

**South Central Connecticut Regional Water Authority  
Minutes of the January 27, 2022 Meeting**

A regular meeting of the South Central Connecticut Regional Water Authority (“RWA” or “Authority”) took place on Thursday, January 27, 2022, via remote access. Chairman Borowy presided.

**Present:** Authority Members Present – Messrs. Borowy, Curseaden, DiSalvo, LaMarr and Ms. Sack  
Management – Ms. Kowalski and Messrs. Bingaman, Courchaine, Joseph, Lakshminarayanan, and Singh  
Claire C. Bennitt Watershed Fund – Atty. Stone  
RPB – Mr. Eitzer  
Staff – Mrs. Slubowski

Chair Borowy called the meeting to order at 12:30 p.m.

Mr. Joseph, RWA’s Interim Human Resources Vice President, reviewed the Safety Moment distributed to members.

At 12:32 p.m., on motion made by Mr. DiSalvo, seconded by Mr. Curseaden, and unanimously carried, the Authority voted to recess the regular meeting to meet as the Pension & Benefit Committee.

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| Borowy    | Aye |
| Curseaden | Aye |
| DiSalvo   | Aye |
| LaMarr    | Aye |
| Sack      | Aye |

At 1:17 p.m., the Authority reconvened and Mr. Stone entered the meeting.

Atty. Stone, Chair of the Claire C. Bennitt Watershed Fund (“Fund”), discussed the appointment of Ms. Capone to the board of directors of the Fund. He stated that she employed as the Director of Public Affairs at the RWA. Based on her skillset and qualifications, the Fund is recommending her appointment as a director of the Claire C. Bennitt Watershed Fund. Mr. Curseaden motioned for approval of the following resolution:

**RESOLVED**, that April Capone, be and hereby is, elected as a Director of the Claire C. Bennitt Watershed Fund, Inc., to serve in such capacity until the annual meeting of the sole member in 2024, or until she otherwise lawfully ceases to hold such office.

Mr. DiSalvo seconded the motion. After discussion, the Chair called for the vote:

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| Borowy    | Aye |
| Curseaden | Aye |
| DiSalvo   | Aye |
| LaMarr    | Aye |
| Sack      | Aye |

At 1:21 p.m., Atty. Stone withdrew from the meeting.

On motion made by Ms. Sack, seconded by Mr. DiSalvo, and unanimously carried, the Authority voted to approve, adopt, or receive, as appropriate the following items in the revised Consent Agenda, as amended:

1. Minutes of the December 16, 2021 meeting.
2. Capital Budget Authorization for February 2022.

**RESOLVED**, the Vice-President of Financial Reporting & Analysis is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$3,000,000 for the month of February 2022 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for fiscal year 2022 for all Capital Improvement Projects to be exceeded.

3. Capital Budget Transfer Notifications – February 2022
4. Monthly Financial Report – December 2021
5. Accounts Receivable - December 2021
6. Bid Exemption – Gate Truck/No Des
7. RPB Presentation – Solar Savings Program Update

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| Borowy    | Aye |
| Curseaden | Aye |
| DiSalvo   | Aye |
| LaMarr    | Aye |
| Sack      | Aye |

Ms. Kowalski reported on a Type B Amendment for the transfer of funds from the West River Water Treatment Plant Improvement account to the Lake Gaillard Water Treatment Plant Finished Water Reservoirs Concrete Improvements project. Ms. LaMarr moved for approval of the following resolution:

**RESOLVED**, that the Authority approves the transfer of \$650,000 from the West River Treatment Plant Improvements capital budget account to the Lake Gaillard Water Treatment Plan Finished Water Reservoirs Concrete Improvements capital budget account.

Ms. Sack seconded the motion. The Chair called for the vote:

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| Borowy    | Aye |
| Curseaden | Aye |
| DiSalvo   | Aye |
| LaMarr    | Aye |
| Sack      | Aye |

Mr. Joseph provided an update on the status of COVID at the RWA.

Mr. Bingaman:

- Updated the Authority on the RWA’s efforts to pursue the acquisition of a regional environmental lab as well as another well services company. In addition, the RWA recently entered into a partnership agreement with the Town of Wolcott Sewer & Water division in an effort to offer PipeSafe to homeowners outside of the RWA service territory.
- Reported on a recent meeting with the President & CEO of Tighe & Bond (“T&B”) to discuss the progression of the professional services agreement with the RWA. The strategic partnership is working as designed. As part of the agreement, T&B offers support services to the RWA’s Capital Planning & Delivery team at no additional cost.

Authority members reported on recent Representative Policy Board committee meetings.

At 1:41 p.m., on motion made by Mr. DiSalvo, seconded by Ms. LaMarr, and unanimously carried, the Authority voted to recess the meeting to meet as the Compensation Committee.

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| Borowy    | Aye |
| Curseaden | Aye |
| DiSalvo   | Aye |
| LaMarr    | Aye |
| Sack      | Aye |

At 2:10 p.m. – 2:25 p.m., committee break.

At 3:23 p.m., the Authority reconvened.

Ms. Sack moved for approval of the following resolution, as recommended by the Pension & Benefit Committee:

**WHEREAS**, on July 18, 2013 the Pension Review Committee, consisting of members of senior management with Human Resources and Finance responsibilities, was authorized and empowered to act on routine matters related to the Authority’s Salaried Employees’ Retirement Plan and Retirement Plan (Union), with instructions to defer final action on non-routine matters until they have consulted with, what is now, the Pension & Benefit Committee of the Authority board.

**NOW THEREFORE LET IT BE RESOLVED**, that the Pension Review Committee’s responsibilities be officially expanded to include routine matters related to the Authority Voluntary Investment Plan, with amendments and non-routine matters requiring the recommendation of the Pension & Benefit Committee and authorization by the Authority board.

**BE IT FURTHER RESOLVED**, that the Pension & Benefit Committee of the Authority board will receive an annual report of the Authority Voluntary Investment Plan.

Mr. DiSalvo seconded the motion. The Chair called for the vote:

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| Borowy | Aye |
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| Curseaden | Aye |
| DiSalvo   | Aye |
| LaMarr    | Aye |
| Sack      | Aye |

At 3:25 p.m., on motion made by Ms. Sack, seconded by Ms. LaMarr, and unanimously carried, the meeting adjourned.

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| Borowy    | Aye |
| Curseaden | Aye |
| DiSalvo   | Aye |
| LaMarr    | Aye |
| Sack      | Aye |

Respectfully submitted,

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Catherine E. LaMarr, Secretary