Certificate of Determination.

B. The PLO shall be subject to mandatory sinking fund redemption at 100% of the principal amount thereof plus accrued interest to the date of redemption, from sinking fund payments in the amounts as established by the Certificate of Determination.

C. The PLO is subject to mandatory redemption in whole at 100% of the principal amount thereof plus accrued interest to the date of redemption if all or substantially all of the Water System is taken by the State or any municipality in the State with general governmental powers and duties as more particularly described in Section 507 of the Resolution.

Section 208. Delivery of PLO.

The PLO shall be delivered to the State to evidence the Authority's obligation to repay the financing of a loan from the State's DWSRF.

**ARTICLE III**

**DISPOSITION OF PROCEEDS OF PLO**

Section 301. Refunding.

Upon delivery of the PLO and receipt of payment therefor, the Authority shall pay from the net proceeds thereof, after the payment of certain Costs of Issuance, the amounts necessary to refund the Bond Anticipation Note as established by the Certificate of Determination.

Section 302. Other Funds.

The Trustee or the Authority shall deposit such other proceeds in such other funds as set forth in the Certificate of Determination.

**ARTICLE IV**

**FORM AND EXECUTION OF PLO**

Section 401. Form of PLO and Trustee's Certificate of Authentication.

Subject to the provisions of the Resolution, the PLO and the Trustee's certificate of authentication shall be, respectively, in substantially the form as set forth in **Exhibit B** to this supplemental resolution, with such insertions or omissions, endorsements and variations as may be required or permitted by the Resolution.

Section 402. Execution of PLO.

The Chairperson, Vice Chairperson, President/Chief Executive Officer or Vice President of Financial Services, or any one of them is hereby authorized and directed to execute the PLO and the Secretary, Chairman, Vice Chairperson, President/Chief Executive Officer or Vice President of Financial Services, or any one of them is hereby authorized to sign and attest the Authority's seal on the PLO, each by their manual or facsimile signatures.

Section 403. Continued Exemption from Federal Income Taxation.

The Authority hereby agrees and covenants that it shall at all times perform all acts and things necessary or appropriate under any valid provision of law or in order to ensure that interest or amounts treated as interest, as applicable, paid on the PLO shall not be includable in the gross income of the owners thereof for Federal income tax purposes under the Code. Further, the Chairman, Vice Chairperson, President/Chief Executive Officer or Vice President of Financial Services, or any one of them are hereby authorized to execute all instruments and documents necessary to take such action.

Section 404. No Recourse on PLO.

No recourse shall be had for the payment of the principal or Redemption Price, if any, of or interest or amounts treated as interest, as applicable, on the PLO or for any claim based thereon or on the Resolution against any member or officer of the Authority or any person executing the PLO and neither any member or officer of the Authority nor any person executing the PLO shall be liable personally on the PLO by reason of the issuance thereof.

## ARTICLE V

### MISCELLANEOUS

Section 501. Delegation of Authority to Chairperson or Vice Chairperson and President and Chief Executive Officer or Vice President of Financial Services

The Chairperson or Vice Chairperson and President/Chief Executive Officer or Vice President of Financial Services are hereby delegated the authority to (i) determine with respect to the PLO the amount, issue date, date of maturity, denominations, redemption provisions, interest rate and mode, and other details of the PLO, (ii) determine whether the PLO shall be sold by competitive or negotiated sale and if such sale is negotiated, the purchaser of the PLO, and (iii) accept and incorporate into the PLO Supplemental Resolution any terms or provisions which they deem necessary or appropriate, all in accordance with the Act, the Resolution and any other provision of law applicable thereto. The Chairperson or Vice Chairperson and President/Chief Executive Officer or Vice President of Financial Services shall prepare a Certificate of Determination prior to the date of delivery of the PLO to be attached hereto as **Exhibit A** and incorporated in this PLO Supplemental Resolution setting forth such details and particulars of the PLO as determined in accordance with this delegation. Should the details and particulars of

the PLO conflict with such details and particulars set forth in this PLO Supplemental Resolution, the Certificate of Determination shall control.

Section 502. Effective Date.

This Supplemental Resolution shall take effect immediately.

