

**Representative Policy Board
Finance Committee
South Central Connecticut Regional Water District
Via Remote Access****

AGENDA

Special Meeting of Monday, December 14, 2020 at 5:00 p.m.

1. Safety Moment
2. Presentation: Risk, Resiliency and Redundancy (3Rs): B. Nesteriak and L. Burns
3. Approval of Minutes of November 9, 2020 meeting
4. Confirm date of special meeting for FY 2022 budget review – Tuesday, April 20, 2021 at 5:00 p.m.
5. Quarterly Report on RPB Approved Projects
6. Discussion regarding Interest Billing
7. Adjourn

Note: As a reminder, the next meeting of the Finance Committee will be held on Monday, January 11, 2021 at 5:00 p.m. (regular meeting).

******In accordance with the Governor Lamont's, Executive Order No. 7B for the Protection of Public Health and Safety during COVID-19 Pandemic and Response, the public meeting will be held remotely. Members of the public may attend the meeting via conference call, videoconference or other technology. For information on attending the meeting via remote access, and to view meeting documents, please visit <https://www.rwater.com/about-us/our-boards/board-meetings-minutes?year=2020&category=1435&meettype=&page=>. For questions, contact the board office at 203-401-2515.

Topic: RPB Finance Committee Meeting

Time: Dec 14, 2020 05:00 PM Eastern Time (US and Canada)

Join Meeting *(via conference call)*

Dial by your location

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 875 8817 0514

Passcode: 224867

Find your local number: <https://us02web.zoom.us/j/kvdZjIR7d>

SAFETY MOMENT

DECEMBER – HOLIDAY STRESS

The holiday season brings with it a mix of joy and stress for workers; 51 percent say they are more cheerful at work this time of year, but 35 percent feel more work related pressure. Among the factors that employees reported increasing stress levels:

- Balancing work and holiday obligations (32%)
- Taking time off and returning to heavier workloads (23%)
- Having smaller staff than usual because of time off (18%)
- Buying gifts for co-workers and contacts (11%)
- Attending holiday office parties (8%)

To alleviate or prevent job-related stress:

- Before leaving work, list priorities for the next day. Keep a separate list for off-the-job to dos.
- Ask for help if you have too much work. Your supervisor might consider solutions such as adjusting deadlines or delegating.

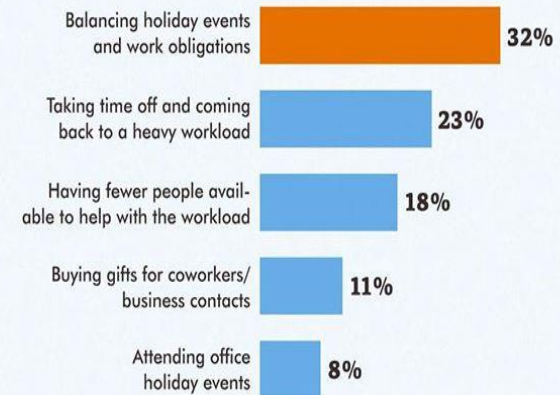


Tap Into
Safety



Regional Water Authority

Which aspect of the holiday season is most stressful for you on the job?



Other: 8%

Service – Teamwork – Accountability – Respect – Safety

Safety is a core company value at the Regional Water Authority .
It is our goal to reduce workplace injuries to zero.

Regional Water Authority

Risk, Resiliency, & Redundancy a Water Distribution System Update

RPB Finance Committee

December 14, 2020

Beth Nesteriak, Lisa Burns

Water Distribution System: Operating Strategy

The 3Rs:

1. Risk
2. Resiliency
3. Redundancy

Addressing Risk

- Near-term:
 - Review plans & documentation
 - Verify operating status of critical infrastructure
 - Develop plans to restore near-term functionality
 - Communicate findings & expectations
- Long-term vision:
 - Practice long-range master planning in conjunction with financial modeling
 - Eliminate system components
 - Reduce on-going O&M expenses

Improving Resiliency

- Near-term:
 - Use opportunities to drill & practice
 - Conduct root-cause analyses for system failures
- Long-term vision:
 - Advance asset management system/GIS/hydraulic modeling/CIS/SCADA tools to predict water distribution system responses *before* events occur

Providing Redundancy

- Near-term:
 - Identify areas where single points of failure & knowledge gaps exist (system & people)
 - Leverage opportunities to include provisions in current repairs and projects underway
- Long-term vision:
 - Provide all service areas (pressure zones) with more than one source of supply
 - Execute system investments in accordance with master planning priorities linked to financial modeling and rate tolerance
 - Address succession planning/cross training

Operations Summary

- Improve fundamentals
- Take holistic approach to support the core water business: people; process; technology; and investments
- Leverage existing resources (budgets, staffing) and future opportunities to achieve near and long-term goals

Discussion and Questions



**Representative Policy Board
Finance Committee
South Central Connecticut Regional Water District
Via Remote Access**

MINUTES

Regular Meeting of Monday, November 9, 2020 at 5:00 p.m.

ATTENDEES: **Finance Committee Members:** Tom Clifford, Charles Havrda, Jay Jaser, Vincent Marino, Tim Slocum and Michelle Verderame
RPB: Bob Harvey, Mike Horbal, Greg Malloy, Tony Rescigno and Jamie Mowat Young
Management: Larry Bingaman, Beth Nesteriak and Rochelle Kowalski
OCA: Jeffrey Donofrio
Staff: Jennifer Slubowski

Chair Slocum called the meeting to order at 5:00 p.m. He reviewed the Safety Moment distributed to members.

