

South Central Connecticut Regional Water Authority

Via Remote Access**

AGENDA

Regular Meeting of Thursday, January 21, 2021 at 12:30 p.m.

- A. Safety Moment
- B. Meet as Pension & Benefit Committee: S. Sack
 - 1. Approve Minutes – October 8, 2020 and October 15, 2020 meetings
 - 2. Quarterly Investment Performance Review – Pension, VEBA and 401K: S. Kelliher, J. McLaughlin, and A. Kantapin
 - 3. Investment Rate of Return – Pension Plans & VEBA Plan Valuations: R. Kowalski
- C. Consent Agenda
 - 1. Approve Minutes – December 17, 2020 meeting
 - 2. Capital Budget Authorization – February 2021
 - 3. Monthly Financial Report – December 2020
 - 4. Accounts Receivable Update – December 2020
 - 5. Derby Tank Update
 - 6. North Cheshire Update
 - 7. Adopt Revised Schedule of Calendar Year 2021 RWA Committee Regular Meeting Dates
- D. Updates: L. Bingaman
 - 1. COVID Update: B. Nesteriak and R. Kowalski
 - 2. Monthly Board Letter Highlights: L. Bingaman
- E. RPB Committee assignments and reports on RPB Committee meetings
- F. Meet as Compensation Committee: J. Cermola
 - 1. Approve Minutes – July 16, 2020 meeting
 - 2. *Review of CEO & Officer compensation – Including Executive Session
- G. Act on matters arising from Committee meetings
- H. Potential Lake Whitney Dam RPB Application: L. Bingaman and T. Norris

**In accordance with the Governor Lamont's, Executive Order No. 7B for the Protection of Public Health and Safety during COVID-19 Pandemic and Response, the public meeting will be held remotely. Members of the public may attend the meeting via conference call, videoconference or other technology. For information on attending the meeting via remote access, and to view meeting documents, please visit <https://www.rwater.com/about-us/our-boards/board-meetings-minutes?year=2020&category=1422&meettype=&page=>. For questions, contact the board office at jslubowski@rwater.com or call 203-401-2515.

**RPB Member (G. Malloy) is excused at Item F.2*

Topic: Authority Regular Meeting

Time: Jan 21, 2021 12:30 PM Eastern Time (US and Canada)

Join Zoom Meeting (*via conference call*)

Dial by your location

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Meeting ID: 821 9619 2337

Passcode: 751909

Find your local number: <https://us02web.zoom.us/j/kdyl4HEM05>

SAFETY MOMENT

TapInto
Safety



Regional Water Authority

JANUARY – Safety at Home

Extreme cold is generally defined as a prolonged period of excessively cold weather. Extreme cold conditions are often, but not always, part of winter storms.

Prepare for cold weather:

- Make sure your home is well insulated
- Check battery powered equipment and stock extra batteries
- Keep emergency heating equipment available
- Stock an extra supply of food/water
- Insulate water pipes
- Stay indoors during extreme cold
- Move pets indoors
- Wear loose, layered clothing
- Check heating supply



Service – **Teamwork** – Accountability – **Respect** – Safety

Safety is a core company value at the Regional Water Authority .
It is our goal to reduce workplace injuries to zero.

 Regional **Water** Authority

**South Central Connecticut Regional Water Authority
Minutes of the December 17, 2020 Meeting**

A regular meeting of the South Central Connecticut Regional Water Authority (“RWA” or “Authority”) took place on Thursday, December 17, 2020, via remote access. Chair DiSalvo presided.

Present: Authority Members Present – Messrs. DiSalvo, Borowy, Cermola, Curseaden, and Ms. Sack
Management – Mss. Collins, Kowalski, Reckdenwald, Nesteriak, and Messrs. Bingaman, Norris, and Singh
RPB – Mark Levine
Staff – Mrs. Slubowski

Chair DiSalvo called the meeting to order at 12:31 p.m.

Ms. Reckdenwald, RWA’s Senior Vice President of Corporate Services, reviewed the Safety Moment distributed to members.

Mr. DiSalvo reported that he will step down as Chair of the Authority on December 31, 2020; however, he added that he will continue in his role as Director of the RWA through the end of his term on December 31, 2023. Mr. DiSalvo noted that the Chair position is a two-year term and he has served one year. Therefore, the Authority will need to nominate a director for the Chair position for the remaining one-year term. Ms. Sack asked that further discussion take place in an executive session.