**EXHIBIT A**

**CERTIFICATE OF DETERMINATION**

**SEE ITEM 7**

## EXHIBIT B

### FORM OF PROJECT LOAN OBLIGATION

U.S. \$ \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

**UNITED STATES OF AMERICA  
STATE OF CONNECTICUT  
SOUTH CENTRAL CONNECTICUT REGIONAL WATER AUTHORITY**

#### **Project Loan Obligation**

The South Central Connecticut Regional Water Authority, New Haven, Connecticut (the "Municipality"), for value received, hereby unconditionally promises to pay to the STATE OF CONNECTICUT (the "State") pursuant to the terms and conditions of a \_\_\_\_\_ and Project Loan and Subsidy Agreement dated \_\_, 20\_\_\_\_ between the Municipality and the State, (the "Agreement"), the principal sum of:

\_\_\_\_\_  
(\$ \_\_\_\_\_)

together with interest on the aggregate unpaid principal balance thereof. Unless otherwise required by law, the aggregate unpaid principal amount of this Project Loan Obligation and the interest thereon shall be payable in the amount of \_\_\_\_\_

\_\_\_\_\_, with final payment due and owing on \_\_\_\_\_. Such installments shall be comprised of principal and interest as shown on the Schedule of Payments attached hereto, subject to the Municipality's rights to prepay this Project Loan Obligation in whole or in part without premium or penalty as set forth in the Agreement. If the Municipality should exercise such right of prepayment, the schedule of remaining principal and interest payments, if any, shall be adjusted accordingly by the State.

Interest on the aggregate unpaid principal amount of this Project Loan Obligation shall be payable at the rate of two percent (2%) per annum. Interest on this Project Loan Obligation shall be computed on the basis of a year of three hundred sixty (360) days and twelve 30-day months.

The Municipality agrees to make all payments in lawful money of the United States, to pay interest at the rate specified above and to pay all costs including reasonable attorneys' fees incurred by the State in the collection of this Project Loan Obligation. Both the principal of and interest on this Project Loan Obligation shall be payable in lawful money of the United States of America to the Treasurer, State of Connecticut, at: State of Connecticut, Office of the Treasurer, 55 Elm Street, Hartford, Connecticut 06106, Attn: Clean Water Fund Financial Administrator or to such other place as the State shall designate in writing to the Municipality.

This Project Loan Obligation has been executed and delivered subject to the terms and conditions of the Agreement to which reference is hereby made for the terms and conditions upon which it shall be and may be prepaid in whole or in part without premium or penalty and generally as to the rights and duties of the State and as to the rights and duties of the Municipality.

Any capitalized terms used herein shall have the meanings ascribed to them in the Agreement.

It is hereby certified that every requirement of law relating to the issue hereof has been duly complied with and that this Project Loan Obligation is within every debt and other limit prescribed by law or by the Municipality. **This Project Loan Obligation is a special obligation of the Municipality issued pursuant to and secured by its Water System Revenue Bond Resolution, General Bond Resolution adopted on July 31, 1980 as amended and supplemented to date including as supplemented by its \_\_\_\_\_ Supplemental Resolution (collectively, the “General Bond Resolution”) and payable solely from the revenues derived from the Water System as that term is defined in the General Bond Resolution, and the full faith and credit of the Municipality is pledged to the payment of the principal of and interest on this Project Loan Obligation as the same may become due.**

*[Remainder of page intentionally left blank]*

**IN WITNESS WHEREOF, the \_\_\_\_\_, Connecticut, has**  
caused the seal of the \_\_\_\_\_ to be affixed hereto and this Project Loan Obligation to be signed in  
its name by the manual signature of the \_\_\_\_\_ of \_\_\_\_\_ and the  
seal of the Authority to be attested by the manual signature of the \_\_\_\_\_ of the Authority as of  
the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**SOUTH CENTRAL CONNECTICUT  
REGIONAL WATER AUTHORITY**

By: \_\_\_\_\_

Its

(SEAL)

Attested

By: \_\_\_\_\_



CERTIFICATION OF BANK

This is to certify that the within Project Loan Obligation is one of the particular issues described therein; that the signatures and seal thereto affixed are genuine; and that an opinion approving the legality of this issue has been rendered by \_\_\_\_\_ Attorney-at-Law, of \_\_\_\_\_, Connecticut.

