Fiscal Year 2020

Corporate Social Responsiveness Report

The Power of Purpose



Tapping the Possibilities™

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# **The Power of Purpose**

Welcome to the Regional Water Authority's (RWA) Fiscal Year 2020 Corporate Social Responsiveness Report.

Here you will learn how we are fulfilling our higher purpose – to make life better for people – and how this shared commitment inspires our actions.

Through our product and services, we improve key moments in people's lives by making good things happen with our reliable, high-quality water. Through our time, resources and employees, we invest in our communities to build a brighter future for others. Through our business conduct, we show respect for the environment, empower our workers and value the needs of the people whose lives we touch.

In each of these ways, we live out our higher purpose every day. In this Corporate Social Responsiveness Report, we share the ideals we follow and describe the purposeful actions we took during Fiscal Year 2020 to serve our customers, employees, the communities in which we operate and the environment we all share.

We deliver this report at an extraordinary time for our organization and the nation as we respond to the impact of the coronavirus (COVID-19) pandemic. This public health crisis has required us to adjust how we operate.

As an essential service organization, having a higher purpose, mission, vision and values has kept us grounded in a time when uncertainty is the only certainty. Our higher purpose has never been more important. We make life better for people with our high-quality water so they can use proper hygiene and stay hydrated and healthy. And being socially responsive is a critical part of that noble purpose.

This report documents the progress we've made toward these goals in the most recent leg of a responsible journey that first began in 1849 when the predecessor company to our nonprofit corporation was born out of a purposeful mission by our founder, Eli Whitney II.

More than 170 years later, we are positioning our company for long-term, sustainable success as we journey to transform from a traditional water utility to

a 21<sup>st</sup>-century environmental services company, never wavering in our commitment to manage the complex water system entrusted to us.

We're embracing change as we prepare our business to meet tomorrow's customer and community needs. We're becoming more efficient, more innovative and more agile – while maintaining our commitment to sustainability and social responsibility.

We know that hundreds of thousands of people count on us for far more than the delivery of utility services. They, along with every community in our service area, also expect the RWA to help improve their quality of life, the economic vitality of the region and the prospect for a better future driven by clean, reliable and affordable drinking water, and pristine environments.

As an organization that has demonstrated its viability as a founder of Conscious Capitalism in Connecticut – a philosophy that recognizes the innate potential of business to make a positive impact on the world – to us, social responsiveness, like conscious capitalism, adds value for people and creates benefits for the environment and the region.

The RWA has long understood that social responsiveness must be an integrated piece of our overall business strategy and that there is a clear connection between a healthy business and a healthy community. They are not mutually exclusive. It's more important now than ever before that we realize this and come together to shape inclusive economies and cultures, and extend opportunities for all.

We invite you to follow our progress as we continue to navigate the important social, environmental and economic issues of our region.

Sincerely,

antiBingaman

Larry L. Bingaman President and Chief Executive Officer

The RWA is a nonprofit public corporation that provides an essential, life-sustaining product – water. On average, we deliver about 43 million gallons of water a day to a population of approximately 430,000 consumers in 15 South Central Connecticut municipalities. The RWA acts as a responsible steward of the environment by protecting the more than 27,000 acres of watershed land it owns and by promoting sustainable practices. Our customers and other stakeholders have faith in our ability to deliver the water that their lives depend on, anytime they turn on the faucet.

# **Higher Purpose**

We believe that, like good people, good companies have a higher purpose. Our higher purpose is to make life better for people. That means we improve key moments in people's lives. Eli Whitney II, the man who organized the New Haven Water Company (NHWC) – our predecessor – in 1849, had a similar purpose. More than 170 years later, Whitney's vision lives on in every aspect of today's RWA, which succeeded the NHWC in 1980. Our purpose is what drives us to work consciously, innovate for the greater good and continuously improve for all our stakeholders.

42,500,000 Gallons of Water a Day 430,073 Consumers 15 Municipalities 27,754 Acres of Watershed Land

# **Our Company**

# **Mission and Vision**

Our mission is straightforward and defines why we exist and our reason for being: to provide customers with high-quality water and services at a reasonable cost while promoting the preservation of watershed lands and aquifers. This mission is what gets us up in the morning, sustains us when times get tough and serves as our North Star when we are pulled off course.

Our vision is a bit more complex: to be an innovative water utility that sustains life, strengthens our communities and protects natural resources for future generations. To help you better understand our vision for the future, here's what it means broken down into phrases:

As an innovative water utility, we test the present, push the envelope and challenge the norms through technology and invention to generate ideas and discoveries that realize greater value for our customers, the communities we serve and the region. We sustain life by recognizing the value of the essential product we deliver to our customers each day. In a world where an estimated three million people die or become sick every year from preventable waterborne diseases, our water system provides high-quality water from the tap, 24/7/365. Consumers can rest assured knowing that their water supply meets or is better than rigorous federal and state health and safety standards.

 We strengthen our communities through our highquality water and well-maintained water system – key elements of prosperous, healthy communities and

High-Quality Tap Water 24/7/365

a symbol of our region's bounty. Water is a vital resource that citizens depend on for public health and fire protection, support for the economy and maintenance of the overall quality of life we all enjoy.

► We protect natural resources for future generations because we feel a close kinship

with the sources, supplies and assets we monitor and safeguard in order to deliver a reliable, high-quality product. We're reminded of the extraordinary value of resources when water service is temporarily interrupted.

# **STARS Values**

Pointing us in the right direction, our STARS values are more than just a set of words that reflect our mission, our vision and our higher purpose. Our values are the beliefs that guide our conduct and drive how we do business. Here's a closer look at our STARS values:

**Service:** We provide prompt, courteous service to both our customers and our coworkers. We continually strive to make the customer experience better for all.

**Teamwork:** We build on each other's strengths. Through efficiency and innovation, we work together, operating as a team, in a spirit of mutual trust and openness, to achieve success. Accountability: We are responsible for our actions. We are honest and ethical. Integrity is at the heart of everything we do.

**Respect:** We treat with respect everyone with whom we come in contact while doing our jobs. We promote diversity and embrace individuality.