At 12:39 p.m., on motion made by Ms. Sack, seconded by Mr. Borowy, and unanimously carried, the Authority voted to go into executive session to discuss the Chair position. Present in the executive session were the Authority members, Mr. Bingaman, and Mrs. Slubowski.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 12:58 p.m., the Authority came out of executive session.

Chair DiSalvo stated that it would be appropriate to move agenda Item H, *Elect Officers for Calendar Year 2021* and add Item H.1, *Elect Chair for Calendar Year 2021*, before Item B, *Non-Core Business Committee*. After, discussion Mr. Cermola moved for adoption of the following resolution:

RESOLVED, that David Borowy be elected as Chairperson for the remaining year of the two-year term, effective January 1, 2021, and until a successor is elected and has qualified.

Ms. Sack seconded the motion, the Chair called for the vote:

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

Ms. Sack would like it on the record that she fully supports Mr. Cermola’s nomination for David Borowy in the transition to Chairmanship.

Mr. Cermola moved for adoption of the following resolution:

RESOLVED, that Anthony DiSalvo be elected as Vice-Chair for a one-year term effective January 1, 2021, and until a successor is elected and has qualified.

After discussion, the Chair called for the vote:

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

Mr. Borowy moved for adoption of the following resolution.

RESOLVED, that Kevin Curseaden be elected as Secretary/Treasurer for a one-year term effective January 1, 2021, and until a successor is elected and has qualified.

Ms. Sack seconded the motion, the Chair called for the vote:

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

Mr. Curseaden stated that although he believes there should be term limits for all officer positions, he accepts the nomination and agrees to continue to serve as Secretary/Treasurer for an additional year due to significant other transitions this year on the board.

At 1:09 p.m., on motion made by Mr. Borowy, seconded by Mr. Cermola, and unanimously carried, the Authority voted to recess the meeting to meet as the Non-Core Business Committee.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

Ms. Sack withdrew from the meeting at 1:10 p.m. and re-entered the meeting at 1:45 p.m.

At 2:58 p.m., the Authority reconvened and Mr. Levine entered the meeting. On motion made by Ms. Sack, seconded by Mr. Curseaden, and unanimously carried, the Authority voted to recess the meeting to meet as the Audit Risk Committee.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 3:28 p.m., the Authority reconvened, and on motion made by Ms. Sack, seconded by Mr. Curseaden and unanimously carried, the Authority voted to recess the meeting to meet as the Environmental, Health & Safety Committee.

At 3:50 p.m., the Authority reconvened.

On motion made by Mr. Cermola, seconded by Mr. Curseaden, and unanimously carried, the Authority voted to approve, adopt, or receive, as appropriate the following items in the Consent Agenda, as amended:

1. Minutes of the November 19, 2020 meeting.
2. Capital Budget Authorization for January 2021.

RESOLVED, the Vice-President of Financial Services is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$1,370,000 for the month of January 2021 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for fiscal year 2021 for all Capital Improvement Projects to be exceeded. In the absence of the Vice President of Financial Services, the Vice-President of Asset Management is authorized to sign in her place.

3. Capital Budget Transfer Notifications
4. Accounts Receivable update for November 30, 2020
5. Key Performance Indicators
6. RPB Quarterly Dashboard Report
7. Derby Tank Update
8. North Cheshire Update

Ms. Kowalski, RWA's Vice President of Finance Financial Services, reviewed the quarterly financial reports for the second quarter of FY 2021 ending November 30, 2020, including:

- Balance sheet
- Maintenance test
- Statement of revenues and expenses
- Operating and maintenance expenses
- Capital expenditures results and year-end projections
- Investment earnings

Ms. Nesteriak, RWA's Executive Vice President and Chief Operating Officer, reported on activities over the past month, which included:

- Status of COVID at RWA
- Disinfection and cleaning procedures
- Reporting requirements
- Pulse survey results

Ms. Kowalski provided an update on the cash receipts and billing post-COVID. She reported that the impacts of COVID on cash collections are not as severe as expected but that there is still uncertainty of the effects of the pandemic. She stated that cash collections are being monitored on a weekly basis. She also noted that after meeting with the Representative Policy Board (RPB) Finance Committee earlier in the week there will be a recommendation to the RPB to extend zero interest billing thru March 31, 2021, and possibly to the end of the fiscal year on May 31, 2021.

At 3:17 p.m., Mr. Levine withdrew from the meeting and Messrs. Hill and Kelly entered the meeting.

