

South Central Connecticut Regional Water Authority
90 Sargent Drive, New Haven, Connecticut
or
****Dial in by phone**
+1 469-965-2517, 59694980# United States, Northlake
Phone conference ID: 596 949 80#

AGENDA

Regular Meeting of Thursday, August 28, 2025 at 12:30 p.m.

1. Call to Order
 1. Safety Moment
2. Public Comment: The time limit granted to each speaker shall be three (3) minutes. Residents and customers may address the Board.
3. Meet as Sole Member of the Claire C. Bennitt Watershed Fund (WSF): B. Stone
 1. Report of the WSF
 2. Act on recommendation of WSF Chair for reappointment of Directors
4. Meet as Strategic Planning Committee: S. Sack
 1. Approve minutes – June 26, 2025 meeting
 2. Update on Strategic Consultant Requests for Proposals (RFPs) – *Upon 2/3 vote convene in executive session pursuant to C.G.S. Section 1-200(6)(E), to discuss matters covered by Section 1-210(b)(5)(A), pertaining to trade secrets.*
 3. Consider and act on RFPs
5. Meet as Environmental, Health & Safety Committee: M. Ricozzi
 1. Approve minutes – May 22, 2025 meeting
 2. R&D/Innovation Update - *Upon 2/3 vote convene in executive session pursuant to C.G.S. Section 1-200(6)(E), to discuss matters covered by Section 1-201(b)(5)(A), pertaining to trade secrets.*
 3. FY 2026 BCE Work Plan
6. Consent Agenda
 1. Approve minutes – July 29, 2025 special meeting
 2. Capital Budget Authorization - September 2025
 3. Monthly Financial Report – July 2025
 4. Accounts Receivable Update – July 2025
 5. RWAY/CIS Update – August 2025
 6. Bis Property OSWA 660 Resolutions
7. Finance: R. Kowalski
 1. North Branford Tank Project Application – Financing Resolutions
8. Reports on RPB Committee Meetings
9. Business Updates: S. Lakshminarayanan
 1. Monthly Business Highlights
 2. *AWA Update: S. Lakshminarayanan and R. Kowalski - *Upon 2/3 vote, convene in executive session pursuant to C.G.S. Section 1-200(6)(E), to discuss matters covered by Section 1-210(b)(5)(A)(B), pertaining to trade secrets and commercial and financial information.*
10. Meet as Compensation Committee (Special Meeting): K. Curseaden
 1. Approve Minutes – September 26, 2024 meeting
 2. CEO FY 2025 Self-Evaluation on Strategic Priorities/Performance - *Upon 2/3 vote, convene in executive session pursuant to C.G.S. Section 1-200(6)(A) to discuss matters pertaining to performance and evaluation.*
 3. Officer Performance Reviews - *Upon 2/3 vote, convene in executive session pursuant to C.G.S. Section 1-200(6)(A), to discuss matters pertaining to performance and evaluation.*
11. Act on matters arising from committee meetings

**Members of the public may attend the meeting in person or by conference call. To view meeting documents please visit <https://tinyurl.com/4b4mukzy>. For questions, contact the board office at 203-401-2515 or by email at jslubowski@nwater.com.

*RPB member (Mark Levine) is excused at item 9.2

Weekly Safety Topic

July 21, 2025

Title: Driving During Inclement Weather

Tap Into Safety



Regional Water Authority

Activity/Process

Driving in inclement weather requires extra caution and preparedness. Inclement weather such as rain, snow, ice, fog, or high winds can significantly increase the risk of accidents. It's best to avoid driving in inclement weather, if possible. If you do have to venture out in bad weather, stay alert and follow the below tips to stay safe.

1. **Plan Your Trip** – Check weather and road conditions before heading out and plan your trip to avoid areas that are prone to flooding or other hazardous conditions.
2. **Slow Down** - Slippery roads require slower speeds to maintain control and allow for longer stopping distances.
3. **Increase Following Distance** - Leave at least 4-6 seconds of space between you and the vehicle ahead, especially in rain, snow, or icy conditions. This will allow space for braking and maneuvering your vehicle.
4. **Use Headlights Wisely** - Turn on headlights during rain, fog, snow, or low visibility to see and be seen. Avoid using high beams in fog. A good rule of thumb is if your wipers are on, your headlights should be on as well.
5. **Avoid Sudden Movements** - Brake, accelerate, and steer gently to prevent skidding or losing control. This is especially important to avoid hydroplaning or
6. **Avoid Cruise Control** - It can reduce your reaction time and may cause loss of control on slick roads. During inclement weather we want to stay alert.
7. **Avoid Hazards**- Streams, rivers and culverts can quickly become inundated with flood waters. It is best to avoid areas where flash flooding can overtake a vehicle. Downed trees and downed wires can also pose a risk to you and your vehicle. Turn around and find an alternate route.

Summary:

Driving in bad weather requires extra caution and patience. Being prepared for your trip can help to reduce risk and protect yourself and others on the roadway. If the weather makes conditions too dangerous for safe driving, pull over safely, use your hazard lights and stay inside your vehicle until the conditions improve.



Brian M. Stone, Esq.
President, Director

Elizabeth Moore
Vice President, Director

Thomas P. Clifford III
Secretary, Director

Marco Mutonji
Treasurer, Director

Susan S. Addiss
Director

Gordon Geballe
Director

Brian Kelahan
Director

Catherine LaMarr
Director

Martha Rice
Director

Amanda Schenkle
Director

Rev. Prof. John Henry Scott, III
Esq.
Director

DATE: August 22, 2025

TO: David Borowy
Kevin Curseaden
Catherine LaMarr
Mario Ricozzi
Suzanne Sack

Re: *The Claire C. Bennitt Watershed Fund – Annual Meeting
of RWA as Sole Member*

1. The 28th of August is the date for the Authority's annual meeting, as sole member of the Claire C. Bennitt Watershed Fund (the "Fund").
2. Enclosed are documents setting forth:
 - a. Watershed Fund Grants in Fiscal Year 2025
 - b. Watershed Fund Scholarships Granted in Fiscal Year 2025
3. Fund balances as of August 19, 2025 are:
 - a. Fund reserved for scholarships: \$107,108.16
 - b. General (unrestricted fund): \$1,830,088.07
4. The Fund's financial statements are audited annually by an independent firm. The Board of Directors retained Bailey Scarano of Branford to audit the financial statements for fiscal year ended May 31, 2024. They will present their report at the September 10, 2025 meeting of the Fund.
5. Enclosed is the roster of the Fund's directors. The terms of Susan S. Addiss, Brian Kelahan, Martha Rice, and Amanda Schenkle expire at this meeting. These directors have expressed interest on remaining for another term.
6. I recommend that Mss. Addiss, Rice, Schenkle, and Mr. Kelahan be re-elected for another three-year term expiring at the 2028 annual meeting. Brief background information regarding these candidates is enclosed. Suggested resolutions are also attached for your consideration.

