

Representative Policy Board
South Central Connecticut Regional Water District
90 Sargent Drive, New Haven, Connecticut
and
Via Remote Access**

AGENDA

Regular Meeting of Thursday, April 27, 2023 at 6:30 p.m.

- I Safety Moment
- II Public Comment: The time limit granted to each speaker shall be three (3) minutes. Residents and customers may address the Board.
- III Approval of Minutes – March 23, 2023 meeting
- IV Communications
 - A. Notify members of appointments ending June 30, 2023 (Betkoski, Eitzer, Young, Campbell, Jaser, and Verderame)
 - B. Volunteers for RPB Nominating Committee for RPB Officers
 - C. RPB Quarterly Dashboard Report
- V Items for Consideration and Action
 - A. Finance Committee's recommendation regarding completeness, mode and date of public hearing for the Authority's Application for the Purchase of Assets, Building, and Land of Target One, a Confidential Plumbing Company
 - B. Representative Policy Board first quarter 2023 compensation
- VI Reports
 - A. Finance Committee
 - B. Land Use Committee
 - C. Consumer Affairs Committee
 - D. Nominating Committee
 - E. Executive Committee
 - F. Authority/Management
- VII Adjourn

<p>**Members of the public may attend the meeting in person or via conference call. For information on attending the meeting and to view meeting documents, please visit https://tinyurl.com/mu6vxn53. For questions, contact the board office at 203-401-2515 or by email at jslubowski@rwater.com.</p>
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REPRESENTATIVE POLICY BOARD

THURSDAY, APRIL 27, 2023 AT 6:30 P.M.

Remote meeting instructions:

Call in (*audio only*)

[+1 469-965-2517,,407279902#](tel:+14699652517407279902) United States, Dallas

Phone Conference ID: 407 279 902#

For questions, contact the board office at 203-401-2515 or by email at jslubowski@rwater.com

SAFETY MOMENT

Keeping Children Safe Online

When a child is using your computer, normal safeguards and security practices may not be sufficient. Children present additional challenges because of their natural characteristics: innocence, curiosity, desire for independence, and fear of punishment. You need to consider these characteristics when determining how to protect your child.

What can you do?

Be involved – Consider activities that you and your child can work on together

Keep your computer in an open area – this will allow you to easily monitor computer activity

Set rules and educate about dangers – Talk to your child about the dangers of the internet so they recognize suspicious

Consider implementing parental controls – restrict certain websites and protect settings with a password

TapInto
Safety



Regional Water Authority

Safety is a core company value at the Regional Water Authority .
It is our goal to reduce workplace injuries to zero.

 Regional **Water** Authority

**Representative Policy Board
South Central Connecticut Regional Water District
Minutes of March 23, 2023 Meeting**

A regular meeting of the Representative Policy Board (“RPB”) of the South Central Connecticut Regional Water District took place on Thursday, March 23, 2023, at the office of the South Central Connecticut Regional Water Authority, 90 Sargent Drive, New Haven, Connecticut and remote access. Chair Ricozzi presided.

PRESENT

RPB

Ansonia	Thomas P. Clifford III
Beacon Falls	Peter Betkoski
Bethany	Brian Eitzer
Branford	Mario Ricozzi
East Haven	Michelle Verderame
Guilford	Charles Havrda
Hamden	Stephen Mongillo
Killingworth	Jamie Mowat Young
Madison	Joseph A. Oslander
Milford	Richard Smith
New Haven	Naomi Campbell
North Branford	Peter DeSantis
North Haven	Anthony P. Rescigno
Orange	Jasper J. Jaser
Prospect	Robert E. Harvey, Jr.
Seymour	Mike Horbal
West Haven	T. Gregory Malloy
Woodbridge	Mark Levine
Governor’s Rep	Vincent Marino

Absent

Cheshire	Timothy Slocum
Derby	Frank Pepe

Regional Water Authority

David Borowy
Kevin Curseaden
Catherine LaMarr
Suzanne Sack

Management

Larry L. Bingaman
Dennis Donovan
Jim Hill
Rochelle Kowalski
Sunny Lakshminarayanan
Premjith Lakshman Singh
Elizabeth Calo
Tara Augur

Counsel

Raquel Herrera-Soto

Office of Consumer Affairs

Jeffrey Donofrio, Esq.