By: \_\_\_\_\_


(Bank Officer)

## SCHEDULE OF PAYMENTS

**South Central Connecticut Regional Water Authority**  
90 Sargent Drive, New Haven, Connecticut 06511-5966 203.562.4020  
<http://www.rwater.com>

## **MEMORANDUM**

**TO:** Anthony DiSalvo  
David J. Borowy  
Joseph A. Cermola  
Kevin J. Curseaden  
Suzanne C. Sack

**FROM:**  Rochelle Kowalski  
Vice-President of Financial Services

**DATE:** August 17, 2020

**SUBJECT:** Capital budget authorization request for September 2020

Attached for your meeting on August 20, 2020 is a copy of the resolution authorizing expenditures against the capital improvement budget for September 2020. The amount of the requested authorization, for funds held by the trustee, is \$2,000,000.

This would result in projected expenditures through September 2020 of \$5,666,670 or 23.4% of the total 2021 fiscal year capital budget.

Attachment

**RESOLVED**

That the Vice-President of Financial Services is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$2,000,000 for the month of September 2020 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for fiscal year 2021 for all Capital Improvement Projects to be exceeded. In the absence of the Vice-President of Financial Services, the Vice-President of Asset Management is authorized to sign in her place.

**REGIONAL WATER AUTHORITY**  
**REVIEW OF FINANCIAL DATA**  
**July 31, 2020 (FY 2021)**

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**

**Operating Revenues**

FY21 revenue for water, including wholesale and fire service, is over budget by \$1,197k (approx. 5.8%) primarily due to higher than anticipated consumption. Metered water revenue is over budget by \$1,184k (approx. 6.4%)

Total net other revenue is \$171k above budget primarily due to both higher other proprietary and water revenue

**Operating Expenses**

Operating and Maintenance Expenses are currently under budget due to the following:

Employee Benefits are under budget primarily due to lower medical and dental expense.	(166,000)
General & Admin is under budget primarily due to timing.	(77,000)
Outside Services are under budget primarily due to timing.	(141,000)
Info. Technology Licensing & Maintenance Fees are under budget primarily due to timing.	(69,000)
Maintenance & Repairs are under budget primarily due to timing.	(135,000)
All Other	(319,000)
	\$ <u><u>(907,000)</u></u>

**Interest Income**

Interest Income is under budget primarily due to lower investment earnings.

**PROJECTED MAINTENANCE TEST**

The projected shortfall to meet 1.14 coverage is \$9.717 million vs. a budgeted shortfall of \$12.045 million.

**REGIONAL WATER AUTHORITY**  
**STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**  
**FOR THE MONTHS ENDING JULY 31, 2020**

Page 2

	<b>FY 2020 Actual</b>	<b>FY 2021 Budget</b>	<b>FY 2021 Actual</b>	<b>(Under)Over Budget</b>
<b>Operating revenues</b>				
Metered water revenues	\$ 17,988	\$ 18,486	\$ 19,670	\$ 1,184
Fire service	1,919	2,012	2,026	14
Wholesale	167	150	148	(2)
Other revenue - water	590	466	545	79
Other revenue - proprietary	1,582	1,499	1,632	133
Total operating revenues	22,246	22,613	24,021	1,408
<b>Operating expenses</b>				
Operating and maintenance expense	9,166	9,251	8,344	(907)
Expense associated with other revenue - water	280	316	301	(15)
Expense associated with other revenue - proprietary	492	574	630	55
Provision for uncollectible accounts	125	210	175	(35)
Depreciation	4,200	4,200	4,200	-
Payment in lieu of taxes	1,456	1,470	1,467	(4)
Amortization Pension Outflows/Inflows	(106)	121	121	(0)
Amortization OPEB Outflows/Inflows	247	(60)	(60)	(0)
Total operating expenses	15,860	16,083	15,177	(906)
Operating income	6,387	6,530	8,844	2,315
<b>Nonoperating income and (expense)</b>				
Interest income	842	227	84	(143)
(Loss) Gain on disposal of assets	-	-	-	-
Realized and unrealized (losses) gains on investments	-	-	-	-
Interest expense	(4,198)	(3,841)	(3,816)	26
Amortization of bond discount, premium, issuance cost and deferred losses	614	466	462	(3)
Intergovernmental revenue	-	-	-	-
Total nonoperating income and (expense)	(2,743)	(3,149)	(3,269)	(121)
Income (expense) before contributions	3,644	\$ 3,381	5,575	\$ 2,195
<b>Capital contributions</b>	437		6	
Change in net assets	4,081		5,581	
Total net assets - beginning of fiscal year	188,331		211,589	
Total net assets - end of reporting month	\$ 192,412		\$ 217,170	

