

**Representative Policy Board
South Central Connecticut Regional Water District
Consumer Affairs Committee**

Minutes of the June 27, 2022 Meeting

The regular meeting of the Consumer Affairs Committee (“CAC”) of the Representative Policy Board of the South Central Connecticut Regional Water District (“RPB”) took place on Monday, June 27, 2022, via remote access. Committee members present: S. Mongillo, N. Campbell, M. Levine, A. Rescigno, and R. Smith.

Members absent: F. Pepe

RPB: M. Ricozzi, Chair

Authority: S. Sack

RWA: D. Bochan, L. Gonzalez, R. Kowalski, and P. Singh

Office of Consumer Affairs: Attorney Donofrio (“OCA”)

RPB Staff: J. Slubowski

Chairman Mongillo called the meeting to order at 5:34 p.m. He reviewed the Safety Moment distributed to members.

On motion made by Mr. Smith, seconded by Mr. Levine, and unanimously carried, the committee voted to approve the minutes of its May 16, 2022 meeting, as presented.

CIS Application Review for Completeness:

- Chair Mongillo stated that the committee would be reviewing the criteria for the Authority’s Application for completeness, mode, and date of public hearing for the Customer Information System Solution Project (“CIS Application”). Members discussed the public hearing process with members of management and requirements for Applications as outlined in the RPB Rules of Practice. Members discussed alternative options, interrogatories, and procedures for confidential information at the public hearing.
- Mr. Ricozzi, Chair of the RPB, reminded members that at its June 23, 2022 meeting, the RPB authorized Chair of the RPB to set the public hearing date for the Application if the CAC deemed the CIS Application to be complete.
- Attorney Donofrio, Office of Consumer Affairs, reported that he completed his review of the CIS Application and found that it meets all the criteria as set out in Section 24, Article II, of the RPB Rules of Practice. He addressed member concerns regarding requirement flexibility for different applications and individual components not required but included in the Application. Attorney Donofrio also reported that he has engaged a consultant, USP Utility Solutions Partners, to assist with assessments, alternatives, and challenges. He expects to forward interrogatories to the Authority at the end of the week.
- After discussion, on motion made by Mr. Levine, seconded by Mr. Rescigno, and unanimously carried, the committee voted to recommend the following resolutions to the RPB:

WHEREAS, the South Central Connecticut Regional Water Authority, on May 26, 2022, filed

an Application with the Representative Policy Board (“RPB”) for the Customer Information System Solution Project, (the “Application”); and

WHEREAS, the RPB Consumer Affairs Committee reviewed the Application and recommends that the Application be accepted by the RPB as complete; and

WHEREAS, the RPB Consumer Affairs Committee recommends that a public hearing be conducted by a Presiding Member; and

WHEREAS, the RPB Consumer Affairs Committee recommends that a public hearing be scheduled for Thursday, July 28, 2022 at 7:00 p.m.

NOW THEREFORE BE IT RESOLVED, that the RPB Consumer Affairs Committee accepts the Application as complete and recommends said Application to the RPB, and determines to hold a public hearing to be conducted by a Presiding Member, on July 28, 2022 at 7:00 p.m.; and

RESOLVED FURTHER, that the Chairperson is hereby directed to give notice of said hearing in accordance with Section 11 of the Rules of Practice, as amended.

Report of OCA:

- Atty. Donofrio reported that much of May was spent reviewing the application for the Lake Gaillard Water Treatment Plant Filter Influent Valve Project and preparation of his memorandum. He also spent time reviewing the Lake Whitney Dam Initial Design application and for preparation of his memorandum for the public hearing. Currently, he is working on the CIS Application.
- He reported that there were two customer billing issues but that both were not escalated to the Office of Consumer Affairs. The RWA has resolved the issues and he has been in contact with the customers to ensure that they are satisfied with the outcome.

On motion made by Mr. Rescigno, seconded by Ms. Campbell, and unanimously carried, the Committee approved the OCA’s May 2022 billing (\$3,764.83).

Chair Mongillo stated that he attended the June Authority meeting and that much of the meeting was dedicated to Strategic Planning. He reviewed the volunteer schedule for upcoming Authority meetings:

July 28, 2022 – Mr. Levine
August 25, 2022 – Ms. Campbell
September 22, 2022 – Mr. Rescigno

Chair Mongillo stated that next month’s CAC meeting will include the election of Committee Chair. He is eligible to serve for one more year. Anyone interested in serving as chair for the upcoming year should contact him.

The next regular meeting is on Monday, July 18, 2022 at 5:30 p.m.

As there was no new business, at 6:10 p.m., on motion made by Mr. Rescigno, seconded by Ms. Campbell, and unanimously carried, the meeting adjourned.

Representative Policy Board
Consumer Affairs Committee
June 27, 2022

Stephen Mongillo, Chairman