Respectfully submitted,

Brian M. Stone

Brian M. Stone
President

The Claire C. Bennitt Watershed Fund

South Central Connecticut
Regional Water Authority

90 Sargent Drive
New Haven, CT 06511-5006
Telephone: 203.401.2515
Fax: 203.562.0808

www.thewatershedfund.org

THE CLAIRE C. BENNITT WATERSHED FUND – FY 2025 GRANT APPLICATIONS

Applicant	Project	Amount Paid
St. Martin de Porres Academy 208 Columbus Avenue New Haven, CT 06519	Cape Cod Whole-School Nature Program – Immersive outdoor nature program for 67 grades 5-8 low-income inner city students plus staff for four days in diverse ecosystems, from intertidal zones to various types of waterways and beaches found in Cape Cod.	\$12,000
Rock to Rock Earth Day Ride/New Haven Leon SCP 608 Whitney Avenue New Haven, CT 06511	2025 Rock to Rock Earth Day Ride – to raise support for local environmental projects.	\$10,000
New Haven Urban Resources Initiative, Inc. 195 Prospect Street New Haven, CT 06511	Creating Tree Pits for New Haven – create 40 new tree pits and to expand 40 existing pits in low-canopy, low-income areas.	\$10,000
New Haven Ecology Project (Common Ground) 358 Springside Avenue New Haven, CT 06515	Every Child Outside 2024-2025: to get urban youth outdoors to experience the wonder and joy of nature while learning about precious resources of land and water.	\$10,000
Coalition for Sustainable Cheshire 100 Strathmore Drive Cheshire, CT 06410	Keeping our Waterways Clean: to purchase educational medallions for neighborhood groups to attach to storm water drains.	\$5,500
Foundation for Greater New Haven Chamber of Commerce 900 Chapel Street, 10 th Floor New Haven, CT 06510	New Haven Science Fair Program – to improve the quality of education in the New Haven Public Schools	\$10,300
New Haven Ecology Project 358 Springside Avenue New Haven, CT 06515	Common Ground Summer Camp 2025 – to offer meaningful, authentic experiences in nature for urban youth residents. Campers ages 4-14.	\$10,000
Project Oceanology 1084 Shennecosset Road Groton, CT 06340	Watershed Stewards Project – to provide meaningful hands-on educational opportunities to 180 Branford students within their watershed.	\$10,000
Save the Sound 127 Church Street, 2 nd Floor New Haven, CT 06510	A Community Vision for Six Lakes – Continue with outreach and education to turn the Six Lakes site into a public park.	\$10,000
SCCRWA 90 Sargent Drive New Haven, CT 06511	Spring into Water Utility Careers – Introduce high school students to career opportunities to the RWA/water utilities	Up to \$4,000
Solar Youth, Inc. 53 Wayfarer Street New Haven, CT 06515	Youth leadership through outdoor learning – to empower youth from under-resourced communities by fostering wonder in nature and creating opportunities for connection, exploration and leadership.	\$10,000
Southern CT State University 501 Crescent Street New Haven, CT 06515	Endowment – Payment #3 of 5	\$40,000
New Haven Ecology Project (Common Ground) 358 Springside Avenue New Haven, CT 06515	Relief Funding – due to federal funding cuts.	\$50,000
Total		\$191,800

THE CLAIRE E. BENNETT WATERSHED FUND

Scholarship Recipients

FY 2025

(2025-26 Academic Year)

	Applicant	High School	Residence Town/City	College	Anticipated Field of Study
1	Crozin, Devin (Junior)	Seymour High School	Seymour	UConn	Environmental Engineering
2	Graver, Adaline A. Graver (Freshman)	Branford High School	Branford	UConn	Environmental Science
3	Greveling, Colin (Junior)	Chester High School	Cheshire	UConn	Environmental Science
4	Harmon, Katherine P. (Freshman)	Branford High School	Branford	University of Vermont	Environmental Science/Chemistry/Environmental Engineering
5	Hernandez, Mayorie (Junior)	Sound School	West Haven	Southern CT State University	Env. Systems and Sustainable Studies/Cosastal Marine Systems Minor: Biology
6	Kapossza, Victor (Senior) SILVERSTONE	New Haven Academy	Ansonia	University of New Hampshire	Ocean Engineering
7	Mohantraj, Smigtha (Freshman)	Engineering and Science University Magnet School	Ansonia	Stanford University	Environmental Systems Engineering
8	Nash, Dylan (Senior) YODER	Hamden High School	Hamden	Curry College	Environmental Science
9	Pham, Anna (Sophomore)	Sound School	Hamden	Massachusetts Maritime Academy	Marine Engineering
10	Stefanovics, Amalia (Junior)	Hill Regional Career High School	Branford	Yale	Earth & Ecological Sciences and Environmental Economics
11	Welandar, Griffin (Freshman)	Amity Regional High School	Woodbridge	University of New England	Marine Biology

Total \$ Awarded - \$80,000

Watershed Fund: Unrestricted

Fund ID: WATE-U

Market Value
as of Aug 19, 2025

\$1,830,088.07

Spendable Balance
as of Dec 31, 2025

\$1,828,014.32

The Fund Details tab below allows you to explore all facets of your fund. You can drill down into the categories below by clicking on any of the totals. Historic fund values can be found on the Market Value tab. If you would like to view a recent statement, click on the View Statement button.

[Select Funds](#)
[View statement](#)
[Email statement](#)
[Print page](#)
[Fund details](#)
[Market value](#)

Date range

All

Fund details

\$1,946,270.91

Grants paid ⓘ

N/A

Grants in process ⓘ

N/A

Pending recommendations

\$1,551,179.40

Gifts ⓘ

\$630,207.29

Investment Income

-\$399.23

Credit Card Fees

-\$115,097.53

Administration

\$2,111,101.26

Appreciation/Depreciation

N/A

Summary of Investments

-\$231,847.84

Investment Manager Fees

Watershed Fund: Scholarships

Fund ID: WATE-S

Market Value
as of Aug 19, 2025 **\$107,108.16**

Spendable Balance
as of Dec 31, 2025 **\$106,971.41**

The Fund Details tab below allows you to explore all facets of your fund. You can drill down into the categories below by clicking on any of the totals. Historic fund values can be found on the Market Value tab. If you would like to view a recent statement, click on the View Statement button.

[Select funds](#)
[View statement](#)
[Email statement](#)
[Print page](#)
[Fund details](#)
[Market value](#)

Date range

Fund details

\$1,395,178.00

Grants paid ⓘ

N/A

Grants in process ⓘ

N/A

Pending recommendations

\$1,467,808.33

Gifts ⓘ

\$26,821.33

Investment Income

N/A

Credit Card Fees

-\$3,579.41

Administration

\$53,643.48

Appreciation/Depreciation

N/A

Summary of Investments

-\$7,676.98

Investment Manager Fees

THE CLAIRE C. BENNITT WATERSHED FUND

WSF Directors*

(3-year terms)

2025

S. Addiss
B. Kelahan
M. Rice
A. Schenkle

2026

G. Geballe
C. LaMarr
M. Mutonji
Rev. Scott

2027

T. Clifford
E. Moore
B. Stone

**According to Article III(a) of the CCB WSF Bylaws, the Corporation shall have not less than five (5) nor more than fifteen (15 Directors). The total number of Directors shall be divided into three (3) classes, each class consisting of one-third (1/3) of such directors or as close to one-third as is possible.*

THE WATERSHED FUND

(Brief biographies of Directors proposed for reappointment in August 2025)

Susan S. Addiss

Ms. Addiss is currently the Vice Chair for the Board of the East Shore Health District. She is the former Commissioner of Public Health for the State of Connecticut; Past President of the American Public Health Association; Past member of the Pew Environmental Health Commission; Past Vice-Chair, Connecticut Health Foundation Board; Past Director of Health Education for Environment and Human Health, Inc. Sue has been a director of The Watershed Fund since its inception.

