

Representative Policy Board
South Central Connecticut Regional Water District
AGENDA

Regular Meeting of Thursday, January 26, 2023 at 6:30 p.m.
Via Remote Access**

- I Safety Moment
- II Public Comment: The time limit granted to each speaker shall be three (3) minutes. Residents and customers may address the Board.
- III Approval of Minutes – December 15, 2022 meeting
- IV Communications
 - A. Standard Mileage Rate – Effective January 1, 2023
 - B. RPB Quarterly Dashboard Report
 - C. RWA Organizational Chart
 - D. Hybrid Meetings
- V Items for Consideration and Action
 - A. Finance Committee’s possible recommendation regarding Completeness, Mode and Date of Public Hearing for the Authority’s Issuance Test Rate Application dated January 3, 2023
 - B. Consumer Affairs Committee’s possible recommendation regarding revisions to the Regional Water Authority Rules and Regulations for Water Service
 - C. Finance Committee’s possible recommendations regarding the RPB Dashboard Report Updates
 - D. Representative Policy Board Fourth Quarter 2022 Compensation
- VI Reports
 - A. Finance Committee
 - B. Land Use Committee
 - C. Consumer Affairs Committee
 - D. Executive Committee
 - E. Authority/Management
- VII Adjourn

<p>**Members of the public may attend the meeting via conference call. For information on attending the meeting and to view meeting documents please visit https://tinyurl.com/mu6vxn53. For questions, contact the board office at 203-401-2515 or by email at jslubowski@rwater.com.</p>
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REPRESENTATIVE POLICY BOARD

JANUARY 26, 2023 AT 6:30 P.M.

REMOTE MEETING INSTRUCTIONS

Call in (*audio only*)

[+1 469-965-2517](tel:+14699652517),,525775882# United States, Dallas

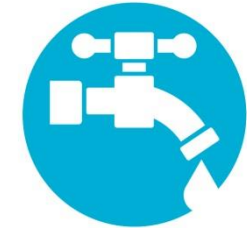
Phone Conference ID: 525 775 882#

For questions, contact the board office at 203-401-2515 or by email at jslubowski@rwater.com

SAFETY MOMENT



TapInto
Safety



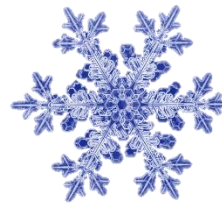
Regional Water Authority

SNOW SHOVELING SAFETY

While most people won't have a problem, shoveling snow can put some people at risk of heart attack. Sudden exertion, like moving hundreds of pounds of snow after being sedentary for several months, can put a big strain on the heart. Cold weather can increase heart rate and blood pressure. It can make blood clot more easily and constrict arteries, which decreases blood supply. Individuals over the age of 40 or who are relatively inactive should be particularly careful.

National Safety Council recommends the following tips to shovel safely:

- Do not shovel after eating or while smoking
- Take it slow and stretch out before you begin
- Shovel only fresh, powdery snow; it's lighter
- Push the snow rather than lifting it
- If you do lift it, use a small shovel or only partially fill the shovel
- Lift with your legs, not your back
- Do not work to the point of exhaustion



SORRY, SON...THERE'S NO APP FOR THAT

Service – Teamwork – Accountability – Respect – Safety

Safety is a core company value at the Regional Water Authority .
It is our goal to reduce workplace injuries to zero.

 Regional Water Authority

**Representative Policy Board
South Central Connecticut Regional Water District
Minutes of December 15, 2022 Meeting**

The regular meeting of the Representative Policy Board (“RPB”) of the South Central Connecticut Regional Water District took place on Thursday, December 15, 2022, via remote access. Chair Ricozzi presided.

