

**Representative Policy Board
Nominating Committee
South Central Connecticut Regional Water District
Via Remote Access****

AGENDA

Special Meeting of Tuesday, September 22, 2020 at 5:00 p.m.

1. Safety Moment
2. Approval of Minutes – August 31, 2020 meeting
3. Discuss any changes to the Criteria
4. Discuss next steps in the selection process
5. Establish future committee meeting date, if necessary
6. Adjourn to interview incumbent Authority member

******In accordance with the Governor Lamont's, Executive Order No. 7B for the Protection of Public Health and Safety during COVID-19 Pandemic and Response, the public hearing will be held remotely under the requirements of Paragraph 1 of Executive Order No. 7B - Suspension of In-Person Open Meeting Requirements. Members of the public may attend the meeting via conference call, videoconference or other technology. For information on attending the meeting via remote access, and to view meeting documents, please visit <https://www.rwater.com/about-us/our-boards/board-meetings-minutes?year=2020&category=1435&meettype=&page=>. For questions, contact the board office at jslubowski@rwater.com or call 203-401-2515.

Topic: RPB Nominating Committee Meeting

Time: Sep 22, 2020 05:00 PM Eastern Time (US and Canada)

Join Meeting (*via conference call*)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Germantown)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 832 6212 2558

Passcode: 277581

Find your local number: <https://us02web.zoom.us/j/kcsCcnbLJ1>

SAFETY MOMENT

September – Avoid the Flu

Flu season occurs in the fall and winter, peaking between late November and early March, and it's an epidemic every year. The makeup of flu viruses can change from year to year, making it difficult to predict.



Ways to Prevent the Flu:

- CDC recommends getting the annual flu vaccine as soon as it becomes available; October is the ideal time to get vaccinated, but it's never too late
- If you don't like needles, ask your doctor if a nasal flu spray is available
- Avoid being around sick people if possible
- Wash your hands frequently with soap and water, or use hand sanitizer
- Cover your mouth when coughing or sneezing, preferably with the inside of your arm rather than your hand
- Avoid touching your face
- Disinfect surfaces that may be contaminated

Service – Teamwork – Accountability – Respect – Safety

Safety is a core company value at the Regional Water Authority .
It is our goal to reduce workplace injuries to zero.

 Regional Water Authority

**Representative Policy Board
Nominating Committee
South Central Connecticut Regional Water District
Minutes of August 31, 2020 Meeting**

A special meeting of the Nominating Committee of the Representative Policy Board (“Committee”) of the South Central Connecticut Regional Water District (“Authority”) took place on Monday, August 31, 2020, via remote access. Chair Malloy presided.

Present: **Committee Members** – Tom Clifford, Greg Malloy, Tim Slocum, Tony Rescigno and Michelle Verderame

Authority – Anthony DiSalvo, Chairman

RWA – Larry Bingaman, President & CEO

OCA – Jeffrey Donofrio, Esq.

Staff – Jennifer Slubowski

The Committee called the meeting to order at 5:03 p.m.

Chair Malloy reviewed the Safety Moment distributed to members.

The Committee met with Authority Chair, Mr. DiSalvo and RWA President & Chief Executive Officer, Mr. Bingaman, to discuss the types of experience and other traits needed by the Authority. Mr. DiSalvo and Mr. Bingaman reviewed the Criteria to be Utilized in Recommending Appointment of a Candidate to the Five Member Authority (“Criteria”) with the Committee, and discussed qualifications for candidates. Mr. DiSalvo noted that Mr. Cermola has served on the board for almost 50 years, since the start of the Authority. He contributes a strong background in engineering and finance and is an incredible asset to the board.

At 5:13 p.m., Messrs. Bingaman and DiSalvo withdrew from the meeting and Ms. Verderame entered the meeting.

The Committee reviewed the RPB Bylaw provisions and timing regarding the nominating process. Chair Malloy stated that the procedure for the New Haven representative requires the Mayor of New Haven to submit a list of at least three candidates for the position. Mr. Cermola has contacted the Mayor’s office to relay his interest in continuing to serve. All suggested candidates must be interviewed by the committee.

The Committee discussed various aspects of the selection criteria previously used. Based on comments by Messrs. DiSalvo and Bingaman, the Committee agreed to modify the selection criteria to include capital and operating budgets. The Chair stated that the board administrator would revise the selection criteria and circulate a draft to the committee for review.

The committee discussed meeting with the incumbent Authority member. Committee members agreed that Mr. Cermola is stable, reliable, and professional. After discussion, it was the consensus of the committee to waive the interview requirement, unless Mr. Cermola requests a meeting.

The next meeting of the Committee will be scheduled upon receipt of the Mayor’s letter with suggested candidates.

At 5:22 p.m., the meeting adjourned.

T. Gregory Malloy, Chairman

RPB NOMINATING COMMITTEE

**CRITERIA TO BE UTILIZED IN RECOMMENDING APPOINTMENT OF A
CANDIDATE TO THE FIVE MEMBER AUTHORITY FOR THE TERM
BEGINNING 12/31/2020**

In developing the criteria or guidelines by which the qualifications of candidates for appointment to the Five Member Authority will be evaluated, consideration will be given to the Authority's current and future challenges and the organizations commitment to diversity. The successful candidate must be a dedicated and focused individual who will take a highly professional approach to the responsibilities of the position. It is expected that the candidate be a person of the highest personal integrity. It will be made clear to applicants that this is a twelve-month a year position that anticipates physical presence at meetings so that effective interaction between colleagues can take place. The following criteria are submitted for your review and comments.

Behavior/Characteristics Required

1. Ability to dissect and understand complex, multifaceted problems.
2. Ability to sense the "bigger picture" and maintain a strategic overview in addressing problems and planning solutions.
3. Ability to communicate ideas in a convincing and influential manner.
4. Ability to interact comfortably and effectively with a wide variety of people.
5. Ability and willingness to make timely and effective decisions.
6. Ability to function as a team member and modify plans and behavior when necessary to meet organizational goals.

Educational Background

1. Graduation from a four-year college or university, or equivalent experience.

Work and Organization Background

1. Applicants must have board or advisory board experience in either a for-profit or not-for-profit environment.
2. Applicants should have significant credentials in two or more of the following areas:
 - a. Private and/or public sector experience at the senior management level.
 - b. Direct responsibility for or significant involvement with capital projects, programs, and capital and operating budgets.
 - c. High-level public utility experience.
 - d. Political, legislative or regulatory agency involvement.
 - e. Environment, conservation land use experience or involvement.
 - f. Corporate finance and/or significant budget experience.
 - g. Substantial relevant legal experience.