Brian Kelahan

Brian Kelahan is a retired educator, living in Fairfield, CT, with his wife, Colleen Connor. Prior to his career as a public school teacher and administrator, Brian spent 10 years in finance with General Electric. Upon leaving the corporate world, he pursued graduate education, completing a MA in Near Eastern and Islamic Studies at New York University. He spent several years as an adjunct faculty teaching courses in Islamic History at both NYU and Fairfield University. He spent more than 20 years as a public school educator at Hyde Leadership, a magnet school of the New Haven Public School District and finished his career at Common Ground High School. While at Common Ground, he piloted a World History course based upon the history of food and co-taught an Environmental Justice course with a Science teacher. Brian is currently Board Chair of the Hope Counseling and Behavioral Health Center, a nonprofit in Shelton, CT, and a member of the New Haven Ecology Project/Common Ground High School Board. He and his wife are also members of the Fairfield University Catholic Studies Advisory Board.

Martha Rice

Martha Rice has been with The Nature Conservancy CT Chapter for 35 years. She is the chapter's Volunteer Coordinator. Martha has also been the Education and Community Outreach chair for the Branford Land Trust for 35 years. Some of the events she coordinates include hikes, the Winter/Spring Lecture Series, and the hands-on Environmental Day Camp. In her spare time, she likes skiing, fishing, birding, swimming, and paddle boarding. She lives in Branford with her husband Bob and son Tim.

Amanda Schenkle

Amanda Schenkle is a public risk manager located in New Haven, Connecticut specializing in risk mitigation for water utilities. In her current role as Safety & Risk Manager with South Central Connecticut Regional Water Authority, Amanda has the opportunity to implement risk management best practices that safeguard the organization. As a community member within the utility's service area, Amanda has a keen interest in the continued success of The Claire C. Bennett Watershed Fund's mission to protect water quality in the region.

SOUTH CENTRAL CONNECTICUT REGIONAL WATER AUTHORITY

(Sole Member meeting of the Claire C. Bennett Watershed Fund)

AUGUST 28, 2025

PROPOSED RESOLUTION

RESOLVED, that the following persons be, and hereby are, reappointed as Directors of the Claire C. Bennett Watershed Fund, Inc. to serve in such capacity until the annual meeting of the sole Member in 2028, or until they otherwise lawfully cease to hold such office: Susan S. Addiss, Martha Rice, Amanda Schenkle, and Brian Kelahan.

South Central Connecticut Regional Water Authority
Strategic Planning Committee

Minutes of the June 26, 2025 Meeting

The regular meeting of the Strategic Planning Committee of the South Central Connecticut Regional Water Authority took place on Thursday, June 26, 2025, at 90 Sargent Drive, New Haven, Connecticut and via remote access. Chair Sack presided.

Present: Committee Members Present – Mss. Sack and LaMarr, and Messrs. Borowy, Curseaden, and Ricozzi
Management – Mss. Kowalski and Calo(R), and Messrs. Lakshminarayanan and Hill
RPB – Mr. Havrda
Staff – Mrs. Slubowski

3. MEET AS STRATEGIC PLANNING COMMITTEE

The Chair called the meeting to order at 12:30 p.m.

3.1. APPROVE MINUTES – FEBRUARY 27, 2025 MEETING

On motion made by Mr. Curseaden and seconded by Mr. Ricozzi, the Committee voted to approve the minutes of its February 27, 2025 meeting.

Borowy	Aye
Curseaden	Aye
LaMarr	Aye
Ricozzi	Aye
Sack	Aye

Chair Sack stated it would be appropriate to remove Authority consent agenda items 4.4, *FY 2026 Strategic Plan & Global Metrics*, and Item 4.5, *FY 2020-2025 Strategic Plan Results Report*, to the RWA Strategic Planning Committee agenda. On motion made by Mr. Borowy and seconded by Mr. Ricozzi, the Authority voted to add items 4.4, *FY 2026 Strategic Plan & Global Metrics*, and Item 4.5, *FY 2020-2025 Strategic Plan Results Report*, from the Authority agenda to the Strategic Planning Committee agenda.

Borowy	Aye
Curseaden	Aye
LaMarr	Aye
Ricozzi	Aye
Sack	Aye

3.2 FY 2026 STATIGIC PLAN & GLOBAL METRICS *(added from Authority consent agenda)*

The committee held a discussion related to a strategic plan that prioritizes board-level objectives, with the Chair noting the importance of addressing board priorities. The committee discussed the transition from a zero injuries target to a ≤ 1.8 days away per injury in accordance with OSHA guidelines. However, the change in the metric does not imply that the RWA will not continue to strive for zero injuries. The committee requested more information on the safety metric including examples illustrating results under the revised formula.

3.3 FY 2020-2025 STRATEGIC PLAN RESULTS REPORT *(added from Authority consent agenda)*

South Central Connecticut Regional Water Authority
Strategic Planning Committee
June 26, 2025

The committee discussed ensuring 96% of the capital budget benefits customers. Members discussed concerns about project timelines and budgets to meet the metric. It was noted that projects should be completed as planned. Management reported that efforts to streamline project delivery mechanisms are ongoing, with improvements expected in upcoming fiscal years.

Committee members discussed reliance on grants for environmental monitoring and vegetation management. Members suggested funding these initiatives directly while seeking grants to supplement costs.

The committee discussed updates to the current roadmap and the development of a new five-year strategic plan for the board.

Members discussed strategic planning at the committee level vs. board level.

3.4. FY 2025 WORK PLAN

The Committee reviewed its FY 2026 Work Plan.

Suzanne Sack, Chair

(R) = Attended remotely.

**South Central Connecticut Regional Water Authority
Environmental, Health & Safety Committee**

Minutes of the May 22, 2025 Meeting

The regular meeting of the Environmental, Health & Safety Committee of the South Central Connecticut Regional Water Authority ("RWA") took place on Thursday, May 22, 2025, at 90 Sargent Drive, New Haven, Connecticut and via remote access. Chair Ricozzi presided.

Present: **Committee** – Messrs. Ricozzi, Borowy, Curseaden, and Mss. LaMarr(R) and Sack
Management – Mss. Kowalski, Calo(R), and Messrs. Lakshminarayanan, Hill(R), and Singh
RPB – Mr. Jaser
Staff – Mrs. Slubowski

4. MEET AS ENVIRONMENTAL, HEALTH & SAFETY COMMITTEE

The Chair called the meeting to order at 12:46 p.m.

4.1 APPROVE MINUTES – MARCH 27, 2025 MEETING

On motion made by Mr. Curseaden and seconded by Ms. LaMarr, the Committee voted to approve the minutes of its meeting held on March 27, 2025.

Borowy	Aye
Curseaden	Aye
LaMarr	Aye
Ricozzi	Aye
Sack	Absent

4.2 EMERGING ISSUES IN WATER INDUSTRY

At 12:51 p.m., Ms. Sack entered the meeting.

Mr. Lakshminarayanan, the RWA's Interim President & Chief Executive Officer, provided an update on emerging trends in the water industry, which included:

- Upcoming regulatory issues and impacts
- PFAS update
- Water quality & quantity
- Climate change

Committee members discussed fluoridation research, and current vs. past consumption.

4.3 LEGISLATIVE SESSION UPDATE

Mr. Lakshminarayanan provided a memorandum on the recent legislative session.

4.4 FY 2026 COMMITTEE WORK PLAN

The committee reviewed its FY 2026 work plan. Members requested that emerging trends be kept on the work plan, including population, water use, and infrastructure.

