

**Representative Policy Board
Consumer Affairs Committee
South Central Connecticut Regional Water District
Via Remote Access****

AGENDA

Regular Meeting of Monday, January 25, 2021 at 5:30 pm

The Consumer Affairs Committee will consider and act upon:

1. Safety Moment
2. Approval of Minutes – December 21, 2020 meeting
3. Approval of OCA Budget for FY 2022
4. Report of OCA – J. Donofrio
5. Approval of OCA invoice for December 2020 for \$1,605.00
6. Cyber/Technology Resiliency Review – Including Executive Session: P. Singh
7. Next meeting – Monday, February 22, 2021 at 5:30 p.m.
8. Adjourn

****In accordance with the Governor Lamont's, Executive Order No. 7B for the Protection of Public Health and Safety during COVID-19 Pandemic and Response, the public meeting will be held remotely. Members of the public may attend the meeting via conference call, videoconference or other technology. For information on attending the meeting via remote access, and to view meeting documents, please visit <https://www.rwater.com/about-us/our-boards/board-meetings-minutes?year=2020&category=1435&meettype=&page=>. For questions, contact the board office at 203-401-2515.**

Topic: RPB CAC Meeting

Time: Jan 25, 2021 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting (*via conference call*)

Dial by your location

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

Meeting ID: 836 6712 4828

Passcode: 732044

Find your local number: <https://us02web.zoom.us/j/kdl2g0Tpw2>

SAFETY MOMENT

JANUARY – PREPARE YOUR CAR FOR WINTER

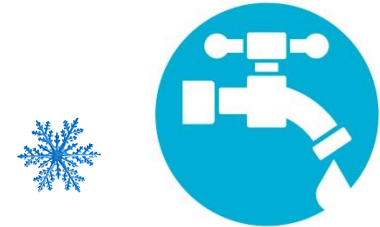
Prepare Your Car for Winter

In addition to annual maintenance, here are some tips to winterize your car:

- Test your battery; battery power drops as the temperature drops
- Make sure the cooling system is in good working order
- Have winter tires with a deeper, more flexible tread put on your car
- If using all-season tires, check the tread on your tires and replace if less than 2/32 of an inch
- Check the tire pressure; tire pressure drops as the temperature drops
- Check your wiper blades and replace if needed
- Add wiper fluid rated for -30 degrees
- Keep your gas tank at least half full to avoid gas line freeze

Service – Teamwork – Accountability – Respect – Safety

**Tap Into
Safety**



Regional Water Authority



Safety is a core company value at the Regional Water Authority .
It is our goal to reduce workplace injuries to zero.

 Regional Water Authority

**Representative Policy Board Consumer Affairs Committee
South Central Connecticut Regional Water District**

Minutes of the December 21, 2020 Meeting

The regular meeting of the Consumer Affairs Committee of the Representative Policy Board of the South Central Connecticut Regional Water District ("Committee") took place on Monday, December 21, 2020, via remote access. Committee members present were N. Campbell, M. Levine, S. Mongillo, A. Rescigno, and R. Smith.

Also present were: Michael Horbal (RPB), D. Borowy (Authority), J. Donofrio (Office of Consumer Affairs), L. Bingaman, L. Burns, R. Kowalski, B. Nesteriak, and J. Slubowski (RPB Staff).

Chair Mongillo called the meeting to order at 5:31 p.m. He reviewed the safety moment distributed to members.

On motion made by Mr. Rescigno, seconded by Ms. Campbell, and unanimously carried, the Committee approved the minutes of its November 16, 2020 meeting, as presented.

Ms. Nesteriak, RWA's Executive Vice President and Chief Operating Officer, introduced Ms. Burns, RWA's Director of Operations, who provided a Risk, Resiliency & Redundancy, Water Distribution Update, which included:

- System Overview
- Operating Strategy
- Near and long-term visions for risk, resiliency and redundancy
- Operations Summary

Discussion took place regarding low pressure fire flow, risk management, communications, succession planning and cross training.

Chair Mongillo commented that the 3R's are the driving force of the organization and it would be helpful if management could provide the Representative Policy Board with this perspective as projects are presented.

Mr. Bingaman, RWA's President and Chief Executive Officer, reported that he has had conversations with New Haven regarding an apprenticeship program and is scheduled to meet with the Executive Director in January to discuss further.

At 6:07 p.m., Mr. Bingaman and Mss. Nesteriak and Burns withdrew from the meeting.