PRESENT

RPB

Ansonia	Thomas P. Clifford III
Bethany	Brian Eitzer
Branford	Mario Ricozzi
Cheshire	Timothy Slocum
East Haven	Michelle Verderame
Guilford	Charles Havrda
Hamden	Stephen Mongillo
Killingworth	Jamie Mowat Young
Madison	Joseph A. Oslander
New Haven	Naomi Campbell
North Haven	Anthony P. Rescigno
Orange	Jasper J. Jaser
Prospect	Robert E. Harvey, Jr.
Seymour	Mike Horbal
West Haven	T. Gregory Malloy
Woodbridge	Mark Levine

Absent

Beacon Falls	Peter Betkoski
Derby	Frank Pepe
Milford	Richard Smith
North Branford	Peter DeSantis
Governor’s Rep	Vincent M. Marino

Regional Water Authority

David Borowy
Anthony DiSalvo
Catherine LaMarr
Suzanne Sack

Management

Larry L. Bingaman
Rochelle Kowalski
Elizabeth Calo
Dennis Donovan
Jim Hill
Sunny Lakshminarayanan
Premjith Lakshman Singh

Counsel

Raquel Herrera-Soto, Esq.

Office of Consumer Affairs

Jeffrey Donofrio, Esq.

Staff

Jennifer Slubowski

Call to Order

Chair Ricozzi called the meeting to order at 6:30 p.m.

Safety Moment

Chair Ricozzi reviewed the Safety Moment handout distributed to members.

Public Comment

Chair Ricozzi offered the opportunity for members of the public to comment. There were no members of the public present at the meeting.

Minutes

On motion made by Mr. Malloy, seconded by Mr. Horbal, the RPB approved the minutes of its November 17, 2022 meeting as distributed, with 78 total weighted votes cast in the affirmative.

Ansonia (3)	Aye	Guilford (4)	Aye	No. Haven (5)	Aye
Beacon Falls (0)	Absent	Hamden (10)	Aye	Orange (3)	Aye
Bethany (5)	Aye	Killingworth (2)	Absent	Prospect (1)	Aye
Branford (6)	Aye	Madison (6)	Aye	Seymour (1)	Aye
Cheshire (4)	Aye	Milford (11)	Absent	West Haven (8)	Aye
Derby (2)	Absent	New Haven (13)	Aye	Woodbridge (3)	Aye
East Haven (6)	Aye	No. Branford (8)	Absent	Gov. Rep. (1)	Absent

Communications

Chair Riconzi stated that the special RPB committee meetings to review the FY 2024 Budget with management have been scheduled as follows:

- Consumer Affairs Committee and Finance Committee joint meeting on Monday, April 17, 2022 at 5:00 p.m.
- Land Use Committee meeting on Wednesday, April 17, 2022 at 5:30 p.m.

RPB members are welcome to attend either meeting.

Ms. Slubowski stated that Conflict of Interest Forms are due and should be submitted to the board office as soon as possible.

Reports:

Finance Committee – Mr. Slocum, Chair of the Finance Committee, reported on the meeting earlier in the week. The Committee met with management to review and discuss the updated RPB Dashboard Report. Committee members added some additional input that management will look into and review with the Committee at its January 2023 meeting.

The Committee also reviewed the Quarterly Report on RPB approved projects. The next meeting is on Monday, January 9, 2023 at 5:00 p.m.

Land Use Committee – In Mr. Betkoski's absence, Mr. Harvey reported on the Land Use Committee meeting earlier in the week. He stated that management provided a presentation on the Safe Yield Model and the implementation and future impact on RWA's water supply.

Consumer Affairs Committee – Mr. Mongillo, Chair of the RPB Consumer Affairs Committee, reported that the committee is scheduled to meet on Monday, December 19, 2022 at 5:30 p.m. and will receive a presentation from management on RWA's Accounts Receivable Strategy, which will take place in executive session.

Mr. Slocum commented that the meeting would be a joint meeting with the Finance Committee. All RPB Finance Committee members and RPB members are invited to attend.

Discussion took place regarding the format of the executive sessions at the November Consumer Affairs Committee meeting.

Authority/Management – Mr. Borowy, Chair of the Authority, reported on the Authority meeting earlier in the day. He stated that the Authority also met as the Audit-Risk Committee.

Ms. LaMarr, chair of the Authority's Audit-Risk Committee reported on the meeting earlier in the day. The Committee conducted most of its business in executive session to discuss internal controls and a risk assessment update from management, which included the process, recommendations and next steps.

The Committee also received a Cyber Technology Resiliency update from management. The discussion included focus areas: cyber roadmap, cyber functional exercise, phishing campaigns, employees, and the Cybersecurity Infrastructure Security Agency (CISA) quarterly dashboard for RWA.