Mr. Borowy requested that a legislative mid-session update be added to the work plan in March 2026.

South Central Connecticut Regional Water Authority
Environmental, Health and Safety Committee
May 22, 2025

At 1:06 p.m., on motion made by Ms. Sack and seconded by Mr. Curseaden, the Committee voted to adjourn.

Borowy	Aye
Curseaden	Aye
LaMarr	Aye
Ricozzi	Aye
Sack	Aye

Mario Ricozzi, Chair

(R) = Attended remotely.

UNAPPROVED

**South Central Connecticut Regional Water Authority
Environmental, Health & Safety Committee**

Minutes of the May 22, 2025 Meeting

The regular meeting of the Environmental, Health & Safety Committee of the South Central Connecticut Regional Water Authority ("RWA") took place on Thursday, May 22, 2025, at 90 Sargent Drive, New Haven, Connecticut and via remote access. Chair Ricozzi presided.

Present: **Committee** – Messrs. Ricozzi, Borowy, Curseaden, and Mss. LaMarr(R) and Sack
Management – Mss. Kowalski, Calo(R), and Messrs. Lakshminarayanan, Hill(R), and Singh
RPB – Mr. Jaser
Staff – Mrs. Slubowski

4. MEET AS ENVIRONMENTAL, HEALTH & SAFETY COMMITTEE

The Chair called the meeting to order at 12:46 p.m.

4.1 APPROVE MINUTES – MARCH 27, 2025 MEETING

On motion made by Mr. Curseaden and seconded by Ms. LaMarr, the Committee voted to approve the minutes of its meeting held on March 27, 2025.

Borowy	Aye
Curseaden	Aye
LaMarr	Aye
Ricozzi	Aye
Sack	Absent

4.2 EMERGING ISSUES IN WATER INDUSTRY

At 12:51 p.m., Ms. Sack entered the meeting.

Mr. Lakshminarayanan, the RWA's Interim President & Chief Executive Officer, provided an update on emerging trends in the water industry, which included:

- Upcoming regulatory issues and impacts
- PFAS update
- Water quality & quantity
- Climate change

Committee members discussed fluoridation research, and current vs. past consumption.

4.3 LEGISLATIVE SESSION UPDATE

Mr. Lakshminarayanan provided a memorandum on the recent legislative session.

4.4 FY 2026 COMMITTEE WORK PLAN

The committee reviewed its FY 2026 work plan. Members requested that emerging trends be kept on the work plan, including population, water use, and infrastructure.

Mr. Borowy requested that a legislative mid-session update be added to the work plan in March 2026.

South Central Connecticut Regional Water Authority
Environmental, Health and Safety Committee
May 22, 2025

At 1:06 p.m., on motion made by Ms. Sack and seconded by Mr. Curseaden, the Committee voted to adjourn.

Borowy	Aye
Curseaden	Aye
LaMarr	Aye
Ricozzi	Aye
Sack	Aye

Mario Ricozzi, Chair

(R) = Attended remotely.

UNAPPROVED

South Central Connecticut Regional Water Authority
90 Sargent Drive, New Haven, Connecticut 06511-5966
<http://www.rwater.com>

To: Authority Environmental, Health & Safety Committee

David J. Borowy

Kevin J. Curseaden

Catherine E. LaMar

Mario Riccozzi

Suzanne C. Sack

Cc: Sunny Lakshminarayanan

From: Victor Benni

Date: August 12, 2025

Subject: Business Continuity Work Plan

The tentative work plan is indicated as below and the specific tasks relating to the tabletop exercises will be developed using a cross-functional approach and the criticality of the assets and processes.

Task	Deliverables	Schedule
Task 1 Business Continuity Plan Updates	<ul style="list-style-type: none"> • Update the department-level business continuity plan template • Manage and meet with 10 department leads to discuss updates to business continuity department plans and business impact analysis questionnaires • Update 10 department plans • Update overarching Business Continuity Plan to incorporate the changes to the business impact analysis and department plans • Business Continuity Plan draft (Spring 2026) 	Department Plans: October 2025 – February 2026 Overarching Plan: March 2026 – May 2026
Task 2 A/WLA Emergency Response Planning- Critical Component Failure Response Planning	<ul style="list-style-type: none"> • For each of the two plans <ul style="list-style-type: none"> ◦ Meet with Engineering and Operations Department staff for one hour approximately three times. ◦ Draft the updated Critical Component Failure Plan for staff to review. ◦ Once Gradient Planning receives the staff review, update the plan again and provide it Engineering and Operations staff to review. ◦ Meet with staff to discuss the draft plan. ◦ Finalize the plan based on staff discussion and provide an electronic copy of the final plan to staff for insertion into the Water Supply Plan. 	June 2025 to May 2026
Task 3 Tabletop "Emergency" Exercises	<ul style="list-style-type: none"> • Design and facilitate two in-person tabletop exercises with the following tasks for each exercise: <ul style="list-style-type: none"> ◦ Design exercise; ◦ Facilitate up to three pre-planning meetings or conference calls with one exercise design team of RWA staff. ◦ It is assumed that representatives from the RWA Leadership Team will determine staff availability for the tabletop exercises; ◦ Develop exercise PowerPoint slides and handouts; ◦ Facilitate exercises for in person including a chance for participants to reflect on the outcome of the exercise; and 	May 2025 to June 2026

Task	Deliverables	Schedule
Task 4 Emergency Preparedness and Business Continuity Program Management and Meetings	<ul style="list-style-type: none"> ○ Draft an After Action Report that documents the results of the exercise including continual improvement activities. • RWA Teams to design and facilitate a functional emergency exercise that tests the generator at 90 Sargent Drive during a power outage. • Support management of the training and exercise schedule. • Support management of the continual improvement action items list. • Facilitate up to three meetings between June 2025 and May 2026 with the Training & Exercise Team to implement the training and exercise program, and discuss upcoming tabletop exercises and continual improvement action items. • Facilitate up to two meetings with the Business Continuity Subcommittee between June 2025 and May 2026. The tentative times for these meetings are fall and spring. • Provide support on RWA presentations to the Leadership Team, Board, and others as appropriate as part of project management activities. 	June 2025 to May 2026
Task 5 Effective Practice Guideline Writing Support for I&C Department	<ul style="list-style-type: none"> • Meet with I&C Department staff once a month from June 2025 until EPGs are complete. Meeting duration will range from 1 to 2 hours. 	June 2025 to September 2025

**South Central Connecticut Regional Water Authority
Minutes of the July 29, 2025 Special Meeting**

The special meeting of the South Central Connecticut Regional Water Authority ("RWA" or "Authority") took place on Tuesday, July 29, 2025, at 90 Sargent Drive, New Haven, Connecticut, and via remote access. Chair Borowy presided.

Present: Authority – Messrs. Borowy and Ricoszi, and Ms. LaMarr and Sack
Management – Ms. Calo
RPB – Mr. Mongillo
Staff – Ms. Augur

1. CALL TO ORDER

The Chair called the meeting to order at 12:30 p.m.

1.1 SAFETY MOMENT

He reviewed the Safety Moment distributed to members.

2. PUBLIC COMMENT

Chair Borowy offered the opportunity for members of the public to comment. There were no members of the public present.

3. MEET AS PENSION & BENEFIT COMMITTEE

At 12:31 p.m., on motion made by Mr. Ricoszi and seconded by Mr. Borowy, the Authority voted to recess the regular meeting to meet as the Strategic Planning Committee.

