

**South Central Connecticut Regional Water Authority
Minutes of the March 18, 2021 Meeting**

The regular meeting of the South Central Connecticut Regional Water Authority (“RWA” or “Authority”) took place on Thursday, March 18, 2020, via remote access. Chairman Borowy presided.

Present: Authority – Messrs. Borowy, Cermola, Curseaden, DiSalvo, and Ms. Sack
Management – Mss. Kowalski, Nesteriak, Reckdenwald and Messrs. Bingaman, Norris, Singh, and Triana
RPB – Mr. Jaser
Staff – Mrs. Slubowski

The Chair called the meeting to order at 12:30 p.m.

Ms. Reckdenwald, RWA’s Senior Vice President of Corporate Services, reviewed the Safety Moment distributed to members.

At 12:33 p.m., on motion made by Ms. Sack, seconded by Mr. Curseaden, and unanimously carried, the Authority voted to recess the regular meeting to meet as the Non-Core Business Committee.

Borowy Aye
Cermola Aye
Curseaden Aye
DiSalvo Aye
Sack Aye

At 1:47 p.m., the Authority reconvened and on motion made by Mr. Cermola, seconded by Ms. Sack, an unanimously carried, the Authority voted to recess the regular meeting to meet as the Environmental, Health & Safety Committee.

Borowy Aye
Cermola Aye
Curseaden Aye
DiSalvo Aye
Sack Aye

At 2:04 p.m., the Authority reconvened.

Mr. Curseaden reported on the Non-Core Business Committee meeting earlier. The committee recommended approval of the creation of RWA Commercial Enterprises, LLC, as a holding company, as discussed in executive session. He moved for approval of the resolution:

RESOLVED, the Authority hereby authorizes the organization of a subsidiary Connecticut limited liability company named “RWA Commercial Enterprises, LLC” (the “Subsidiary”); and

FURTHER RESOLVED, that the Subsidiary be organized as a single-member limited liability company with the South Central Regional Water Authority as the sole member and that the Subsidiary be organized under the laws of the State of Connecticut; and

FURTHER RESOLVED, that each of the Vice President of Financial Services and President & Chief Executive Officer (the “Authorized Persons”) be, and each of them hereby is, authorized and empowered to take all such further action and to execute and deliver all such further agreements, certificates, instruments, and documents, in the name and on behalf of the

Authority; to pay or cause to be paid all expenses; to take all such other actions as the Authorized Person shall deem necessary, desirable, advisable, or appropriate to consummate, effectuate, carry out, or further the transactions contemplated by and the intent and purposes of the foregoing resolutions.

Mr. Cermola seconded the motion, and the resolution was adopted unanimously.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

On motion made by Mr. Cermola, seconded by Mr. Curseaden, and unanimously carried, the Authority voted to approve, adopt, or receive, as appropriate, the following items in the Consent Agenda, as amended:

1. Minutes of the February 18, 2021 meeting.
2. Capital budget authorization for April 2021.

RESOLVED, that the Vice-President of Financial Services is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$4,500,000 for the month of April 2021 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for Fiscal Year 2021 for all Capital Improvement Projects to be exceeded.

3. Capital Budget Transfer Notifications for April 2021.
4. Accounts Receivable Update for February 2021.
5. Key Performance Indicators
6. RPB Quarterly Dashboard Report
7. Derby Tank Update
8. Resolution regarding Derby Tank Executive Authorizations

Resolved, the resolution adopted on November 15, 2018, on application No. 12-02 regarding authorizations to take action on the Derby Tan project, is amended as follows:

The President and CEO, and the Executive Vice President and Chief Operating Officer, are authorized to take any and all actions necessary to complete the design and construction of the one-million-gallon water storage tank in Derby, Connecticut.

9. Resolution regarding West River Water Treatment Plant Executive Authorizations

Resolved, the resolution adopted on December 17, 2020, on application No. 20-05 regarding authorizations to take action on the West River Water Treatment Plant Improvements Project, is amended as follows:

The President and CEO, the Executive Vice President and Chief Operating Officer, are authorized to take any and all actions necessary to complete the construction of improvements at the West River Water Treatment Plant in Woodbridge, Connecticut

10. North Cheshire Update

Borowy Aye
Cermola Aye
Curseaden Aye
DiSalvo Aye
Sack Aye

Ms. Kowalski, RWA's Vice President of Financial Services, reviewed the quarterly financial report for the quarter ended February 28, 2021, which included:

- Balance sheet
- Revenue and expenses
- Operating and maintenance expenses
- Capital budget report
- Rates of return
- FY 2022 projections

She commented that the RWA is expected to utilize the full FY 2021 budget prior to the end of the fiscal year.

Ms. Kowalski also reviewed the February 2021 monthly financial report. She reported on significant variances in operating revenues and expenses and the projected fiscal year 2021 maintenance test. She stated the projected maintenance test for fiscal year 2021 is 117%. with no shortfall.

Ms. Nesteriak, RWA's Executive Vice President and Chief Operating Officer, reported on activities over the past month, which included:

- Employee health metrics
- Return to Work committee
- Operations and remote work

Mr. Bingaman:

- reported that earlier in the month management met with Leading Culture Solutions, a consultant group for RWA's diversity, equity and inclusion, to discuss the RWA's roadmap, which includes: listen, learn, and lean in. He stated that he attended the Advisory council's first meeting.
- provided an update of the RWA's search for a Director of Engineering and Environmental Services. Management is scheduled to meet with two top candidates for a second round of interviews.
- commented on the Leading by Walking Around program started last year to engage with employees and answer any questions. He will continue via zoom for virtual check-ins to help build rapport and engage employees.
- stated the he and Ms. Reckdenwald met with the Dean Emeritus at Southern Connecticut State University Schools of Business and the Assistant Director of External Relations to receive an update on the Public Utilities Management Program. He was happy to report

that there has been major progress with enrollment and recruitment. Internships have recently been launched with area companies as part of the program.

- highlighted that he and members of management participated in the United Way's Read Across America event.

Authority members reported on recent Representative Policy Board ("RPB") committee meetings and assignments were made for attendance at the second quarter 2021 RPB committee meetings.

At 2:53 p.m., Mr. Jaser withdrew from the meeting and Mr. Triana entered the meeting.

Messrs. Norris and Triana provided an overview of the Application for the disposition of Ives Street in Hamden, which included:

- Property selection
- Property condition
- Background
- Reasons for disposition

Mr. Curseaden moved for approval of the following resolution:

Resolved, that the Authority hereby accepts the Application for the Disposition of 0.92 acres located south of Ives Street in Hamden that is part of Land Unit HA 13, as a completed application, substantially in the form submitted to this meeting, and authorizes filing said application with the Representative Policy Board; and

Further Resolved, if approved by the Representative Policy Board, the President and CEO, and the Executive Vice President and Chief Operating Officer, are authorized to take any and all actions necessary to complete the transfer interest in real estate.

Mr. DiSalvo seconded the motion. The Chair called for the vote:

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 3:06 p.m., the meeting adjourned.

Respectfully submitted,

Kevin Curseaden, Secretary