	<b>Budget</b>	<b>Projected</b>	<b>(Under)Over</b>
<b>FY 2021 MAINTENANCE TEST</b>	<b>FY 2021</b>	<b>FY 2021</b>	<b>FY 2021</b>
<b>(Budget vs. Projected)</b>	<b>@114%</b>	<b>@114%</b>	<b>@114%</b>
Revenue Collected:			
Water sales	101,381	104,381	\$ 3,000
Interest Income	986	313	(673)
BABs Subsidy	656	656	-
Other Net	6,302	6,302	-
Common Non-Core	(200)	(200)	-
Total	109,124	111,452	2,328
Less:			
Operating and maintenance expenses	(56,200)	(56,200)	-
Common Non-Core	100	100	-
Depreciation	(6,500)	(6,500)	-
PILOT (A)	(8,700)	(8,700)	-
Net Avail for Debt Service (B)	\$ 37,824	\$ 40,152	\$ 2,328
Debt Service Payments (C)	\$ 43,745	43,745	\$ -
Debt Service @ 114% (D)	\$ 49,869	49,869	\$ -
Difference (B-D)	\$ (12,045)	\$ (9,717)	
RSF, Growth and/or General Fund (D)	12,045	9,717	
Coverage (A+D/C)	114%	114%	

**REGIONAL WATER AUTHORITY  
OPERATING AND MAINTENANCE EXPENSE  
JULY 31, 2020**

**Pg 3**

**PERIOD ENDING JULY 31, 2020**

	<b>FY 2020 Actual</b>	<b>FY 2021 Budget</b>	<b>FY 2021 Actual</b>	<b>(Under) Over</b>
1 Payroll	\$ 3,811	\$ 3,894	\$ 3,849	\$ (45)
2 Employee Benefits	1,350	1,358	1,192	(166)
Pension Contributions	769	443	443	0
3 Administrative Building	160	153	119	(34)
4 General & Administrative	120	180	103	(77)
5 Transportation	127	109	101	(8)
6 Tools & Stores	27	50	55	6
7 Utilities & Fuel	160	199	197	(2)
8 Material From Inventory	41	33	27	(6)
9 Pump Power Purchased	453	600	561	(39)
10 Chemicals	279	309	315	6
11 Road Repairs	32	33	21	(12)
14 Postage	44	48	21	(27)
15 Printing & Forms	17	17	13	(4)
17 Collection Expense	157	110	83	(28)
18 Business Improvement	24	24	13	(11)
19 Public/Customer Information	90	42	19	(23)
20 Outside Services	341	428	287	(141)
21 Insurance Premiums	220	254	247	(7)
22 Worker's Compensation, pre-Churchill	63	9	(3)	(12)
23 Damages	4	10	11	1
24 Training & Cont. Education	25	25	4	(21)
25 Authority Fees	22	26	22	(4)
26 Consumer Counsel	2	10	4	(6)
27 RPB Fees	11	28	14	(14)
28 Organizational Dues	22	-	11	11
29 Donations	17	5	-	(5)
34 Central Lab/Water Quality	62	65	42	(23)
40 Environmental Affairs	8	13	3	(10)
44 Info. Technology Licensing & Maintenance Fees	307	353	284	(69)
45 Maintenance and Repairs	399	422	286	(135)
	<u>\$ 9,167</u>	<u>\$ 9,251</u>	<u>\$ 8,344</u>	<u>\$ (907)</u>

## South Central Regional Water Authority

### Analysis of Accounts Receivable ("A/R")

(\$000 omitted)

#### Total Accounts Receivable Aging (in days)

	July	June	May	April	March	Feb	Jan	Dec	Nov	Oct	Sept	August
	2020	2020	2020	2020	2020	2020	2020	2019	2019	2019	2019	2019
Under 30	\$ 7,433	\$ 6,146	\$ 5,547	\$ 5,921	\$ 6,110	\$ 5,618	\$ 6,277	\$ 6,796	\$ 6,657	\$ 7,789	\$ 7,106	\$ 6,239
31-60	2,295	1,444	1,651	2,527	1,666	1,784	2,584	1,915	2,209	2,504	1,734	1,905
61-90	838	713	1,575	953	792	1,430	883	912	1,459	705	863	1,338
91-180	1,775	1,992	1,787	1,640	1,467	1,313	1,387	1,488	1,318	1,615	1,613	1,496
181-360	1,646	1,543	1,312	1,440	1,497	1,335	1,448	1,592	1,528	1,280	1,353	1,201
More than 1 year	4,266	4,331	4,207	4,333	4,243	4,092	4,174	4,272	4,063	4,104	4,216	4,040
Sub Total	18,253	16,169	16,079	16,814	15,775	15,572	16,753	16,975	17,234	17,997	16,885	16,219
Interest due	1,515	1,559	1,610	1,634	1,680	1,715	1,728	1,721	1,700	1,636	1,648	1,645
Total Gross A/R plus interest	\$ 19,768	\$ 17,728	\$ 17,689	\$ 18,448	\$ 17,455	\$ 17,287	\$ 18,481	\$ 18,696	\$ 18,934	\$ 19,633	\$ 18,533	\$ 17,864

