

**Representative Policy Board  
Finance Committee  
South Central Connecticut Regional Water District  
Via Remote Access**

**MINUTES**

**Regular Meeting of Monday, September 14, 2020 at 5:00 p.m.**

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**ATTENDEES:**   **Finance Committee Members:** Tom Clifford, Charles Havrda, Jay Jaser, Vincent Marino, Tim Slocum and Michelle Verderame

**FMA Member:** Suzanne Sack

**Management:** Larry Bingaman, Dana Bochan, Rochelle Kowalski, and Prem Singh

**OCA:** Jeffrey Donofrio

**Staff:** Jennifer Slubowski

Chair Slocum called the meeting to order at 5:00 p.m. He reviewed the Safety Moment distributed to members

On motion made by Mr. Clifford, seconded by Mr. Jaser, and unanimously carried, the committee approved the minutes of its August 10, 2020 meeting.

At 5:04 p.m., Mr. Marino entered the meeting.

Mr. Singh, RWA's Vice President of Customer Service & Chief Information and Digital Officer, provided a Monthly Billing Project update, which included:

- AMI original business case (Initiatives in support of the project objectives including enhancements to the billing process, other online services, revenue recovery, water loss calculation, bill redesign and monthly billing conversion.)
- Business case overview for monthly billing (Customer experience, Company benefits and Strategic initiatives)
- Impact of innovation and technology
- Monthly billing financial walk-through
- O&M cost impacts

At 5:10 p.m., Ms. Sack entered the meeting.

Discussion took place regarding e-bill, ACH payments, processing fees, cash conversion, incentives, and regulatory issues.

Ms. Kowalski, RWA's Vice President of Financial Services, reviewed resolutions for the proposed interim subsequent issuance of bonds for the use of possible unanticipated costs through December 31, 2020. After discussion, Mr. Jaser moved for approval of the resolutions for recommendation to the Representative Policy Board, Mr. Marino seconded the motion, and the committee approved the proposed resolutions unanimously. The RPB will vote on the proposed resolutions at its September meeting.

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Ms. Kowalski reviewed the Quarterly Report on RPB Approved Projects, which included:

- Ansonia Derby Tank
- Brushy Plains Water System Improvements
- RTU Upgrades
- Branford Hill Service Area Improvement

There was no new business to report.

At 5:57 p.m. on motion made by Mr. Clifford, seconded by Mr. Marino, and unanimously carried, the meeting adjourned.

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Timothy Slocum, Chairman

**Note:** As a reminder, the next meeting of the Finance Committee is scheduled for Monday, October 5, 2020 at 5:00 p.m.