Ms. Nesteriak, and Mr. Hill, the RWA's Water Treatment Chief Operator, and Mr. Kelly, RWA's Capital Construction Lead, provided an overview of the Application for a project to construct improvements at the West River Water Treatment Plant located in Woodbridge, Connecticut. Mr. Borowy moved for approval of the following resolutions:

RESOLVED, that the Authority hereby accepts the new Application, dated December 17, 2020, for a Project to Construct Improvements at the West River Water Treatment Plant located in Woodbridge, Connecticut, as a completed Application, substantially in the form submitted to this meeting, and authorizes filing said Application with the Representative Policy Board ("RPB"); and

FURTHER RESOLVED, if approved by the RPB, the President and CEO, the Executive Vice President and Chief Operating Officer, and the Vice President of Asset Management are authorized to take any and all actions necessary to complete the construction improvements at the West River Water Treatment Plant in Woodbridge, Connecticut.

Mr. Cermola seconded the motion, after discussion the Chair called for the vote:

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

Chair DiSalvo noted that the Application contains certain "critical information" that management believes is exempt from disclosure under the Freedom of Information Act. Mr. Borowy moved for adoption of the following resolution:

WHEREAS, the Authority wishes to include certain confidential information in its Application to the Representative Policy Board for approval of a project to construct improvements at the West River Water Treatment Plant located in Woodbridge, Connecticut that the Authority considers "critical information" and believes to be exempt from disclosure under the Freedom of Information Act.

NOW THEREFORE BE IT RESOLVED, that the Authority authorizes its Chairperson and the Chief Executive Officer to file a motion and related materials with the Representative Policy Board to request issuance of a protective order to maintain confidential the information to be contained in Appendices A, B, C, D, E, F and G "Confidential Information," of the Authority's Application.

Mr. Cermola seconded the motion and, after discussion, the Chair called for the vote:

Borowy	Aye
Cermola	Aye
Curseaden	Aye

DiSalvo Aye
Sack Aye

Ms. Kowalski stated the need for the approval of project financing. After discussion, Mr. Borowy moved for approval of the following resolutions:

RESOLVED: That the Authority hereby establishes the general terms and provisions of the Authority's Bonds which may be issued as Project Loan Obligations delivered to the State of Connecticut (the "Bonds") which are to be issued under its Water System Revenue Bond Resolution, General Bond Resolution adopted by the Authority and approved by the Representative Policy Board on July 31, 1980, as amended (the "General Bond Resolution").

1. The Bonds shall not exceed Seventeen Million Five Hundred Thousand Dollars (\$17,500,000) in aggregate principal amount.
2. The Bonds may be issued as obligations in one or more series pursuant to the General Bond Resolution and a supplemental resolution to be adopted by the Authority for each series of Bonds, each of which shall specify the amount of the Bonds, the purposes for which the Bonds are to be issued, the date or dates, maturities, sinking fund installments if any, interest rates, series, denominations, form, redemption prices, security provisions and such other details of the Bonds as the Authority shall determine in accordance with the limits established by the General Bond Resolution and hereby.
3. The purposes of the Bonds shall be (I) to finance or refinance the cost of certain capital improvements to the water system of the Authority including improvements to the West River Water Treatment Plant consisting of (a) the construction of three new dissolved air floatation (DAF) basins within a new DAF building to the south of the existing filter building; (b) the replacement of the hypochlorite system with an on-site hypochlorite generation system with a brine or salt silo, day tank, metering pumps, and two on-site sodium hypochlorite generators; and (c) electrical service upgrades including new utility service, new transformer (furnished by UI), new exterior switchgear and automatic transfer switch with walk-in enclosure and new emergency stand-by generator; (II) to provide funds for deposit to the Capital Contingency Fund and the Debt Reserve Fund, as necessary pursuant to the General Bond Resolution and as permitted by the Internal Revenue Code of 1986, as amended and (III) to pay costs of issuance (the "Project").
4. The Bonds may be sold by negotiation as serial or term bonds with stated maturities and may be sold in a private or direct placement to a bank or the State of Connecticut.
5. The Authority reasonably expects to incur expenditures (the "Expenditures") in connection with the Project of which a general functional description is provided above. The Authority reasonably expects to reimburse itself for the cost of Expenditures with respect to the Project with the proceeds of tax-exempt debt to be issued by the Authority within eighteen (18) months after the date of any Expenditure or the date the Project is placed in service or abandoned, whichever is later. The maximum principal amount of such debt with respect to the Project is not expected to exceed \$17,500,000.
6. The form of this resolution entitled "Resolution Approving the Proposed Issuance of Bonds" a copy of which shall be filed with the records of the Authority, shall be

submitted to the Representative Policy Board for its approval in accordance with Section 22 of Special Act No. 77-98, as amended.