#### Aged Accounts Receivable Focus of Collection Efforts

	July	June	May	April	March	Feb	Jan	Dec	Nov	Oct	Sept	August
	2020	2020	2020	2020	2020	2020	2020	2019	2019	2019	2019	2019
Greater than 60 days:												
A/R	\$ 10,011	\$ 10,114	\$ 10,470	\$ 9,930	\$ 9,248	\$ 9,487	\$ 9,124	\$ 9,542	\$ 9,678	\$ 8,941	\$ 8,859	\$ 8,954
Less: Multi-Tenants	(3,084)	(2,864)	(3,075)	(2,594)	(2,492)	(2,677)	(2,345)	(2,704)	(2,680)	(2,155)	(2,356)	(2,550)
Receiverships	(2,163)	(2,169)	(2,190)	(2,251)	(2,148)	(2,172)	(2,231)	(2,155)	(2,135)	(2,082)	(1,769)	(1,744)
Liens	(1,705)	(1,721)	(1,724)	(1,731)	(1,758)	(1,757)	(1,831)	(2,050)	(1,844)	(1,904)	(2,151)	(2,121)
Total	\$ 3,059	\$ 3,360	\$ 3,481	\$ 3,354	\$ 2,850	\$ 2,881	\$ 2,717	\$ 2,633	\$ 3,019	\$ 2,800	\$ 2,583	\$ 2,539
	31%	33%	33%	34%	31%	30%	30%	28%	31%	31%	29%	28%

#### Collection Efforts

	July	June	May	April	March	Feb	Jan	Dec	Nov	Oct	Sept	August
	2020	2020	2020	2020	2020	2020	2020	2019	2019	2019	2019	2019
Shuts *	\$ -	\$ -	\$ -	\$ -	\$ 21	\$ 58	\$ 63	\$ 39	\$ 33	\$ 54	\$ 34	\$ 38
Red Tags **	-	-	-	-	7	15	22	9	13	16	9	9
Receivers	5	8	5	4	8	15	30	8	14	48	15	11
Other <sup>(1), (2)</sup>	1,338	1,282	1,159	989	1,409	1,671	1,647	1,468	1,261	1,551	1,328	1,299
Total	\$ 1,343	\$ 1,290	\$ 1,164	\$ 993	\$ 1,445	\$ 1,759	\$ 1,762	\$ 1,524	\$ 1,321	\$ 1,669	\$ 1,386	\$ 1,357
* Number of shuts	0	0	0	0	65	162	210	125	124	153	123	125
** Number of Red tags	0	0	0	0	32	83	80	60	78	91	68	69

<sup>(1)</sup> Includes: Notices and letters, Code Red, internal calling effort and legal initiatives.

<sup>(2)</sup> Code Red reflects payments in all aging categories 60 days and older.



South Central Connecticut Regional Water Authority  
90 Sargent Drive, New Haven, Connecticut 06511-5966 203-562-4020  
<http://www.rwater.com>

DATE: August 17, 2020

TO: Anthony DiSalvo, Chairman  
David J. Borowy  
Joseph A. Cermola  
Kevin J. Curseaden  
Suzanne C. Sack

FROM: Lisa Burns, Director of Operations



SUBJECT: Exemption from Public Bidding/Lake Gaillard Pump Station Emergency Repair

In accordance with the RWA's October 25, 1980 resolution about emergency purchases, we are providing notice of an emergency purchase for the replacement of a medium voltage auto-transformer. In June, the Board was made aware that an electrical fire occurred on June 23, 2020 at the Lake Gaillard Pump Station (LGPS). The Lake Gaillard Pump Station includes six (6) pumps at this location – two (2) small and four (4) large – conveying 60% of the water systems supply to our customers. The criticality of this station requires its repairs to be treated as an emergency.

