

South Central Connecticut Regional Water Authority
Minutes of the September 23, 2021 Meeting

A special meeting of the South Central Connecticut Regional Water Authority took place on Thursday, September 23, 2021, via remote access. Chairman Borowy presided.

Present: **Authority Members** – Messrs. Borowy, Curseaden, DiSalvo and Ms. Sack
 Management – Mss. Kowalski and Reckdenwald and Messrs. Bingaman, Norris and Singh
 RPB – Mr. Mongillo
 Staff – Mrs. Slubowski

Chair Borowy called the meeting to order at 12:30 p.m.

Ms. Reckdenwald, the RWA’s Senior Vice President of Corporate Services, reviewed the safety moment distributed to members.

At 12:31 p.m., on motion made by Mr. Curseaden, seconded by Ms. Sack, and unanimously carried, the Authority voted to recess the special meeting to meet as the Audit-Risk Committee.

Borowy	Aye
Curseaden	Aye
DiSalvo	Aye
LaMarr	Absent
Sack	Aye

At 1:04 p.m., Mr. Mongillo entered the meeting.

At 1:19 p.m., the Authority reconvened.

On motion made by Mr. Curseaden, seconded by Ms. Sack, and unanimously carried, the Authority voted to approve, adopt, or receive, as appropriate the following items in the Consent Agenda:

1. Minutes of the August 19, 2021 meeting.
2. Capital budget authorization for October 2021.

RESOLVED, that the Vice President of Financial Reporting and Analysis is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$3,320,000 for the month of October 2021 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for FY 2022 for all Capital Improvement Projects to be exceeded.

3. Capital Budget Transfer Notifications for October 2021.
4. Accounts Receivable update for August 2021.
5. RPB Dashboard Report.
6. Derby Tank Update.

Borowy	Aye
Curseaden	Aye
DiSalvo	Aye
LaMarr	Absent
Sack	Aye

Ms. Kowalski, RWA's Vice President of Financial Reporting and Analysis, reviewed the quarterly financial reports for FY 2022, which included:

- Balance Sheet
- Revenues, expenses, and changes in net position
- Operating and maintenance expenses and key variances
- FY 2022 capital expenditures and projections
- Investment earnings report

Chair Borowy stated that the meeting materials included a list of special topics for FY 2022 and FY 2023 for board member review. The list contained 10 items per fiscal year and were broken down by committee. Members should review the list and contact Chair Borowy with comments or suggestions for other topics.

Authority members reported on recent Representative Policy Board ("RPB") committee meetings and assignments were made for attendance at the fourth quarter 2021 RPB committee meetings.

Ms. Reckdenwald provided an update on the status of COVID at the RWA, which included:

- Status of COVID cases at the RWA
- Vaccination rate
- Mask mandate
- Mid-day cleanings and weekend Clorox 360 treatments
- Status of actions for past due accounts

Authority members discussed trends for in-person and hybrid meetings.

Mr. Bingaman, the RWA's President and Chief Executive Officer ("CEO"):

- Reported on RWA recruitment efforts for the CFO position and Vice President of Engineering and Environmental Services position. He also stated that the recruitment process for a professional grant writer has begun. The grant writer will assist the RWA in improving efforts for access to grant funding.
- Provided an update on a recent meeting of members of management of the RWA and the South Central Regional Council of Governments to discuss the American Rescue Plan Act ("ARPA"). Michael Frieda, North Haven First Selectman, referenced a letter Mr. Bingaman submitted regarding the allocation of a portion of the funds for RWA projects in North Haven. Also, at the meeting, representatives from North Branford indicated an interest in using ARPA funds for water projects in the town. Management is scheduled to meet with North Branford representatives next week to discuss ARPA funding.

- Noted efforts to meet with the Town of Hamden to discuss priority projects within the town and possible ARPA funding. Ms. Vitagliano, the RWA’s Government Relations Specialist, held a conversation with the Connecticut Water Works Association to ask the Connecticut Office of Policy and Management to reconsider including funding to political subdivisions in the allocation of state ARPA money that is still available.
- Commented on a recent Drinking Water State Revolving Fund hearing on the state’s FY 2022 intended use plan and draft project priority list. The list contained 11 RWA projects including the Lake Whitney Dam, lead service line replacements, and the West River Treatment Plant upgrades.
- Highlighted the RWA’s assistance at Connecticut Hospice in Branford to provide the RWA Water Wagon to the facility over a three-day period while Hospice water systems were flushed and cleared. The RWA also supplied water bottles to the staff.
- Suggested moving the monthly RWA meetings from the third Thursday of each month to the fourth Thursday of each month beginning in 2022 to provide the finance with more time for preparation and additional financial analysis.

At 2:23 p.m., on motion made by Mr. Curseaden, seconded by Ms. Sack, and unanimously carried, the Authority voted to recess the special meeting to meet as the Commercial Business Committee.

Borowy	Aye
Curseaden	Aye
DiSalvo	Aye
LaMarr	Absent
Sack	Aye

At 2:26 p.m., Mr. Mongillo withdrew from the meeting.

At 3:03 p.m., the Authority reconvened, on motion made by Ms. Sack, seconded by Mr. Curseaden, and unanimously carried, the Authority voted to adjourn the meeting.

Borowy	Aye
Curseaden	Aye
DiSalvo	Absent
LaMarr	Absent
Sack	Aye

Respectfully submitted,

Kevin Curseaden, Secretary