Borowy	Aye
Curseaden	Absent
LaMarr	Aye
Ricoszi	Aye
Sack	Absent

At 1:30 p.m., the Authority reconvened.

4. ACT ON MATTERS ARISING FROM COMMITTEE MEETING

There were no actions resulting from the Pension & Benefit Committee meeting.

5. CONSENT AGENDA

On motion made by Ms. LaMarr and seconded by Mr. Ricoszi, the Authority voted to approve, adopt, or receive, as appropriate, the following items in the amended Consent Agenda, as discussed:

5.1 Minutes of the June 26, 2025 meeting, as amended.

5.2 Capital budget authorization for August 2025

RESOLVED, that the Senior Vice President, Chief Financial Officer & Head of Corporate Development is authorized to submit to the Trustee one or more requisitions in an aggregate amount

not to exceed \$4,500,000 for the month of August 2025 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for Fiscal Year 2026 for all Capital Improvement Projects to be exceeded. In the absence of the Senior Vice President, Chief Financial Officer & Head of Corporate Development, the Controller is authorized to sign in her place.

5.3 Monthly Financial Report for June 2025.

5.4 Accounts Receivable Update for June 2025.

5.5 Interim CEO FY 2026 Strategic Priorities.

5.6 RWAY/CIS Update.

Borowy	Aye
Curseaden	Absent
LaMarr	Aye
Ricozzi	Aye
Sack	Absent

6. RPB COMMITTEE MEETING REPORTS

Authority members reported on recent Representative Policy Board committee meetings.

At 1:24 p.m., Ms. Sack entered the meeting. It was the consensus of the Authority to move item 9, *Review Criteria for Strategic Planning Consultant*, to Item 7 for discussion.

7. REVIEW CRITERIA FOR STRATEGIC PLANNING CONSULTANT

Ms. Sack led a discussion on the RWA's strategic planning and organizational alignment and future initiatives, which included:

- Succession and strategic planning overview
- Key points of board-level strategic plan and operational plan alignment
- Strategic plan deliverables and framework
- Trust building and cultural alignment
- Transparency and dashboard communications
- Consultant Selection Criteria

Authority members discussed next steps including, preparing criteria for consultant selection based on agreed framework, coordinate a special meeting with management for a debrief, refine the process for selection interviews with consultants before August meeting, and consultant interviews.

At 2:08 p.m., Ms. Sack withdrew from the meeting.

8. BUSINESS UPDATES

8.1 MONTHLY BUSINESS HIGHLIGHTS

Chair Borowy noted that Mr. Lakshminarayanan, the RWA's Interim President & Chief Executive Officer, was unable to attend the meeting but would answer questions at the next meeting.

8.2 AWA UPDATE

There were no AWA updates due to the absence of Mr. Lakshminarayanan and Ms. Kowalski, the RWA's Senior Vice President, Chief Financial Officer, and Head of Corporate Development. AWA updates will take place at a special meeting in August.

9. APPLICATION – NORTH BRANFORD TANK

At 2:10 p.m., Mr. Mongillo withdrew from the meeting and Mr. Benni, the RWA's Director of Engineering, and Mr. Savoy, the RWA's Sr. Project Engineer, entered the meeting. On motion made by Ms. LaMarr, and seconded by Mr. Ricozzi, the Authority voted to convene in executive session pursuant to C.G.S. Section 1-200(6)(E), to discuss matters covered by Section 1-210(b)(19)(i)(ii), pertaining to security risk. Present in executive session were Authority members, Messrs. Benni and Savoy, and Mss. Calo and Augur.

Borowy	Aye
Curseaden	Absent
LaMarr	Aye
Ricozzi	Aye
Sack	Absent

At 2:23 p.m., the Authority came out of executive session. No votes were taken in, or as a result of executive session. Messrs. Benni and Kelly withdrew from the meeting.

After discussion, Mr. Ricozzi moved for approval of the following resolutions:

RESOLVED that the Authority hereby accepts the new Application, dated July 29, 2025, for a Application for Approval to the Representative Policy Board for the North Branford Water Storage Tank Replacement Project, located in North Branford, Connecticut, as a completed Application, substantially in the form submitted to this meeting, and authorizes filing said Application with the Representative Policy Board ("RPB"); and

FURTHER RESOLVED, if approved by the RPB, the interim President and CEO, and the Vice President of Engineering and Environmental Services is authorized to take any and all actions necessary to complete the North Branford Water Storage Tank Replacement Project in North Branford, Connecticut.

Ms. LaMarr seconded the motion. After discussion, the Chair called for the vote.

Borowy	Aye
Curseaden	Absent
LaMarr	Aye
Ricozzi	Aye
Sack	Absent

At 2:23 p.m., on motion made by Ms. LaMarr, and seconded by Mr. Ricozzi, the Authority voted unanimously to adjourn the meeting.

Borowy	Aye
--------	-----

Curseaden	Absent
LaMarr	Aye
Ricozzi	Aye
Sack	Absent

Respectfully submitted,

Catherine E. LaMarr, Secretary

(R) = Attended Remotely.

UNAPPROVED

South Central Connecticut Regional Water Authority
90 Sargent Drive, New Haven, Connecticut 06511-5966 203-562-4020
<http://www.rwater.com>

MEMORANDUM

TO: David J. Borowy
Kevin J. Curseaden
Catherine E. LaMarr
Mario Ricozzi
Suzanne C. Sack

FROM:  Rochelle Kowalski
Senior Vice President, Chief Financial Officer & Head of Corporate Development

DATE: August 22, 2025

SUBJECT: Capital budget authorization request for September 2025

Attached for your meeting on August 28, 2025, is a copy of the resolution authorizing expenditures against the capital improvement budget for September 2025. The amount of the requested authorization, for funds held by the trustee, is \$4,400,000.

This would result in projected expenditures through September 2025 of \$15,628,129 or approximately 23.6% of the total 2026 fiscal year capital budget, including State and Redevelopment.

Attachment

RESOLVED

That the Senior Vice President, Chief Financial Officer & Head of Corporate Development is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$4,400,000 for the month of September 2025 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for fiscal year 2026 for all Capital Improvement Projects to be exceeded. In the absence of the Senior Vice President, Chief Financial Officer & Head of Corporate Development, the Controller is authorized to sign in her place.

REGIONAL WATER AUTHORITY
REVIEW OF FINANCIAL DATA
July 31, 2025 (FY 2025)

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

Operating Revenues

FY26 revenue for water, including wholesale and fire service, is over budget by \$539k (approx. 2.1%).
 Metered water revenue is under budget by \$493k (approx. 2.1%)

Total net other revenue is \$247k over budget due to other proprietary expenses being lower than budget.

Operating Expenses

Operating and Maintenance Expenses are currently under budget due to the following:

Employee Benefits are over budget primarily due to O&M/non-O&M mix and timing.

General & Admin is under budget due to primarily due to timing.

Transportation is under budget primarily due to timing.

Utilities & Fuel is under budget primarily due to timing of electric service and sewer use charges.

Pump Power is under budget primarily due to timing.

Business Improvement is under budget primarily due to lower than anticipated costs and timing.

Insurance Premiums are over budget due to primarily due to timing.

Outside Services is under budget across multiple areas.

Central Lab/Water Quality is under budget primarily due to timing.

Info. Technology Licensing & Maintenance Fees are over budget primarily due to timing.

Maintenance & Repairs are under budget primarily due to timing.

All Other

Interest Income

Interest Income is above budget primarily due to higher investment earnings.

