

**South Central Connecticut Regional Water Authority
Minutes of the November 17, 2022 Meeting**

The regular meeting of the South Central Connecticut Regional Water Authority (“RWA” or “Authority”) took place on Thursday, November 17, 2022, via remote access. Chair Borowy presided.

Present: Authority Members Present – Messrs. Borowy, Curseaden, DiSalvo, and Mss. LaMarr and Sack
Management – Mss. Kowalski, Calo and Augur, and Messrs. Bingaman, Donovan, Lakshminarayanan, and Singh
RPB – Mr. Oslander
Staff – Mrs. Slubowski

Chair Borowy called the meeting to order at 12:30 p.m.

Mr. Bingaman, the RWA’s President and Chief Executive Officer, reviewed the safety moment distributed to members.

Chair Borowy offered the opportunity for members of the public to comment. There were no members of the public present at the meeting.

At 12:31 p.m., on motion made Mr. DiSalvo, seconded by Ms. LaMarr, and unanimously carried, the Authority voted to recess the meeting to meet as the Environmental, Health & Safety Committee.

Borowy	Aye
Curseaden	Aye
DiSalvo	Aye
LaMarr	Aye
Sack	Aye

At 1:19 p.m., the Authority reconvened, and on motion made Mr. DiSalvo, seconded by Mr. Curseaden, and unanimously carried, the Authority voted to recess the meeting to meet as the Strategic Planning Committee.

Borowy	Aye
Curseaden	Aye
DiSalvo	Aye
LaMarr	Aye
Sack	Aye

At 1:45 p.m., the Authority reconvened.

[15-minute break]

No actions were taken as a result of committee meetings.

On motion made by Ms. LaMarr, seconded by Ms. Sack, and unanimously carried, the Authority voted to approve, adopt, or receive as appropriate the following items in the Consent Agenda:

1. Minutes of the October 27, 2022 meeting.
2. Approved the Capital Budget Authorization for December 2022.

RESOLVED, that the Vice President & Chief Financial Officer is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$4,600,000 for the month of December 2022 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for fiscal year 2023 for all Capital Improvement Projects to be exceeded.

3. Received Monthly Financial Report for October 2022.
4. Received the Accounts Receivable update for the period ended September 30, 2022.
5. Adopt schedule of calendar year 2023 regular board and committee meetings.
6. Bid exemptions: Emergency Repair Service and Printing Services.

Borowy	Aye
Curseaden	Aye
DiSalvo	Aye
LaMarr	Aye
Sack	Aye

Authority members reported on RPB committee meetings.

Ms. Calo, the RWA's Sr. Director, Employee Relations & HR Operations, provided an update on the status of COVID at the RWA.

Mr. Bingaman, the RWA's President and Chief Executive Officer, reported on the progress of acquisition efforts for an environmental services lab and two plumbing companies. He is scheduled to meet with the owner of the environmental lab at the end of the month. He also shared that a non-binding term sheet is being submitted to one of the plumbing companies and that approval of the transaction would require an RPB application and approval.

Authority members reviewed an updated Representative Policy Board ("RPB") Dashboard Report ("Report") for their input prior to presenting to the RPB Finance Committee at its December meeting. After discussion, it was the consensus of the Authority to authorize management to proceed with the updated Report at the Finance Committee meeting in December.

Ms. Kowalski, the RWA's Vice President and Chief Financial Officer, reviewed the proposed FY 2024 budget schedule with Authority members. After discussion, the Authority set a special meeting date of Thursday, March 30, 2023 at 8:30 a.m. to review the FY 2024 Budget with management.

At 2:19 p.m., Ms. Bochan entered the meeting and Mr. Oslander withdrew from the meeting. Before leaving, he highlighted an article published in the New Haven Register written by Chair Borowy and Mr. Bingaman entitled, "*Water is the Lifeline of Our Community.*"

Ms. Kowalski reviewed the upcoming Rate Application schedule with the Authority. After discussion, a tentative special meeting was scheduled for Tuesday, January 3, 2023 at 10:30 a.m., if needed, to provide Authority members with more time to review details of the application with management.

At 2:31 p.m., on motion made by Mr. DiSalvo, seconded by Mr. Curseaden, and unanimously carried the Authority voted to convene in executive session pursuant to G.S. Section 1-200(6)(E) to discuss matters covered by Section 1-210 subsection b #'s 5 B, pertaining to commercial and financial information.

Present in executive session were Authority members, Mss. Kowalski, Calo, Augur, and Slubowski, and Messrs. Bingaman, Donovan, Lakshminarayanan, and Singh.

Borowy	Aye
Curseaden	Aye
DiSalvo	Aye
LaMarr	Aye
Sack	Aye

At 3:13 p.m., the Authority came out of executive session. No votes were taken in, or as a result of, executive session.

At 3:13 p.m., on motion made by Ms. LaMarr, seconded by Ms. Sack, and unanimously carried, the Authority voted to adjourn the meeting.

Borowy	Aye
Curseaden	Aye
DiSalvo	Aye
LaMarr	Aye
Sack	Aye

Respectfully submitted,

Catherine E. LaMarr, Secretary