

**Representative Policy Board**  
**South Central Connecticut Regional Water District**  
Via Remote Access\*\*

**AGENDA**

**Regular Meeting of Thursday, September 17, 2020 at 6:30 p.m.**

- I      Safety Moment
- II     Approval of Minutes – August 20, 2020 meeting
- III    Communications
  - A. Nominating Committee's recommendation re criteria for Authority member selection
- IV    Items for Consideration and Action
  - A. Finance Committee's recommendation regarding the approval of a resolution for interim financing for a draw down note
- V     Reports
  - A. Finance Committee
  - B. Land Use Committee
  - C. Consumer Affairs Committee
  - D. Nominating Committee
  - E. Authority/Management
- VI    Adjourn

\*\*In accordance with the Governor Lamont's, Executive Order No. 7B for the Protection of Public Health and Safety during COVID-19 Pandemic and Response, the public hearing will be held remotely under the requirements of Paragraph 1 of Executive Order No. 7B - Suspension of In-Person Open Meeting Requirements. Members of the public may attend the meeting via conference call, videoconference or other technology. For information on attending the meeting via remote access, and to view meeting documents, please visit <https://www.rwater.com/about-us/our-boards/board-meetings-minutes?year=2020&category=1435&meettype=&page=>. For questions, contact the board office at 203-401-2515.

**Topic: RPB September Meeting**

Time: Sep 17, 2020 06:30 PM Eastern Time (US and Canada)

Join Meeting *(via conference call)*

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 852 1965 3798

Passcode: 517157

Find your local number: <https://us02web.zoom.us/j/kvibqrGhq>

# SAFETY MOMENT

## September – Workstation Ergonomics

Working on your computer for long periods of time without thinking about proper setup can cause various types of musculoskeletal disorders. Paying attention to setting up your workstation with a focus on ergonomics can prevent these conditions. Please review the following tips to position your computer and monitor to avoid these conditions:

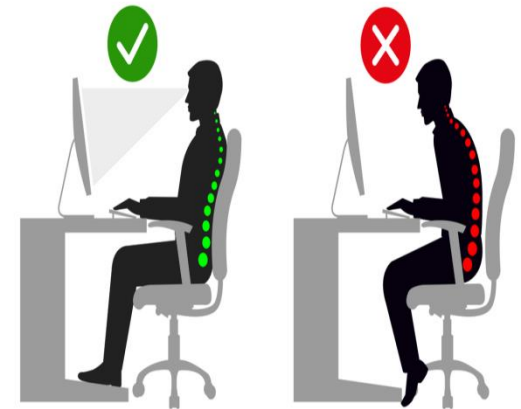
- Head and neck should be upright, not bent down/back
- Head and neck should face forward
- Shoulders and upper arms should be in-line with the torso
- Thighs should be parallel to the floor and the lower legs to be perpendicular to floor
- Feet should rest flat on the floor or are supported by a stable footrest
- Backrest should provide support for your lower back
- Seat front should not press against the back of your knees and lower legs
- Top of the screen is at or below eye level
- Monitor position is directly in front of you so you don't have to twist your head or neck

Service – Teamwork – Accountability – Respect – Safety

Tap Into  
Safety



Regional Water Authority



Safety is a core company value at the Regional Water Authority .  
It is our goal to reduce workplace injuries to zero.

 Regional Water Authority

## **RPB NOMINATING COMMITTEE**

### **PROPOSED CRITERIA TO BE UTILIZED IN RECOMMENDING APPOINTMENT OF A CANDIDATE TO THE FIVE MEMBER AUTHORITY FOR THE TERM BEGINNING 12/31/2020**

In developing the criteria or guidelines by which the qualifications of candidates for appointment to the Five Member Authority will be evaluated, consideration will be given to the Authority's current and future challenges and the organizations commitment to diversity. The successful candidate must be a dedicated and focused individual who will take a highly professional approach to the responsibilities of the position. It is expected that the candidate be a person of the highest personal integrity. It will be made clear to applicants that this is a twelve-month a year position that anticipates physical presence at meetings so that effective interaction between colleagues can take place. The following criteria are submitted for your review and comments.

#### **Behavior/Characteristics Required**

1. Ability to dissect and understand complex, multifaceted problems.
2. Ability to sense the "bigger picture" and maintain a strategic overview in addressing problems and planning solutions.
3. Ability to communicate ideas in a convincing and influential manner.
4. Ability to interact comfortably and effectively with a wide variety of people.
5. Ability and willingness to make timely and effective decisions.
6. Ability to function as a team member and modify plans and behavior when necessary to meet organizational goals.

#### **Educational Background**

1. Graduation from a four-year college or university, or equivalent experience.

#### **Work and Organization Background**

1. Applicants must have board or advisory board experience in either a for-profit or not-for-profit environment.
2. Applicants should have significant credentials in two or more of the following areas:
  - a. Private and/or public sector experience at the senior management level.
  - b. Direct responsibility for or significant involvement with capital projects, programs, and capital and operating budgets.
  - c. High-level public utility experience.
  - d. Political, legislative or regulatory agency involvement.
  - e. Environment, conservation land use experience or involvement.
  - f. Corporate finance and/or significant budget experience.
  - g. Substantial relevant legal experience.

**REPRESENTATIVE POLICY BOARD  
OF THE  
SOUTH CENTRAL CONNECTICUT REGIONAL WATER DISTRICT**

**PROPOSED RESOLUTION**

**Resolution Approving The Issuance Of Bonds**

**WHEREAS**, the South Central Connecticut Regional Water Authority (the “Authority”) proposes to issue its Bonds which may be issued as Project Loan Obligations delivered to the State of Connecticut (the “Bonds”) in accordance with Special Act 77-98, as amended, of the General Assembly of the State of Connecticut (the “Act”) and the Water System Revenue Bond Resolution, General Bond Resolution, adopted by the Authority and approved by the Representative Policy Board of the South Central Connecticut Regional Water District (the “RPB”) on July 31, 1980, as amended and supplemented (the “General Bond Resolution”); and

**WHEREAS**, the Act authorizes the Authority to issue its bonds from time to time but subject to the approval of the RPB.

**NOW THEREFORE BE IT RESOLVED THAT:**

1. The RPB hereby approves the issuance of the Authority’s Bonds in an aggregate principal amount not to exceed Five Million Dollars (\$5,000,000).
2. The Bonds may be issued as obligations in one or more series pursuant to the General Bond Resolution and a supplemental resolution to be adopted by the Authority for each series of Bonds, each of which shall specify the amount of the Bonds, the purposes for which the Bonds are to be issued, the date or dates, maturities, sinking fund installments if any, interest rates, series, denominations, form, redemption prices, security provisions and such other details of the Bonds as the Authority shall determine in accordance with the limits established by the General Bond Resolution and hereby.
3. The purposes of the Bonds shall be to finance or refinance the cost of certain capital improvements to the water system of the Authority from approximately September 1, 2020 through December 31, 2021 in accordance with a certain capital improvement plan adopted by the Authority on June 18, 2020, as may be amended from time to time, to provide funds for deposit to the Capital Contingency Fund, Debt Reserve Fund, and Operating Reserve Fund, as necessary pursuant to the General Bond Resolution and as permitted by the Internal Revenue Code of 1986, as amended and to pay costs of issuance.
4. The Bonds may be sold by negotiation as serial or term bonds with stated maturities and may be sold in a private or direct placement to a bank or the State of Connecticut.