Jul-25

86,000

(98,000)

(50,000)

(65,000)

(238,000)

(57,000)

108,000

(400,000)

(57,000)

111,000

(177,000)

46,000

(791,000)

PROJECTED MAINTENANCE TEST

The projected coverage is 1.16 with no shortfall.

REGIONAL WATER AUTHORITY
STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE MONTHS ENDING JULY 31, 2025

Pg 2

	FY 2025 Actual	FY 2026 Budget	FY 2026 Actual	(Under)Over Budget
Operating revenues				
Metered water revenues	\$ 21,729	\$ 23,142	\$ 23,635	\$ 493
Fire service	2,304	2,379	2,399	19
Wholesale	179	169	186	27
Other revenue - water	1,101	717	715	(2)
Other revenue - proprietary	2,538	2,847	2,817	(30)
Total operating revenues	27,850	29,245	29,752	507
Operating expenses				
Operating and maintenance expense	10,867	12,858	12,067	(791)
Expense associated with other revenue - water	612	378	372	(6)
Expense associated with other revenue - proprietary	986	1,484	1,211	(273)
Provision for uncollectible accounts	24	83	37	(46)
Depreciation and amortization	4,334	4,458	4,458	0
Payment in lieu of taxes	1,570	1,631	1,632	0
Amortization Pension Outflows/inflows	98	366	366	0
Amortization OPEB Outflows/inflows	(162)	(14)	(14)	0
Total operating expenses	18,328	21,246	20,130	(1,116)
Operating income	9,522	7,999	9,622	1,624
Nonoperating income and (expense)				
Interest income	1,854	1,278	1,644	366
(Loss) Gain on disposal of assets	-	-	-	-
Realized and unrealized (losses) gains on investments	-	-	-	-
Interest expense	(3,686)	(3,692)	(3,651)	41
Amortization of bond discount, premium, issuance cost and deferred losses	468	483	478	(5)
Amortization of Goodwill	-	-	-	-
Intergovernmental revenue	-	-	-	-
Contributions to related entities	-	-	-	-
Total nonoperating income and (expense) before capital contributions	(1,365)	(1,931)	(1,529)	402
Income (expense) before contributions	8,157	\$ 6,068	8,093	\$ 2,026
Capital contributions	8	-	-	-
Change in net assets	8,165	-	8,093	-
Total net assets - beginning of fiscal year	322,489	-	359,955	-
Total net assets - end of reporting month	330,654	-	\$ 368,048	-

	Budget	Projected	(Under)Over
FY 2026 MAINTENANCE TEST			
(Budget vs. Projected)	@114%	@114%	@114%
Revenue Collected:			
Water sales	135,906	135,906	-
Interest Income	3,658	3,658	-
BABs Subsidy	616	616	-
Other Net	9,739	9,739	-
Common Non-Core	(300)	(300)	-
Total	149,639	149,639	-
Less:			
Operating and maintenance expenses	(74,062)	(74,062)	-
Depreciation	(10,750)	(10,750)	-
PILOT (A)	(9,623)	(9,623)	-
Net Avail for Debt Service (B)	\$ 55,204	\$ 55,204	\$ -
Debt Service Payments (C)	\$ 47,494	47,494	\$ -
Debt Service @ 114% (D)	\$ 54,143	54,143	\$ -
Difference (B-D)	\$ 1,061	1,061	-
RSF, Growth and/or General Fund (D)	-	-	-
Coverage	116%	116%	-

REGIONAL WATER AUTHORITY
OPERATING AND MAINTENANCE EXPENSE
JUL 31, 2025

Pg 3

PERIOD ENDING JUL 31, 2025

	<u>FY 2025</u> <u>Actual</u>	<u>FY 2026</u> <u>Budget</u>	<u>FY 2026</u> <u>Actual</u>	<u>(Under)</u> <u>Over</u>
1 Payroll	\$ 4,347	\$ 4,651	\$ 4,627	\$ (24)
2 Employee Benefits	1,319	1,592	1,679	86
Pension Contributions	482	440	440	0
3 Administrative Building	209	230	234	5
4 General & Administrative	266	245	147	(98)
5 Transportation	146	172	121	(50)
6 Tools & Stores	51	73	62	(11)
7 Utilities & Fuel	263	397	333	(65)
8 Material From Inventory	60	63	95	32
9 Pump Power Purchased	651	1,033	795	(238)
10 Chemicals	604	673	706	34
11 Road Repairs	48	53	83	29
14 Postage	101	126	111	(15)
15 Printing & Forms	4	11	8	(4)
17 Collection Expense	149	196	227	32
18 Business Improvement	88	109	52	(57)
19 Public/Customer Information	25	18	33	16
20 Outside Services	592	905	505	(400)
21 Insurance Premiums	337	354	462	108
22 Worker's Compensation, pre-Churchill	11	7	11	4
23 Damages	15	13	7	(5)
24 Training & Cont. Education	64	65	40	(24)
25 Authority Fees	29	31	24	(7)
26 Consumer Counsel	8	10	13	3
27 RPB Fees	31	42	57	15
28 Organizational Dues	20	21	10	(11)
29 Donations	8	5	3	(2)
34 Central Lab/Water Quality	32	72	15	(57)
40 Environmental Affairs	59	41	19	(22)
44 Info. Technology Licensing & Maintenance Fees	489	558	668	111
45 Maintenance and Repairs	404	616	439	(177)
46 Regulatory Asset Amortization	39	39	39	0
	<u>\$ 10,949</u>	<u>\$ 12,858</u>	<u>\$ 12,067</u>	<u>\$ (791)</u>

South Central Regional Water Authority

Analysis of Accounts Receivable ("A/R")

(\$000 omitted)

Total Accounts Receivable Aging (in dollars)

	July 2025	June 2025	May 2025	Apr 2025	Mar 2025	Feb 2025	Jan 2025	Dec 2024	Nov 2024	Oct 2024	Sept 2024	Aug 2024	July 2024
Under 30	7,763	7,165	9,489	7,090	7,647	6,903	6,376	5,783	7,750	6,623	7,906	6,780	6,741
31-60	2,228	1,958	1,039	1,897	1,904	1,365	1,425	1,562	1,562	1,894	1,758	1,274	1,461
61-90	1,098	1,067	664	942	610	611	735	675	808	624	617	840	547
91-180	1,495	1,486	1,038	1,218	1,074	1,119	1,078	1,156	1,058	1,028	1,022	902	1,038
181-360	1,213	1,166	974	1,065	1,027	908	964	968	910	1,033	1,096	1,208	1,153
More than 1 year	3,032	3,071	2,929	2,077	3,209	3,231	3,366	3,632	3,564	3,423	3,477	3,754	3,476
Sub Total	16,829	15,913	16,133	15,289	15,471	14,233	13,884	13,576	15,733	14,625	15,876	14,762	14,416
Interest due	1,319	1,192	1,231	1,378	1,382	1,479	1,310	1,434	1,534	1,524	1,518	1,374	1,598
Total Gross A/R plus interest *****	\$ 18,148	\$ 17,105	\$ 17,364	\$ 16,667	\$ 16,853	\$ 15,712	\$ 15,194	\$ 15,010	\$ 17,267	\$ 16,149	\$ 17,394	\$ 16,136	\$ 16,014