Staff

Jennifer Slubowski

Call to Order

Chair Ricozzi called the meeting to order at 6:30 p.m.

Safety Moment

Chair Ricozzi reviewed the Safety Moment handout distributed to members.

Public Comment

Chair Ricozzi offered the opportunity for members of the public to comment. There were no members of the public present at the meeting.

Minutes

On motion made by Mr. Clifford, seconded by Ms. Young, the RPB approved the minutes of its February 23, 2023 meeting as distributed, with 96 total weighted votes cast in the affirmative.

Ansonia (3)	Aye	Guilford (4)	Aye	No. Haven (5)	Aye
Beacon Falls (0)	Aye	Hamden (10)	Aye	Orange (3)	Aye
Bethany (5)	Aye	Killingworth (2)	Aye	Prospect (1)	Aye
Branford (6)	Aye	Madison (6)	Aye	Seymour (1)	Aye
Cheshire (4)	Absent	Milford (11)	Aye	West Haven (8)	Aye
Derby (2)	Absent	New Haven (13)	Aye	Woodbridge (3)	Aye
East Haven (6)	Aye	No. Branford (8)	Aye	Gov. Rep. (1)	Aye

Communications

Chair Riconzi noted that the special budget meetings to review management's FY 2023 Capital and Operating Budgets are scheduled on:

- 1) Monday, April 17, 2023 at 5:00 p.m., at the joint meeting of the Consumer Affairs Committee and Finance Committee; and
- 2) Wednesday, April 19, 2023 at 5:30 p.m., at the regular meeting of the Land Use Committee.

Both meetings will include an executive session to answer questions regarding commercial enterprises. All RPB members may attend either, or both, meetings.

RPB members should have received an email from the Nominating Committee with draft Criteria for review and comment. Suggested edits should be submitted to the board office or Stephen Mongillo, Chair of the RPB Nominating Committee, by Tuesday, March 28, 2023.

Items for Consideration and Action

Mr. Marino moved for approval of the following resolution:

RESOLVED, that the proposed Findings of Fact, Conclusions of Law and Final Decision of the Representative Policy Board, with respect to the South Central Connecticut Regional Water Authority's Application for the 2023 Rate Application, dated January 3, 2023, which copy is attached hereto, be and hereby is, approved in the form submitted to the meeting.

Mr. Jaser seconded the motion. The Chair called for the vote and, the RPB approved the resolution, with 93 total weighted votes cast in the affirmative.

Ansonia (3)	Nay	Guilford (4)	Aye	No. Haven (5)	Aye
Beacon Falls (0)	Aye	Hamden (10)	Aye	Orange (3)	Aye
Bethany (5)	Aye	Killingworth (2)	Aye	Prospect (1)	Aye
Branford (6)	Aye	Madison (6)	Aye	Seymour (1)	Aye
Cheshire (4)	Absent	Milford (11)	Aye	West Haven (8)	Aye
Derby (2)	Absent	New Haven (13)	Aye	Woodbridge (3)	Aye
East Haven (6)	Aye	No. Branford (8)	Aye	Gov. Rep. (1)	Aye

Mr. Mongillo, Chair of the Consumer Affairs Committee, stated that at the Committee meeting earlier in the week, the Committee voted to recommend an hourly rate increase for the Office of Consumer Affairs ("OCA"). He stated that the OCA began in 2008 and received one small increase in 2018. Atty. Donofrio approached the Committee in February to discuss an increase. Mr. Mongillo stated that since his start date in 2008, the OCA has been judicious and has never exceeded its budget, provided excellent service, and

has always offered valuable opinions. For the reasons stated, and on behalf of the Consumer Affairs Committee, he moved for approval of the following resolution:

RESOLVED, that based on the recommendation of its Consumer Affairs Committee, the Representative Policy Board of the South Central Connecticut Regional Water District (“RPB”) hereby approves a rate adjustment to the agreement with Attorney Jeffrey Donofrio of Ciulla & Donofrio, LLP, the RWA’s Office of Consumer Affairs (OCA), to increase the OCA’s rate to \$300 per hour, effective April 1, 2023.

Mr. Rescigno seconded the motion. The Chair called for the vote and, the RPB approved the resolution, with 96 total weighted votes cast in the affirmative.

Ansonia (3)	Aye	Guilford (4)	Aye	No. Haven (5)	Aye
Beacon Falls (0)	Aye	Hamden (10)	Aye	Orange (3)	Aye
Bethany (5)	Aye	Killingworth (2)	Aye	Prospect (1)	Aye
Branford (6)	Aye	Madison (6)	Aye	Seymour (1)	Aye
Cheshire (4)	Absent	Milford (11)	Aye	West Haven (8)	Aye
Derby (2)	Absent	New Haven (13)	Aye	Woodbridge (3)	Aye
East Haven (6)	Aye	No. Branford (8)	Aye	Gov. Rep. (1)	Aye

Chair Ricoszi stated that at the Authority meeting earlier in the day, the Authority voted to recommend management’s Asset Purchase Application to the RPB.

Reports

Finance Committee – Mr. Ricoszi, RPB Chair, reported on the Finance Committee meeting earlier in the month. The committee met with RWA’s auditors from CliftonLarsonAllen LLP to review the FY 2023 audit process. Management also provided an update on RPB approved projects.

The next regular meeting is on Monday, April 10, 2023 and the special meeting to review the FY 2024 budget is on Monday, April 17, 2023. All members are welcome to attend.

Land Use Committee – Mr. Betkoski, Chair of the RPB Land Use Committee, reported that the committee met earlier in the month and received an update from the RWA’s resident bee keeper. The committee also received land updated and an invasive species update.

The next meeting is on Wednesday, April 19, 2023 at 5:30 p.m.

Consumer Affairs Committee – Mr. Mongillo, Chair of the RPB Consumer Affairs Committee, reported that the committee met twice since the last RPB meeting. In February, the committee received an update from management on the RWA’s deer hunt program.

In March, the committee met and received an environmental education update from management. He also stated that the OCA reported no pending consumer complaints.

Nominating Committee – Mr. Mongillo, Chair of the RPB Nominating Committee, reported on the meeting that took place earlier in the month. The committee met to discuss the process required to fill the vacancy on the Five Member Authority.

Authority/Management – Mr. Borowy, Chair of the Authority, reported that at the Authority meeting earlier in the day, the board appointed two new directors to the Claire C. Bennett Watershed Fund. He thanked RPB members for their support of the 2023 Rate Application approved earlier.

Mr. Curseaden, Chair of the RWA's Environmental Health and Safety Committee, reported on the Committee meeting earlier in the day. The Committee met with management to receive an update on invasive species. The committee also received a Health & Safety Initiatives update to advance workplace safety.

Mr. Curseaden, Chair of the RWA's Commercial Business Committee, reported that the committee met earlier in the day in executive session to discuss a proposed application. The Committee also reviewed its FY 2024 work plan.

Mr. Bingaman, the RWA's President and Chief Executive Office, reviewed revenues, operating and maintenance expenses for the month ended February 28, 2023 and stated the projected maintenance test for FY 2023 is 126%, with no shortfall. Contributing to the higher coverage is a higher interest earnings and water revenues. Also contributing is lower than budgeted PILOT and debt service expense related to DWSRF timing. The RWA continues to monitor the overall economic environment and customers' ability to pay. He also reported that raw water storage levels as of March 13, 2023, were 93%, compared to the long-term year average of 87%

Mr. Eitzer inquired about the cost of the new EPA rule on PFAS. Management will update the Authority and the RPB when the information is available.