The medium voltage auto-transformer needs to be replaced as it was severely damaged by the fire. Our team has selected an Allen-Bradley soft start which has a 10-12 week lead time for delivery. When evaluating which type to replace the failed starter, we got quotes from Allen-Bradley for both the VFD (RWA Bid Exemption in place) and soft starter options. We selected the soft start version because of the significant cost difference, evaluation of operating requirements, and electrical consumption considerations. The uniformity of manufacturer reduces training requirements, making troubleshooting problems easier, and reduces spare parts inventory. Our local distributor, Hartford Electric Supply Company (HESCO), is the only Allen-Bradley supplier in Connecticut and has provided favorable pricing over the years and their technical support has been appropriate.

Copy to: Larry Bingaman  
Peter Bocciarelli  
Rochelle Kowalski  
Beth Nesteriak  
Ted Norris

**South Central Connecticut Regional Water Authority**

90 Sargent Drive, New Haven, Connecticut 06511-5966 203-562-4020

<http://www.rwater.com>

TO: Anthony DiSalvo, Chair  
David J. Borowy  
Joseph A. Cermola  
Kevin J. Curseaden  
Suzanne C. Sack

FROM: Ted Norris

DATE: August 20, 2020

SUBJECT: Derby Tank Update

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This memo is written to provide the Authority with an update on the Derby Tank Project and the land purchases associated with it.

**Property Acquisition:**

***No change to previous update:*** Second Amendments to the Purchase and Sale Agreements for the Saint Peter and Saint Paul Church (Chatfield Street) and Durante (Lombard Drive) properties were executed and extend the closing date until final decisions are made on the pending litigation, as provided for in the First Amendments.

**Planning and Zoning Approval:**

***No change to previous update:*** The Derby Planning and Zoning Commission unanimously approved our site plan application on June 18, 2019. After the approval, an appeal was filed with the Superior Court by Attorney Cava, representing two residents – Sharlene McEvoy and Dorothy Marinelli (the only residential neighbor near the tank site), against the City and RWA.

As previously noted, Attorney Cava raised a potential issue regarding proper notice, more specifically related to the Board of Aldermen/Alderswomen's (BOA) requirement to post a sign associated with the transfer of land and that RWA had 'no standing' to file the site plan application. Attorney Cava and attorneys for the City of Derby and RWA submitted. The judge providing a ruling in our favor on January 9<sup>th</sup> related to the BOA notice issue. Following that ruling, a status conference call was held on January 16<sup>th</sup> to set the schedule for the next steps, related to the site plan approval appeal. Attorneys for both the plaintiffs and defendants have filed briefs, however, the court schedule has since been delayed due to the COVID-19 pandemic. (*Update*) Status Conferences were held on July 15<sup>th</sup> and July 28<sup>th</sup>, at which time oral arguments have been scheduled for September 22<sup>nd</sup>.

eon/lm

cc Larry Bingaman  
Beth Nesteriak  
Rose Gavrilovic

**South Central Connecticut Regional Water Authority**

90 Sargent Drive, New Haven, Connecticut 06511-5966 203-562-4020

<http://www.rwater.com>

TO: Anthony DiSalvo  
David J. Borowy  
Joseph A. Cermola  
Kevin J. Curseaden  
Suzanne C. Sack

FROM: Ted Norris

DATE: August 20, 2020

SUBJECT: North Cheshire Development Update

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The following is an update to the Authority on the status of the discussions with the Developer, Town of Cheshire, and Town of Southington Water Department regarding the Stone Bridge Crossing development at the northwest quadrant of the intersection of Routes 10 and I-691.

1. Developer, Paul Bowman and his partners: **(No update)**

As discussed at the May Authority meeting, we further discussed our request for the developer to install main on Route 10 south from the development to I-691. Mr. Bowman advised us that this was not possible in terms of the development's finances and that insistence by RWA for the Developer to do this work would end the possibility of this development going forward. RWA advised that this work was requested, not required and accepted his response. After discussion with his partners, Mr. Bowman agreed to continue working toward a viable solution for the development.

Mr. Bowman requested that RWA seek complete MOU's with the Towns of Cheshire and Southington as soon as possible noting that time is of the essence. He advised that not having the MOU's in place (or at least verbal agreements) caused financial uncertainty for the development in terms of design and construction standards.

