

South Central Connecticut Regional Water Authority
Via Remote Access**

AGENDA

Regular Meeting of Thursday, November 18, 2021 at 12:30 p.m.

- A. Safety Moment
- B. Environmental, Health & Safety Committee: K. Curseaden
 - 1. Approve minutes – August 19, 2021 meeting
 - 2. Health and Safety Initiatives Update: A. Schenkle
 - 3. 2022 Legislative Session Outlook: L. Vitagliano
- C. Consent Agenda
 - 1. Approve minutes – October 21, 2021 meeting
 - 2. Capital Budget Authorization - December 2021
 - 3. Capital Budget Transfer Notifications (no action required) – December 2021
 - 4. Monthly Financial Report – October 2021
 - 5. Accounts Receivable Update – October 2021
 - 6. Adopt schedule of Calendar Year 2022 regular board and committee meetings
- D. Finance: R. Kowalski
 - 1. Fiscal Year 2023 Budget Schedule
 - 2. Consider and act on the Preliminary Official Statement & Supplemental Resolutions for the 36th Series Bonds & Refunding Bonds
- E. Reports on RPB Committee Meetings
- F. Strategic Planning Committee: D. Borowy
 - 1. Approve minutes – August 19, 2021 meeting
 - 2. Internal Business Process Improvements Update: P. Singh
- G. Act on matters arising from Committee meetings
- H. Consider and act on resolution pertaining to subsidiary companies of RWA Commercial Enterprises, LLC: R. Kowalski
- I. Updates: L. Bingaman
 - 1. COVID Update: J. Reckdenwald
 - 2. *Board Letter Highlights – Including Possible Executive Session: L. Bingaman

<p>** Members of the public may attend the meeting via conference call. For information on attending the meeting and to view meeting documents, please visit https://www.rwater.com/about-us/our-boards/board-meetings-minutes?year=2021&category=1422&meettype=&page=. For questions, contact the board office at jslubowski@rwater.com or call 203-401-2515.</p>
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**RPB member (J. Oslander) will be excused at Item I.2*

Topic: Authority Regular Meeting (including Environmental, Health & Safety)

Time: Nov 18, 2021 12:30 PM Eastern Time (US and Canada)

Join Meeting (*via conference call*)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

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Meeting ID: 826 0502 5028

Passcode: 205516

For more information, please contact the board office at 203-401-2515 or by email at jslubowski@rwater.com

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**South Central Connecticut Regional Water Authority
Environmental, Health & Safety Committee**

Minutes of the August 19, 2021 Meeting

A regular meeting of the Environmental, Health & Safety Committee of the South Central Connecticut Regional Water Authority (“RWA”) took place on Thursday, August 19, 2021, via remote access. Chair Curseaden presided.

Present: Committee –Messrs. Borowy, Curseaden, DiSalvo, and Ms. LaMarr
Management – Mss. Kowalski, Reckdenwald, Schenkle and Messrs. Bingaman, Barger, Norris, and Tracy
RPB – Mr. Levine
Gradient Planning LLC – Ms. Novick
Staff – Mrs. Slubowski

The Chair called the meeting to order at 12:51 p.m.

On motion made by Mr. Borowy, seconded by Mr. DiSalvo, the Committee voted unanimously to approve the minutes of the its meeting held on May 20, 2021.

Borowy	Aye
Curseaden	Aye
DiSalvo	Aye
LaMarr	Aye
Sack	Absent

The committee reviewed the revised committee Charter. On motion made by Mr. Borowy, seconded by Ms. LaMarr, and unanimously carried, the committee voted to adopt the charter, as presented.

Borowy	Aye
Curseaden	Aye
DiSalvo	Aye
LaMarr	Aye
Sack	Absent

Ms. Novick, of Gradient Planning LLC, and Ms. Schenkle, the RWA’s Manager of Environmental, Health, Safety and Risk, presented the FY 2022 Business Continuity Work Plan. They discussed influential factors such as the 2020 water system risk and reliance assessment, the pandemic, RWA’s strategic goals and cybersecurity.

Mss. Novick and Schenkle also discussed the emergency preparedness process, which included:

- Assessing risks and planning
- Organizing and equipping RWA staff
- Training, testing and exercising
- Evaluation of exercises and continual improvement activities

They provided a review of a recent ransomware and Spring Street Pump Station table top exercises, both held earlier in the year.

The plans for FY 2022 include:

- Follow up activities to 2020 risk assessment
- Business Continuity Plan
- Training and emergency exercises
- Business Continuity program management and review of tabletop exercises

At 1:31 p.m., Mss. Novick and Schenkle withdrew from the meeting.

Mr. Tracy, the RWA's Invasive Species Management Technician, provided an update on Invasive Species Control, which included:

- Maps showing acreage of invasive species between FY 2019 and FY 2021 and FY 2022 work completed to date.
- Treatment of invasive species between FY 2019 and FY 2021 including: Japanese knotweed, bittersweet vine, Japanese stilt grass and water chestnut.
- Methods of control, consisting of: Swallow-wort biocontrol and setting traps for three invasive insects.

