

**Representative Policy Board  
South Central Connecticut Regional Water District  
Consumer Affairs Committee**

**Minutes of the October 18, 2021 Meeting**

The regular meeting of the Consumer Affairs Committee (“CAC”) of the Representative Policy Board of the South Central Connecticut Regional Water District (“RWB”) took place on Monday, October 18, 2021, via remote access. Committee members present were: N. Campbell, M. Levine, S. Mongillo, F. Pepe, R. Smith and T. Rescigno.

RWA members present: L. Gonzalez, A. Schenkle, and P. Singh

FMA member present: K. Curseaden

Gradient Planning: K. Novick

Office of Consumer Affairs: Jeffrey Donofrio, Esq. (“OCA”)

RPB staff: J. Slubowski

Chairman Mongillo called the meeting to order at 5:30 p.m. He reviewed the Safety Moment distributed to members.

On motion made by Mr. Rescigno, seconded by Mr. Pepe, and unanimously carried, the committee voted to approve the minutes of its September 20, 2021 meeting, as presented.

At 5:32 p.m., Ms. Campbell entered the meeting.

Ms. Novick, of Gradient Planning, and Ms. Schenkle, the South Central Connecticut Regional Water Authority’s (“RWA”) Manager of Environmental, Health, Safety and Risk, presented the FY 2022 Business Continuity Work Plan. They discussed influential factors such as the RWA 2020 water system risk and reliance assessment, the COVID 19 pandemic, RWA’s strategic goals, and cybersecurity.

Ms. Novick and Schenkle also discussed the emergency preparedness process, which included:

- Assessing risks and planning
- Organizing and equipping RWA staff
- Risk mitigation activities
- Training, testing and exercising
- Evaluation of exercises and continual improvement activities

They provided reviews of a ransomware attack and Spring Street Pump Station table top exercises held earlier in the year. Ms. Schenkle discussed the hosted system responsibilities, cybersecurity insurance coverage, key vendors, emergency responders, and key staff roles.

Ms. Novick provided an update of the recent North Cheshire Wellfield tabletop exercise that took place last month.

The Workplan Overview for FY 2022 includes:

- Business Continuity Plan updates
- Training and emergency exercises
- Business Continuity program management and review of tabletop exercises
  
- Emergency exercise objectives

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- AIWA Follow-up activities to the 2020 Risk Assessment

Committee members discussed vulnerability, pandemic prevention plan, and current obligations to Gradient Planning.

At 6:07 p.m., Mss. Novick and Schenkle withdrew from the meeting.

The OCA reported no pending consumer complaints. Last month involved reviewing and preparing the OCA's memorandum for the 2021 Rate Application. Attorney Donofrio stated that he was invited to attend a presentation of the 2021 Rate Application to employees of the RWA to provide a historical perspective and information regarding the Application's use in funding the capital program. He also discussed the Authority's evolution of the issuance of debt and the role the Rate Application played with regards to the financial status of the RWA.

On motion made by Mr. Pepe, seconded by Mr. Rescigno, and unanimously carried, the Committee approved the OCA's September 2021 billing (\$3,232.50).

The next meeting of the Consumer Affairs Committee is Monday, November 15, 2021 at 5:30 p.m.

There was no new business to report.

At 6:11 p.m., on motion made by Mr. Smith, seconded by Mr. Pepe, and unanimously carried, the meeting adjourned.

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Stephen Mongillo, Chairman