

South Central Connecticut Regional Water Authority
90 Sargent Drive, New Haven, Connecticut
or
****Dial in by phone**
+1 469-965-2517, 59694980# United States, Northlake
Phone conference ID: 596 949 80#

AGENDA

Regular Meeting of Thursday, August 28, 2025 at 12:30 p.m.

1. Call to Order
 1. Safety Moment
2. Public Comment: The time limit granted to each speaker shall be three (3) minutes. Residents and customers may address the Board.
3. Meet as Sole Member of the Claire C. Bennett Watershed Fund (WSF): B. Stone
 1. Report of the WSF
 2. Act on recommendation of WSF Chair for reappointment of Directors
4. Meet as Strategic Planning Committee: S. Sack
 1. Approve minutes – June 26, 2025 meeting
 2. Update on Strategic Consultant Requests for Proposals (RFPs) – *Upon 2/3 vote convene in executive session pursuant to C.G.S. Section 1-200(6)(E), to discuss matters covered by Section 1-210(b)(5)(A), pertaining to trade secrets.*
 3. Consider and act on RFPs
5. Meet as Environmental, Health & Safety Committee: M. Ricoszi
 1. Approve minutes – May 22, 2025 meeting
 2. R&D/Innovation Update - *Upon 2/3 vote convene in executive session pursuant to C.G.S. Section 1-200(6)(E), to discuss matters covered by Section 1-201(b)(5)(A), pertaining to trade secrets.*
 3. FY 2026 BCE Work Plan
6. Consent Agenda
 1. Approve minutes – July 29, 2025 special meeting
 2. Capital Budget Authorization - September 2025
 3. Monthly Financial Report – July 2025
 4. Accounts Receivable Update – July 2025
 5. RWAY/CIS Update – August 2025
 6. Bis Property OSWA 660 Resolutions
7. Finance: R. Kowalski
 1. North Branford Tank Project Application – Financing Resolutions
8. Reports on RPB Committee Meetings
9. Business Updates: S. Lakshminarayanan
 1. Monthly Business Highlights
 2. *AWA Update: S. Lakshminarayanan and R. Kowalski - *Upon 2/3 vote, convene in executive session pursuant to C.G.S. Section 1-200(6)(E), to discuss matters covered by Section 1-210(b)(5)(A)(B), pertaining to trade secrets and commercial and financial information.*
10. Meet as Compensation Committee (Special Meeting): K. Curseaden
 1. Approve Minutes – September 26, 2024 meeting
 2. CEO FY 2025 Self-Evaluation on Strategic Priorities/Performance - *Upon 2/3 vote, convene in executive session pursuant to C.G.S. Section 1-200(6)(A) to discuss matters pertaining to performance and evaluation.*
 3. Officer Performance Reviews - *Upon 2/3 vote, convene in executive session pursuant to C.G.S. Section 1-200(6)(A), to discuss matters pertaining to performance and evaluation.*
11. Act on matters arising from committee meetings

****Members of the public may attend the meeting in person or by conference call. To view meeting documents please visit <https://tinyurl.com/4b4mukzy>. For questions, contact the board office at 203-401-2515 or by email at jslubowski@nwater.com.**

**RPB member (Mark Levine) is excused at item 9.2*

**South Central Connecticut Regional Water Authority
Environmental, Health & Safety Committee**

Minutes of the May 22, 2025 Meeting

The regular meeting of the Environmental, Health & Safety Committee of the South Central Connecticut Regional Water Authority (“RWA”) took place on Thursday, May 22, 2025, at 90 Sargent Drive, New Haven, Connecticut and via remote access. Chair Ricozzi presided.

Present: **Committee** – Messrs. Ricozzi, Borowy, Curseaden, and Mss. LaMarr(R) and Sack
Management – Mss. Kowalski, Calo(R), and Messrs. Lakshminarayanan, Hill(R), and Singh
RPB – Mr. Jaser
Staff – Mrs. Slubowski

4. MEET AS ENVIRONMENTAL, HEALTH & SAFETY COMMITTEE

The Chair called the meeting to order at 12:46 p.m.

4.1 APPROVE MINUTES – MARCH 27, 2025 MEETING

On motion made by Mr. Curseaden and seconded by Ms. LaMarr, the Committee voted to approve the minutes of its meeting held on March 27, 2025.

Borowy	Aye
Curseaden	Aye
LaMarr	Aye
Ricozzi	Aye
Sack	Absent

4.2 EMERGING ISSUES IN WATER INDUSTRY

At 12:51 p.m., Ms. Sack entered the meeting.