BE IT FURTHER RESOLVED that:

1. Temporary notes of the Authority which may be issued as Interim Funding Obligations delivered to the State of Connecticut may be issued by the Authority in the amount of \$17,500,000 in anticipation of the receipt of the proceeds from the sale of such Bonds.
2. The President / Chief Executive Officer, the Vice President of Financial Services and any Vice President or any one of them may apply to the State Department of Public Health for eligibility and funding of the Project or any part of the Project and sign such application and any other documents which may be necessary or desirable to apply for eligibility of and to apply for and obtain financial assistance for the Project from the State's Drinking Water Fund Program and that any such action taken prior hereto is hereby ratified and confirmed.

Mr. Cermola seconded the motion. The chair called for the vote:

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 4:41 p.m., the Authority voted to go into executive session to discuss personnel matters. Present in the executive session were Authority members, Mr. Bingaman and Ms. Reckdenwald.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 5:07 p.m., the Authority came out of executive session and the meeting adjourned.


Respectfully submitted,

Kevin Curseaden, Secretary

South Central Connecticut Regional Water Authority
90 Sargent Drive, New Haven, Connecticut 06511-5966 203.562.4020
<http://www.rwater.com>

MEMORANDUM

TO: Anthony DiSalvo
David J. Borowy
Joseph A. Cermola
Kevin J. Curseaden
Suzanne C. Sack

FROM:  Rochelle Kowalski
Vice-President of Financial Services

DATE: January 19, 2021

SUBJECT: Capital budget authorization request for February 2021

Attached for your meeting on January 21, 2021 is a copy of the resolution authorizing expenditures against the capital improvement budget for February 2021. The amount of the requested authorization, for funds held by the trustee, is \$1,600,000.

In addition, from the Growth Fund, approximately \$30,000 is expected to be used for the Non-Core Billing project.

This would result in projected expenditures through February 2021 of \$12,410,258 or 51.3% of the total 2021 fiscal year capital budget.

Attachment

RESOLVED

That the Vice-President of Financial Services is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$1,600,000 for the month of February 2021 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for fiscal year 2021 for all Capital Improvement Projects to be exceeded. In the absence of the Vice-President of Financial Services, the Vice-President of Asset Management is authorized to sign in her place.

REGIONAL WATER AUTHORITY
REVIEW OF FINANCIAL DATA
December 31, 2020 (FY 2021)

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

Operating Revenues

FY21 revenue for water, including wholesale and fire service, is over budget by \$3,903k (approx. 5.6%) primarily due to higher than anticipated consumption. Metered water revenue is over budget by \$3,905k (approx. 6.2%)

Total net other revenue is \$685k above budget primarily due higher other water revenues . Other proprietary revenues are also contributing to this variance.

Operating Expenses

Operating and Maintenance Expenses are currently under budget due to the following:

Payroll is under budget primarily due to head count under runs.	\$ (659,000)
Employee Benefits are under budget primarily due to lower medical and dental expense and payroll tax.	(529,000)
Administrative Building is over budget primarily due to custodial services and timing.	93,000
General & Admin is under budget primarily due to the timing of replacement computer purchases.	(86,000)
Utilities & Fuel is over budget primarily due to electric service, sewer use fees, and timing.	98,000
Pump Power is under the budget primarily due to timing.	(86,000)
Public/Customer Information is under budget primarily due to timing.	(74,000)
Outside Services are under budget in multiple areas.	(278,000)
Worker's Compensation, Pre-Captive is under budget due to a reimbursemenet and reserve requirements.	(74,000)
Central Lab/Water Quality is under budget primarily due to timing.	(168,000)
Info. Technology Licensing & Maintenance Fees are under budget primarily due to timing.	(69,000)
All Other	(158,000)
	<u>\$ (1,990,000)</u>

Interest Income

Interest Income is under budget due to lower investment earnings.

PROJECTED MAINTENANCE TEST

The projected shortfall to meet 1.14 coverage is \$.6 million vs. a budgeted shortfall of \$12.045 million.