**Safety:** We are a safe workforce. Safety is owned by each and every employee. We all benefit when safety is part of our daily lives.

# **Water Quality**

#### State-of-the-Art Laboratory

The RWA operates a state-of-the-art laboratory that ensures the water we provide to our customers is of the highest quality. The RWA's laboratory is fully certified in 150 fields of testing by the Environmental Laboratory Accreditation Program. Our team of chemists, biologists and technicians offers expert testing of the RWA's drinking water, as well as the water of consumers and from the public and private water utilities that hire our services.

The experts in our laboratory test water for contaminants regulated under state and federal law, as well as for contaminants of emerging concern, such as perfluoroalkyl and polyfluoroalkyl substances, commonly called PFAS. We are proud to say that after testing our water sources, we found that any presence of PFAS was well below the current health advisory level. Water is necessary for life, and by operating one of our state's foremost water science laboratories, the RWA is able to personally ensure the quality of water served to hundreds of thousands of people.



# **Extensive Testing**

In Fiscal Year 2020, the team of experts in the RWA's laboratory analyzed 39,755 water samples and conducted 240,864 tests.

Samples were professionally taken at the RWA's water sources, as well as the sources used by other utilities, municipalities and homeowners who hire our laboratory.

The results of water testing can fluctuate due to weather, temperature, time of year and a host of other conditions. For this reason, we take samples from locations throughout our distribution system at regular intervals during the year. This comprehensive testing protocol allows the RWA and our customers to be confident that the water we provide is of the highest quality.

# **Results to Be Confident In**

The most important part of the comprehensive testing conducted at the RWA's laboratory is the results. In

Fiscal Year 2020, our laboratory did not detect any contaminants at levels in excess of federal and state drinking water standards. Water provided by the RWA to our approximately 430,000 customers continues to meet or be better than all health and safety guidelines. The results of the RWA's testing are made available to customers every year in our water quality reports.



**Our Customers** 

#### Keeping Contamination Out of Drinking Water



Under certain conditions, water from a non-potable source, such as a cooling or irrigation system, can reverse flow and enter the public water system, making that water unusable or unsafe to drink. This type of contamination is called "backflow." The RWA works with businesses, healthcare facilities and homeowners to prevent backflow from impacting drinking water in our region.

In Fiscal Year 2020, our cross-connection control specialists ensured that 9,424 backflow prevention assemblies were tested and operating correctly. These backflow prevention assemblies prevent non-potable water from crossing into drinking water supplies.

#### Advanced Metering Technology

Demonstrating our commitment to innovative technology, in Fiscal Year 2020 the RWA installed 113,234 Advanced Metering Infrastructure (AMI) devices in our service area, achieving a 96.4 percent installation rate. AMI modernized our meter reading practices and created a new level of visibility into consumption patterns, providing the RWA with insights that improve operations and help us raise customer awareness of conservation opportunities by

allowing them to monitor their water use.

Our customers are benefiting from AMI in a new way with the April 2020 launch of our innovative Water Watch consumption portal. This Advanced Metering Infrastructure Devices Installed

portal provides customers with the ability to view their water use levels down to the hour, and gives them the ability to set up personalized notifications of changes in their consumption patterns. We have had over 600 customers enroll in Water Watch to learn about their consumption levels and conservation opportunities.

AMI has also allowed the RWA to significantly lessen our carbon footprint. We have reduced meter reading fleet vehicles from more than 15 to only two to cover the remaining 4 percent of manually read meters. This means that fewer RWA vehicles need to be on the road at any given time. Our meter-reading staff manually logged readings for 15,676 meters in our service

area in Fiscal Year 2020. This is down from 59,808 manual readings the previous year and 461,884 in Fiscal Year 2016. AMI also allows us to more efficiently identify leaks and dispatch teams to fix them, further reducing unnecessary travel miles and time.

The RWA's system includes 116,249 water meters, each representing an individual customer account. The RWA's call center aims to address all consumer concerns with a favorable outcome. In some instances inquiries are escalated to the RWA's Office of Consumer Affairs (OCA). During Fiscal Year 2020, the OCA received seven customer complaints. Of that number, only one consumer matter required a formal hearing.

# Customer Care

Service First!



Our customer care specialists strive to quickly and successfully respond to customer inquiries. Our team, acting as the main point of contact with the people we serve, handled 81,091 customer inquiries in Fiscal Year 2020. Responding to customer calls as quickly as possible, our customer care team answered 47.6 percent of calls within 20 seconds.

We regularly survey our customers. In Fiscal Year 2019, a survey of our customers reported a 93.1 percent customer satisfaction result for billing and payment. We are proud of the high levels of satisfaction reported by our customers and will continue working to improve on them.

81,091

Customer

Inquiries

#### A Helping Hand to Those in Need





The RWA is proud to provide reliable, high-quality tap water to its customers for less than a penny per gallon. However, some families need additional assistance to make ends meet. In

2016, the RWA launched its **Residential Water Assistance Program** with an initial budget of \$325,000 to provide financial assistance. The RWA expanded this program several times since its launch to better help households in need pay their water bills. Through this program, residential customers can qualify for grants of up to \$175 toward their water bills.

RWA customers living at or below 175 percent of the Federal Poverty Income Guidelines are eligible for the Residential Water Assistance Program. Income guidelines depend on household size. For example, in 2020, a family of four could qualify for the program if their annual income is \$45,850 or less.

Due to the unexpected financial impact of the COVID-19 crisis on consumers, the RWA recently announced a temporary expansion of this program. Residential customers living at or below 250 percent of the Federal Poverty Income Guidelines are eligible to receive assistance. The program has also been expanded to assist small commercial and industrial customers that were affected by COVID-19. These customers are eligible for \$200 grants through this temporary expansion of the program.

# Customers at the Center of All We Do

Over the past few years, we have dedicated ourselves to improving the customer experience by looking at the technology, systems and processes we have that support them and how they all fit together to deliver exceptional service. For example, at the end of Fiscal Year 2020, close to 27 percent of our customers were enrolled in paperless billing. Our e-Billing program is free and available through our website. This enabled us to save over 100,000 pieces of paper and it reduced postage costs for our customers and our business.