Aged Accounts Receivable Focus of Collection Efforts

	July 2025	June 2025	May 2025	Apr 2025	Mar 2025	Feb 2025	Jan 2025	Dec 2024	Nov 2024	Oct 2024	Sept 2024	Aug 2024	July 2024
Greater than 60 days													
A/R	\$ 8,151	\$ 7,976	\$ 6,767	\$ 7,533	\$ 7,135	\$ 7,268	\$ 7,408	\$ 7,492	\$ 7,625	\$ 7,439	\$ 7,577	\$ 8,093	\$ 7,613
Less: Multi-Tenants	(1,835)	(1,492)	(1,470)	(2,357)	(1,571)	(1,616)	(1,519)	(1,563)	(1,478)	(1,417)	(1,469)	(1,482)	(1,423)
Receivables***	(1,569)	(1,556)	(1,120)	(1,741)	(1,723)	(1,776)	(1,891)	(1,952)	(2,002)	(2,044)	(1,824)	(2,120)	(2,175)
Less:	(1,940)	(1,962)	(1,951)	(1,500)	(2,069)	(2,024)	(1,937)	(1,842)	(1,865)	(1,911)	(1,929)	(2,058)	(1,789)
Total****	\$ 2,807	\$ 2,366	\$ 2,226	\$ 1,935	\$ 1,772	\$ 1,856	\$ 1,961	\$ 2,135	\$ 2,280	\$ 2,071	\$ 2,316	\$ 2,435	\$ 2,226
	34%	35%	33%	26%	25%	25%	26%	28%	30%	28%	31%	30%	29%

Partners Cleared with a Not Due Date Greater Than 60 Days

	July 2025	June 2025	May 2025	Apr 2025	Mar 2025	Feb 2025	Jan 2025	Dec 2024	Nov 2024	Oct 2024	Sept 2024	Aug 2024	July 2024
Multi No Legal Receivables***	\$ (281)	\$ (276)	\$ (198)	\$ (77)	\$ (264)	\$ (411)	\$ (165)	\$ (108)	\$ (165)	\$ (185)	\$ (184)	\$ (109)	\$ (341)
Less:	(7)	(6)	(2)	(67)	(34)	(32)	(143)	(107)	(52)	(64)	(43)	(77)	(96)
Less:	(29)	(29)	(1)	(3)	(88)	(52)	(24)	(13)	(34)	(49)	(47)	(53)	(59)
Total	\$ (288)	\$ (311)	\$ (201)	\$ (147)	\$ (386)	\$ (495)	\$ (332)	\$ (228)	\$ (251)	\$ (498)	\$ (274)	\$ (235)	\$ (796)

Collection Efforts

	July 2025	June 2025	May 2025	Apr 2025	Mar 2025	Feb 2025	Jan 2025	Dec 2024	Nov 2024	Oct 2024	Sept 2024	Aug 2024	July 2024
Shuts *	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Red Tag **	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivers	6	5	26	25	-	38	82	27	46	95	53	114	81
Top 100 Collections Calls	-	-	444	190	318	394	108	-	-	-	-	-	-
Other ***	1,814	725	434	723	390	626	958	948	842	1,017	988	829	978
Total	\$ 1,820	\$ 730	\$ 604	\$ 938	\$ 708	\$ 1,071	\$ 1,191	\$ 1,006	\$ 921	\$ 1,167	\$ 1,092	\$ 1,066	\$ 1,108

* Number of Shuts

** Number of Red tags

*** Receivables, Stipulated & Bankruptcy

**** Receivables SAP A/R as of 03/21/2025. Payments received between 03/22/25 to 03/31/25 are not reflected.

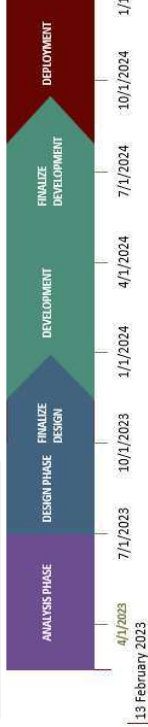
***** April, May, June & July 2025 A/R is still under review and subject to change.

(*) Includes Notices and letters and legal initiatives

Note 1: Aging buckets are estimates

CIS/RWAY Post Go-Live Stabilization

High Level Timeline



CIS/RWAY Project Health Indicators

Schedule	✓	April 2025 Go-Live	Capital Budget	✓	\$16.01M	Capital Spend	✓	\$15.80M*	Scope
----------	---	--------------------	----------------	---	----------	---------------	---	-----------	-------

Accomplishments

- **Stabilization Phase successfully transitioned to Service Delivery.**
- Project Closure document completed and approved
- Next UMAX Service Pack (R25SP03 & R25SP04) release scope finalized.
- No system downtime or outages in July. 100% system available.
- Property Closings – 1,623 completed since going live and until July 31, 2025
- **Successful Collections/Delinquency release and beginning to shut-off customers for nonpayment.**

Current Activities

- Continued steady state /operational support for Customer Care, Finance, Contracts & New Services, Commercial, Field Service, and Field Operations.
- Continued prioritization and resolution for defects and improvements.
- Collections – As of mid-August, averaging 10 shut-offs per day.
- Paymentus follow-up to improve locations and fee structure.

Decisions, Risks & Issues

- Key Decision(s) – Completed July month end close with challenges.
- Key Risks – Omnichannel improvements continue and making progress on tiles.
- Key Issues – Continued Itineris/RWA collaboration on Financial Reporting on requested reports.

Next Steps:

- Continue Customer Communications as planned.
- Microsoft recommendations for optimizing Omnichannel configuration.
- Service Pack 4 - RWA validation will begin on August 27, 2025.
- Continued Itineris/RWA collaboration on outstanding Financial Reporting issues.
- Continue knowledge transition from ITI to RWA resources.

South Central Connecticut Regional Water Authority
90 Sargent Drive, New Haven, Connecticut 06511-5966 203-562-4020
<http://www.rwater.com>

DATE: August 7, 2025

TO: David Borowy, Chair
Kevin J. Curseaden
Catherine E. LaMarr
Mario Ricozzi
Suzanne C. Sack

FROM: John Triana

SUBJECT: Resolution for Bis Conservation Easement (Land Unit CH 5)

Enclosed for your review and approval is a resolution authorizing Sunder Lakshminarayanan, as Interim CEO, to enter into and sign a DEEP Open Space and Watershed Land Acquisition Grant Agreement and a Conservation and Public Recreation Easement and Agreement with the State of Connecticut Department of Energy and Environmental Protection (DEEP). The Grant Agreement requires that the Authority to convey the conservation easement to DEEP over 77.97 acres, known as the former Bis Property, in Cheshire. This is the former Bis property, but is now referred to as Land Unit CH 5 in the Authority's Land Use Plan. We closed on this property on August 30, 2024.

The Authority applied for an open space grant from DEEP's Open Space and Watershed Land Acquisition Program in October 2023. In July 2024, the Authority was awarded the grant which amounted to 65% of the purchase price. Granting the DEEP a conservation easement is a condition of the open space grant, and money from the grant is not disbursed until the Grant Agreement is executed.

In 2017, our enabling legislation was amended to allow the Authority to convey such interests in real estate outside of the disposition process outlined in Section 18. The conservation easement for Land Unit CH 5 will be the fifth time we will have transferred an interest in real estate in this manner, assuming your approval.