Mr. Bingaman, the RWA's President and Chief Executive Officer, reported on the Authority meeting that took place earlier in the day. The Authority reviewed the proposed revisions to the Rules and Regulations and voted to move it to the RPB for consideration. He also reported that the proposed Rate Case was less than previously expected.

Mr. Bingaman also stated that the Authority voted to elect officers for next year, not including Chairman. Mr. Curseaden was re-elected as Vice Chair, and Ms. LaMarr was re-elected for the role of Secretary/Treasurer.

The Authority also reviewed a proposal by management to purchase 40 acres of land in Prospect and voted to approve management to take necessary action for the purchase. Management will consult with the Land Use Committee at its next meeting before moving forward as required by the enabling legislation.

He stated that the Authority also met as the Commercial Business Committee, in executive session, to discuss strategy. Mr. Bingaman reported that the commercial business is ahead of budget and available to review information with the RPB at a future date. The committee also discussed commercial business organic expansion, and acquisitions. .

Ms. Calo, the RWA's Sr. Director of Employee Relations & HR Operations, provided an update on the status of COVID at the RWA. She reported that there was one new case among RWA employees since last month.

Mr. Bingaman reported that he and RWA managers met earlier in the week with the Assistant Police Chief of the New Haven Police Department to discuss an early notification system and collaboration with the RWA. They also discussed ways to expose inner city children to RWA's forest areas and talked about instituting a program in partnership with the police department called Cops and Bobbers; a program developed for police to assist children with fishing. Mr. Bingaman also reported that the Assistant Police Chief was provided with contact information for the RWA's Police Captain. The meetings will continue on a month-to-month basis.

He also stated that earlier in the week management met with the Fire Chief and Deputy Fire Chief of New Haven to discuss training on the use and testing of fire hydrants. The training sessions will be videotaped for use by other fire departments. The City of New Haven also talked about the RWA assisting with the replacement of fire hydrants and areas of low water pressure. . Mr. Bingaman noted that firehouse staff would be receiving a tour of the RWA's Control Room to understand the importance of the system and working together.

Mr. Bingaman, the RWA's President and Chief Executive Officer, reviewed revenues, operating and maintenance expenses for the month ended October 31, 2022 and stated the projected maintenance test for FY 2023 is 123%, with no shortfall. The RWA remains conservative in its projections due to the uncertainty regarding the state of the economy.

He also reported that raw water storage levels as of December 15, 2022, were 78%, compared to the long-term average of 69%.

RPB members discussed police personnel and a security update from management in the future.

Chair Ricoszi, acknowledged Atty. Donofrio, who reported on the discussion earlier in the meeting regarding executive sessions. He stated that in order to comply with the Connecticut Freedom of Information Act, and to provide maximum transparency, executive sessions are required to be conducted separately since they may facilitate separate votes.

Chair Ricoszi wished everyone a Merry Christmas and Happy Holidays.

At 7:00 p.m., the meeting adjourned.

Respectfully submitted,

Charles Havrda, Secretary



IRS issues standard mileage rates for 2023; business use increases 3 cents per mile

IR-2022-234, December 29, 2022

WASHINGTON — The Internal Revenue Service today issued the 2023 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on January 1, 2023, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 65.5 cents per mile driven for business use, up 3 cents from the midyear increase setting the rate for the second half of 2022.
- 22 cents per mile driven for medical or moving purposes for qualified active-duty members of the Armed Forces, consistent with the increased midyear rate set for the second half of 2022.
- 14 cents per mile driven in service of charitable organizations; the rate is set by statute and remains unchanged from 2022.

These rates apply to electric and hybrid-electric automobiles, as well as gasoline and diesel-powered vehicles.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, unless they are members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details see [Moving Expenses for Members of the Armed Forces](#).

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

Taxpayers can use the standard mileage rate but generally must opt to use it in the first year the car is available for business use. Then, in later years, they can choose either the standard mileage rate or actual expenses. Leased vehicles must use the standard mileage rate method for the entire lease period (including renewals) if the standard mileage rate is chosen.