Mr. Lakshminarayanan, the RWA’s Interim President & Chief Executive Officer, provided an update on emerging trends in the water industry, which included:

- Upcoming regulatory issues and impacts
- PFAS update
- Water quality & quantity
- Climate change

Committee members discussed fluoridation research, and current vs. past consumption.

4.3 LEGISLATIVE SESSION UPDATE

Mr. Lakshminarayanan provided a memorandum on the recent legislative session.

4.4 FY 2026 COMMITTEE WORK PLAN

The committee reviewed its FY 2026 work plan. Members requested that emerging trends be kept on the work plan, including population, water use, and infrastructure.

Mr. Borowy requested that a legislative mid-session update be added to the work plan in March 2026.

South Central Connecticut Regional Water Authority
Environmental, Health and Safety Committee
May 22, 2025

At 1:06 p.m., on motion made by Ms. Sack and seconded by Mr. Curseaden, the Committee voted to adjourn.

Borowy	Aye
Curseaden	Aye
LaMarr	Aye
Ricozzi	Aye
Sack	Aye

Mario Ricozzi, Chair

(R) = Attended remotely.

UNAPPROVED

South Central Connecticut Regional Water Authority
90 Sargent Drive, New Haven, Connecticut 06511-5966
<http://www.rwater.com>

To: Authority Environmental, Health & Safety Committee
David J. Borowy
Kevin J. Curseaden
Catherine E. LaMarr
Mario Ricozzi
Suzanne C. Sack

Cc: Sunny Lakshminarayanan

From: Victor Benni

Date: August 12, 2025

Subject: Business Continuity Work Plan

The tentative work plan is indicated as below and the specific tasks relating to the tabletop exercises will be developed using a cross-functional approach and the criticality of the assets and processes.

Task	Deliverables	Schedule
Task 1 Business Continuity Plan Updates	- Update the department-level business continuity plan template - Manage and meet with 10 department leads to discuss updates to business continuity department plans and business impact analysis questionnaires - Update 10 department plans - Update overarching Business Continuity Plan to incorporate the changes to the business impact analysis and department plans - Business Continuity Plan draft (Spring 2026)	Department Plans: October 2025 – February 2026 Overarching Plan: March 2026 – May 2026
Task 2 AWIA Emergency Response Planning-Critical Component Failure Response Planning	- For each of the two plans - Meet with Engineering and Operations Department staff for one hour approximately three times. - Draft the updated Critical Component Failure Plan for staff to review. - Once Gradient Planning receives the staff review, update the plan again and provide it Engineering and Operations staff to review. - Meet with staff to discuss the draft plan. - Finalize the plan based on staff discussion and provide an electronic copy of the final plan to staff for insertion into the Water Supply Plan.	June 2025 to May 2026
Task 3 Tabletop “Emergency” Exercises	- Design and facilitate two in-person tabletop exercises with the following tasks for each exercise: - Design exercise; - Facilitate up to three pre-planning meetings or conference calls with one exercise design team of RWA staff; - It is assumed that representatives from the RWA Leadership Team will determine staff availability for the tabletop exercises; - Develop exercise PowerPoint slides and handouts; - Facilitate exercises for in person including a chance for participants to reflect on the outcome of the exercise; and	May 2025 to June 2026

Task	Deliverables	Schedule
	○ Draft an After Action Report that documents the results of the exercise including continual improvement activities. ● RWA Teams to design and facilitate a functional emergency exercise that tests the generator at 90 Sargent Drive during a power outage.	
Task 4 Emergency Preparedness and Business Continuity Program Management and Meetings	● Support management of the training and exercise schedule. ● Support management of the continual improvement action items list. ● Facilitate up to three meetings between June 2025 and May 2026 with the Training & Exercise Team to implement the training and exercise program; and discuss upcoming tabletop exercises and continual improvement action items. ● Facilitate up to two meetings with the Business Continuity Subcommittee between June 2025 and May 2026. The tentative times for these meetings are fall and spring. ● Provide support on RWA presentations to the Leadership Team, Board, and others as appropriate as part of project management activities.	June 2025 to May 2026
Task 5 Effective Practice Guideline Writing Support for I&C Department	● Meet with I&C Department staff once a month from June 2025 until EPGs are complete. Meeting duration will range from 1 to 2 hours.	June 2025 to September 2025