REGIONAL WATER AUTHORITY
STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE MONTHS ENDING DECEMBER 31, 2020

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	FY 2020 Actual	FY 2021 Budget	FY 2021 Actual	(Under)Over Budget
Operating revenues				
Metered water revenues	\$ 63,078	\$ 62,626	\$ 66,531	\$ 3,905
Fire service	7,033	7,043	7,080	37
Wholesale	495	508	469	(39)
Other revenue - water	1,971	1,484	2,090	606
Other revenue - proprietary	6,035	5,348	5,782	434
Total operating revenues	78,613	77,009	81,952	4,943
Operating expenses				
Operating and maintenance expense	31,942	32,382	30,392	(1,990)
Expense associated with other revenue - water	942	1,095	1,132	37
Expense associated with other revenue - proprietary	1,801	2,022	2,341	318
Provision for uncollectible accounts	821	593	487	(106)
Depreciation	14,700	14,700	14,700	-
Payment in lieu of taxes	4,956	5,126	5,052	(74)
Amortization Pension Outflows/Inflows	215	943	943	0
Amortization OPEB Outflows/Inflows	(211)	(318)	(318)	(0)
Total operating expenses	55,167	56,544	54,729	(1,815)
Operating income	23,446	20,465	27,223	6,759
Nonoperating income and (expense)				
Interest income	2,708	709	159	(551)
(Loss) Gain on disposal of assets	156	-	-	-
Realized and unrealized (losses) gains on investments	-	-	-	-
Interest expense	(14,471)	(13,100)	(13,021)	79
Amortization of bond discount, premium, issuance cost and deferred losses	2,132	1,619	1,607	(12)
Intergovernmental revenue	180	-	-	-
Total nonoperating income and (expense)	(9,295)	(10,771)	(11,255)	(483)
Income (expense) before contributions	14,152	\$ 9,694	15,969	\$ 6,276
Capital contributions	884		1,242	
Change in net assets	15,036		17,211	
Total net assets - beginning of fiscal year	188,331		211,589	
Total net assets - end of reporting month	\$ 203,366		\$ 228,800	

	Budget	Projected	(Under)Over	(Under)Over
FY 2021 MAINTENANCE TEST	FY 2021	FY 2021	FY 2021	FY 2021
(Budget vs. Projected)	@114%	@114%	@114%	Original Budget
Revenue Collected:				
Water sales	101,381	112,881	\$ 11,500	(4,321)
Interest Income	986	232	(754)	(1,091)
BABs Subsidy	656	656		
Other Net	6,302	6,772	470	(266)
Common Non-Core	(200)	(200)	-	
Total	109,124	120,341	11,217	(5,678)
Less:				
Operating and maintenance expenses	(56,200)	(56,200)	-	4,851
Common Non-Core	100	50	(50)	(50)
Depreciation	(6,500)	(6,500)	-	
PILOT (A)	(8,700)	(8,581)	119	119
Net Avail for Debt Service (B)	\$ 37,824	\$ 49,110	\$ 11,286	\$ 4,920
Debt Service Payments (C)	\$ 43,745	43,605	\$ (140)	\$ (163)
Debt Service @ 114% (D)	\$ 49,869	49,710	\$ (160)	\$ (186)
Difference (B-D)	\$ (12,045)	\$ (600)		
RSF, Growth and/or General Fund (D)	12,045	600		
Coverage (A+D/C)	114%	114%		

**REGIONAL WATER AUTHORITY
OPERATING AND MAINTENANCE EXPENSE
DECEMBER 31, 2020**

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PERIOD ENDING DECEMBER 31, 2020