**(Update)** Mr. Bowman was informed that RWA has been working through the details of the MOUs with Cheshire and Southington staff, as well as their respective Town Council and Board, to come to agreements on the terms and conditions of the MOUs.

2. As discussed with the Authority, RWA requested that the Town of Cheshire defer RWA PILOT payments on the RWA's mains needed to supply the development for a period of five years. Sean Kimball, Cheshire's Town Manager, requested RWA to estimate the value of the deferment, which RWA did, and provided Mr. Kimball with an estimate of \$215,000 for the five-year period. Additionally, the deferment of PILOT for mains within the development, if owned by RWA, would be \$175,000 for the five-year period. Mr. Kimball updated the Town Council, including a new member, on recent developments with the project, including this request. This was a significant amount of information for the Council to absorb, therefore the decision was made to discuss it further.

**(Update)** Upon further discussion, the Cheshire Town Council presented an offer to RWA to waive the PILOT payments associated with the mains within the development, as well as the mains RWA constructed along Route 10 and the loop on west side at Dickerman Road to connect to the development. The waiver of the PILOT payments, however, would be contingent on the sale and/or redevelopment of the state-owned property on the east side of Route 10. Cheshire is in negotiations with the state to deed that property to Cheshire. RWA requested that the Council re-consider tying the entire amount to the development of the state-owned property. Upon further review and discussion, the Town Council proposed:

- a. A five-year waiver, estimated at \$175,000, of the PILOT payments for the water mains within the development when and if RWA takes over these mains, and
- b. A 50% discount (reduction) for five years of the PILOT, estimated at \$215,000 (approximately \$108,000 discounted), for the water mains along Route 10 and on west side of the development connecting at Dickerman Road. This item would remain contingent upon the sale and/or redevelopment of the state-owned property.

RWA staff concurred and will prepare a draft MOU for Cheshire's review.

3. RWA met with the Town of Southington Water Department (SWD) to discuss standards for the developer installation of the main as well as aspects of ownership. RWA agreed in principal that SWD would administer the installation of the mains for Phase 1 (east side of the Ten Mile River and along and adjacent to Route 10) as their developer installed main requirements were similar to RWA's. One difference is that SWD requires that the developer retain ownership of the main for one year after installation, at which time SWD would take ownership assuming that there were no significant issues with the main. RWA takes ownership after completion of a successful developer installation and requires a two-year guarantee period from the developer.

RWA noted that under the 1927 agreement between the two water companies the RWA was required to pay SWD for mains owned by Southington within RWA's service territory once RWA was able to serve the area and sought to do so. RWA noted that it would not pay SWD for any developer install mains associated with this project after SWD took ownership of them. SWD noted they need to discuss it with their Board. Upon doing so, the SWD Board was hesitant about approving such a broad reaching action without further discussion. RWA is planning to meet with the SWD Board in late June.

**(Update)** Discussions were re-initiated with Southington in late July related to the terms and conditions that would allow Southington to initially own and operate the distribution system to the development, then transfer ownership to RWA. While not the entire cost of the mains, the SWD Board believes that RWA should make some payment to Southington when the transfer of ownership occurs and is looking for a proposal from RWA. RWA will continue discussions with Southington to work towards an agreement.

CC: Larry Bingaman  
Beth Nesteriak  
Rose Gavrilovic

## **SOUTH CENTRAL CONNECTICUT REGIONAL WATER AUTHORITY**

### **RESOLUTION APPROVING THE PROPOSED ISSUANCE OF BONDS**

**RESOLVED:** That the Authority hereby establishes the general terms and provisions of the Authority's Bonds which may be issued as Project Loan Obligations delivered to the State of Connecticut (the "Bonds") which are to be issued under its Water System Revenue Bond Resolution, General Bond Resolution adopted by the Authority and approved by the Representative Policy Board on July 31, 1980, as amended (the "General Bond Resolution").

