

**Representative Policy Board
Bylaws and Rules Review Committee
South Central Connecticut Regional Water District
Via Remote Access**

MINUTES

Special Meeting of Thursday, December 3, 2020 at 5:00 p.m.

ATTENDEES: Committee Members: M. Ricozzi, D. Borowy, T. Clifford, C. Havrda, S. Mongillo, T. Norris, and S. Sack
RWA: R. Kowalski and P. Singh
OCA: J. Donofrio, Esq.
Staff: J. Slubowski

Chair Ricozzi called the meeting to order at 5:00 p.m.

He reviewed the Safety Moment distributed to members.

On motion made by Mr. Borowy, seconded by Mr. Havrda, and unanimously carried, the committee approved the minutes of its November 4, 2020 meeting.

As a follow up to last month's meeting regarding changes to the Capital Project application process, Chair Ricozzi reviewed changes to Section 8 of the RPB Rules of Practice changing the date of notice from fifteen (15) days to five (5) days. He also reviewed a draft of a proposed Resolution for expedited applications.

Discussion took place regarding procedure for management's overview of applications to the RPB and level of detail prior to public hearings. Attorney Donofrio, Office of Consumer Affairs (OCA), stated his concerns regarding communications between management and the RPB prior to public hearings.

After discussion, it was the consensus of the committee that management includes minutes, from the RPB meeting that would include an overview of any pending applications, as an exhibit to the Application. The committee also agreed that the proposed changes to the RPB Rules of Practice be recommended to the full RPB at its February meeting.

Ms. Kowalski, RWA's Vice President of Financial Services, reviewed the revised process for rate applications. She reviewed changes for Rate Applications at January and July and proposed changes not for recommendation. The new process is expected to be implemented for the upcoming rate case in January 2021.

Next steps will include a review of the RPB Rules of Practice for modifications to the Rate Application process.

The committee scheduled its next meeting for Thursday, January 14, 2021 at 5:00 p.m.

At 5:32 p.m., the meeting adjourned.

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Mario Ricoszi, Chairman