	FY 2020 Actual	FY 2021 Budget	FY 2021 Actual	(Under) Over
1 Payroll	\$ 13,136	\$ 13,357	\$ 12,698	\$ (659)
2 Employee Benefits	4,452	4,777	4,247	(529)
Pension Contributions	2,294	1,552	1,552	0
3 Administrative Building	614	550	643	93
4 General & Administrative	799	773	687	(86)
5 Transportation	369	386	435	49
6 Tools & Stores	190	181	212	31
7 Utilities & Fuel	668	711	809	98
8 Material From Inventory	149	116	118	2
9 Pump Power Purchased	1,566	1,820	1,734	(86)
10 Chemicals	1,074	1,080	1,081	1
11 Road Repairs	154	117	75	(41)
14 Postage	158	168	127	(41)
15 Printing & Forms	52	58	42	(16)
17 Collection Expense	348	348	335	(13)
18 Business Improvement	108	108	140	32
19 Public/Customer Information	157	163	89	(74)
20 Outside Services	1,296	1,271	993	(278)
21 Insurance Premiums	736	894	859	(35)
22 Worker's Compensation, pre-Churchill	162	32	(41)	(74)
23 Damages	23	35	48	13
24 Training & Cont. Education	125	106	59	(47)
25 Authority Fees	77	91	77	(15)
26 Consumer Counsel	11	36	12	(24)
27 RPB Fees	53	99	63	(36)
28 Organizational Dues	88	69	51	(19)
29 Donations	17	11	5	(6)
34 Central Lab/Water Quality	265	290	122	(168)
40 Environmental Affairs	55	66	60	(6)
44 Info. Technology Licensing & Maintenance Fees	1,181	1,328	1,259	(69)
45 Maintenance and Repairs	1,565	1,543	1,557	14
46 Regulatory Asset Amortization	-	246	246	(0)
	<u>\$ 31,942</u>	<u>\$ 32,136</u>	<u>\$ 30,147</u>	<u>\$ (1,990)</u>

South Central Regional Water Authority

Analysis of Accounts Receivable ("A/R")

(\$000 omitted)

Denotes City of New Haven Invoicing

Total Accounts Receivable Aging (in days)

	Dec	Nov	Oct	Sept	Aug	July	June	May	April	March	Feb	Jan	Dec
	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2019
Under 30	\$ 7,363	\$ 6,472	\$ 8,208	\$ 7,633	\$ 6,229	\$ 7,433	\$ 6,146	\$ 5,547	\$ 5,921	\$ 6,110	\$ 5,618	\$ 6,277	\$ 6,796
31-60	2,041	2,444	2,710	1,892	2,125	2,295	1,444	1,651	2,527	1,666	1,784	2,584	1,915
61-90	1,103	1,594	913	990	1,405	838	713	1,575	953	792	1,430	883	912
91-180	2,127	1,969	1,975	1,918	1,777	1,775	1,992	1,787	1,640	1,467	1,313	1,387	1,488
181-360	2,109	1,934	1,921	1,893	1,821	1,646	1,543	1,312	1,440	1,497	1,335	1,448	1,592
More than 1 year	4,576	4,408	4,388	4,449	4,207	4,266	4,331	4,207	4,333	4,243	4,092	4,174	4,272
Sub Total	19,319	18,821	20,115	18,775	17,564	18,253	16,169	16,079	16,814	15,775	15,572	16,753	16,975
Interest due	1,310	1,354	1,388	1,448	1,476	1,515	1,559	1,610	1,634	1,680	1,715	1,728	1,721
Total Gross A/R plus interest	\$ 20,629	\$ 20,175	\$ 21,503	\$ 20,223	\$ 19,040	\$ 19,768	\$ 17,728	\$ 17,689	\$ 18,448	\$ 17,455	\$ 17,287	\$ 18,481	\$ 18,696

Aged Accounts Receivable Focus of Collection Efforts

	Dec	Nov	Oct	Sept	Aug	July	June	May	April	March	Feb	Jan	Dec
	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2019
Greater than 60 days:													
A/R	\$ 11,208	\$ 11,235	\$ 10,585	\$ 10,677	\$ 10,659	\$ 10,011	\$ 10,114	\$ 10,470	\$ 9,930	\$ 9,248	\$ 9,487	\$ 9,124	\$ 9,542
Less: Multi-Tenants	(3,039)	(3,419)	(2,949)	(3,289)	(3,109)	(3,084)	(2,864)	(3,075)	(2,594)	(2,492)	(2,677)	(2,345)	(2,704)
Receiverships	(2,105)	(2,084)	(2,091)	(2,141)	(2,080)	(2,163)	(2,169)	(2,190)	(2,251)	(2,148)	(2,172)	(2,231)	(2,155)
Liens	(1,858)	(1,775)	(1,464)	(1,500)	(1,739)	(1,705)	(1,721)	(1,724)	(1,731)	(1,758)	(1,757)	(1,831)	(2,050)
Total	\$ 4,206	\$ 3,957	\$ 4,081	\$ 3,747	\$ 3,731	\$ 3,059	\$ 3,360	\$ 3,481	\$ 3,354	\$ 2,850	\$ 2,881	\$ 2,717	\$ 2,633
	38%	35%	39%	35%	35%	31%	33%	33%	34%	31%	30%	30%	28%