At the onset of the pandemic and as millions were observing safer-at-home orders, we worked to support our communities, not only by keeping their water systems running and providing the water they needed to stay safe, but also by assisting those facing financial difficulties. We suspended water service disconnections for those unable to pay their bills and restored service to those who were previously disconnected for non-payment. We are working with customers who need help with their bills through payment arrangements and more.

Satisfaction

#### **Consumer Education**

Water service is the least expensive household utility service at less than a penny per gallon. That can create a perception that water treatment and delivery has few, if any, associated costs. Every year, we evaluate our messaging and methods of delivery to determine how we can most effectively educate our customers about the value of water service. For example, we proactively share information through digital communications to enhance the customer experience and provide additional information on topics that help customers save money and use water wisely. We share this content through our customer bill and billing newsletter, our community e-newsletter, our website and our social media channels, including Facebook and Twitter.

Online forums help us inform and obtain customer feedback:



1,068 Twitter followers twitter.com/SC\_CT\_RWA

regional-water-authority



2,198 Facebook followers

facebook.com/scctrwa

1,086 LinkedIn followers linkedin.com/company/



# Community and Economic Impact

# Supporting Local Partners

The RWA believes that community engagement strengthens our region and is critical to our role as a 21<sup>st</sup>-century environmental services company. Throughout the year, the RWA donates money, services and time to local charitable organizations. In Fiscal Year 2020, RWA employees volunteered 500 hours for various causes. These include an annual toy drive, a scholarship golf tournament, a Veterans Day collection of food and clothes, a run on behalf of the Special Olympics and more.

Each fall, the RWA holds an employee fundraising campaign for the United Way of Greater New Haven. Last year, RWA employees contributed more than \$36,000 to the United Way. As part of this fundraising campaign, RWA employees volunteered in the United Way's annual Day of Caring. The event at Barnard Environmental Studies Interdistrict Magnet School in New Haven involved RWA employees improving gardens and outdoor learning spaces on the school property.

# Water on the Go



Since 2015, our RWAter to Go water wagon has been a key aspect of the RWA's community support efforts, helping schools and community organizations save money and keep event attendees hydrated. RWAter to Go is a mobile water fountain and bottle fill station that operates April through October.

> 39,000 People Served by RWAter to Go
> 2,800 Plastic Bottles Diverted from Waste Stream

**Our Communities** 

The RWAter to Go water wagon was used at community events such as school and sports functions that served more than 39,000 people in Fiscal Year 2020. The water wagon holds 375 gallons of water and diverts 2,800 plastic bottles from the waste stream. It is equipped with eight water fountains and eight bottle filling stations, and is accessible to children and people with disabilities.

# Educating the Next Generation



The RWA supports educational efforts through The Claire C. Bennitt Watershed Fund. This fund, established in 1999, is a driving force behind the RWA's mission to protect water quality by acquiring watershed land promoting and environmental education. The education programs and scholarships supported by The Fund provide future leaders with the tools they need to preserve and protect open space and



drinking water supply resources. It provides students from the RWA's service district with annual scholarships. Since its founding, The Fund has awarded approximately \$668,750 in scholarships. This year, the Fund provided \$50,000 in scholarships to 20 students



who are working toward a degree in an environmentally focused field.

# **Buying Locally**

The RWA has provided high-quality water to the Greater New Haven region for over 170 years. As the communities we serve have grown, so have we. The RWA is committed to the health and economic strength of this region, which is why we support local businesses wherever possible. In Fiscal Year 2020, we spent approximately \$25 million



with Connecticut businesses and municipalities.

Supporting local businesses and municipalities

helps to keep money in our state and regional economy while also creating more employment opportunities for the people of Connecticut. Buying locally has also been shown to generate a significantly smaller carbon footprint than relying on out-of-state vendors and suppliers. The RWA encourages local businesses and municipalities whenever possible, as we believe this is a direct investment in the communities and people we serve.

# Advancing an Inclusive Economy

A very diverse population of people call the Greater New Haven region their home. The RWA believes in promoting inclusive economic growth in our community, and we do our part by supporting businesses that represent the diversity of the people we serve. In Fiscal Year 2020, approximately \$2.18 million of our spending was with businesses owned by people of color, women, members of the



LGBT community or disabled veterans. Supporting these businesses helps drive economic prosperity to members of our community who have not historically benefited from economic growth. By supporting these businesses, we hope to help create a more inclusive and sustainable economy that benefits all people.

#### **Protecting the Environment**



For 30 years, the RWA has operated HazWaste Central, Connecticut's first permanent collection facility for household hazardous waste. In that time, the program has helped residents of member communities safely dispose of waste from more than 197,000 households. The program helps divert that waste from being

improperly disposed of in a landfill. Since its inception, this program prevented almost 100,000 gallons of hazardous waste from going into the regular garbage. Residents of communities that are members of the program can bring their



waste products to HazWaste Central's weekly collections for free, convenient disposal.

HazWaste Central offers its member communities a weekly opportunity to deliver their household hazardous waste any Saturday during the operating season, from May to the end of October.

HazWaste Central has also collaborated with other organizations to offer additional services. This includes working with the Drug Enforcement Administration to



collect unwanted medicines as part of the most recent National Prescription Drug Take Back Day. The collection event operated for three hours, collecting 127 pounds of unwanted pharmaceuticals for safe and proper incineration.

The RWA adopted numerous safety precautions in response to the COVID-19 pandemic, including significant revisions to HazWaste Central's operating procedures. HazWaste Central typically attracts over 100 people at each collection. We have been able to maintain the high level of service customers expect, while instituting online-only registration and other new policies that encourage social distancing. Online registration helps maintain social distancing while having the added bonus of eliminating the use of paper, making the program greener and more sustainable.

# **Enriching Education in Our Region**



Our commitment to making lives better is evidenced by our belief that we have a responsibility to educate people about how water is one of our most precious natural resources. That's why, for the past 30 years, the RWA has offered hands-on environmental education programs to show young people how their actions impact the ecosystem.