At 7:13 p.m., the meeting adjourned.

Respectfully submitted,

Charles Havrda, Secretary

Attachment:

1. Final Decision, Findings of Fact and Conclusions of Law of the Representative Policy Board for approval of the Application for the 2023 Rate Application.

Representative Policy Board
Dashboard Metric - 3Q FY23

Metrics	Quarter ended 02/28/22 (3Q FY 2022)	Quarter ended 8/31/22 (1Q FY 2023)	Quarter ended 11/30/22 (2Q FY 2023)	Quarter ended 02/28/23 (3Q FY 2023)
Financial Metrics				
Coverage	Budget: 1.14 w/o draw	Budget: 1.14 w/o draw	Budget: 1.14 w/o draw	Budget: 1.14 w/o draw
	Projected: 1.25 w/o draw	Projected: 1.16 w/o draw	Projected: 1.23 w/o draw	Projected: 1.26 w/o draw
Draw Requirement	Budget: \$922k	Budget: \$0 million	Budget: \$0 million	Budget: \$0 million
	Projected: \$0 million	Projected: \$0 million	Projected: \$0 million	Projected: \$0 million
Capital Expenditures to Budget (Note 1)	Budget: \$17.919 million	Budget: \$7.246 million	Budget: \$20.726 million	Budget: \$30.755 million
	Result: \$15.206 million/37.7% of total fiscal year budget	Result: \$5.616 million/10.3% of total fiscal year budget	Result: \$14.232 million/26.0% of total fiscal year budget	Result: \$24.455 million/54.4% of total fiscal year budget
Aged Account Receivables - Total Water (Note 2)	Feb 2020: \$6,659,551	Feb 2020: \$6,659,551	Feb 2020: \$6,659,551	Feb 2020: \$6,659,551
	Feb. 2022 : \$9,108,429 (+36.8%)	Aug. 2022 : \$8,951,804 (+34.4%)	Nov. 2022 : \$8,799,889 (+32.1%)	Nov. 2022 : \$8,682,202 (+30.4%)
Aged Account Receivables - Residential (Note 2)	Feb 2020: \$5,833,160	Feb 2020: \$5,833,160	Feb 2020: \$5,833,160	Feb 2020: \$5,833,160
	Feb. 2022 : \$8,630,280 (+48.0%)	Aug. 2022 : \$8,449,516 (+44.9%)	Nov. 2022 : \$8,236,243 (+41.2%)	Nov. 2022 : \$8,135,230 (+39.5%)
Pension Market Values (Note 3)	Feb. Mkt Value: \$69,252,207	Aug. Mkt Value: \$66,527,775	Oct. Mkt Value: \$62,396,715	Feb. Mkt Value: \$64,571,575
	Dec 2022 Mkt. Value: \$74,033.090	June 2022 Mkt. Value: \$63,189,971	Sept 2022 Mkt. Value: \$60,072,550	Dec 2022 Mkt. Value: \$63,735,939
	Dec Return: 4.45%	June Return: Negative 10.6%	Sept Return: Negative 9.8%	Dec Return: Negative 12.85%
	Actuarial Return Assumption: 6.75%	Actuarial Return Assumption: 6.75%	Actuarial Return Assumption: 6.75%	Actuarial Return Assumption: 6.75%