Collection Efforts

	Dec	Nov	Oct	Sept	Aug	July	June	May	April	March	Feb	Jan	Dec
	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2019
Shuts *	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21	\$ 58	\$ 63	\$ 39
Red Tags **	-	-	-	-	-	-	-	-	-	7	15	22	9
Receivers	20	17	7	21	4	5	8	5	4	8	15	30	8
Top 100 Collection Calls	257	108	187										
Other ⁽¹⁾	1,290	1,163	1,319	1,544	1,192	1,338	1,282	1,159	989	1,409	1,671	1,647	1,468
Total	\$ 1,567	\$ 1,288	\$ 1,513	\$ 1,565	\$ 1,196	\$ 1,343	\$ 1,290	\$ 1,164	\$ 993	\$ 1,445	\$ 1,759	\$ 1,762	\$ 1,524
* Number of shuts	-	-	-	-	-	-	-	-	-	65	162	210	125
** Number of Red tags	-	-	-	-	-	-	-	-	-	32	83	80	60

South Central Connecticut Regional Water Authority

90 Sargent Drive, New Haven, Connecticut 06511-5966 203-562-4020

<http://www.rwater.com>

TO: Anthony DiSalvo, Chair
David J. Borowy
Joseph A. Cermola
Kevin J. Curseaden
Suzanne C. Sack

FROM: Ted Norris

DATE: January 19, 2021

SUBJECT: Derby Tank Update

This memo is written to provide the Authority with an update on the Derby Tank Project and the land purchases associated with it.

Property Acquisition:

No change to previous update: Second Amendments to the Purchase and Sale Agreements for the Saint Peter and Saint Paul Church (Chatfield Street) and Durante (Lombard Drive) properties were executed and extend the closing date until final decisions are made on the pending litigation, as provided for in the First Amendments.

Planning and Zoning Approval:

The Derby Planning and Zoning Commission unanimously approved our site plan application on June 18, 2019. After the approval, an appeal was filed with the Superior Court by Attorney Cava, representing two residents – Sharlene McEvoy and Dorothy Marinelli (the only residential neighbor near the tank site), against the City and RWA.

Oral arguments for the case were heard on September 22nd via Zoom. The main issues argued were related to RWA's standing to submit a site plan application to the Planning and Zoning Commission, the exemption issued by the City for the height of the tank, the environmental impact of tank site development, and the lighting of the cars in the parking lot into the Marinelli house.

Judge Berger presided over the hearing. The City of Derby's attorney Barbara Schellenberg and RWA's attorney's Kari Olson and Joe Szerejko represented the defendants. Attorney Greg Cava represented the plaintiffs. Rose Gavrilovic and Orville Kelly of RWA and Mayor Richard Dzieken attended on behalf of RWA and the City of Derby, respectively. There were no additional representatives on behalf of the plaintiffs. As relayed by our attorneys, Judge Berger appeared to be very familiar with land use issues. By law, the judge has 120 days to make his ruling, or until January 20, 2021.

January 19, 2021 update: Judge Berger has not ruled on the appeal yet.

EON: lm

CC: Larry Bingaman
Beth Nesteriak
Orville Kelly

South Central Connecticut Regional Water Authority

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<http://www.rwater.com>

TO: Anthony DiSalvo
David J. Borowy
Joseph A. Cermola
Kevin J. Curseaden
Suzanne C. Sack

FROM: Ted Norris

DATE: January 21, 2021

SUBJECT: North Cheshire Development Update

The following is an update to the Authority on the status of the discussions with the Developer, Town of Cheshire, and Town of Southington Water Department (SWD) regarding the Stone Bridge Crossing development at the northwest quadrant of the intersection of Routes 10 and I-691.

1. Developer, Paul Bowman and his partners:

No change to previous update: Mr. Bowman was informed that RWA has been working through the details of the MOUs with Cheshire and SWD staff, as well as their respective Town Council and Board, to come to agreements on the terms and conditions of the MOUs. Mr. Bowman took part in a meeting in early September between RWA and SWD to discuss the terms and conditions of the MOU as they relate to the development. Discussions with both parties continued and a draft MOU was developed by Murtha Cullina. It is currently under review by RWA staff.

2. Town of Cheshire:

No change to previous update: The Town of Cheshire Council proposed, and RWA agreed to the following terms related to the Town's financial support for the project.