Educating our future water consumers and environmental advocates has always been a priority at the RWA. The RWA's Whitney Water Center provides free, hands-on water science programs to schools within the RWA service district. This past year, over 7,600 students from

# 7,600+ Students from

**Different Schools** 

43 different schools participated in classroom programs, field trips, water science loan boxes or field experiences.

Due to COVID-19, 3,600 student visits were canceled in 2020. This rapid change in the teaching environment led to the development of a 25-part video series highlighting at-home water science activities for parents and teachers as a distance learning resource. These videos are available on our website and social media channels, and have been used by schools, libraries and other local organizations.



Our education programs also build partnerships between schools and the business community. In 2016, we adopted Common Ground High School in New Haven. Common Ground is the nation's longestrunning environmental charter school, where learning is grounded in the local community and the environment.

The RWA has worked for the past several years with Common Ground students and staff through our annual environmental careers summer camp and by providing support for several other initiatives. Through our continuing partnership with the school, we will build on these opportunities, offering both financial and experiential support.

#### Growing the Water Workforce

Approximately 40 percent of utility employees in the United States are eligible for retirement within the next five years, which makes it crucial to begin training the next generation of employees who will fill these essential roles.

The RWA is reaching out to high school and college students to let them know about the variety of careers available at a water utility. There were three events held



with these groups in the last year: a weeklong program with 10 Common Ground High School students, a daylong program with 12 New Haven Junior Achievement students and 15 students from Gateway Community College (GCC) who toured our headquarters and Lake Gaillard Water Treatment Plant.

A landmark Public Utility Management Degree program was created as a solution to address the shortage of utility workers across the region. The RWA initiated and led the collaboration with GCC, Southern Connecticut State University (SCSU) and other utilities to develop the programs as a way to offer students a pathway to employment in the utility industry.

Students can begin pursuing an Associate's Degree in Public Utility Management at GCC. Following that, students can transfer to SCSU to complete their Bachelor of Science Degree in Public Utility Management. Both degrees offer a mix of courses designed to prepare students for work with a utility. Course subjects include environmental sustainability, financial accounting, asset and infrastructure management, and other subjects related to work in public utilities. Students graduating from these programs will be equipped to fill managerial and technical job openings at the RWA and other utilities. The RWA covers the full cost of tuition for current employees who enroll in these programs. The programs are new but growing. SCSU has 20 students enrolled in the program for the 2020 fall semester.

The RWA offers internships to these students and attends job fairs and other events where we can meet with them and discuss career opportunities. The RWA has hired graduates of these programs, and hopes to employ more as they grow.

# **Promoting Economic Growth**

As a committed member of the business community, the RWA is active in local chambers of commerce and other industry organizations. We also seek opportunities to

Visited	83	Area Companies
Provided	185	Resources for Information
Discovered	250	New Potential Jobs

do business with local companies whenever possible in order to help strengthen an inclusive economy in our region. In Fiscal Year 2020, the RWA funded a business development position with the Greater New Haven Chamber of Commerce to assist in job retention and economic growth. This unique initiative proactively connects with existing small and medium-sized businesses so we can better understand their needs and respond with resources. The goals of the program are to help businesses grow and thrive, remain in the region and encourage workforce development. In 2020, the Chamber's business retention and growth program specialist visited 83 area companies; provided 185 resources for information, education and advocacy; and discovered more than 250 new potential jobs.

# Investing in Our Communities

As a nonprofit, the RWA does not pay taxes to local, state or federal governments. However, we believe that being a member of this region means making investments in its future. For this reason, we made \$8.4 million in payments to the communities we serve through payments in lieu of property taxes (PILOT) during Fiscal Year 2020. These payments support schools, healthcare, local infrastructure and other vital services. Our commitment to this region starts at the tap, but flows well beyond.

# Protecting Connecticut's Drinking Water

RWA employees are involved in various statewide public policy workgroups and initiatives. They collaborate on issues involving the environment, water resources and the future of the state's drinking water supply. In Fiscal Year 2020, RWA employees participated in Governor Lamont's PFAS Task Force, Governor Lamont's Climate Change Council, the Water Planning Council Advisory Group, the Connecticut Section of the American Water Works Association, the Connecticut Water Works Association and the State Water Plan Working Group.

# **Advocates for Our Customers**

The residents of each municipality within the RWA's region, those we provide water to and residents of communities where we own land have a voice in our company in the form of two boards that govern our work. The 21 members of our **Representative Policy Board** (RPB) represent each community in our service district as well as one member appointed by the governor. They are all residents of the municipalities they represent, and bring to our organization a wide range of backgrounds and expertise. RPB members cast votes on critical decisions, with their votes weighted based on a formula that considers the number of customers and amount of land owned by the RWA in each municipality.

Members of this board represent the interests of their communities. They vote on critical issues such as rate increases, land sales and any capital project with a cost in excess of \$2 million. The members of this board also ratify the appointment of the RWA's chief executive officer and appoint the five members of our Regional Water Authority Board.



Authority Board members are residents of the RWA's service region, but do not represent individual municipalities. Instead, they are involved with high-level strategy and oversight, such as setting the RWA's organizational priorities and overseeing the strategic direction of the company by reviewing and approving our strategic plan, and tracking metrics to ensure it is successful.

# Our Governance

The five members of the Authority Board also oversee the financial strength of the RWA, which includes reviewing financials, approving operating and capital budgets, and holding annual, in-depth examinations of the organization's 10-year financial model. They oversee and provide input on the strategies that ensure the longterm financial health of the RWA. The success of these strategies has helped the RWA keep its commitment of providing high-quality, reliable and affordable water and services.



#### **Focusing on What Matters**

To perform their oversight role, members of the RWA's two governing boards form specialized committees. These committees include:

#### **Authority Board Committees:**

Audit-Risk Committee – This committee assists the Authority Board in fulfilling its fiduciary and statutory oversight. The Audit-Risk Committee reviews the financial reporting process, the system of internal controls, the audit process, the process for monitoring compliance with laws, regulations and the code of conduct, as well as the RWA's risk management guidelines, polices and practices.



