

**Representative Policy Board
Nominating Committee
South Central Connecticut Regional Water District
Via Remote Access

AGENDA

Special Meeting of Monday, October 3, 2021 at 6:00 p.m.

1. Safety Moment
2. Meet with incumbent Authority member
3. Approval of Minutes – August 29, 2022 special meeting
4. Discuss RPB comments to the Criteria for Authority member, if any
5. Discuss next steps in the selection process
6. Consider and possibly act on recommendation to the RPB regarding the appointment of Authority member for a five-year term beginning January 1, 2022
7. Schedule next meeting, if necessary, or inform members of last meeting and circulation of October 3, 2022 committee minutes for approval
8. Adjourn

****Members of the public may attend the meeting via remote access. For information on attending the meeting and to view meeting documents, please visit <https://tinyurl.com/yr9stbtb>. For questions, contact the board office at 203-401-2515.**

Representative Policy Board
Nominating Committee Meeting
Monday, October 3, 2022 @ 6:00 p.m.

Remote meeting Instructions:

Call in (*audio only*)

+1 469-965-2517,,20875834#

Phone Conference ID: 208 758 34#

For questions, contact the board office at 203-401-2515 or by email at jslubowski@rwater.com

SAFETY MOMENT

OCTOBER – FIRE SAFETY AWARENESS

There are general fire safety precautions you should follow regardless of where you live. Taking time to review tips about the following fire safety issues can help you create a safer and more secure living environment for you, your friends, and family.

Escape Plans: You should always have an escape plan. You may need to escape within a few minutes of a fire's start, so your safe exit depends on immediate warning from smoke alarms.

Smoke Alarms: Proving smoke alarms in bedrooms may be the single most important step toward preventing fire-related casualties in residential buildings.

Candles and Incense: Most candle fires take place in the bedroom, and may occur when candles are left unattended. In addition, winter holidays and New Year's Eve are peak times for candle fires, so be sure to use caution when celebrating with open flames.

Cooking: Unattended cooking is the leading cause of these fires, most of which start with the ignition of common household items including grease, paper, cabinets and curtains.

Tap Into
Safety



Regional Water Authority



Service – Teamwork – Accountability – Respect – Safety

Safety is a core company value at the Regional Water Authority .
It is our goal to reduce workplace injuries to zero.

 Regional Water Authority

Representative Policy Board
Nominating Committee
South Central Connecticut Regional Water District
Minutes of August 29, 2022 Meeting

A special meeting of the Nominating Committee of the Representative Policy Board (“Committee”) of the South Central Connecticut Regional Water District (“RWA”) took place on Monday, August 29, 2022, via remote access. Chair Eitzer presided.

Present: **Committee Members** – Brian Eitzer, Charles Havrda, Greg Malloy, Stephen Mongillo, Tim Slocum and Michelle Verderame

Authority – David Borowy

RWA – Larry Bingaman

OCA – Jeffrey Donofrio, Esq.

Staff – Jennifer Slubowski

The Committee called the meeting to order at 5:30 p.m.

Chair Eitzer reviewed the Safety Moment distributed to members.

The Committee met with Mr. Borowy, Authority Chair, and Mr. Bingaman, the RWA’s President & Chief Executive Officer, to discuss the current makeup of the board, types of experience, traits and responsibilities most needed by the Authority, and the status of the incumbent. They stated that they are pleased with Mr. Curseaden’s role as board member and he has served the board in other areas such as his position as Vice Chair, Chair of the Environmental, Health & Safety Committee, and his participation in RWA’s tabletop exercises. He adds value to the Authority for his legal advice regarding land matters and through his experience as prior chair of the Representative Policy Board.

Chair Borowy and Mr. Bingaman commented on the strengths of the board including member background, value, committee guidance, and members’ ability to work through differences. They also discussed board weaknesses including lack of engineering skillset and current restrictions on board expansion.

Committee members discussed the appointment process and term length as well as the process of appointment of New Haven member to the Authority.

At 5:48 p.m., Messrs. Borowy and Bingaman withdrew from the meeting.

The committee reviewed the various aspects of the Criteria to be Utilized in Recommending Appointment of a Candidate to the Five Member Authority (“Criteria”) previously adopted by the Nominating Committee in 2021 and made no changes. On motion made by Mr. Havrda, seconded by Mr. Mongillo, and unanimously carried, the committee voted to move the Criteria, as presented, to the RPB for comment at its meeting on September 22, 2022.

Mr. Eitzer will contact Mr. Curseaden to discuss his interest in reappointment and invite him to attend the next committee meeting.

The Committee members discussed next steps and timeline and scheduled its next meeting on Monday, October 3, 2022 at 6:00 p.m.

At 6:12 p.m., on motion made by Mr. Havrda, seconded by Mr. Mongillo, and unanimously carried, the committee voted to adjourn the meeting.

Brian Eitzer, Chairman

RPB NOMINATING COMMITTEE

CRITERIA TO BE UTILIZED IN RECOMMENDING APPOINTMENT OF A CANDIDATE TO THE FIVE MEMBER AUTHORITY FOR THE TERM BEGINNING 12/31/2022

In developing the criteria or guidelines by which the qualifications of candidates for appointment to the Five Member Authority will be evaluated, consideration will be given to the Authority's current and future challenges and the organizations commitment to diversity. The successful candidate must be a dedicated and focused individual who will take a highly professional approach to the responsibilities of the position. It is expected that the candidate be a person of the highest personal integrity. It will be made clear to applicants that this is a twelve-month a year position that anticipates physical presence at meetings so that effective interaction between colleagues can take place. The following criteria are submitted for your review and comments.

Behavior/Characteristics Required

1. Ability to dissect and understand complex, multifaceted problems.
2. Ability to sense the "bigger picture" and maintain a strategic overview in addressing problems and planning solutions.
3. Ability to communicate ideas in a convincing and influential manner.
4. Ability to interact comfortably and effectively with a wide variety of people.
5. Ability and willingness to make timely and effective decisions.
6. Ability to function as a team member and modify plans and behavior when necessary to meet organizational goals.

Educational Background

1. Graduation from a four-year college or university, or equivalent experience.

Work and Organization Background

1. Applicants must have board or advisory board experience in either a for-profit or not-for-profit environment.
2. Applicants should have significant credentials in two or more of the following areas:
 - a. Private and/or public sector experience at the senior management level.
 - b. Direct responsibility for or significant involvement with capital projects, programs, and capital and operating budgets.
 - c. High-level public utility experience.
 - d. Political, legislative or regulatory agency involvement.
 - e. Environment, conservation land use experience or involvement.
 - f. Corporate finance and/or significant budget experience.
 - g. Substantial relevant legal experience.
 - h. Possess good communication skills in both in-person and remote working environments.
 - i. Have a working knowledge of Technical and Engineering processes.