

**South Central Connecticut Regional Water Authority
Minutes of the April 20, 2017 Meeting**

A regular meeting of the South Central Connecticut Regional Water Authority (“RWA” or “Authority”) took place on Thursday, April 20, 2017 at the office of the Authority, 90 Sargent Drive, New Haven, Connecticut, Chairman DiSalvo presided:

Present: Authority– Ms. Sack and Messrs. Borowy, Cermola, Curseaden and DiSalvo
Management – Mss. Discepolo, Kowalski, Lima, Nesteriak and Messrs. Bingaman, Norris and Triana
RPB – Mr. Slocum
Staff – Mrs. Slubowski

The Chair called the meeting to order at 12:30 p.m.

Mr. Bingaman reviewed the safety moment distributed to members.

At 12:30 p.m., on motion made by Mr. Borowy, seconded by Mr. Curseaden, and unanimously carried, the board voted to recess the meeting to allow the Authority to meet as the Pension & Benefit Committee.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 1:53 p.m., the Authority reconvened.

Ms. Sack discussed changes to the contribution levels and mortality table of the South Central Connecticut Regional Water Authority’s Salaried Employees’ Retirement Plan based on actuarial assumptions for the valuation as of January 1, 2017. Ms. Sack moved for adoption of the following resolutions:

RESOLVED, that the Authority approves a contribution of \$3,764,641 to the South Central Connecticut Regional Water Authority’s Salaried Employees’ Retirement Plan, effective for the actuarial valuation of January 1, 2017; and

FURTHER RESOLVED, that the Authority approves the actuarial assumption change for the South Central Connecticut Regional Water Authority’s Salaried Employees’ Retirement Plan be changed from the RP-2014 White Collar Tables, Healthy Annuitant and Disabled Retiree, (M/F) with MP-2015 Generational Projection (Projected from 2006) to the RP-2014 White Collar Tables, Healthy Annuitant and Disabled Retiree (M/F) with MP-2016 Generational Projection (Projected from 2006), effective as of the actuarial valuation of January 1, 2017.

Mr. Curseaden seconded the motion. After discussion, the Chair called for the vote.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

Ms. Sack discussed changes to the contribution levels and mortality table of the South Central Connecticut Regional Water Authority's Union Employees' Retirement Plan based on actuarial assumptions for the valuation as of January 1, 2017. Ms. Sack moved for adoption of the following resolutions:

RESOLVED, that the Authority approves a contribution of \$1,346,096 to the South Central Connecticut Regional Water Authority's Union Employees' Retirement Plan, effective for the actuarial valuation of January 1, 2017; and

FURTHER RESOLVED, that the Authority approves the actuarial assumption change for the South Central Connecticut Regional Water Authority's Union Employees' Retirement Plan be changed from the RP-2014 Blue Collar Tables, Healthy Annuitant and Disabled Retiree (M/F) with MP-2015 Generational Projection (Projected from 2006) to the RP-2014 Blue Collar Tables, Healthy Annuitant and Disabled Retiree (M/F) with MP-2016 Generational Projection (Projected from 2006), effective as of the actuarial valuation of January 1, 2017.

Mr. Cermola seconded the motion. After discussion, the Chair called for the vote.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

Ms. Sack discussed changes to the contribution levels and mortality table of the South Central Connecticut Regional Water Authority's Retired Employees' Contributory Welfare Trust. Ms. Sack moved for adoption of the following resolutions:

RESOLVED, that the Authority approves a contribution of \$2,289,292 to the South Central Connecticut Regional Water Authority's Retired Employees' Contributory Welfare Trust, effective for the actuarial valuation of January 1, 2017; and

FURTHER RESOLVED, that the Authority approves that the mortality table for the South Central Connecticut Regional Water Authority's Retired Employees' Contributory Welfare Trust be changed from the RP-2014 Employee and Healthy Annuitant with Scale MP-2015, generational improvements from 2006 (Male/Female) to the RP-2014 Employee and Healthy Annuitant with Scale MP-2016 generational improvements from 2006 (Male/Female), effective as of the actuarial valuation of January 1, 2017.

Mr. Borowy seconded the motion. After discussion, the Chair called for the vote.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

Mr. Curseaden moved for adoption of the following resolutions:

RESOLVED, that the South Central Connecticut Regional Water Authority Voluntary Investment Plan be, and it hereby is, amended by a Third Amendment thereto; and be it

FURTHER RESOLVED, that the Chairperson of the Authority be, and hereby is, authorized to execute the Third Amendment on behalf of the Authority; and the appropriate officers of the Authority be, and they hereby are, authorized, empowered and directed to take any and all additional action which they deem necessary or appropriate in order to implement the same.

Ms. Sack seconded the motion, the Chair called for the vote:

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 2:00 p.m., Ms. Busko and Mr. Norris entered the meeting.