1. The Bonds shall not exceed Five Million Dollars (\$5,000,000) in aggregate principal amount.
2. The Bonds may be issued as obligations in one or more series pursuant to the General Bond Resolution and a supplemental resolution to be adopted by the Authority for each series of Bonds, each of which shall specify the amount of the Bonds, the purposes for which the Bonds are to be issued, the date or dates, maturities, sinking fund installments if any, interest rates, series, denominations, form, redemption prices, security provisions and such other details of the Bonds as the Authority shall determine in accordance with the limits established by the General Bond Resolution and hereby.
3. The purposes of the Bonds shall be to finance or refinance the cost of certain capital improvements to the water system of the Authority from approximately September 1, 2020 through December 31, 2021 in accordance with a certain capital improvement plan (the "Plan") adopted by the Authority on June 18, 2020, as may be amended from time to time, (the "Projects") to provide funds for deposit to the Capital Contingency Fund, Debt Reserve Fund, and Operating Reserve Fund, as necessary pursuant to the General Bond Resolution and as permitted by the Internal Revenue Code of 1986, as amended and to pay costs of issuance.
4. The Bonds may be sold by negotiation as serial or term bonds with stated maturities and may be sold in a private or direct placement to a bank or the State of Connecticut.
5. The Authority reasonably expects to incur expenditures (the "Expenditures") in connection with the Projects of which a general functional description is contained in the Plan. The Authority reasonably expects to reimburse itself for the cost of Expenditures with respect to the Projects with the proceeds of tax-exempt debt to be issued by the Authority within eighteen (18) months after the date of any Expenditure or the date the Project is placed in service or abandoned, whichever is later. The maximum principal amount of such debt with respect to the Projects is not expected to exceed \$5,000,000.

6. The form of this resolution entitled “Resolution Approving the Proposed Issuance of Bonds” a copy of which shall be filed with the records of the Authority, shall be submitted to the Representative Policy Board for its approval in accordance with Section 22 of Special Act No. 77-98, as amended.

**BE IT FURTHER RESOLVED that:**

1. Temporary notes of the Authority which may be issued as Interim Funding Obligations delivered to the State of Connecticut may be issued by the Authority in the amount of \$5,000,000 in anticipation of the receipt of the proceeds from the sale of such Bonds.
2. The President / Chief Executive Officer, the Vice President of Financial Services and any Vice President or any one of them may apply to the State Department of Public Health for eligibility and funding of the Projects and sign such application and any other documents which may be necessary or desirable to apply for eligibility of and to apply for and obtain financial assistance for the Projects from the State’s Drinking Water Fund Program and that any such action taken prior hereto is hereby ratified and confirmed.

# PipeSafe Marketing

August 2020 Update



# Overview

- Increase brand awareness of PipeSafe programs by introducing new contemporary marketing and increasing media mix and market penetration.
- Deploy new advertising campaign in two waves for impact and cost efficiency:
  - Wave I: September-November 2020
  - Wave II: March-May 2021

## Target Audience

- Adults 25+
- New homeowners/relocations
- Neighbors of current plan participants



# PipeSafe Brand Persona

- Theme - “PipeSafe to the Rescue”
- Customer focused and human
- Helpful, engaging, confident, commanding
- Increase conversions



**Broken water line?  
PipeSafe to the Rescue  
is here for you!**

With the RWA's Water Line Protection Program, your repair costs are covered for pennies a day.

[pipe-safe.com](http://pipe-safe.com)  
203-562-4020

 Regional Water Authority  
**PipeSafe**<sup>SM</sup>

# Mass Media Marketing- Sept Launch

- Television ad on WTNH-TV8 and WCTX-TV59
- Radio spot on WPLR-FM, WKCI-FM and WYBC-FM
- Outdoor poster panels throughout Greater New Haven
- Website e-commerce
- Bill communications (inserts and onserts)
- Direct mail to new homeowners; neighbors of subscribers
- Social media
- Lawn signs promoting fix and call-to-action information
- Custom fleet wrap (billboard on wheels)

## RPB COMMITTEE MEETINGS

Month	Meeting	Will Attend
<b>July - 2020</b>	<i>Finance Committee</i> Monday, July 13 at 5:00 p.m.	Joe
	<i>Land Use Committee</i> Wednesday, July 8 at 5:30 p.m.	David
	<i>Consumer Affairs Committee</i> Monday, July 20 at 5:30 p.m.	Kevin
<b>August - 2020</b>	<i>Finance Committee</i> Monday, August 10 at 5:00 p.m.	David
	<i>Land Use Committee</i> Wednesday, August 12 at 5:30 p.m.	Kevin
	<i>Consumer Affairs Committee</i> Monday, August 17 at 5:30 p.m.	Joe
<b>September - 2020</b>	<i>Finance Committee</i> Monday, September 14 at 5:00 p.m.	Suzanne
	<i>Land Use Committee</i> Wednesday, September 9 at 5:30 p.m.	Suzanne
	<i>Consumer Affairs Committee</i> Monday, September 21 at 5:30 p.m.	David