Compensation Committee – This committee has responsibilities for oversight relating to leadership team compensation. This includes reviewing the compensation strategy and ensuring officer compensation is aligned with market data, internal equity considerations, compensation practices and their contributions to financial and operating performance, and that the compensation strategy supports the organization's strategic plan goals and objectives.

Pension & Benefit Committee – The purpose of this committee is fulfilling its fiduciary responsibilities for oversight relating to the RWA's pension and other post-employment plans. Responsibilities include the funding and investment policies for the plans, monitoring asset allocation and investment performance,



and monitoring actuarial assumptions used to estimate the projected liabilities of the plans.

Environmental, Health and Safety Committee – This committee provides guidance and input to promote the RWA's leadership role in environmental sustainability and to help protect the health and safety of employees and the public. Members also assess and manage the company's emergency preparedness, business continuity and water supply.

Non-Core Business Committee – This committee, in collaboration with the CEO and leadership team, develops and recommends the overall strategy for development of the company's market-based business activities. It monitors progress, identifies and mitigates strategy risks, reviews results as a basis for setting new strategy and recommends actions consistent with the RWA's Enabling Legislation,



Rules of Practice and strategic plan. Marketbased business opportunities are sources of revenue other than water rates. The objective of pursuing these revenue enhancement opportunities is to mitigate water rate increases.



Strategic Planning Committee – This committee, in collaboration with senior management, develops and recommends the overall strategic direction for the organization, monitors progress, reviews the basis for setting new strategies, and recommends actions consistent with the strategic plan.

#### **Representative Policy Board Committees:**

**Consumer Affairs Committee** – Members of this committee assist the RPB in fulfilling its fiduciary and statutory oversight responsibility. This committee consults with the RPB and the OCA on matters concerning the interests of our customers. Examples of activities performed include reviewing the policies and procedures for considering consumer complaints and conducting public hearings to entertain objections by the consumer to OCA decisions.

Finance Committee – Members of this committee assist the RPB in fulfilling its fiduciary and oversight responsibilities concerning financial and budgetary matters,



as well as the establishment of rates. The committee carries out its responsibilities relative to these matters including the review of rate applications, capital projects in excess of \$2 million, proposed commercial ventures in excess of \$1 million upfront, and proposals to issue bonds, Bond Anticipation Notes and other financial instruments, and recommends the external auditor. Members also participate in policy discussions.

Land Use Committee – The Land Use Committee fulfills its oversight responsibilities relating to land use and management. This includes acquisition and disposition, recreation, cutting of timber, other land uses, land use plan amendments and related policy discussions.



#### **Evaluating Impacts on Customers**



As part of its governance, the RWA funds an independent advocate for consumers. The legal counsel who represents our Office of Consumer Affairs (OCA) provides oversight to the RWA on customer issues. Complaints from customers can be sent to the OCA for evaluation and the implementation of remedies. The OCA also reviews RWA rate applications and other financial decisions, drafting opinions for consideration by the RPB before any vote. The OCA is entirely independent from the RWA, allowing for complete objectivity when providing guidance on how the RWA can best serve our customers. During Fiscal Year 2020, the OCA received seven customer complaints. Of that number, only one consumer matter required a formal hearing.

# **Risk Management**



At the RWA, we are always looking ahead and considering a wide range of risk factors that could impact our business, from water quality issues to cybersecurity. The RWA's culture of safety includes planning for potential sources of risk. The RWA has a central control room and its own police department to respond to hazardous material spills on our watersheds and aquifers at any time of day. We maintain good working relationships with state and local emergency responders, and engage with them in regular tabletop simulations to enhance our mutual emergency preparedness.

Dam inspections and reports are completed on a routine basis at an interval that meets or exceeds state regulations. Emergency action plans have been prepared for high-hazard dams and are shared with local and state emergency planning officials. The RWA retains the services of a third-party consultant to assist in the completion of hydrologic and hydrology studies, structural and stability analyses, and modeling for use in identifying capital improvement needs at our dams.

# **Supply Chain**



We strive to ensure that our suppliers share our values of service, teamwork, accountability, respect and safety. We believe in supporting those companies that, like the RWA, strive to do good for the people and communities where they do business. The RWA ensures its suppliers comply with all environmental, health and safety laws, rules, regulations and RWA standards. We also hold these companies to the same high standards of safety to which we hold ourselves.

# **Employer of Choice**

# Creating an Environment for Employees to Do Their Best Work

The RWA workforce is comprised of 270 employees, 146 non-union employees and 124 union employees who are in a bargaining unit. In Fiscal Year 2020, we provided 1,077 hours of training and professional development opportunities to employees. The RWA believes continuing education is essential to professional growth, and we have issued \$55,896 through our robust tuition reimbursement program this fiscal year.

Our workforce is our greatest asset, and in an effort to retain our talented employees, the RWA offers a Total Rewards Package that is competitive and progressive within our industry and our community. It reflects our company's philosophy to provide every employee with competitive and valuable benefits, including base and premium pay, comprehensive health and welfare offerings, life insurance and retirement benefits. Employees receive a summary of their personal Total Rewards Package each year.

# Shaping the RWA's Future Together

The RWA is currently operating under the Fiscal Year 2020-2025 Strategic Plan. Similar to prior plans, this strategic plan was developed through a robust planning process, incorporating input from across the organization. The RWA's strategic plan is based on the four perspectives of the Balanced Scorecard, which are financial, customer, internal process, and employee learning and growth. There was substantial involvement from throughout the organization in the development and refining of this important document. As part of our company-wide strategic planning process, 120 employees stepped up and offered their expertise and

**146** Non-Union Employees **124** Union Employees

270 Employees

guidance on how the RWA should evolve to better serve our customers in the next five

Our Employees

Regional Water Authority Think Safety

years. Input from employees allowed the final plan to encompass a wide range of perspectives, creating a more holistic final document.

# Journey to Zero Preventable Injuries

Safety is one of the RWA's five core values.

We are committed to ensuring that everyone returns home safely at the end of each and every day, and that our assets are operated in a safe and reliable manner. We base our commitment to safety on our care for employees, contractors, the

**1,378** Hours of Safety Training

communities in which we operate and the environment.