Mr. Bingaman, the RWA's President and Chief Executive Officer, made introductory remarks. Ms. Kowalski, RWA's Vice President of Financial Services, presented the Base Case review of the Ten Year Financial Model ("Model"), which included:

- Keeping the Rate Stabilization Fund at 10M, the General Fund at 10M and coverage at 114%.
- Review of Revenue, expenses and financing opportunities.
- Capital Planning considerations to balance risk, resiliency and redundancy.
- Leverage trend decreases over time.
- Opportunities for RWA's continued commitment to mitigate rate increases.
- Recommendations to balance rate impacts with financial stability.
- Various scenarios and impacts for informed decisions, recommendations and adjustments based on current circumstances.
- Next steps include monitoring the current financial situation and planning the 2022 budget and next rate application.

Discussion took place regarding the impact of COVID on the Model, age and dependability of the Model, capital projects, and pension status and target.

On motion made by Mr. Havrda, seconded by Mr. Jaser, and unanimously carried, the committee approved the minutes of its October 5, 2020 meeting.

On motion made by Mr. Havrda, and seconded by Mr. Marino, and unanimously carried, the committee voted to approve the proposed calendar year 2021 regular meeting dates for the Finance Committee.

There was no new business to report.

Representative Policy Board
Finance Committee
November 9, 2020

UNAPPROVED DRAFT

At 5:50 p.m. on motion made by Mr. Jaser, seconded by Mr. Marino, and unanimously carried, the meeting adjourned.

Timothy Slocum, Chairman

Note: As a reminder, the next meeting of the Finance Committee is scheduled for Monday, December 14, 2020 at 5:00 p.m.

South Central Connecticut Regional Water Authority
 90 Sargent Drive, New Haven, Connecticut 06511-5966 203-562-4020
 http://www.rwater.com

TO: Tim Slocum
1285 Lilac Court
Cheshire, CT 06410

DATE: December 9, 2020

RE: Quarterly Update of RPB
Approved Projects

ATTN: _____

We are sending you Enclosed Under Separate Cover via E-Mail Hand Delivery the following items:

- Prints Shop Drawings Data Sheets RPB Report
 Sketches Specifications Brochures _____

COPIES	PREPARED BY	REFERENCE NO.	DESCRIPTION
1		September - November 2020	Quarterly Report

THESE ARE TRANSMITTED:

- As Requested For Your Information _____
 For Your Use For Review and Comment

Remarks: Enclosed please find the second quarter Fiscal Year 2021 status report of all RPB-approved projects.

Very truly yours,

Regional Water Authority

- Copies to:** Anthony DiSalvo
Joseph A. Cermola
David Borowy
Suzanne Sack
Kevin Curseaden
Mario Ricoszi
Larry Bingaman
Rochelle Kowalski
Beth Nesteriak



Edward O. Norris, III, P.E.
 Vice President – Asset Management

**STATUS OF RPB-APPROVED PROJECTS
SECOND QUARTER FISCAL YEAR 2021 REPORT
SEPTEMBER - NOVEMBER 2020**

Ansonia-Derby Tank

Date of Initial Approval by the RPB: November 2012
Date Re-approved by the RPB: February 2019
Amount Initially Approved by the RPB: \$4,900,000
Revised Amount Approved by the RPB: \$5,100,000
Amount Expended to Date: \$1,124,042
Estimated Final Cost of Project: \$5,100,000
Scheduled Completion: February 2020
Anticipated Completion: December 2021

On September 22, oral arguments on RWA's standing to submit a site plan application to the Planning and Zoning Commission, as well as the exemption issued by the City related to tank height, environmental impacts as a result of tank site development, and parking lot lighting were presented to Judge Berger via Zoom. At the end of the second quarter Judge Berger had not issued a ruling and has until January 20, 2021 to do so.

Brushy Plains Water System Improvements

Date Approved by the RPB: July 2016
Amount Approved by the RPB: \$4,700,000
Amount Expended to Date: \$4,500,292
Estimated Final Cost of the Project: \$4,561,000
Scheduled Completion: June 2018
Anticipated Completion: August 2020; Final Payment was made to the contractor in August

During the quarter final documentation including as-built drawings and the operations & maintenance manual were submitted.

A final close-out payment will be issued to our consultant, Tighe & Bond, Inc., in January, 2021.

System-Wide Radio Telemetry (RTU) Upgrades

Date Approved by the RPB: July 2018
Amount Approved by the RPB: \$5,700,000
Amount Expended to Date: \$3,756,339
Estimated Final Cost of the Project: \$5,700,000
Scheduled Completion: May 2020
Anticipated Completion: August 2021

As a result of the pandemic and the reduction of the capital budget for FY 2021, the project cutover has been delayed until January 19, 2021. Knapp Engineering, the contractor, continues to perform field work such as antenna and network cabinet installations. EMA, our consultant, continues to review submittals and memos from the contractor.

Branford Hill Service Area Improvements

Date Approved by the RPB: April 2020
Amount Approved by the RPB: \$2,400,000
Amount Expended to Date: \$2,405,151
Estimated Final Cost of the Project: \$2,405,151
Scheduled Completion: May 2020
Anticipated Completion: December 2020

Negotiations with CDOT regarding possible additional pavement restoration were put on hold as a result of the pandemic, and remained on hold through the second quarter. It is anticipated that negotiations will resume in the fourth quarter of FY 2021.

North Sleeping Giant Wellfield Facilities Improvements

Date Approved by the RPB: June 2020
Amount Approved by the RPB: \$2,100,000
Amount Expended to Date: \$240,551
Estimated Final Cost of the Project: \$2,100,000
Scheduled Completion: August 2021
Anticipated Completion: August 2021

During the quarter, the contractor for the project, Associated Construction, mobilized on site and began project work in the phosphate chemical room.