

**Representative Policy Board
Nominating Committee
South Central Connecticut Regional Water District
Via Remote Access

AGENDA

Special Meeting of Tuesday, October 5, 2021 at 5:00 p.m.

1. Safety Moment
2. Approval of Minutes – August 31, 2021 special meeting
3. Discuss RPB comments to the Criteria for Authority member, if any
4. Discuss next steps in the selection process
5. Consider and possibly act on recommendation to the RPB regarding the appointment of Authority member for a five-year term beginning January 1, 2021
6. Schedule next meeting, if necessary, or inform members of last meeting and circulation of May 26, 2021 committee minutes for approval
7. Adjourn

****Members of the public may attend the meeting via remote access. For information on attending the meeting and to view meeting documents, please visit <https://www.rwater.com/about-us/our-boards/board-meetings-minutes?year=2021&category=1435&meettype=&page=>. For questions, contact the board office at 203-401-2515.**

Topic: RPB Nominating Committee

Time: Oct 5, 2021 05:00 PM Eastern Time (US and Canada)

Join Zoom Meeting (*via conference call*)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

Meeting ID: 852 4725 5141

Passcode: 316449

For questions, please contact the board office by calling 203-401-2515 or by email at jslubowski@rwater.com.

SAFETY MOMENT

AUTUMN SAFETY



**CHECK
SMOKE
DETECTORS**

ONCE PER MONTH TO
ENSURE THEY WORK



**KEEP ALL FALL
DECORATIONS**

AWAY FROM LIT CANDLES
& ALL OPEN FLAMES

**CLEAN AND
INSPECT**

YOUR CHIMNEY ON A
REGULAR BASIS



**DON'T
OVERLOAD
OUTLETS**

WITH TOO MANY
PLUG-IN
DECORATIONS



**Tap Into
Safety**



Service – Teamwork – Accountability – Respect – Safety

Regional Water Authority

Safety is a core company value at the Regional Water Authority .
It is our goal to reduce workplace injuries to zero.

 Regional Water Authority

**Representative Policy Board
Nominating Committee
South Central Connecticut Regional Water District
Minutes of August 31, 2020 Meeting**

A special meeting of the Nominating Committee of the Representative Policy Board (“Committee”) of the South Central Connecticut Regional Water District (“RWA”) took place on Monday, August 31, 2021, via remote access. Chair Havrda presided.

Present: **Committee Members** – Charles Havrda, Naomi Campbell, Brian Eitzer, Tony Rescigno and Stephen Mongillo

RPB: Mario Ricozzi

Authority – Anthony DiSalvo

RWA – Larry Bingaman, Tara Augur

OCA – Jeffrey Donofrio, Esq.

The Committee called the meeting to order at 5:03 p.m.

Chair Havrda reviewed the Safety Moment distributed to members.

The Committee met with Mr. DiSalvo, Authority Vice Chair, and Mr. Bingaman, the RWA’s President & Chief Executive Officer, to discuss the types of experience, traits and responsibilities most needed by the Authority and the current status of the incumbent.

Messrs. DiSalvo and Bingaman stated that they are pleased with Mr. Borowy’s service on the Authority and in his current seat as Chairman over the past year. In his role as Chair, Mr. Borowy has been a great influence on Authority members and has led board discussions with care on difficult topics that required quick decisions. They also noted Mr. Borowy’s extensive public experience, having served as the Mayor Cheshire and as a board member on the Representative Policy Board (“RPB”), prior to his appointment on the Authority. Mr. Borowy is also an expert in financial matters and understands the RWA’s financial status.

Messrs. DiSalvo and Bingaman stated their support for the reappointment of Mr. Borowy for a five-year term, as well as his reappointment as Chair of the Authority when his term as Chairman comes up at the end of the year.

Chair Havrda asked if revisions or additions should be made to the Criteria to be Utilized in Recommending Appointment of a Candidate to the Five Member Authority for the Term Beginning 12/31/2021 (“Criteria”), in hindsight of the events of the pandemic and its effect on in-person and virtual meetings. Mr. Bingaman stated that the Criteria is comprehensive and sufficient, however, he agreed that the Criteria should reflect a candidate’s ability to be comfortable in a virtual environment.

Mr. Ricozzi, RPB Chairman, added that the Criteria should also include the ability of Authority members to maintain public involvement in order to meet Freedom of Information Act requirements.

The Committee discussed various aspects of the selection criteria previously adopted by the Nominating Committee in 2020. Based on comments by Committee members and Messrs. DiSalvo and Bingaman, the Committee agreed to modify the selection Criteria to include communication skills relevant to remote meetings and to add engineering and technical background to the credentials. The Committee will submit the revisions to the full RPB for discussion and comment at its September 23rd meeting.

Mr. Ricoszi reported that Mr. Borowy expressed his interest in serving for another five-year term. He also reported that no RPB members were interested in being considered for the position.

The Committee reviewed the RPB Bylaw provisions and timing regarding the nominating process.

After discussion, it was the consensus of the Committee to bypass a candidate search and recommend the incumbent for reappointment to the Authority for a five-year term. On motion made by Mr. Rescigno, seconded by Mr. Eitzer, and unanimously carried, it was the consensus of the Committee to reappoint Mr. Borowy to the Authority for another five-year term.

The Committee's recommendation for the reappointment of incumbent Authority member will take place at the RPB's October meeting.

The Committee's next meeting will be scheduled for early October to adopt the Criteria and recommend to the RPB the reappointment of the incumbent Authority member.

At 5:29 p.m., the meeting adjourned.

Charles Havrda, Chairman

RPB NOMINATING COMMITTEE

CRITERIA TO BE UTILIZED IN RECOMMENDING APPOINTMENT OF A CANDIDATE TO THE FIVE MEMBER AUTHORITY FOR THE TERM BEGINNING 12/31/2021

In developing the criteria or guidelines by which the qualifications of candidates for appointment to the Five Member Authority will be evaluated, consideration will be given to the Authority's current and future challenges and the organizations commitment to diversity. The successful candidate must be a dedicated and focused individual who will take a highly professional approach to the responsibilities of the position. It is expected that the candidate be a person of the highest personal integrity. It will be made clear to applicants that this is a twelve-month a year position that anticipates physical presence at meetings so that effective interaction between colleagues can take place. The following criteria are submitted for your review and comments.

Behavior/Characteristics Required

1. Ability to dissect and understand complex, multifaceted problems.
2. Ability to sense the "bigger picture" and maintain a strategic overview in addressing problems and planning solutions.
3. Ability to communicate ideas in a convincing and influential manner.
4. Ability to interact comfortably and effectively with a wide variety of people.
5. Ability and willingness to make timely and effective decisions.
6. Ability to function as a team member and modify plans and behavior when necessary to meet organizational goals.

Educational Background

1. Graduation from a four-year college or university, or equivalent experience.

Work and Organization Background

1. Applicants must have board or advisory board experience in either a for-profit or not-for-profit environment.
2. Applicants should have significant credentials in two or more of the following areas:
 - a. Private and/or public sector experience at the senior management level.
 - b. Direct responsibility for or significant involvement with capital projects, programs, and capital and operating budgets.
 - c. High-level public utility experience.
 - d. Political, legislative or regulatory agency involvement.
 - e. Environment, conservation land use experience or involvement.
 - f. Corporate finance and/or significant budget experience.
 - g. Substantial relevant legal experience.
 - h. Possess good communication skills in both in-person and remote working environments.
 - g.i. Have a working knowledge of Technical and Engineering processes.