He reported that 7.7% of RWA owned properties consist of invasive species and that a total of 212 acres of invasive species have been treated to date.

At 1:50 p.m., Mr. Tracy withdrew from the meeting.

Mr. Barger, the RWA's Water Quality Manager, provided an update on the Lead and Copper Rule. He reported that the Environmental Protection Agency is expected to expand the definition of lead service lines to include certain galvanized iron services and goose-necks, which will impact the RWA's replacement planning.

The RWA has partnered with a consultant to assist the RWA with completing service line inventory, develop a service line replacement plan by 2025 and review RWA's corrosion control treatment. Mr. Barger discussed anticipated regulatory changes that may include:

- Changes to corrosion control treatment
- A return on biannual water quality monitoring for lead
- Utility responsibilities for lead testing in drinking water in schools and daycares

He reported that the RWA is developing municipal and stakeholder partnerships, identifying funding assistance opportunities and developing public messaging and education.

After discussion, the committee agreed that the Representative Policy Board Finance Committee and Consumer Affairs Committee should receive a briefing on the Lead and Copper Rule.

Authority members discussed the impact on the public and RWA's financial status. Members suggested that the RWA should inquire about reimbursements from state and local government authorities. Authority members appreciated the RWA's proactive approach considering the various unknowns.

At 2:30 p.m., Mr. Levine withdrew from the meeting and on motion made by Mr. Borowy, seconded by Ms. LaMarr, and unanimously carried, the Committee voted to adjourn.

Borowy Aye

Curseaden	Aye
DiSalvo	Aye
LaMarr	Aye
Sack	Absent

Kevin Curseaden, Chairman

Presentation to the Regional Water Authority Environmental, Health & Safety Committee

November 18, 2021

Update on Environmental Health and Safety Initiatives



Amanda Schenkle
Manager of Environmental Health, Safety and Risk

Agenda

- Key Focus Areas FY22
- New Safety Initiatives
- Continued Environmental and Safety Initiatives
- Safety Starts with Me Training



Environmental Health, Safety and Risk Department



Key Focus Areas of EHS&R



North Cheshire Wellfield Tabletop Exercise

- Held on September 15, 2021 via Zoom
- 27 RWA Staff and guests from CTDPH, Southington Water, Meriden Water and Weston and Sampson (PFAS Consultant)
- Plans Tested:
 - Incident Management Plan
 - Drought Response Plan
 - Wellfield Emergency Action Plan (EAP)
 - Critical Component Failure Procedure from WSP
 - Water Quality Emergency Response Plan
- Key Improvement Actions Identified:
 - PFAS awareness and response training for staff
 - Incident Command System and EOC operations training for staff
 - Updates to Department specific BCP plans



New Safety Initiatives

Near Misses

Developed updated Smartsheet forms for filing near misses

Launching Near Miss reporting on company cell phones

Intranet

Dedicated space to Safety on new Intranet platform

Continued Environmental and Safety Initiatives

Improved Training

Proactive training more frequently on focused areas for improvement

Project Management

Risk- Benefit decision making in project management

Environmental practices and sustainability in all major operation decisions

Focus on compliance and safety of contractors.

Safety Starts With Me

- Designed to help employees understand the important role they play in creating and maintaining a safe workplace
- Focused on employee behaviors and error prevention techniques
- Key to helping us reach our zero injury goal
- Uses common terminology
- Every employee across the business receives the same training
- All employees are empowered to “check” others for safety



Safety Starts With Me (Continued)

3 Modes of Human Performance



**SKILLS-BASED
PERFORMANCE**



**KNOWLEDGE-BASED
PERFORMANCE**



**RULES-BASED
PERFORMANCE**



Safety Starts With Me (Continued)

Be a safety “CHAMP” for you and your coworkers

C Communicate Clearly

H Handoff Effectively

A Attention to Detail

M Mentor Each Other

P Practice and Accept a Questioning Attitude



Questions?



Presentation to the Regional Water Authority Environmental, Health & Safety Committee

November 18, 2021

Government Affairs: 2022 Legislative Outlook



Lori Vitagliano
Government and Public Relations Specialist

State Legislative Landscape

Short Session

- February - May
- Session Format

Format

- Hybrid Session
- Remote Public Hearings



RWA Emerging Topics

- Extended Producer Responsibility
 - Improve recycling options for certain gas cylinders.
- Per- and polyfluoroalkyl substances (PFAS)
 - Safe Drinking Water Advisory Council
- Virtual Net Metering



Other Industry Issues to Watch

- Advanced Metering Installation
- Climate Change
 - Impact on Water Utilities
- Consumer Privacy
 - Protecting Customers' Personal Data
- Sodium Chloride Use to Mitigate Ice and Snow
- Solar Siting Process

Questions?

Lori Vitagliano

Government and Public Relations Specialist

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