[Notice 2023-03](#) [PDF](#) contains the optional 2023 standard mileage rates, as well as the maximum automobile cost used to calculate the allowance under a fixed and variable rate (FAVR) plan. In addition, the notice provides the maximum fair market value of employer-provided automobiles first made available to employees for personal use in calendar year 2023 for which employers may use the fleet-average valuation rule in or the vehicle cents-per-mile valuation rule.

Representative Policy Board
Dashboard Metric - 2Q FY23 - Revised Metrics

DRAFT

Metrics	Quarter ended 11/30/21 (2Q FY 2022)	Quarter ended 5/31/22 (4Q FY 2022)	Quarter ended 8/31/22 (1Q FY 2023)	Quarter ended 11/30/22 (2Q FY 2023)
Financial Metrics				
<i>Coverage</i>	Budget: 1.14 w/draw	Budget: 1.14 w/draw	Budget: 1.14 w/o draw	Budget: 1.14 w/o draw
	Projected: 1.14 w/o draw	Projected: 1.40 w/o draw	Projected: 1.16 w/o draw	Projected: 1.23 w/o draw
<i>Draw Requirement</i>	Budget: \$922 thousand	Budget: \$922 thousand	Budget: \$0 million	Budget: \$0 million
	Projected: \$0 million	Projected: \$0 million	Projected: \$0 million	Projected: \$0 million
<i>Capital Expenditures to Budget (Note 1)</i>	Budget: \$12.190 million	Budget: \$30.792 million	Budget: \$7.246 million	Budget: \$20.726 million
	Result: \$10.248 million/25.4% of total fiscal year budget	Result: \$29.581 million/96.1%	Result: \$5.616 million/10.3% of total fiscal year budget	Result: \$14.232 million/26.0% of total fiscal year budget
<i>Aged Account Receivables - Total Water (Note 2)</i>	Feb 2020: \$6,659,551	Feb 2020: \$6,659,551	Feb 2020: \$6,659,551	Feb 2020: \$6,659,551
	Nov. 2021: \$9,254,967 (+39.0%)	May 2022: \$8,893,501 (+33.5%)	Aug. 2022 : \$8,951,804 (+34.4%)	Nov. 2022 : \$8,799,889 (+32.1%)
<i>Aged Account Receivables - Residential (Note 2)</i>	Feb 2020: \$5,833,160	Feb 2020: \$5,833,160	Feb 2020: \$5,833,160	Feb 2020: \$5,833,160
	Nov. 2021: \$8,662,395 (+48.5%)	May 2022: \$8,435,718 (+44.6%)	Aug. 2022 : \$8,449,516 (+44.9%)	Nov. 2022 : \$8,236,243 (+41.2%)
<i>Pension Market Values (Note 3)</i>	Nov. Mkt Value: \$72,158,273	May Mkt. Value: \$67,311,833	Aug. Mkt Value: \$66,527,775	Oct. Mkt Value: \$62,396,715
	Sept 2021 Mkt. Value: \$70,677,764	See above	June 2022 Mkt. Value: \$63,189,971	Sept 2022 Mkt. Value: \$60,072,550
	Sept. Return: Negative .53%	May Return: Negative 4.9%	June Return: Negative 10.6%	Sept Return: Negative 9.8%
	Actuarial Return Assumption: 6.75%	Actuarial Return Assumption: 6.75%	Actuarial Return Assumption: 6.75%	Actuarial Return Assumption: 6.75%