In Fiscal Year 2020, employees underwent more than 1,378 hours of safety training. Our proactive efforts resulted in zero OSHA violations. Overall, preventable injuries were kept to a minimum. There were a total of three such injuries resulting in 12 lost days and 29 restricted days.

#### Information and Data Security



The RWA makes the security of personal information and customer data a top priority. Our information security and public safety experts stay on the cutting edge of this topic. They share information and strategies with utilities and law enforcement agencies throughout the country. Moreover, they implement internal strategies to protect customer data and work with all employees to



promote smart cybersecurity practices. To help protect

customer information and

keep our network secure, our employees underwent 193 hours of cybersecurity training in Fiscal Year 2020. In addition to the trainings, we conducted four phishing campaigns through a trusted vendor. Results showed that RWA employees effectively protect the security of our network by identifying and avoiding phishing attempts.

# **Economic and Financial Stability**

#### **Keeping Costs Low for Customers**



As a nonprofit providing a life-sustaining product to some 430,000 people, it is a priority of the RWA to ensure our water is affordable for all. Every year, we charge employees with identifying opportunities to save money and create efficiencies. Finding savings and efficiencies has a direct benefit for RWA customers. Combined with our successful efforts at reducing debt service since 2009, the RWA has mitigated rate increases by approximately 21 percent.

Besides our sound financial policies and operational effectiveness, the bond rating upgrades also reflect our ongoing commitment to fund our capital program in a way that is responsible to customers. The RWA primarily uses bonds to finance capital improvements. Beginning in 2011, we took steps to generate these capital funds internally. With the continuous decline in water consumption at a rate of approximately one percent per year, we have identified savings, as well as operational and capital efficiencies, and refinanced debt to help further mitigate rate increases.

# A High Standard of Ethics



By maintaining a high standard of ethical conduct, the RWA is able to ensure our employees act honestly and in a way that best serves the interests of our customers. We have in place a strict Code of Ethics that allows us to ensure all RWA business is conducted ethically and is in the best interest of our customers. In Fiscal Year 2020, 100 percent of RWA employees reviewed this Code and documented their adherence to it.

# **Responsible Financial Management**



Responsible fiscal practices contribute to the sustainable discipline that exists throughout the RWA. The RWA's fiscal policies and governance are focused on the long-term economic viability of our company, our resources and the region. Through responsible rate-setting practices, advanced financial management initiatives and effective strategies to increase our reserves, the RWA has established a strong financial foundation on which to build our sustainable future as a 21<sup>st</sup>-century environmental services company.

The RWA's rates are based on cost-of-service studies generally performed every three to five years. These periodic studies ensure that our rate structure reflects the true cost of water and remains affordable. The RWA's water costs less than a penny per gallon. Cost-of-service analysis allows for matching rates to be charged to each class of water customer based on the costs to service that specific class.



The RWA monitors industry trends regarding rate structures and policies. By staying apprised of current trends and strategies, we are able to better plan for any future changes to our water supply or the communities we serve. We will continue to adopt rate structures and financial policies that promote the sustainability of our organization while keeping water affordable for our customers. The RWA utilizes a 10-year financial model that provides a long-term perspective on expenses, financing requirements and revenue needs. This model allows us to project rate increases, both the percentage and dollar amount, for each planned rate increase over the 10-year planning horizon. We update the model annually, and present the results of the base case and multiple sensitivity scenarios to both our governing boards. We solicit input from the boards regarding the scenarios analyzed, creating transparency in regards to any projected rate increases. Steps are regularly taken to enhance the RWA's financial model. For example, with reducing debt leverage as a focus, the model now incorporates projected debt leverage over the planning horizon. The model is also used throughout the year to assess various impacts on the RWA's overall financial position.

#### **Encouraging Sustainable Investments**



In 2019, the RWA issued its first "green bonds" series. These bonds refinanced an environmentally sustainable tunnel and pipeline restoration project that was completed in 2018. Green bonds provide investors with the opportunity to invest in bonds that are targeted to support environmentally beneficial projects, including sustainable water management and drinking water infrastructure upgrades. Investors are able to seek out green bonds as a way to identify opportunities to put their dollars toward environmentally friendly projects and combat climate change. We are a strong supporter of efforts by the business community to do good in the world by pursuing environmentally and socially beneficial projects. Participating in the growing "green investment" movement is another way the RWA is helping to build awareness of the ability of the business community to do good and support the environment.



# Strategic Planning

Our 2020-2025 Strategic Plan sets clear goals that incorporate cost savings and operational efficiency, encourage building a safer and more diverse workplace, measure and improve customer satisfaction, establish goals of effective management of our assets, promote sustainable management of our watershed lands and achieve financial targets while continuing to provide high-quality water to our customers.

The strategic plan focuses on several aspects of the RWA's operations, including increasing revenues from non-core initiatives, with the objective of mitigating water rate increases. Enhanced revenue sources, such as services offered through the RWA's water laboratory and PipeSafe protection programs, help to reduce reliance on water revenues, mitigating rate increases for our customers.



# The current strategic plan includes the following six goals:

**1** Meet or exceed customer expectations in all we do.

2 Attract, retain and develop high-quality talent and engaged employees throughout the RWA.

3 Enhance and increase environmental services to better serve our stakeholders.

**4** Deliver high-quality water on demand in a cost-efficient manner.

**5** Embrace innovation and adopt state-of-theart technology to drive performance.

6 Continue to strengthen our financial health to mitigate water rate escalation.

# Conservation

# Maintaining a High-Quality Water Supply

Weather conditions are always unpredictable, and although the Greater New Haven region typically has abundant rainfall, in 2016-2017 we experienced a prolonged drought. During that period, our service district voluntarily reduced their water usage by 10 percent.

Conservation is not solely the responsibility of the customer; it is important for the RWA to manage leaks and perform preventive maintenance as well. We reduced our rolling net annualized Unaccounted for Water to 10.35 percent for Fiscal Year 2020, down from 12.9 percent for Fiscal Year 2019. The RWA achieved this using improvements in customer data and monitoring made possible by AMI. The water loss tool we use is a cutting-edge application that will allow us to further target long-term water loss within our distribution system and coordinate field leak detection activities.

