

**South Central Connecticut Regional Water Authority  
Minutes of the January 21, 2021 Meeting**

A regular meeting of the South Central Connecticut Regional Water Authority (“RWA” or “Authority”) took place on Thursday, January 21, 2021, via remote access. Chairman Borowy presided.

**Present:** Authority Members Present – Messrs. DiSalvo, Borowy, Cermola, Curseaden, and Ms. Sack  
Management – Mss. Collins, Kowalski, Nesteriak, Reckdenwald, and Messrs. Bingaman, Norris, and Singh  
RPB – Greg Malloy  
Staff – Mrs. Slubowski

Chair Borowy called the meeting to order at 12:30 p.m.

Ms. Reckdenwald, RWA’s Senior Vice President of Corporate Services, reviewed the Safety Moment distributed to members.

At 12:31 p.m., on motion made by Mr. Curseaden, seconded by Ms. Sack, and unanimously carried, the Authority voted to recess the regular meeting to meet as the Pension & Benefit Committee.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 1:31 p.m., the Authority reconvened.

Mr. Curseaden requested that Item 5, Derby Tank Update, be removed from the Consent Agenda for further discussion.

On motion made by Mr. Curseaden, seconded by Mr. DiSalvo, and unanimously carried, the Authority voted to approve, adopt, or receive, as appropriate the following items in the revised Consent Agenda, as amended:

1. Minutes of the December 17, 2020 meeting.
2. Capital Budget Authorization for February 2021.

**RESOLVED**, the Vice-President of Financial Services is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$1,600,000 for the month of February 2021 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for fiscal year 2021 for all Capital Improvement Projects to be exceeded. In the absence of the Vice- President of Financial Services, the Vice-President of Asset Management is authorized to sign in her place.

3. Monthly Financial Report – December 2020
4. Accounts Receivable - December 2020
5. North Cheshire Update
6. Adopt Revised Schedule of Calendar Year 2021 RWA Committee Regular Meeting Dates

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

Mr. Bingaman, the RWA’s President and Chief Executive officer provided an update on the Derby Tank project. He reported that since the last update the judge rendered a decision on the appeal; and the judge has ruled in the favor of RWA.

Ms. Nesteriak, RWA’s Executive Vice President and Chief Operating Officer, reported on activities over the past month, which included:

- Status of COVID-19 at RWA
- Status of State of Connecticut vaccination protocols
- Status of remote work protocols
- Disinfection and increased cleaning procedures

Authority members discussed the RWA 2021 Committee Chair Assignments and the revised 2021 Committees calendar year regular meeting dates.

Ms. Kowalski provided an update of cash receipts and billing post-COVID-19. She reported that the impacts of COVID-19 on cash collections, to date, are not as severe as expected but that there is still uncertainty of the effects of the pandemic and noted that the revised budget assumes a full back to normal in January. She stated that cash collections are being monitored weekly.

Mr. Bingaman:

- Provided an update on the Lab Acquisition. The RWA has partnered with Citrin Cooperman and is finalizing a comprehensive financial analysis.
- Commented on a zoom cast meeting with employees earlier in the week to kick-off a company-wide initiative to improve our focus within the RWA to provide a more diverse and inclusive workforce. The meeting also introduced the Diversity, Equity, and Inclusion initiative to all employees at and reflected on 2020. He also shared a 3-minute video that was created and produced by the communications department as a tribute to employees during what was a very tough year.
- Is continuing with efforts to work with a professional grant writer for additional funding for the capital improvement program.
- Updated members on the framework of RWA’s 2020-2025 strategic plan and fiscal year 2021 initiatives and working to align procurement function to a centralized system to control spending, limit inventory redundancy, and increase operational efficiencies.

- Highlighted that Ms. Kowalski will be a panelist during a two-day virtual workshop hosted by the Connecticut Water Planning Council and the Alliance for Water Efficiency.

Authority members reported on recent Representative Policy Board committee meetings and assignments were made for the first quarter RPB committee meetings.

At 2:08 p.m., on motion made by Mr. Cermola, seconded by Mr. DiSalvo, and unanimously carried, the Authority voted to recess the meeting to meet as the Compensation Committee.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 2:09 p.m., Mss. Collins, Kowalski, Nesteriak, Reckdenwald and Mr. Norris withdrew from the meeting.

At 2:20 p.m., Mr. Bingaman withdrew from the meeting and returned at 2:27 p.m.

At 3:08 p.m., the Authority reconvened and Mss. Collins, Kowalski, Nesteriak and Mr. Norris entered the meeting.

Mr. Cermola, Chair of the RWA's Compensation Committee, reported that the committee is recommending to the Authority a 3% merit increase for the RWA's Senior Executive Team, effective February 1, 2021, with the exception of the President and Chief Executive Officer (CEO), who refused an increase at this time.

On motion made by Mr. Cermola, and seconded by Mr. DiSalvo, the committee voted to recommend a 3% merit increase for the RWA's Senior Executive Team, not including the President and CEO, effective February 1, 2021.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Nay

Mr. Norris, the RWA's Vice President of Asset Management, provided an overview of the Lake Whitney Dam refurbishment project. He stated that an RPB Application would be presented later this fiscal year.

At 3:24 p.m., on motion made by Mr. DiSalvo, and seconded by Ms. Sack, and unanimously carried, the meeting adjourned.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye

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Sack            Aye

Respectfully submitted,

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Kevin Curseaden, Secretary