

**South Central Connecticut Regional Water Authority
Minutes of the September 17, 2020 Meeting**

A regular meeting of the South Central Connecticut Regional Water Authority took place on Thursday, September 17, 2020, via remote access. Chairman DiSalvo presided.

Present: Authority Members present – Messrs. DiSalvo, Borowy, Curseaden and Ms. Sack
Authority Member absent – Mr. Cermola
Management – Mss. Kowalski, Nesteriak, Reckdenwald, Velasquez and Messrs. Bingaman, Norris and Singh
Buccini Associates – Mr. Buccini
RPB – Ms. Campbell
Staff – Mrs. Slubowski

Chair DiSalvo called the meeting to order at 12:30 p.m.

Mr. Bingaman, the RWA's President & Chief Executive Officer, reviewed the safety moment distributed to members.

Mr. Bingaman introduced Mr. Buccini, of Buccini Associates, who conducted survey with board members to gather input for a Blue Sky survey conducted earlier in the month.

At 12:32 p.m., on motion made by Mr. Borowy, seconded by Mr. Curseaden, and unanimously carried, the Authority voted to go into executive session to discuss strategy. Present in executive session were the Authority members, Mss. Nesteriak and Slubowski and Messrs. Bingaman and Buccini.

Borowy	Aye
Cermola	Absent
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 12:55 p.m., the Authority came out of executive session, Mr. Buccini withdrew from the meeting and Mss. Kowalski, Reckdenwald and Messrs. Norris and Singh entered the meeting. On motion made by Mr. Curseaden, seconded by Mr. Borowy, and unanimously carried, the Authority voted to recess the meeting to meet as the Audit-Risk Committee.

Borowy	Aye
Cermola	Absent
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 1:30 p.m., the Authority reconvened and on motion made by Mr. Borowy, seconded by Ms. Sack, and unanimously carried, the Authority voted to recess the meeting to meet as the Environmental, Health & Safety Committee.

Borowy	Aye
Cermola	Absent
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 1:52 p.m., Mr. Ricozzi entered the meeting.

At 2:07 p.m., the Authority reconvened.

Ms. Sack requested that the North Cheshire Update be removed from the consent agenda for further discussion.

On motion made by Mr. Curseaden, seconded by Mr. Borowy, and unanimously carried, the Authority voted to approve, adopt, or receive, as appropriate the following items in the Consent Agenda, as amended:

1. Minutes of the August 20, 2020 meeting.
2. Capital budget authorization for October 2020.

RESOLVED, that the Vice President of Financial Services is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$2,300,000 for the month of October 2020 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for FY 2021 for all Capital Improvement Projects to be exceeded. In the absence of the Vice President of Financial Services, the Vice-President of Asset Management is authorized, to sign in her place.

3. Capital Budget Transfer Notifications for October 2020.
4. Key Performance Indicators.
5. Accounts Receivable Update for August 2020.
6. RPB Dashboard Report.
7. Derby Tank Update.

Borowy	Aye
Cermola	Absent
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

Discussion took place regarding RWA's involvement in the North Cheshire development, steps required to move forward and timing. Mr. Norris stated that the project is part of a ten-year plan and scheduled to begin in approximately two to three years.

Ms. Kowalski, RWA's Vice President of Financial Services, reviewed the quarterly financial reports for the first quarter of FY 2021, ending August 31, 2020, which included:

- Cover letter as a result of COVID-19
- Revenues, expenses, and changes in net position
- Operating and maintenance expenses
- FY 2021 Capital Budget report
- Investment earnings report

Authority members reported on recent meetings of the Representative Policy Board ("RPB") committee meetings and assignments were made for attendance at the fourth quarter 2020 RPB committee meetings.

Ms. Nesteriak, RWA's Executive Vice President and Chief Operating Officer, reported on activities over the past month, which included:

- Phase III re-opening
- Cleaning at sanitization practices
- Operational status
- COVID tracking software

She also reported that Griffin Health will be at 90 Sargent on October 14, 2020 to provide free flu shots for employees.

Mr. Kowalski provided an update of the COVID-19 Key Metrics Data, which included:

- Cash receipts
- Budget projections
- Risks and uncertainties

Mr. Bingaman stated that although the RWA might be doing better than anticipated, to date, with cash receipts there are still uncertainties with COVID-19 and a possible turnaround this fall.

Mr. Bingaman highlighted key points of the RWA's strategic priorities for the month ended August 31, 2020. He reported on the RWA's efforts to grow and improve diversity and inclusion efforts and acquisition strategies. Mr. Bingaman also reported that the RWA created a strategic partnership with Tighe & Bond to develop and strengthen the RWA's working relationship. He also designated members of the Outreach & Communications team to be community liaisons, to keep in regular contact with municipal officials, RPB members, and local health and fire departments.

Authority members will discuss the strategic priorities in more detail at the next Strategic Planning Committee meeting.

At 3:11 p.m., Ms. Campbell and Mr. Ricozzi withdrew from the meeting and on motion made by Mr. Borowy, seconded by Mr. Curseaden, and unanimously carried, the Authority voted to go into executive session to discuss negotiations related to the North Cheshire diversion. Present in executive session were the Authority members, Mss. Kowalski, Nesteriak, Reckdenwald and Messrs. Bingaman, Norris and Singh.

Borowy	Aye
Cermola	Absent
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 3:20 p.m., the Authority came out of executive session and Ms. Velasquez entered the meeting.

Mr. Norris and Ms. Velasquez, the RWA's Environmental Compliance and Sustainability Lead, reviewed a proposed Non-substantial Land Use Plan Amendment Application, to modify the exiting procedure from 2011 and to streamline the procedure for future renewable energy projects going forward. Some of the modifications included a de minimis category for smaller projects not requiring RPB approval, provisions to avoid ex-parte communications, and language to provide clarity.

Mr. Borowy moved for approval of the following resolution:

RESOLVED, that the Authority hereby accepts the Application to the Representative Policy Board (RPB) for the non-substantial Land Use Plan Amendment to modify the current

procedure for Future Renewable Economic Resource Projects (Appendix D of the Land Use Plan), as a completed Application, substantially in the form submitted to this meeting, and authorizes filing said Application with the Representative Policy Board for approval.

Ms. Sack seconded the motion. After discussion, the Chair called for the vote:

Borowy	Aye
Cermola	Absent
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 3:33 p.m., on motion made by Ms. Sack, seconded by Mr. Borowy, and unanimously carried, the Authority voted to recess the meeting to meet as the Non-core Business Committee.

Borowy	Aye
Cermola	Absent
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 4:19 p.m., the Authority reconvened, and Mr. Curseaden withdrew from the meeting. On motion made by Ms. Sack, seconded by Mr. Borowy, and unanimously carried, the Authority voted to go into executive session to discuss personnel matters. Present in executive session were the Authority members, Mss. Kowalski, Nesteriak, Reckdenwald, Slubowski and Messrs. Bingaman, Norris and Singh.

Borowy	Aye
Cermola	Absent
Curseaden	Absent
DiSalvo	Aye
Sack	Aye

At 4:42 p.m., the Authority came out of executive session and the meeting adjourned.

Respectfully submitted,

Kevin Curseaden, Secretary