Chair Mongillo confirmed the date of committee's joint meeting with the Land Use Committee for the FY 2022 budget review with management on Monday, April 19, 2021 at 5:30 p.m.

Attorney Donofrio reported that he currently has no active complaints. However, he received correspondence from a customer in North Haven regarding a bill. RWA's customer service managers took action and clarified the complaint, which turned out to be a bank error.

Attorney Donofrio is also reviewing the application for the West River Water Treatment Plant Improvements Project.

On motion made by Ms. Campbell, seconded by Mr. Rescigno, and unanimously carried, the Committee approved the OCA's October 2020 billing (\$1,187.50).

The next regular meeting of the Committee is Monday, January 25, 2021 at 5:30 p.m.

At 6:11 p.m., the meeting adjourned.

Respectfully submitted

Stephen Mongillo, Chairman

CIULLA & DONOFRIO, LLP

127 WASHINGTON AVENUE

P. O. BOX 219

NORTH HAVEN, CONNECTICUT 06473

TELEPHONE (203) 239-9828

FACSIMILE (203) 234-0379

www.cd-law.com

JEFFREY M. DONOFRIO

DIRECT DIAL: (203) 239-9829

LOUIS J. DAGOSTINE

DIRECT DIAL: (203) 234-2699

JENNIFER N. COPPOLA

DIRECT DIAL: (203) 239-3642

RICHARD F. CONNORS

DIRECT DIAL: (203) 234-0380

OF COUNSEL

January 4, 2021

Jennifer Slubowski, Executive Administrator
South Central Connecticut Regional Water District
Representative Policy Board
90 Sargent Drive
New Haven, CT 06511-5966

Re: Consumer Affairs Officer / Office of Consumer Affairs

Dear Ms. Slubowski:

Enclosed herewith is our invoice for services rendered and out-of-pocket expenses incurred through and including December 31, 2020.

Please contact me with any questions. Thank you.

Very truly yours,

Jeffrey M. Donofrio

JMD:st

Enclosure

cc: Mario Ricozzi, RPB Chair
Mark Levine
Anthony P. Rescigno
Stephen A. Mongillo
Naomi Campbell
Richard Smith
Frank Pepe

CIULLA & DONOFRIO, LLP

127 WASHINGTON AVENUE

P. O. BOX 219

NORTH HAVEN, CONNECTICUT 06473

TELEPHONE (203) 239-9828

FACSIMILE (203) 234-0379

FEDERAL TAX I.D. 06-1465137

Invoice submitted to:
South Central Connecticut Regional Water Authority
90 Sargent Drive
New Haven, CT 06511

January 4, 2021

In Reference To: Office of Consumer Affairs

Invoice #22540

Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
12/2/2020	JMD	Review Mr. Fregau's correspondence (W. Haven consumer) and draft correspondence to RWA re same	0.25 250.00/hr	62.50
12/3/2020	JMD	Meeting of RPB By-Laws and Rules Revision Committee (remote)	0.50 250.00/hr	125.00
12/7/2020	JMD	Review and reply to correspondence from RWA re Mr. Fregau's complaint (resolved by RWA)	0.17 250.00/hr	42.50
12/9/2020	JMD	Review materials for RPB Nominating Committee meeting	0.17 250.00/hr	42.50
12/10/2020	JMD	Meeting of RPB By-Laws Committee (Zoom)	0.25 250.00/hr	62.50
12/14/2020	JMD	RPB Finance Committee meeting (Zoom)	0.83 250.00/hr	207.50
12/17/2020	JMD	RPB Meeting (Zoom)	0.75 250.00/hr	187.50
12/18/2020	JMD	Review RWA's Application for approval of project to construct improvements at West River WTP (Woodbridge)	2.00 250.00/hr	500.00
12/21/2020	JMD	Review and reply to correspondence from Louise Damico re Town of North Haven account corrections	0.08 250.00/hr	20.00
	JMD	Review FY 2021 capital budget info in connection with review of WRWTP project application; RPB CAC meeting (via Zoom)	1.25 250.00/hr	312.50

	<u>Hrs/Rate</u>	<u>Amount</u>
12/30/2020 JMD Correspondence with RWA re WRWTP Improvements Application and Protective Order re same	0.17 250.00/hr	42.50
For professional services rendered	6.42	\$1,605.00
Previous balance		\$1,187.50
Balance due		<u>\$2,792.50</u>