- a. A five-year waiver, estimated at \$175,000, of the PILOT payments for the water mains within the development when and if RWA takes over these mains and;
- b. A 50% discount (reduction) for five years of the PILOT, estimated at \$215,000 (approximately \$108,000 discounted), for the water mains along Route 10 and on west side of the development connecting at Dickerman Road. This item would remain contingent upon the sale and/or redevelopment of the state-owned property.

No change to previous update: The MOU between RWA and the Town of Cheshire was approved by the Cheshire Town Council on December 8, 2020.

3. Southington Water Department:

No change to previous update: RWA has been in discussions with the SWD to discuss the terms and conditions that would allow Southington to initially own and operate the distribution system to the development, then transfer ownership to RWA. While not the entire cost of the mains, the SWD Board determined that RWA should make some payment to Southington when the transfer of ownership occurs. The Southington Board rejected our initial offer of \$150,000. Following multiple discussions, a one-time payment of \$200,000 was agreed to by both parties.

January 21, 2021 update: A draft MOU between the developer, the Town of Southington, and RWA continues to be reviewed and commented on by all three parties. It is anticipated that a near final draft will be completed by the end of January. Southington noted in at a mid-January meeting that they would not guarantee max day supply to the development after a period of five years of supplying the development. For RWA this means we need to commit to providing at least approximately 100,000 GPD to the development within five years. Staff is reviewing a main extension that would meet that need.

EON: lm

CC: Larry Bingaman
Beth Nesteriak
Hetal Shah

**RWA Committee Meetings
2021 Calendar Year**

January 21	February 18	March 18	April 15	May 20	June 17
HR & Ex Comp	Audit-Risk	EH&S	Pension	Audit-Risk	Strategic
Pension	Strategic	Non-Core		EH&S	Non-Core
July 15	August 19	September 16	October 21	November 18	December 16
HR & Ex Comp	Strategic	Audit-Risk	Pension	Strategic	Audit Risk
Pension	EH&S	Non-Core		EH&S	Non-Core

AUTHORITY
COMMITTEE CHAIR ASSIGNMENTS

2021

COMMITTEE	CHAIR
Audit-Risk Committee	Tony
Compensation Committee	Joe (Kevin as backup)
Environmental, Health & Safety	Kevin (temporary until new member starts)
Non-Core Business	Kevin
Pension & Benefit	Suzanne
Strategic Planning	David

RPB COMMITTEE MEETINGS

Month	Meeting	Will Attend
January 2021	<i>Finance Committee</i> Monday, Jan 11 at 5:00 p.m.	David
	<i>Land Use Committee</i> Wednesday, Jan 13 at 5:30 p.m.	Kevin
	<i>Consumer Affairs Committee</i> Monday, Jan 25 at 5:30 p.m.	Suzanne
February 2021	<i>Finance Committee</i> Monday, Feb 8 at 5:00 p.m.	
	<i>Land Use Committee</i> Wednesday, Feb 10 at 5:30 p.m.	
	<i>Consumer Affairs Committee</i> Monday, Feb 22 at 5:30 p.m.	
March 2021	<i>Finance Committee</i> Monday, Mar 8 at 5:00 p.m.	
	<i>Land Use Committee</i> Wednesday, Mar 10 at 5:30 p.m.	
	<i>Consumer Affairs Committee</i> Monday, Mar 15 at 5:30 p.m.	

RPB COMMITTEE MEETINGS

Month	Meeting	Will Attend
October - 2020	<i>Finance Committee</i> Monday, October 5 at 5:00 p.m.	David
	<i>RPB Bylaws and Rules Review Committee</i> Wednesday, October 7 at 5:00 p.m.	David and Suzanne
	<i>Land Use Committee</i> Wednesday, October 14 at 4:30 p.m.	Suzanne
	<i>Consumer Affairs Committee</i> Monday, October 19 at 5:30 p.m.	Kevin
November - 2020	<i>RPB Bylaws and Rules Review Committee</i> Wednesday, November 4 at 5:00 p.m.	David and Suzanne
	<i>Finance Committee</i> Monday, November 9 at 5:00 p.m.	Kevin
	<i>Land Use Committee</i> Wednesday, November 18 at 5:30 p.m.	David
	<i>Consumer Affairs Committee</i> Monday, November 16 at 5:30 p.m.	Suzanne
December - 2020	<i>Finance Committee</i> Monday, December 14 at 5:00 p.m.	Joe
	<i>Land Use Committee</i> Wednesday, December 9 at 5:30 p.m.	Kevin
	<i>Consumer Affairs Committee</i> Monday, December 21 at 5:30 p.m.	Suzanne