The water treatment process also gives us an opportunity to recycle organic residue. In the last year, 3,634 tons of water treatment residuals were sent to local contractors for beneficial reuse as a topsoil amendment.



#### Land Use

A key component of maintaining the long-term viability of our water resources is our commitment to watershed land preservation and acquisition. The RWA manages



its lands in accordance with a Land Use Plan that governs and enforces allowed uses on all land holdings. The RWA continues to acquire additional watershed land as it becomes available, with the help of a matrix developed in-house to score the protection value of individual parcels. The protection of water supply is the foremost standard for all land use decisions by our management and its governing boards.

The RWA maps, monitors and addresses invasive plants on watershed forestlands. This work includes research on control methods for species such as barberry, stiltgrass and knotweed, which interfere with forest regeneration, attract disease-causing ticks and impact water quality.

We have worked with University of Connecticut researchers on remote sensing methods for mapping invasive species, as well as the tree damage caused by insects and storm events. Monitoring of invasive aquatic



**Our Environment** 



species is a high priority, including best management practices to prevent the introduction of zebra mussels and non-native aquatic plants into RWA reservoirs. The RWA is currently taking aggressive actions to contain water chestnut in one of its impoundments, including the first of multiple mechanical harvests in

2020.

**21** Acres of Watershed Preserved in 2019-2020

hed The RWA regularly seeks opportunities to acquire and protect new parcels of open space. Approximately 21 acres within the RWA watershed were preserved as open space in 2019-2020 at a cost of about \$97,000. Since 2007, we have spent \$12.6 million

to protect 902 acres of land by acquisition or through legal agreements that guarantee the land is protected from development. This includes 233 acres acquired by the RWA in the past six years. The RWA regularly applies for grants that assist in purchasing open space. Since January 2015, the RWA has been awarded approximately \$648,000 in grants to purchase 172 acres of open space. Owning property on active watersheds is the first layer of our multi-barrier approach to protect water quality.

The RWA also regularly assists land trust organizations in their efforts to acquire new land so that it can be cared for and preserved from development. In the past year, we worked with local organizations to protect 45 acres of land at a cost of \$225,000. We also recently expressed our support for open space purchases by two municipalities within our public water supply watersheds.



Moreover, the RWA works with land trusts and other organizations to create and extend hiking trails in our region. Most recently, we agreed to assist in creating a new trail in North Branford that will allow hikers to explore part of a previously inaccessible area of the RWA's land.

#### **Groundwater Management**

Although it is mostly unseen, groundwater sources are an integral part of our water supply. Proper management of the watershed allows us to reduce pollution that could compromise the quality of the groundwater. The RWA conducts more than 1,000 inspections annually



to identify potential sources of pollution within our public water supply watersheds and aquifers. We work closely with business owners, as well as local and state regulatory agencies to ensure timely correction of any

potential water quality threats. In Fiscal Year 2020, the RWA conducted 913 industrial, commercial



and residential property inspections on parcels within our watersheds, which resulted in 26 violations. Once the violations were identified, corrective action was taken to prevent additional issues.

# Land Management



Our commitment to water quality extends well beyond the laboratory – it includes the conservation of watershed and aquifer lands. The RWA has long recognized the link between human activity on land and the water quality of streams, rivers and reservoirs. We have invested millions of dollars to protect thousands of acres of watershed land in the region so we can maintain a high level of water quality for our customers.

In 2016, we further demonstrated our commitment to serve as stewards of RWA lands when we signed the Connecticut Source Water Collaborative Charter. The Collaborative is a multi-stakeholder group that seeks to develop and support strategies to preserve, protect and maximize the conservation of sources used for drinking water and the land that protects and recharges those sources.

Through our work with the Source Water Collaborative, we will strengthen our water supply mission and enhance awareness that stewardship of water and land is a responsibility shared by all residents of the state of Connecticut.

**42.5** Million Gallons of Water a Day Delivered

Moreover, in 2019, we partnered with local land trusts and led the formation of a new regional conservation partnership in the Greater New Haven area called the South Central Regional Land Conservation Alliance. This regional partnership is an association of local land trust organizations that have come together

to work collectively toward fostering open space in the Greater New Haven region. The RWA was a driving force in bringing these land trust organizations together so they can share expertise, information and resources.

# Water Wise Ways

As part of its response to the drought affecting Connecticut in 2016 and 2017, the RWA accelerated a long-term campaign encouraging customers to use water wisely. Using bill inserts, social media, its website, news media and other outreach opportunities, the RWA provides customers with tips and guidance on how to conserve water and more efficiently use this precious natural resource. To provide customers with an additional tool to conserve water, the RWA reached an agreement with a rain barrel manufacturer to make the barrels



available to RWA customers at a discount. These barrels, sold at no profit to the RWA, allow customers to capture and store rainwater, and then use a hose attachment to water a garden, wash a car or do other outdoor chores.

Approximately 40 percent of water used by the average homeowner in warm weather months is used outdoors. A one-inch rainfall on a 1,200-square-foot roof can yield over 700 gallons of water. Using a

Fewer Tons of CO2 Emissions Than 2019

rain barrel is an excellent way to capture this water for household use. To date, the RWA has sold 595 rain barrels to customers, helping them use water wisely.

In 2020, the RWA partnered with WTNH-News 8 and WCTX Channel 59 to launch a series of public service announcements sharing tips we call Water Wise Ways. These video segments can be found on the RWA's website, alongside many other tips for reducing water use.

# Infrastructure Improvements



The RWA averages 42.5 million gallons of water production each day. To maintain our system and continue delivering high-quality water to our customers, we made approximately \$5.8 million in improvements to replace old and undersized water mains in Fiscal Year 2020. We also refurbished one elevated storage tank and relocated it for future use.