On motion made by Mr. Cermola, seconded by Mr. Curseaden, and unanimously carried, the board approved, adopted or received the following items contained in the consent agenda, as appropriate:

1. Approve minutes of the March 16, 2017 and April 4, 2017 meetings.
2. Approve capital budget authorization for May 2017.

RESOLVED, that the Vice President of Finance and Controller is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$7,950,000 for the month of May 2017 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn, pursuant to such requisition, is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget, but will not cause the aggregate amount budgeted for fiscal year 2017 for all Capital Improvement Projects to be exceeded. In the absence of the Vice President of Finance and Controller, the Executive Vice-President and Chief Financial Officer or the Vice-President – Asset Management are authorized to sign in her place.

3. Receive capital budget transfer notifications detailed in Ms. Discepolo's memorandum dated April 13, 2017.
4. Receive monthly financial report for March 2017.
5. Receive accounts receivable update for March 2017.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

With Ms. Sack abstaining on the March 16, 2017 minutes.

Ms. Nesteriak, RWA's Senior Advisor to the President & Director of Business Strategy, provided a hiTechFOCUS update. She reported that major activities accomplished included: the continuation of fieldwork, commencement of installations in North Branford and East Haven, meeting with Town Officials in Branford on March 22 to discuss the customer communication

schedule, and follow up training for customer service and field service representatives. She reviewed the installation progress, including the number of installations completed to date. The three-month look ahead includes continuing external communications and installs commencing in Hamden in July and New Haven in September. Key milestones remain unchanged. Ms. Nesteriak also reviewed the capital spending analysis through March 31, 2017.

Ms. Busko, RWA's Integration Lead, provided an Automated Metering Infrastructure (AMI) customer communication update. She presented an outreach video that is accessible to customers on RWA's website. Ms. Busko reviewed the three-year AMI meter installation deployment schedule, installation tracker, and the town-by-town outreach program. Discussion took place regarding appointment times and website scheduling.

At 2:30 p.m., Ms. Busko withdrew from the meeting.

Mr. Bingaman:

- Reported that reservoir levels are at 85% of full storage compared to the long-term average of 93% as of April 17, 2017. The advisory stage for drought is at 66%. He also noted that Whitney Water Treatment Plant is operating 24/7 to allow Lake Gaillard to build capacity. He stated that the repair work to the underdrain system at Lake Whitney is still in process.
- Provided an update on the proposed changes to RWA's Enabling Legislation. He noted that the Planning and Development Committee passed a joint favorable substitute bill earlier in the month, which the RWA supported. The bill is currently pending Senate action.
- Reported that he, Ms. Discepolo, RWA's Executive Vice President and Chief Financial Officer, Ms. Nesteriak and Mr. Dubno, the Representative Policy Board's New Haven Representative, met with Mayor Harp earlier in the month to discuss the proposed changes to RWA's Enabling Legislation, background, RWA's governance, and board structure.
- Provided an update on efforts with economic development and reviewed the recommendations received from Blane Canada, RWA's consultant for economic development.

At 2:55 p.m., Mr. Slocum withdrew from the meeting and Mr. Triana entered the meeting.

Mr. Norris, RWA's Vice President of Asset Management, and Mr. Triana, RWA's Real Estate Manager, reviewed the application for the disposition of the rental house located at 1115 Great Hill Road in Guilford. Mr. Cemola moved for adoption of the following resolutions:

RESOLVED, that the Authority hereby accepts the Application for Disposition for 1.85 acres located east of Great Hill Road in Guilford that is part of Land Unit GU 12, as a completed Application, substantially in the form submitted to this meeting, and authorizes filing said application with the Representative Policy Board; and

FURTHER RESOLVED, if approved by the Representative Policy Board, the President and Chief Executive Officer, and the Vice President of Asset Management, are authorized to take any and all actions necessary to complete the transfer of interest in real estate.

Mr. Borowy seconded the motion, after discussion the Chair called for the vote:

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 3:05 p.m., Messrs. Norris and Triana withdrew from the meeting and on motion made by Mr. Curseaden, seconded by Mr. Cermola, and unanimously carried, it was voted to go into executive session to discuss strategy and negotiations. Present in executive session were Authority members, Mss. Discepolo, Kowalski, Lima, Nesteriak, Slubowski and Mr. Bingaman.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

At 3:20 p.m., the Authority reconvened and on motion made by Mr. Borowy, seconded by Mr. Curseaden, and unanimously carried, the meeting adjourned.

Borowy	Aye
Cermola	Aye
Curseaden	Aye
DiSalvo	Aye
Sack	Aye

Respectfully submitted,

Kevin Curseaden, Secretary

Attachments:

1. Third Amendment to Authority Voluntary Investment Plan
2. Resolutions to Third Amendment to Authority Voluntary Investment Plan