Representative Policy Board
Dashboard Metric - 3Q FY23

Metrics	Quarter ended 02/28/22 (3Q FY 2022)	Quarter ended 8/31/22 (1Q FY 2023)	Quarter ended 11/30/22 (2Q FY 2023)	Quarter ended 02/28/23 (3Q FY 2023)
System Metrics				
<i>Average Daily Production (Draft) to Budget (MGD)/Prior Year (MGD)</i>	Prior Year: 46.413 MGD	Prior Year: 53.416 MGD	Prior Year: 48.344 MGD	Prior Year: 44.734 MGD
	Result: 44.734 MGD	Result: 55.730 MGD	Result: 48.863 MGD	Result: 44.788 MGD
<i>Disinfection By-products</i>	Target: 100%	Target: 100%	Target: 100%	Target: 100%
	Result: 100%*	Result: 100%*	Result: 100%*	Result: 100%*
	* As of Dec. 31, 2021, updated	* As of June 30, 2022, updated	* As of Sept. 30, 2022, updated	* As of Dec. 31, 2022, updated
<i>Net Unaccounted For Water</i>	Target: 10.0%	Target: 10.0%	Target: 10.0%	Target: 10.0%
<i>(annualized)</i>	Result: 11.82% for the annualized	Result: 13.85% for the annualized	Result: 12.04% for the annualized	Result: 11.72% for the annualized
	period of Dec. 2020 to Nov. 2021	period of June 2021 to May 2022	period of Sept. 2021 to August 2022	period of Dec. 2021 to Nov. 2022
<i>Service Disruptions (Notes 4 and 5): Due to Main Breaks</i>				
<i>Number of Disruptions</i>	Result: 30	Result: 11	Result: 6	Result: 22
<i>Number of Customers Impacted</i>	Result: 464	Result: 217	Result: 48	Result: 241
<i>Avg. Period Customers are w/o Water</i>	Target: 6	Target: 6	Target: 6	Target: 6
	Result: 3.3	Result: 3.9	Result: 3.1	Result: 3.7
<i>Water Quality (Notes 5 and 6): Discolored Water - System/Hydraulics</i>				
<i>Number of Complaints</i>	Result: 112	Result: 133	Result: 91	Result: 92

- Notes:
- Note 1: Excludes State and Redevelopment, Growth Fund, and contingency/reserve. Percentage is of fiscal year budget. 3Q 2023 reflects amendments, pending Authority approval
- Note 2: Reflects aged receivables over 90 days - total water and total residential. Comparison is to pre-pandemic level
- Note 3: Fiscal year-end based on audited financials. Other quarters based on latest available reports and net returns
- Note 4: This metric may be later expanded to other types of service disruptions with the same statistics
- Note 5: For fiscal 2023 reflect quarterly information. In fiscal 2024, can be adjusted to reflect fiscal year-to-date
- Note 6: This metric may be later expanded to include time to resolve and time to respond w/associated targets

REPRESENTATIVE POLICY BOARD

Proposed Resolutions

April 10, 2023

(Finance Committee's recommendation to RPB re Authority's Application for approval to purchase the Assets of a Confidential Plumbing Company)

WHEREAS, the South Central Connecticut Regional Water Authority, on March 30, 2023, filed an Application with the Representative Policy Board ("RPB") for approval to purchase the Assets of a Confidential Plumbing Company (the "Application"); and

WHEREAS, the Finance Committee of the Representative Policy Board reviewed the Application and recommended that the Application be accepted by the RPB as complete; and

WHEREAS, the Finance Committee recommended that a public hearing be conducted by a Presiding Member; and

WHEREAS, the Finance Committee proposed a public hearing date of May 25, 2023 at 7:00 pm., in accordance with Special Act 77-98, as amended, and the RPB Bylaws and Rules of Practice.

NOW THEREFORE BE IT RESOLVED, that the RPB accepts the Finance Committee's recommendation to consider the Authority's Application and determined to hold a public hearing, to be conducted by a Presiding Member, on May 25, 2023 at 7:00 p.m., in accordance with Special Act 77-98, as amended, and the RPB Bylaws and Rules of Practice; and

RESOLVED FURTHER, that the Chairperson is hereby directed to give notice of said hearing in accordance with Section 11 of the Rules of Practice, as amended.