Our Capital Pipe Replacement Program, with the "three breaks per 1,000 feet replacement" criteria, is a very strong metric that has resulted in the RWA maintaining a main break rate of 3.8 breaks per 100 miles of main. The RWA's main break rate is very low compared to the American Water Works Association's national average of about 20 breaks per 100 miles of main. The Capital Pipe Replacement Program is based on a Massachusetts Institute of Technology study performed for the RWA and has been reexamined by multiple parties since to demonstrate its effectiveness in reducing and optimizing our main replacement program over the last 30 years, in order to balance capital investment with leakage and customer service standards.

Additionally, every year, we listen for leaks on about a quarter of our water mains – over 400 miles – by attaching two sensors to the pipes. The noise made by water leaking from a pipe is picked up by the sensors and transmitted to a device that can calculate the exact distance to a leak. This high-tech effort helps us detect small leaks, preventing them from becoming big breaks.

\$3,042,061 from Drinking Water State Revolving Fund Grants In Fiscal Year 2020 we reduced the capital investment budget to \$33.4 million from \$38.8 million in Fiscal Year 2019. However, actual spending in Fiscal Year 2020 was \$27.7 million, adjusted in response to the COVID-19 pandemic. The RWA reduced costs by taking advantage of grants from the federal government's Drinking Water State Revolving Fund program. Since we began participating in this program, the RWA has received \$3,042,061 in DWSRF grants. In Fiscal Year 2020, we received a grant of \$179,513 through this program. These grants help maintain service reliability while also reducing our reliance on debt financing.

# **Reducing Our Carbon Footprint**



The RWA is deeply committed to preserving the environment and continues looking for new ways to minimize our energy footprint. These ongoing energy reduction efforts helped the RWA accomplish an average decrease of 1,369,000 kilowatt hours (kWh), compared to our baseline year of Fiscal Year 2015, per EPA's Portfolio Manager.

Reducing our energy footprint spans various areas of the company. Our fleet efficiencies reduced gasoline use by 4,434 gallons, lessening our CO2 emissions by 39 fewer tons compared to Fiscal Year 2019, and in accordance with EPA's Greenhouse Gas Equivalence calculator.

# **Renewable Energy Sources**



In addition to projects that promote energy efficiency, the RWA has sought to more widely use renewable energy sources. The RWA has a 300-kilowatt hydroturbine installed behind the meter at its largest water treatment plant. In 2019, the turbine offset this facility's



energy usage by 1,700 megawatt (MW) hours. Another renewable energy source is the one MW solar array installed in 2015 at one of our wellfields. In 2019, the solar array produced approximately 1,300 MW and provided 61 percent of the facility's power. The RWA is currently proposing a modification of its internal approval process for

renewable energy projects to streamline efforts to develop small energy projects.



By utilizing solar power, we reduced our emissions in Fiscal Year 2020 by 872 metric tons. In comparison, 872 tons of carbon emissions are equivalent to 2,164,712 miles driven by a passenger vehicle. By cutting back on our emissions equivalent, the RWA is preventing this



material from entering the atmosphere and contributing to climate change. In December 2019, the RWA entered into an agreement with our energy provider to purchase renewable energy certificates (RECs) for 100 percent of our energy demand. The RECs certify that all energy used by the RWA is matched with energy generation from wind, solar or other renewable sources in order to reduce carbon dioxide emissions and support continued production of green energy. At no new cost to our customers, this plan is expected to reduce the RWA's carbon footprint by 88 percent, eliminating approximately 7,200 tons of carbon a year.

Since December 2019, 100 percent of electricity used by the RWA was generated by green, renewable sources, underscoring our ongoing, company-wide commitment to reducing reliance on fossil fuels and cutting our carbon emissions.



# **Responding to the COVID-19 Crisis**



Like businesses throughout the world, the RWA is hard at work navigating the uncertainty created by the COVID-19 pandemic. Since the virus first arrived in Connecticut, we have taken strong steps to ensure the pandemic does not interrupt our high-quality water and services. The RWA has made personal protective equipment available to all employees. Furthermore, we encourage employees to work remotely, and have adopted alternate shift scheduling and other social distancing procedures for those employees who must continue to report to work.

RWA employees are continuing to inspect our watersheds, test water quality, maintain and repair RWA's infrastructure and all other aspects of our essential service organization while protecting the safety of our customers and colleagues. In the days after COVID-19 arrived in Connecticut, the RWA suspended all water service shutoffs due to nonpayment. We have also suspended all collection activities, late payment charges and reconnection fees.

Our operating and maintenance, and capital budgets were revised and reduced for the current fiscal year due to concerns related to the COVID-19 crisis. The RWA also deferred a planned rate increase in order to provide financial relief to our customers. Additionally, with the continuous decline in water consumption at a rate of approximately one percent per year, we prudently managed our operating and maintenance budgets and refinanced debt to take advantage of the lower interest rate environment, which avoided debt service payments as high as \$2 million annually. The limited availability of protective equipment has been a challenge throughout the COVID-19 pandemic for all essential workers, including members of the water industry. Several RWA employees took the lead in a statewide, collaborative effort to ensure that protective face coverings were available to those members of our industry who need them. RWA employees, working with the American Water Works Association and the United States Environmental Protection Agency (EPA), successfully advocated for the Federal Emergency Management Agency to begin making its supply of face coverings available to the water industry.

EPA determined that Connecticut's water industry needed approximately 60,000 face coverings and began working with Connecticut's Water/Wastewater Agency Response Network (CtWARN) to distribute them. An RWA employee, who leads CtWARN, organized several colleagues into a team to create a distribution network for the masks. That team contacted every water utility and contract operator in Connecticut, asking how many face coverings they needed for employees. Responses to those requests were then organized and used to set up regional distribution sites throughout the state.

In a short period of time, Connecticut's water industry, led by the RWA, created an efficient distribution network for protective face coverings. The importance of a reliable, high-quality water supply has never been more apparent than during the COVID-19 pandemic, when handwashing and personal hygiene is one of the best tools available to help people stay safe. Through the distribution of these face coverings, the RWA helped to ensure that Connecticut's water workforce stayed healthy so that they could continue working to provide the water and services state residents rely upon in a safe manner.

# Fiscal Year 2020 At a Glance





Regional Water Authority

Tapping the Possibilities

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