CC: Sunny Lakshminarayanan

RESOLUTIONS

I, Catherine E. LaMarr, do hereby certify that I am the Secretary of the South Central Connecticut Regional Water Authority (the "RWA"), a non-profit public corporation organized and existing under the laws of the State of Connecticut having its principal place of business at 90 Sargent Drive, New Haven, Connecticut, that I am the keeper of the corporate records and seal. That the following is a true and correct copy of resolutions duly adopted by the RWA on August 28, 2025 in accordance with the constituent charter of the RWA and that the same has not in any way been modified, repealed or rescinded, but is in full force and effect.

NOW, THEREFORE BE IT RESOLVED, that Sunder Lakshminarayanan, RWA's Interim CEO, is hereby authorized to execute on behalf of the RWA a Grant Agreement and Conservation and Public Recreation Easement and Agreement under the Open Space and Watershed Land Acquisition Program with the State of Connecticut for financial assistance to acquire a permanent interest in land known as the former Bis Property – OSWA 660 (77.97+/- acres located at Mountain Road in Cheshire) and to manage said land as open space land pursuant to Section 7-131d of the Connecticut General Statutes; and

IT IS FURTHER CERTIFIED, that Sunder Lakshminarayanan was appointed as Interim CEO on December 2, 2024 with his appointment to remain in effect indefinitely. Sunder Lakshminarayanan serves as the Interim CEO for the RWA and has both the authority and the office to execute on behalf of the RWA a Grant Agreement and Conservation and Public Recreation Easement and Agreement for financial assistance to purchase permanent interest in land under the Open Space and Watershed Land Acquisition Program.

Dated at New Haven, Connecticut, this _____ date of _____, 2025.

Catherine E. LaMarr, Secretary

**SOUTH CENTRAL CONNECTICUT REGIONAL WATER AUTHORITY
RESOLUTION
APPROVING THE PROPOSED ISSUANCE OF BONDS FOR THE
REPLACEMENT OF THE NORTH BRANFORD WATER STORAGE TANK**

RESOLVED: That the Authority hereby establishes the general terms and provisions of the Authority's Bonds which may be issued as Project Loan Obligations delivered to the State of Connecticut (the "Bonds") which are to be issued under its Water System Revenue Bond Resolution, General Bond Resolution adopted by the Authority and approved by the Representative Policy Board on July 31, 1980, as amended (the "General Bond Resolution").

1. The Bonds shall not exceed Eleven Million Two Hundred Thousand Dollars (\$11,200,000) in aggregate principal amount.
2. The Bonds may be issued as obligations in one or more series pursuant to the General Bond Resolution and a supplemental resolution to be adopted by the Authority for each series of Bonds, each of which shall specify the amount of the Bonds, the purposes for which the Bonds are to be issued, the date or dates, maturities, sinking fund installments if any, interest rates, series, denominations, form, redemption prices, security provisions and such other details of the Bonds as the Authority shall determine in accordance with the limits established by the General Bond Resolution and hereby.
3. The purposes of the Bonds shall be (I) to finance or refinance the cost of certain capital improvements to the water system of the Authority including the replacement of the North Branford Water Storage Tank; (II) to provide funds for deposit to the Capital Contingency Fund and the Debt Reserve Fund, as necessary pursuant to the General Bond Resolution and as permitted by the Internal Revenue Code of 1986, as amended and (III) to pay costs of issuance (the "Project").
4. The Bonds may be sold by negotiation as serial or term bonds with stated maturities and may be sold in a private or direct placement to a bank or the State of Connecticut.
5. The Authority reasonably expects to incur expenditures (the "Expenditures") in connection with the Project of which a general functional description is provided above. The Authority reasonably expects to reimburse itself for the cost of Expenditures with respect to the Project with the proceeds of tax-exempt debt to be issued by the Authority within eighteen (18) months after the date of any Expenditure or the date the Project is placed in service or abandoned, whichever is later. The maximum principal amount of such debt with respect to the Project is not expected to exceed \$11,200,000.

6. The form of this resolution entitled "Resolution Approving the Proposed Issuance of Bonds for the Replacement of the North Branford Water Storage Tank" a copy of which shall be filed with the records of the Authority, shall be submitted to the Representative Policy Board for its approval in accordance with Section 22 of Special Act No. 77-98, as amended.

BE IT FURTHER RESOLVED that:

1. Temporary notes of the Authority which may be issued as Interim Funding Obligations delivered to the State of Connecticut may be issued by the Authority in the amount of \$11,200,000 in anticipation of the receipt of the proceeds from the sale of such Bonds.
2. The President / Chief Executive Officer, the Senior Vice President, Chief Financial Officer and Head of Corporate Development or any one of them may apply to the State Department of Public Health for eligibility and funding of the Project or any part of the Project and sign such application and any other documents which may be necessary or desirable to apply for eligibility of and to apply for and obtain financial assistance for the Project from the State's Drinking Water Fund Program and that any such action taken prior hereto is hereby ratified and confirmed.
3. For the purpose of providing to the Authority the loan and grant from the State, the Authority hereby approves the Project Loan and Subsidy Agreement by and between the State and the Authority related to the Replacement of the North Branford Water Storage Tank Project substantially in the form as the President/Chief Executive Officer or Senior Vice President, Chief Financial Officer & Head of Corporate Development shall deem advisable and the approval of the Authority shall conclusively be determined from any of their signatures thereon.

South Central Connecticut Regional Water Authority
Compensation Committee

September 26, 2024

Minutes

A special meeting of the South Central Connecticut Regional Water Authority Compensation Committee took place on Thursday, September 26, 2024, at 90 Sargent Drive, New Haven, Connecticut and via remote access. Chair Curseaden presided.

Present: Committee – Messrs. Curseaden, Borowy(R), Ricozzi, and Mss. LaMarr and Sack
Management – Mss. Kowalski and Calo(R), and Messrs. Bingaman, Hill (R), Lakshminarayanan, and Singh(R)
Staff – Mrs. Slubowski

J. MEET AS COMPENSATION COMMITTEE (SPECIAL MEETING)

Chair Curseaden called the meeting to order at 3:16 p.m.

J.1 APPROVE MINUTES – AUGUST 22, 2024 MEETING

On motion made by Mr. Ricozzi and seconded by Ms. LaMarr, the Committee voted unanimously to approve the minutes of its August 22, 2024 special meeting.

Borowy	Aye
Curseaden	Aye
LaMarr	Aye
Ricozzi	Aye
Sack	Abstain

J.2 CEO PERFORMANCE REVIEW

At 3:17 p.m., Messrs. Hill, Lakshminarayanan, Singh, and Mss. Kowalski, Calo and Slubowski withdrew from the meeting and on motion made by Ms. LaMarr and seconded by Mr. Ricozzi, the Committee voted to go into executive session pursuant to C.G.S. Section 1-200(6)(A), pertaining to performance and evaluation. Present in executive session were the Committee members and Mr. Bingaman.

Borowy	Aye
Curseaden	Aye
LaMarr	Aye
Ricozzi	Aye
Sack	Aye

At 4:15 p.m., Mr. Bingaman withdrew from the meeting.

At 4:27 p.m., the Committee came out of executive session. No votes were taken in, or as a result of executive session.

At 4:28 p.m., Mr. Bingaman and Ms. Slubowski rejoined the meeting and on motion made by Ms. Sack and seconded by Ms. LaMarr, the committee voted to adjourn the meeting.

Borowy	Aye
--------	-----

South Central Connecticut Regional Water
Compensation Committee
September 26, 2024

Curseaden	Aye
LaMarr	Aye
Ricozzi	Aye
Sack	Aye

Kevin Curseaden, Chair

(R) – Attended meeting remotely.

UNAPPROVED