Representative Policy Board
Dashboard Metric - 2Q FY23 - Revised Metrics

DRAFT

Metrics	Quarter ended 11/30/21 (2Q FY 2022)	Quarter ended 5/31/22 (4Q FY 2022)	Quarter ended 8/31/22 (1Q FY 2023)	Quarter ended 11/30/22 (2Q FY 2023)
System Metrics				
<i>Average Daily Production (Draft) to Budget (MGD)/Prior Year (MGD)</i>	Prior Year: 50.707 MGD	Prior Year: 45.181 MGD	Prior Year: 53.416 MGD	Prior Year: 48.344 MGD
	Result: 48.344 MGD	Result: 43.329 MGD	Result: 55.730 MGD	Result: 48.863 MGD
<i>Disinfection By-products</i>	Target: 100%	Target: 100%	Target: 100%	Target: 100%
	Result: 100%*	Result: 100%*	Result: 100%*	Result: 100%*
	* As of June 30, 2021, updated	* As of March 31, 2022, updated	* As of June 30, 2022, updated	* As of Sept. 30, 2022, updated
<i>Net Unaccounted For Water</i>	Target: 10.0%	Target: 10.0%	Target: 10.0%	Target: 10.0%
<i>(annualized)</i>	Result: 11.73% for the annualized	Result: 13.52% for the annualized	Result: 13.85% for the annualized	Result: 12.04% for the annualized
	period of Sept. 2020 to August 2021	period of March 2021 to February 2022	period of June 2021 to May 2022	period of Sept. 2021 to August 2022
<i>Service Disruptions (Note 4): Due to Main Breaks</i>				
<i>Number of Disruptions</i>	Result:	Result:	Result:	Result:
<i>Number of Customers Impacted</i>	Result:	Result:	Result:	Result:
<i>Avg. Period Customers are w/o Water</i>	Target:	Target:	Target:	Target:
	Result:	Result:	Result:	Result:
<i>Water Quality (Note 5): Discolored Water - System/Hydraulics</i>				
<i>Number of Complaints</i>	Result:	Result:	Result:	Result:

REPRESENTATIVE POLICY BOARD
South Central Connecticut Regional Water Authority
PROPOSED RESOLUTIONS

January 26, 2023

WHEREAS, the South Central Connecticut Regional Water Authority on December 27, 2022 filed an Issuance Test Rate Application to the Representative Policy Board (“RPB”); and

WHEREAS, the Finance Committee of the Representative Policy Board reviewed the Application and recommends that it be accepted by the RPB as complete; and

WHEREAS, the Finance Committee recommends that the public hearing be conducted by a presiding member; and

WHEREAS, the Representative Policy Board is desirous of accepting said Application as complete and scheduling said Application for a public hearing in accordance with Special Act 77-98, as amended, RPB Bylaws, and the RPB Description of Organization, Rules of Practice and Procedures for Consumer Complaints.

NOW THEREFORE BE IT RESOLVED, that the RPB hereby accepts the Authority’s Issuance Test Rate Application, as a completed application, substantially in the form submitted to this meeting, and determines to hold a public hearing on the Application conducted by a Presiding Member, on February 23, 2023 at 7:00 p.m., via a hybrid meeting; and

RESOLVED FURTHER, that the Chairperson is hereby directed to give notice of said hearing in accordance with Section 11 of the Rules of Practice, as amended

REPRESENTATIVE POLICY BOARD
South Central Connecticut Regional Water Authority

PROPOSED RESOLUTION

January 26, 2023

WHEREAS, the South Central Connecticut Regional Water Authority submitted proposed revisions to its *Rules and Regulations for Water Service and its Rules, Regulations and Rates Governing the Extension of Water Mains* to the Representative Policy Board (“RPB”) for its consideration and approval; and

WHEREAS, the Representative Policy Board Consumer Affairs Committee reviewed the proposed revisions at its January 23, 2023 meeting and recommended the changes to the RPB for approval.

NOW, THEREFORE BE IT RESOLVED, that the proposed revisions to the South Central Connecticut Regional Water Authority’s *Rules and Regulations for Water Service and its Rules, Regulations and Rates Governing the Extension of Water Mains*, be and hereby are approved substantially in the form submitted to the meeting.

REPRESENTATIVE POLICY BOARD
South Central Connecticut Regional Water Authority

PROPOSED RESOLUTION

January 26, 2023

WHEREAS, on December 12, 2022 and January 9, 2023 management reviewed updates to the Representative Policy Board (“RPB”) Dashboard Report (“Report”) with the RPB Finance Committee; and

WHEREAS, after review, it was the consensus of the RPB Finance Committee to accept the updated Report made by management and recommends the updated Report to the RPB.

NOW THEREFORE BE IT RESOLVED that based on the recommendation of the Finance Committee, the RPB hereby adopts the updated Report, as presented.

REPRESENTATIVE POLICY BOARD - QUARTERLY COMPENSATION - 2022	
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